

**Santa Fe County Lodgers Tax Advisory Board (LTAB)
Friday, February 12, 2016, 9:30 am**

**Santa Fe County Administration Building,
Legal Conference Room, 2nd Floor
Santa Fe, New Mexico**

**Regular Meeting
Agenda**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda (**Action Item**)
- IV. Announcements
- V. Approval of December 17, 2015 Regular Meeting Minutes (**Action Item**)

- VI. New Business
 - A. Introduction of New Board Members
 - B. Election of Chair and Vice-Chair (**Action Item**)
 - C. Overview of Lodgers Tax Advisory Board(LTAB) Responsibilities
 - D. Review, Discussion and Approval of Application Procedures for Lodgers Tax Funding Assistance for Special Events (**Action Item**)
 - E. Discussion of a 2016 LTAB Work Plan (**Action Item**)

- VII. Financial Report
 - A. Santa Fe County Finance Division- Lodgers Tax Financial Report- (Pro-Forma)

- VIII. Advertising Agency
 - A. Advertising Agency Report - HK Advertising by Mr. Dave Hayduk

- IX. Administrative
 - A. Next Meeting Date and Location

Adjournment

Santa Fe County makes every practical effort to assure that auxiliary aids or services are available for meetings and program. Individuals who would like to request auxiliary aids or services should contact Santa Fe County at (505) 986-6200 in advance to discuss any specific needs (e.g., interpreters for the hearing impaired or readers for the sight impaired).