

New Commissioner Workshop
Tuesday, January 4
9:00am
Legal Conference Room

9am – Human Recourses, Bernadette Salazar

1. New Hire Paperwork/Required Classes
2. Organizational Chart
3. Personnel Matters
4. Union Contract

9:45 – Finance Department, Teresa Martinez

1. Budget Review

10:30 – Legal Department, Steve Ross

1. Open Meetings Act
2. Ex-Parte Communications

11:15 – Public Information Office (PIO), Kristine Mihelcic & Patty Watson

1. Role of the Office
2. Talking to the Media
3. Website

12:00 – 1:30 Lunch Break – Manager’s Conference Room

1:30 – Elected Officials & Department Directors

Domingo Martinez – Assessor
Valerie Espinoza – Clerk
Robert Garcia – Sheriff
Jeff Ludwig – Surveyor
Jeff Trujillo – ASD
Joseph Gutierrez – Community Services
 Paul Olafson – Community Projects
 Stan Holden – Fire Chief
 Steve Shepherd – Health & Human Services
 Ron Pacheco – Senior Program
 Jennifer Romero – Teen Court
 Dodi Salazar – Housing
 Robert Martinez – Public Works
Jack Kolkmeier – Growth Management
 Darlene Vigil – Affordable Housing
Annabelle – Corrections

4:30 – Committees

1. Overview of Commission Committees (note, no appointments will be voted on till January 8 meeting)
List of committees on back side

- a. Extraterritorial Land Use Authority (ELUA)
- b. Regional Planning Authority (RPA)
- c. Solid Waste Management Agency (SWMA)
- d. Buckman Direct Diversion (BDD)
- e. Regional Transit District (RTD)
- f. Metropolitan Planning Organization (MPO)
- g. North Central New Mexico Economic Development District (NCNMEDD)
- h. Healthcare Assistance Program
- i. Housing Authority Board
- j. Investment Committee