

**SANTA FE COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**SPECIAL BUDGET SESSION**  
**May 10, 2016**

Miguel Chavez, Chair - District 2  
Henry Roybal, Vice Chair - District 1  
Robert A. Anaya, Chair - District 3  
Kathy Holian - District 4  
Liz Stefanics - District 5

**SANTA FE COUNTY**

**SPECIAL MEETING**

**BOARD OF COUNTY COMMISSIONERS**

**May 10, 2016**

**I.** This fiscal year 2017 budget study session of the Santa Fe Board of County Commissioners was called to order at approximately 12:05 p.m. by Chair Miguel Chavez in the Santa Fe County Commission Chambers, Santa Fe, New Mexico.

**II. Roll Call**

Roll was called by County Clerk Geraldine Salazar and indicated the presence of a quorum as follows:

**Members Present:**

Commissioner Miguel Chavez, Chair  
Commissioner Henry Roybal, Vice Chair  
Commissioner Robert A. Anaya  
Commissioner Kathy Holian  
Commissioner Liz Stefanics

**Members Excused:**

None

**II. Approval of Agenda**

Commissioner Anaya moved to approve the agenda as published and Commissioner Holian seconded. The motion carried by unanimous voice vote.

**IV. Presentation and Discussion on FY 2017 Budget Development**

- A. Review of Budget Process, FY 2016 Revenue and Expenditure Summary, and FY 2017 Revenue Assumptions**
- B. FY 2017 Expense Requests *[Exhibit 1: Budget Presentation]***

CAROLE JARAMILLO (Finance Director): Thank you, Mr. Chair, Commissioners. Good morning, or good afternoon, I guess. I have a fairly lengthy presentation for you today so I will try and hit the highlights and please stop me if I go over it too quickly. If you'd like to turn to slide #2, I have recapped what we already previously discussed on our 2017 budget priorities. These are priorities that we've been working on the premise on our budget. They are public safety, we have open space, water and wastewater, youth programs, senior services, energy efficiency and renewable energy programs, wildland and urban interface programs, economic development, operational funding for new facilities, road maintenance, modification to health programming and other facilities' maintenance. The only change from the previous information that you

saw at the last study session is that I had not listed public safety which of course is always a priority for the Board.

If you turn to slide #3 it has a synopsis of the recurring revenue and the recurring expense projections for FY 16 in the budgeted amount. These amounts are across all funds. The FY 16 budget showed a recurring revenue of \$106.9 million with recurring expense of \$114.7 million. This amount may seem to be problematic because the expenses are higher than the revenue, however, if you look at what the actuals are you can see that the recurring revenue is actually significantly higher than what was in the budget and the recurring expense significantly lower. This leaves a \$12.5 million difference that is used to fund that gap.

This is a budgeting strategy that we use so that we can do – we can make sure that we are budgeting conservatively and we are budgeting 100 percent of our salaries, meaning that we aren't budgeting for a vacancy savings so if you – I would just like to reiterate, the \$12.5 million that we're expecting to – we call it drop to cash – out of our recurring revenue sources will be used to fund that budget gap and also any fixed asset replacements and capital that we would like to undertake in the next fiscal year.

Slide #4 is some estimates for FY 17 based on our revenue projections as well as the expense requests that we've received from departments and from elected offices. We are showing a slight increase in our recurring revenue, the total being \$107.9 million with an expense of \$115.7 million, recurring expense, so you see that we have that same budget gap. We follow the same pattern that we have in the past. I am not including in these numbers any amounts that are recurring in nature that would be designated for debt service like our debt mill rate and I'm also not including in these amounts the gross receipts tax for capital or hold-harmless for one-time maintenance projects.

Slide #5 is an overview again of our revenue assumptions. These assumptions didn't change drastically from our April 12<sup>th</sup> budget study session. The one change that I'll highlight on this sheet is that we have decided to budget for our PILT money, our payment in lieu of taxes, on a one-time basis and that way we would not be using it to source our recurring expenses. We're only going to use it to pay for one-time expenses in the event that that money comes in. If it doesn't come in it's easy to not pay for a one-time expense.

CHAIRMAN CHAVEZ: Ms. Jaramillo, I wanted to see if there are any questions as we're going through the presentation. Do we want to ask those questions now or hold them for later?

COMMISSIONER ANAYA: Mr. Chair. I think if we have questions along the way that are short, I'd like to ask them as we go because we're going to get into some pretty –

CHAIRMAN CHAVEZ: Yes, I'm kind of sensing the same and that may help us manage our time better and we don't have to go back too far. So if we could just pause for a minute and maybe take a few questions.

MS. JARAMILLO: Certainly.

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN CHAVEZ: Yes.

COMMISSIONER ANAYA: Thank you, Mr. Chair. I appreciate that

opportunity. Under gross receipts tax, Carole, I know that for a few years we were down on GRT and now we're showing an increase. And I kept asking the same question every year relative to the annexation, in county and out of county calculations. Can you just speak to that a little bit and is this reflective of only out of county, including the changes that occurred in the recent annexation, or does that matter at all? Can you just talk a little about the GRT, because for a few years it went down and we had dialogue about in-county, out-of-county and then the annexation issues and what impacts that might have. So if you could speak to that a little I think that's prudent for us to know as well as the public.

MS. JARAMILLO: Sure, Mr. Chair, Commissioner Anaya. Our gross receipts taxes have been increasing, fortunately, over the last couple of years. There was a period of time where our unincorporated gross receipts taxes kept declining even though our countywide gross receipts taxes were increasing. We were not able to determine the cause of that really; it didn't seem to have anything to do with annexation, but unfortunately, as I think I've mentioned it perhaps I have not. It is very difficult to get information out of the Tax & Rev Department because they feel like revealing any kind of information would be compromising the privacy of the taxpayers. So the individual businesses, you can't get any kind of real solid information.

But in the last, I would say two years, certainly, this year and FY 15, the unincorporated taxes have been starting to increase again, although not at the same rate as the countywide. And we are in FY 16 overall I think about eight percent over our budgeted amount from FY 15.

COMMISSIONER ANAYA: So Mr. Chair and Carole, on that point, I guess one of the questions, last comments I would make for us as we move forward is how might we in collaboration with the County Assessor, the Treasurer and then the state, relative to overall business license, begin to account for and correlate businesses that are in-county versus in the incorporated areas of Santa Fe County? I think it's going to be important for us to figure some way, collectively, if it's a combination of the County and the state together so that we're able to accurately try and account for the businesses that are generating the gross receipts tax in the county, and then also to even understand those differences between what businesses report to the state and what they report to the County.

I just think as we progress and go into our development, our code and bring in future businesses into the county, we need to figure out some way to make sure we're accounting for all of them and understanding which exist and which do not. Do you have any thoughts on that piece, Ms. Miller, or Ms. Jaramillo?

MS. MILLER: Mr. Chair, Commissioner Anaya, just a couple things. There's not too many GRT increments that the County has in place that don't go across all incorporated areas. Off the top of head, I think it's the quarter cent fire excise tax, 1/16 for infrastructure and 1/16 for environmental, an eight, and the rest of them go across incorporated areas. The difference in revenue for us ranges from about \$1.3, \$1.4 million for a quarter cent that's not in the incorporated area, to over \$8 million if it goes across incorporated areas, on GRT.

So when the annexation phases happened with the City of Santa Fe we lost a little

bit of GRT, but it's in those kinds of individual funds. Most all of our general funds I believe go across incorporated areas as well as unincorporated areas. And then with property tax our revenue is the same, the County, the property mills, for a commercial or residential property in the city as it in outside. So we're somewhat affected. I think we were affected a long longer ago when the city branched out towards 14 down towards 25 and the Las Soleras area is the big area that would have been county growth but it's now incorporated.

So I don't know how much we would see a difference, even if – it's hard to tell though. As Carole said it's very hard to tell, to get very specific information in an area.

COMMISSIONER ANAYA: So do we feel – again, let me ask it a different way. For public safety and for the fire impact gross receipts tax, the fire gross receipts tax, do we feel confident that we're capturing – do we have any way to even gauge that we're bringing in what we should?

MS. MILLER: Mr. Chair, Commissioner Anaya, I would say no. I don't think there's any specific report from Tax & Rev that ties the revenue that we receive to the payer. And then to boot, there's always attempts in the legislature to try to – a business might be located in Santa Fe but the work is done elsewhere, you have that issue that gross receipts tax, where do you report it earned? What rate do you pay? And I know there's attempts to change that again and further, to make sure it's where the place of business is done, not the home office.

COMMISSIONER ANAYA: So if a business owner wanted to isolate exactly where their tax is charged or going, there's no mechanism for them to isolate each increment to show exactly where their payments go?

MS. MILLER: Mr. Chair, Commissioner Anaya, you could say whatever their rate is, you could isolate how much goes to state, 5 1/8 goes to the state and then if you're out in the county, anything above that comes to Santa Fe County and then it goes to different funds. It might go to a general fund, might go to corrections fund, could go to the capital outlay fund, could go to a number of the different – and we keep them all separate except for general fund. So you could actually per business figure that out, if they're paying it to the state and then there's a way for the state to say how they distributed it to the County.

COMMISSIONER ANAYA: But wouldn't it be in the state's best interest to isolate that quarter percent for fire and be able to – and it could be to the good or it could be to the bad, depending on – but wouldn't it be in their interest to do that?

MS. MILLER: Mr. Chair, Commissioner Anaya, they do. They send it to us. So they do break it down by each increment, and we get our distributions by fund.

COMMISSIONER ANAYA: But we still can't isolate –

MS. MILLER: To the business? No.

COMMISSIONER ANAYA: I guess that's my final comment. How can we eternally figure out between Treasurer, Finance, all the players in the County? How to maybe isolate that. The only other question I have I think is a quick one, but on the second page we were and have been for many years conservative with our budgeting practices as well as our hiring practices to stay whole and work through the tough times that we've had. That being said, we're showing higher revenue than expenditures and had

we not, had we expended all of our budgeted items, the gap would have been cash that would have covered the difference, and we're just reducing the amount of cash that we're going to have to ultimately pay out because of those higher revenues. Correct?

MS. MILLER: So Mr. Chair, if you look at the third slide, if you were to look at what our actual recurring revenue is, at \$112.9 million, and you compare it to our recurring expense budget of \$114.7 million, we really still have a true budget gap of \$2 million more of recurring expense that we budget to our revenue. But as you can then see right below that, we tend not to spend our whole budget and a good portion of that is because we don't budget a vacancy savings. If we wanted to tie that dead even you could use a different methodology for budgeting is you could say I'm going to estimate my revenue as close as it could be what it's going to be, and then I'm going to put my expense, tie it directly to that and do a vacancy rate to bring that expense side down so that it's even.

We tend to have a fairly good expense budget knowing that it's not all going to get expended, and then that's how you end up funding that gap is with the cash that's left.

COMMISSIONER ANAYA: That's all I have for now, Mr. Chair.

Thanks.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: Thank you, Mr. Chair. Very briefly, I would just ask that we look at whether or not the closing and renovations at Bishop's Lodge is going to have any impact on our taxes over the next year. [inaudible] It seems like it's going to continue according to the newspaper. And then I'm assuming that our new water customers would not hit in 17? They would hit in 18? We just approved a new expenditure for the waterline connecting down to La Cienega.

MS. MILLER: Mr. Chair, Commissioner Stefanics, yes. That's probably not going to hit – the construction may be done before because we're going to award that construction contract if we haven't already awarded it, so that should be done. They would probably come on some time in 18. I don't know how much that is in the way of revenue though.

COMMISSIONER STEFANICS: So it wouldn't hit till 18.

MS. MILLER: No. It should hit sometime in this coming fiscal year. Yes.

COMMISSIONER STEFANICS: So that could be revisited in January.

Thank you.

CHAIRMAN CHAVEZ: So I guess for me, the only thing I would I guess suggest or ask under our budget priorities, I know that you've highlighted youth programs and give a couple of examples and then senior services. I guess what I'm looking for is Community Services.

MS. MILLER: Mr. Chair, actually in the regular BCC meeting there's about 20 contracts for the youth programs and I was going to provide you a list of those that were just awarded for this summer, the summer youth programs. And then also we do the Boys & Girls Club in all three housing sites, and we have the summer intern program.

CHAIRMAN CHAVEZ: Right. So that's the long list, but I guess for me, under our budget priorities I just wanted to see Community Services as a department sort

of stand out just a little bit more, because of all that they do. Thank you. Not that everyone else isn't working but Community Services is one department that I think is pretty critical. Ms. Jaramillo, go ahead.

MS. JARAMILLO: Thank you, Mr. Chair. So on slide #6 we have the highlights of the basis of our budget recommendations. I mentioned to you at our last meeting that we had requested flat budgets from each department. What we did during our budget hearing process is we sought to offset any increases to the base or expansions that individual departments or offices may have with reductions in other areas so that they could – so that we could offset any major increases to the best of our ability. So we were able to reallocate some funding within departments and do some reductions during the hearing process.

So the information on the following pages that we have that has the departmental breakdowns is after we were able to reallocate some of the overages. We also were looking to see if there were creative ways to fund FTEs, finding other efficiencies, reducing contracts. Expansion requests are broken out for you on the following pages of the slide show to discuss, and we have our FTE requests and fixed assets in the handouts that we provided to you in the separate packet.

So some general highlights to the changes to our base budget. We have our one percent increase to our health insurance premiums. We have budgeted for a 25 percent increase to our multi-line liability and worker's comp insurance coverages. We are budgeting for additional BDD expenditures and expansion of the utilities enterprise fund. We have increases to the safety net care pool which is kind of beyond our control. That goes up with our GRTs, so it's just a matter of however much we calculate of how much we have to pay; there's no negotiating there. We have some impact to the budget for the SLDC and the TDR bank program. We have operational expenses for new facilities and we have the increases to our recurring expenses that were experienced from the expansions that we undertook in FY 16.

CHAIRMAN CHAVEZ: And Ms. Jaramillo, implementation of the SLDC and the transfer of development rights bank, is that mostly administrative? Or will there be revenue needed for the transfer of development rights when we get into that process?

MS. JARAMILLO: Mr. Chair, the increase there is for the SLDC hearing officer, and then for the TDR bank, there is a request in there for a consultant to assist the County in setting up the TDR bank. If we are, as we move forward with the TDR bank and the TDR program there may be a need to put funding into the TDR bank but that would be possibly a separate request. It would be one-time money and it would also be possibly be reimbursed through the TDR program. So we didn't feel like we needed to include that here on the base changes.

CHAIRMAN CHAVEZ: Okay. Thank you.

MS. MILLER: Mr. Chair, also I'd like to add to that. It's also possible to help populate that bank with some of our own development rights. We have development rights on the ranch in La Cienega, so that's a possibility as well, without actually – because we've already paid for those without having to put cash in.

CHAIRMAN CHAVEZ: Okay. Any other questions at this time? Thank you, Ms. Jaramillo, if you want to continue.

MS. JARAMILLO: Certainly. Mr. Chair, we also did have some reductions to our base. We always talk about the increases; I felt like I wanted to highlight some of the decreases for a change of pace. We are experiencing a reduction, as everybody is, in our fuel expenses, so I did reduce that budget by about \$100,000. We saw for the first time a reduction in our low income property tax rebate this year so we did not expend the entire budget that I had, so I am budgeting a little less in FY 17, still more than what we actually ended up paying in 16 but less than what we had in the budget for 16. And then our unemployment insurance costs were reduced as well.

So the following ten or so pages are the details of some of the increases to base and requests for expansion. As I mentioned, we did to the extent that we possibly could try to reallocate and reduce to offset some of the increases to base in the requests for expansion. So what you have in front of you is the result of those efforts and the requests that we have for each individual office and department.

The Manager's Office is looking at an overall decrease to base, primarily due to the unemployment costs being reduced, the low income property tax rebate is also in the Manager's Office budget so that was reduced, and then we did transfer some expenses to the Public Works Department so you will see an increase in Public Works for those expenses. I'll highlight under the expansion the Film Office which we have had in the budget for the past couple of years and this will be split with an agreement with the City of Santa Fe so this is listed as an expansion but it is going to be offset by any expense that we have not budgeted in the past couple of years. And then we have expansion requests of \$60,000 for additional marketing and media.

CHAIRMAN CHAVEZ: Yes, Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, I just want to put on the record that we had a discussion about the low income rebate and the fact that we don't have direct responsibility for that and I know – I'd asked that to where we sunset it so that we create a mechanism internally where we have more oversight and responsibility for it. So I wanted to put that on the record again and then ask for some feedback from Ms. Jaramillo or Ms. Miller.

MS. MILLER: Mr. Chair, Commissioner Anaya, I do know that that has come up and I need to get with legal about what we need to do. I did ask Carole. We saw for the first time this year, as Carole said, a decrease. It had been going up. Just to give you an idea, 2011 was the first year we paid out on it, it was \$331,000. It went up by 27 percent, then 13 percent, and then the high was \$552,000 in 2015, and then this year it came in at \$502,000. So that's kind of where it's been. I think by statute it's something we can revisit every odd year. There was something in the statute about reviewing it and making potential changes every odd fiscal year.

COMMISSIONER ANAYA: So on that point, I appreciate the summary, Mr. Chair and Ms. Miller. The other discussion that I put on the record was we do have direct impact over solid waste fees and the reduction thereof, and that's a direct way, as opposed to using this rebate, using the savings that we would net to reduce the solid waste fees. And so I want to put that on the record, and I want to ask that whenever we're statutorily able to do it that we go ahead and bring it back. And so that sounds like that would be next year, 2017, but it's a discussion the Commission had several times and the



last discussion was relative to if we were able to it was offsetting solid waste fees down with those net savings. And so I want to put that on the record as Commissioner from District 3, Robert Anaya. Thanks.

COMMISSIONER HOLIAN: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: I would like to make a comment on that myself. I don't think that we should reduce the transfer station fees for all residents. I'm open to reducing them for people who are low income or have other qualifications. But as it is, we have I think some of the lowest solid waste transfer station fees in the entire state, even including counties like Rio Arriba, that has far more low income people than we do. Thank you.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Just respecting the Commissioner's comments, I just want to clarify that my intent would be, because all people are taxpaying citizens it would be a reduction for all taxpaying citizens for solid waste fees, respecting Commissioner Holian's perspective. Thank you.

COMMISSIONER HOLIAN: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: I would just like to put on the record that I have a different point of view. Thank you.

CHAIRMAN CHAVEZ: All right. I think there's other discussion that we've had on this that suggests that we have lowered the tipping fees to the detriment to the County because we're losing revenue when we do that and we still have to provide the service. So I think that we need to continue this discussion. Maybe not here and now. But the question about services and who pays for those services is always going to be in question. Tipping fees and solid waste fees – it's not been easy, but we set a schedule to recover I think 30 percent of our tipping fees in the next five years. Katherine, can you expand on that a bit?

MS. MILLER: Mr. Chair, that's correct. We did set, through the task force, kind of a goal to recover a percentage of our overall budget.

CHAIRMAN CHAVEZ: This is just our operating costs.

MS. MILLER: Yes. Just the operating costs of the solid waste program. When we made some of the changes we had a pretty steep drop in revenues from actual permit fees by a few hundred thousand, maybe about \$300,000, and now we've seen that as no longer dropping but it's kind of stabilized. So we have – it depends on how we want to approach it going forward whether we try to find ways to reduce our actual cost of solid waste operations. That would make, if your fees stay relatively the same the percentage would go up, or to up the fees.

I think we need to take a look at what's currently happening now that we've seen it kind of stabilize where those permit sales are. But our permit sales right now are only about \$270,000 of the revenue and as I said, so they're not a big revenue generator by any means, compared to the cost, because the cost of solid waste is over \$2 million, and then the rebate that Commissioner Anaya was just talking about, as I said costs us about \$500,000. So to put it into perspective.

COMMISSIONER STEFANICS: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: On this topic, you're getting at what I was going to ask for is we can't deal with the low income property tax, we can't deal with the low income property tax rebate until – we can change the low income property tax rebate until 17. So if we did an analysis of the funds needed for – the funds we bring in for the permits, the funds that are needed to decrease, perhaps, our tipping fees, and then compare it to the property tax, I think that would be a worthwhile exercise for us to look at, whether or not there is an even exchange.

At the intergovernmental summit we did hear concern from the tribes about illegal dumping. It's not just from the tribes that we hear this; we hear this in all neighborhoods. So if – we need to address this. So I'm not taking a position today on this topic but I am saying that we should be looking at the economic analysis between the two. Thank you.

CHAIRMAN CHAVEZ: Yes, I think we could spend a fair amount of time on this and still not come to a final conclusion but it's good that we discuss it at this level and we know the discussion needs to continue. Go ahead.

MS. JARAMILLO: Thank you, Mr. Chair. If there are no other questions on the Manager's Office we can move to Administrative Services. In this department you can see \$50,000 for the SLDC hearing officer, and they did have some requested expansions which came in the form of FTE requests. The total for their requested expansion was \$241,696. With their increased base that is an increase of \$327,644. And I stress that that is requested expansions. It is not necessarily our recommendation which we will get to later on in the presentation.

MS. MILLER: And Mr. Chair, I just want to point out that we did, under each department put what their FTE requests are but at the end of going through all the departments we have it all listed and will talk about all FTEs at one time.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: I'd like to go back to the Film Office. Will that be directly connected to the County Manager's Office? Will it be under Land Use? Community Services? Economic Development? Where do you see it fitting?

MS. MILLER: Mr. Chair, Commissioner Stefanics, in our negotiations with the City they wanted to make sure it was elevated at a similar level so what we've proposed is that it would be tied to the Manager's Office, like a division of the Manager's Office, along with the City. It will be at their Convention and Tourism level, up with their department level or their Tourism Manager, Randy Randall, and what they – so we did this as a joint effort. The idea, and we don't have the MOU completely done yet, but the idea is \$150,000 from the County, \$150,000 from the City. Hopefully also some fundraising efforts and that along with the things that we discussed in the County Commission meeting about what the Film Office actually does, which by the way we have a lot of film activity coming in right now.

COMMISSIONER STEFANICS: Well, Ms. Miller, I wasn't questioning the need for it. We've already made a decision as a Commission on this. I just wanted to know where it was going to be attached.

MS. MILLER: Okay. And I just want to say what I was going to add to it

is that they wanted it also on the City side to help staff the Film Commission at the City level. So that was the two areas that would be tied in, the Manager's Office as well as with their Film Commission and their Tourism.

COMMISSIONER STEFANICS: Thank you.

CHAIRMAN CHAVEZ: So I have a question then. So on this Film Commission, because we appointed a County member to that Film Commission. And so funding, is that recurring funding that we're committing for that Commission?

MS. MILLER: Mr. Chair, my understanding is that the City put \$50,000 for their Film Commission and some of that \$50,000 they gave, are putting in their \$150,000 to help support the staffing at the Film Office, and then some of it is left at the City if they have other things that they'll request to be done. So their total contribution is something like \$175,000, but they're going to keep like \$25,000 or something like that at the City to support the Film Commission and then they were going to send \$25,000 along with their other \$150,000 to the County.

CHAIRMAN CHAVEZ: And so in doing that we would hope that we would be working to benefit the larger film industry that includes Santa Fe Studios.

MS. MILLER: Mr. Chair, yes. It's really the whole county, not just the City of Santa Fe or right around the area of Santa Fe. The idea would be to support the entire area, the entire Santa Fe County, but in addition, it may even be a little bit to our borders if there's a production that's filming, say, at the studios but has locations all around the area. We'd try to help connect them to whatever services they need.

CHAIRMAN CHAVEZ: Thank you.

MS. JARAMILLO: So if we look at slide #10. That is for Community Services. We do have your first handout on the separate packet that you have is relative to Community Services and I will briefly go over some of this slide and then turn it over to Patricia Boies to discuss some proposed special projects with Community Services and the HCAP funding. [Exhibit 2] But I am pointing out on here increases to base include \$178,000 for the safety net care pool, \$50,000 for operation of new facilities, which is in addition to what was increased in FY 16 for new facilities. They do have some requested expansions for FTEs and then of course we have the request for one-time money to do some healthcare assistance/special projects. And if you have no questions on this particular information I'll turn it over to Patricia.

CHAIRMAN CHAVEZ: That's fine.

MS. MILLER: Mr. Chair, real quickly, if you'll pull up, if the Commissioners will pull up this packet and just to set the stage for this discussion, one of our concerns and one that we put into the Association of Counties relative to legislative needs or concerns around healthcare was this eyeing of counties' indigent funds from the state level, looking at cash balances within counties' funds that were marked for healthcare or the former, what we called indigent funds. When the state passed Senate Bill 268 that took 1/12, or let's just say three-quarters of our revenue to our indigent fund they automatically take it out of our – or we have to pay them 75 percent of what we got the previous year.

So all that's left for operations is about \$1.3, \$1.4 million a year. But we had built up a cash balance between our two funds, our indigent fund and the healthcare assistance

fund of about probably \$4 million-plus dollars that we were concerned that the state, because LFC actually did a study and reviewed all of the different counties' cash balances and actually made recommendations that those should be taken. I'm not exactly sure how that would occur, but that those should be taken legislatively in order to fund the state's Medicaid.

I just want to point out that the County already funds Medicaid through gross receipts tax, not just in that twelfth but we also have state-supported Medicaid which is a sixteenth. So the County Commission has already imposed a sixteenth and gives that automatically – we don't even see that; it goes straight to the state – and then now a twelfth as of last year that goes to the state to fund Medicaid and the safety net care pool. So they're once again looking at County funds to shore up Medicaid. Our concern is that would leave the community and we wanted to try to propose some things over the next three years to use up some of those funds but for things that are specifically in Santa Fe County. And with that I'll turn it over to Patricia.

CHAIRMAN CHAVEZ: And that would be related to our County Health Action Plan?

MS. MILLER: Mr. Chair, yes. All of it we actually have tried to tie to that and some of our other existing initiatives.

PATRICIA BOIES (Health Services): Thank you, Mr. Chair, Commissioners. Yes, as County Manager Miller just said, we have amassed some fund balances in the healthcare assistance program and in 2014, after the legislature passed Senate Bill 268 to which County Manager Miller referred, this body passed BCC Resolution 2014-47 which opened up the possibility of using funds for contracts, in addition to simply claims. And it had been urged that those be done to target the goals that are identified in our Santa Fe County Health Action Plan.

We have been doing that. The Santa Fe County Health Action Plan goals include reducing suicide, reducing drug abuse and other substance abuse, and preventing low birth weight. And initiatives already implemented with some of our providers are the mobile crisis response team with PMS and the low birth weight prevention initiatives. We have contracts with La Familia and Las Cumbres, and those both have yielded positive health outcomes in this first year and in fact at the regular meeting of the BCC that follows this we are bringing forward a request to continue the PMS and the La Familia contracts.

So with the healthcare assistance fund balances, even though this is a non-recurring revenue source, this gives us a chance. This is really a good opportunity for us to bolster our current services, as well as identify other needs and system gaps. And so the overall picture here is that we are seeking to spend fund balances in order to implement system changes that will better serve our county residents.

So our proposal is suggesting that existing programs and initiatives that are aligned with the Health Action Plan be bolstered, be augmented, investing in infrastructure for health system care within Santa Fe County, and enhancing the provider alignment and case management for our county residents. So linking residents to the needed health and social services throughout the county.

We propose doing this through better case management, improved infrastructure

and provider alignment and a lot of what the particular projects that I can go through here on the larger spread sheet are specifically geared towards strengthening and building behavioral health projects.

So if it's the wish of the Commission, we can look at the wide spreadsheet, the one that says HCAP Non-recurring funding proposals. So these are again the fund balances, the proposal for the fund balances.

COMMISSIONER STEFANICS: Mr. Chair, before we do that?

CHAIRMAN CHAVEZ: Go ahead.

COMMISSIONER STEFANICS: Could we discuss this philosophically before you look at the numbers? So first of all we know that the Medicaid rates were increased and now they're going to be decreased, probably. So the hospital claims might actually go higher. Now, just let me talk a minute before you respond, because I think there's a variety of things I want to put on the table. We heard when we did our Health Policy Committee for the Association of Counties, we asked every county what some of their issues were and Manager Miller and I were talking about dental costs that she had learned about from you, and I started thinking about vision costs. Then I started thinking about behavior health.

Now we have some issues in that we don't have an infrastructure anymore for behavioral health and has there been some thought given to whether or not we, as a County, should actually establish some kind of behavioral health service? Has there been some thought given as to whether or not we should pick up in a larger way some contracts for dental and vision care. When we invested \$50,000 in the dental clinic that was held, a couple thousand people came through in those two days and many of those people who came through were not totally indigent. Many were. Because I volunteered for a great deal of time so I saw and I took people to then end where they had to identify their income and they had to identify how they heard about it and why they came.

Most people don't have dental insurance. They don't have vision insurance. So is there some way that we could start working with other – besides La Familia – other non-profits or contractors to provide those services for seniors and indigents. Because most seniors are on fixed incomes. Disabled people are on fixed incomes, and then of course we have our very, very poor low income.

So I think philosophically, before you get into the numbers, I would like to have some sense of what the Health Policy and Planning Commission that we've appointed, what have they discussed? Give us some philosophy about this.

MS. BOIES: Mr. Chair, Commissioner Stefanics, yes. The Health Policy and Planning Commission really has been focused, since the adoption of the County Health Action Plan on those six priorities of the Health Action Plan, and the main ones that have been pursued via contracts, as opposed to claims or other mechanisms have been the mobile crisis response team for the reduced suicides priority and the low birth weight prevention initiative. And they are definitely supportive for anything to do with advancing improvements towards the health policy priorities in the Health Action Plan.

On the dental specifically, yes. We contributed \$50,000 for that dental event. It served 1,218 people and we are still awaiting the actual report, the demographics and the income of the people who were served. But one of the reasons we were so – we so

desired aiding that event is that we have many dental claims from La Familia. A large percentage of the medical claims that come through our healthcare assistance program are for dental purposes. So we see dental needs as being larger than we might have thought a couple of years ago, having looked at these numbers. We're proposing not to do another event. They don't do those events in New Mexico, Mission of Mercy except for every two years, but we are proposing some funding to put together some kind of dental solution plan, whether that be expanding the services at the FQHCs to reduce their backlog or some other solution. We haven't gone into detail as to what the dental solution might be, but we do see dental as being supremely important.

There has not been, to my knowledge, specific discussion about vision, so I don't really have a response to that. On the behavioral health services, we have not talked about the County itself providing behavioral health services, which if I understand right is part of what you were asking. We have talked about the County augmenting existing behavioral health services but also through this provider alignment and planning and identifying the gaps and going and having some IT solutions that will help align healthcare providers and act as a central clearinghouse in tracking individuals that the County could be a hub for that. So we've talked about the County itself being a hub, a convener, an aligner, a planner and organizing force, but I do not recall if we have talked about the County actually getting into the provision of behavioral health services, if that was your question.

COMMISSIONER STEFANICS: Well, part of my question in general is that I think planning money is necessary sometimes, but planning money year after year is not necessarily the way to go. Our County indigent funds, the taxpayers decided it was to help people, and so there needs to be some – as we plan, in my mind, there needs to be some direct correlation with a person receiving a benefit. And I'm not opposed to planning. I'm not opposed to IT. But I would like to have us think about how we plan to spend a couple million dollars. Thank you very much, Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Two brief statements, and I'm going to put them on the record as well. I will fight against any raids on future funding from the federal or state government as we've done in the past, including cities and school boards. And coupling off of Commissioner Stefanics' comments from my perspective, targeted expenditures in utilizing the money, I think we should utilize the money, number one. I think it's important to utilize it so that it doesn't get taken away, which is highly probable, given past experiences that we've had in recent years. And I would echo seniors and the poor and add veterans to that list, and I would think about other targeted areas, not limited to but including diabetes, but specific monies directly to people, I would concur. Thank you, Mr. Chair.

MS. BOIES: Mr. Chair, Commissioners, if I may just add, again to the behavioral health services, part of what we're proposing in enhancing the existing contracts that we have, for example, with PMS, which is doing the mobile crisis response team, is that the additional funds could add staff and systems and navigation within those providers, so that would be going to individuals, because they would have the staff to serve the individuals. PMS has a need for additional capacity to move forward with the

mobile crisis response team. So in that sense we would be continuing to serve individuals.

CHAIRMAN CHAVEZ: And so far we're talking about programs, but I think in the future, if we are understanding that our jail is acting as a de facto mental health facility it was not designed for, we're talking about programs that are desperately needed but I think we're going to have to start looking at a facility that can house individuals and staff with the wrap-around services and the continuum of care that we've been talking about that many of the behavioral health segment of our population needs and it's going to be – it's not going to be easy. It's going to be labor intensive and probably costly. But in doing that I hope that we can achieve better outcomes and maybe at some point reduce the fiscal dollar amount that we're spending incarcerating people. But I guess that's yet to be determined. I just wanted to see if we could talk about both sides a little bit. I know that we're not ready to fund the other side; I just wanted to have that as part of the discussion moving forward.

MS. MILLER: Mr. Chair, I want to point out we struggled with this a little bit because we didn't want to do is put programs out there that we ran out of money and then we had to cut it off. So the two spreadsheets that you have, the second one is actually what the recurring funds are that we have. So you'll see the total revenue is what comes in for that tax but then all that we get to keep, based on these revenue projections is that \$1.5 million. So if you look baseline 2016, \$4.8 million comes in and we send \$3.3 million of that to the state. And then we have \$1.5 million to work with.

The \$327,000 is what it costs for staffing and County operations, and then we've been putting \$900,000 to claims and I don't know if you recall, last year we only had about \$600,000 in claims so we had cash carryover, but what we found as Patricia said is we really found the increase in the dental claims. And so we brought to you mid-year a budget adjustment where we put about \$400,000 more into the budget and a good hunk of that went to dental claims at La Familia.

But this is what we're just showing as recurring. And then the contracts, that's La Familia, Las Cumbres and PMS. So this is what we can see that we're trying to sustain, is to continue those programs with the claims and the contracts. It's not a lot of money to work with since they took the majority of our funding away. And then the sheet in front of that was what kind of things we could do to improve access for those who need it and help build up a better network. And I'll let Patricia go through the explanation but we did bring in Pam Hyde in on contract to help us figure out a little more how can we get providers to access Medicaid for some of these areas where maybe they're not, and how do we build up that network? So how does the County be the instrument for making a stronger health-provider community?

MS. BOIES: Thank you, Mr. Chair, Commissioners. So now turning to the non-recurring funding spreadsheet, going through the proposed expenditures, starting with 2017. The provider contractual services of \$325,000, this would be to increase the capacity of the providers to meet the objectives of the contracts, and for PMS that would be additional staff that could also then bill insurance and hopefully building up some sustainability for after these three years have finished.

For La Familia, the additional funding would be for patient navigation and IT



consulting for care coordination so it could go across agencies. One of the issues is the organizations working within silos, so philosophically, a lot of what this speaks to is trying to make sure that the healthcare providers can track individuals across what they are actually doing with that individual and work across and diminish the organizational silos for better care coordination and linkages.

For Las Cumbres, it's a staff person, and again, they are already piloting navigation for the social needs now, but they could work with this additional funding. They could work up to be able to bill Medicaid for the case management services. We're hoping that – we're wanting the providers to figure out ways to sustain this increased service to their patients beyond what our fund balances can do for the three-year period that we're outlining today.

So that's the provider contractual services. We put in some more for claims. A lot of that could be for dental. I talked some about the provider system alignment to planning, and that would be with – we would have a consultant contract to help us with that. Let me skip over the program manager and operating for now. That really would be we would need another person besides our staff. Our staff right now is myself, Kyra Ochoa, who's done fabulous work in helping put this together, as has Michael Spanier and Pam Hyde on contract. And then we have two positions, one of which is now vacant. So in order to do the projects that I will go into that follow here, we would definitely need another manager.

So the IT coordination system is for a navigation system that would do the kind of alignment I was talking about among healthcare providers via a central clearinghouse. It could help track individuals and connect them with health and social services. We have \$147,000 that was an IT request that we made for the fiscal year 2017 budget.

The Corrections re-entry program we already put through from our healthcare assistance program to corrections, \$300,000 in this current fiscal year in 2016 to work with doing intensive case management and helping people re-enter the community. And so that is something that we would like to use the fund for moving forward as well.

CHAIRMAN CHAVEZ: So then that would be for two re-entry specialists?

MS. BOIES: Yes. And this is under discussion with Corrections right now so I can't speak to exactly where it is in process, but right now there is – there was an initial re-entry specialist. I put that one aside. Then there was a re-entry specialist that would be paid under our Corrections re-entry program, and the idea is to have there be another one who is specifically oriented to helping people externally within the community. So yes, there would be two.

These others are all projects that really would help. They would be pilots and they would help effect some system change. The behavioral health peers program, that's something that's been being explored with Corrections and the Behavioral Health Alliance. The idea is it's a peer-supported program for people with behavioral health issues to address crises. Exactly what this would look like is not clear yet. It might be a kind of living room or a center where people could go with a therapist who would supervise. In essence, peer programs have been shown to be – they're very evidence based and they're very effective. So this would be a specific behavioral health peers



programs working a lot with Corrections.

The second one, the one that's called Zero Suicide grants, again, this is an evidence-based approach to suicide prevention and the idea would be that the County would bring together providers to implement systems of screening, intake, and referral. We'd work with PMS and with Christus St. Vincent. There's a new behavioral health director, I believe, at Christus who would be very interested in participating in this, so this would be a behavioral health pilot.

The only other one within 2017 is the \$50,000 – it's just labeled a dental solution plan and that is a placeholder for how we could best help people with dental needs.

So that's 2017, and then the idea is to move, to continue to use the non-recurring funds for these same purposes in 2018 and 2019. And so the final column shows that over this three-year period what the total expenditure would be in each of those categories. And we have been told that the fund balances are projected at \$3.3 million, and that's why the total is \$3.3 million at the lower right.

CHAIRMAN CHAVEZ: And then any thoughts on – I know this is down the road, but knowing that this condition is probably not going to go away completely; it's going to have to be managed ongoing, thoughts on placing that? Because I think the programs I think for the most part are going to have to continue on some level. I know we're talking three years out?

MS. MILLER: Mr. Chair, as Patricia mentioned, the idea would be that these contracts, that they would build their system for billing to Medicaid. Because we won't – unless we raise taxes I don't see how we'll be able to – or something significantly changes with the state and they gave us our 1/12 back, I don't see how we can – we don't have another revenue source to pay for these type of services.

CHAIRMAN CHAVEZ: So it's just something we'll have to track or compensate or adjust at a later point in time.

MS. MILLER: Mr. Chair, that's been the difficult thing. Do you sit on the money, hope that the state doesn't take it? Keep it for a rainy day? Do you budget it? Spend it? Try to effectuate a change in the community in the way our providers work together? So that's the balance. Or do you spend it out on claims and when it's gone it's gone. So we were trying to find a way that actually maximized what we had and then trying to build a network and access to other funds outside of Santa Fe County.

CHAIRMAN CHAVEZ: Well, and I think that for myself I would rather go in this direction. I'm just wondering, two or three years down the road, then what? But hopefully we can figure that out. Maybe Medicaid will make up the difference. If not, I think a lot of it will end up being on County government, especially with the fact that our responsibilities for the adult and youth detention facilities will probably not go away. Our senior services, I think we're going to have to keep investing in those facilities and the programs. So anyway, I just wanted to pose that question. I know it's food for thought for later.

MS. MILLER: Mr. Chair, I want to make one other point. We have not taken this to HPPC. We wanted to make sure before we went there that the Board either liked or did not like the direction. If you want us to consider a different direction then we go back and if you were okay with this conceptually then we would take it to the next

HPPC.

CHAIRMAN CHAVEZ: Personally, for me, on this topic, I think we're again fortunate that we do have the revenue to work with. I think investing it in the areas that you've suggested would be good. Trying to unravel those silos and get the providers and all of us to work more closely together, I think would stretch our dollars out a little bit further. So in doing that I think the outcomes should be better. So I would personally support the direction that you're going. Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, going to the previous comments that I made earlier, the \$3.3 million is in the bank and subject to possible recapture. This plan shows three years. Theoretically they could come in next year and say, well, you budgeted \$1.3 million; we're going to take the other \$2.9 million, whatever, give or take. So my take is that we need to be fast and we need to spend it on services for people. Because I think it's highly likely that they'll take that money from us, not a low probability. So the assumption is a three-year span that they'll let us spend it in. I think the reality is they've been more likely – they, being the state – to take money based on their current financial predicament.

So my take is to have an analysis internally as to how to more directly spend to target a population so that we don't subject those resources to recapture, rather than assume that they might not take it, because we've already seen the pattern that they have taken it. So I value and appreciate the work and the efforts that you've made, but I'm highly concerned that when it comes to the state and possible recapture that they're not going to care so much and they're probably going to take the money. So that's my take.

MS. MILLER: Mr. Chair, I've been trying to think of, through my hat in my former job, exactly how the state would propose to take the money. One thing, to take the money from schools, because it's a distribution, and Don would know this one, it goes to the schools and then based upon a unit value and then you just reduce that distribution based upon existing cash balances. So they can do that with school districts by looking at their cash balances and then offsetting a state-funded distribution. I haven't quite figured out how they plan to take money out of our bank account.

That's my only – I have to mull this over with Greg because the that's the other thing is I thought that would be very hard for them to do because not every county has the same revenue source to fund their health programs. Some use GRT, some use a specific GRT, some use general fund, some use property tax, some use a specific mill rate, so I haven't quite figure out, while they talk about it, I'm not sure mechanically how they would do it. So I just put that out there. I'm sure they've thought of it but I haven't seen it done like that where you're looking at fund balances for a variety of different counties that fund their healthcare differently. So that's my only – they may say we'll offset your revenue or charge you more. I don't know.

CHAIRMAN CHAVEZ: Commissioner.

COMMISSIONER ANAYA: Mr. Chair, just a follow-up thought. The condition of the State of New Mexico when under the Richardson administration the legislature did a sweep on capital projects was not near as catastrophic as it is now relative to the state perspective. And they didn't waste any time sweeping back capital projects and putting it into other programs based on lack of expenditure. So that's my

most recent recollection in addition to the painful recognition of the twelfth that you just brought up of the money that we lose or that goes – I shouldn't say we lose. The money that the state took back that we now don't have the latitude and control over that we used to have.

And so those two most recent memories haunt me. And so I want to be as explicit and clear as I can in saying that the concept of taking the money and utilizing it is perfect. It's just a matter of timing and my recommendation is that we spend it down sooner rather than later. So thank you.

COMMISSIONER STEFANICS: Mr. Chair, as I said earlier, I think the HPPC needs to be consulted on this.

CHAIRMAN CHAVEZ: Yes. I think that's standard. Right?

MS. MILLER: Yes.

CHAIRMAN CHAVEZ: I guess my only concern about spending the money fast is that we do the right thing with it. I know we need to spend it but –

COMMISSIONER STEFANICS: Well, Mr. Chair. David Abbey, the director of LFC, has constantly, every month, he asks Steve Kopelman, the director of the Association of Counties, for an accounting of all the indigent funds sitting at the counties. He's eyeing that fund. And while you might now know what the legislative procedure will be they're eyeing the funds and they don't really care what we use it for.

MS. MILLER: Mr. Chair, Commissioner Stefanics, yes. I just said I'm not sure how they would propose to do it. I agree that they are eyeing it. They ask us for our cash balances. That's why we do want to build it into the budget now, not reactively try to budget it, because they could as well deny our budget adjustment.

CHAIRMAN CHAVEZ: Well, if they don't have a process, that's one thing, but it could be somewhat embarrassing for the state to pull back money that's already budgeted for the Community Services Department. But we'll see where that goes. Next department.

MS. JARAMILLO: Thank you, Mr. Chair. The next department on slide #11 is the Growth Management Department. They have a minor increase. This is where you'll see the \$40,000 contract for the TDR bank and the TDR program. They also had some funding request for doing another open space management plan and plans for implementation of the previously funded management plans that are already in the works. So it's the same amount of money that you have funded in each of 15 and 16 for the management plans for open space. It's just going to be used more for implementation of the existing plans or the newly created plans.

There's also the expansion for a broadband consultant, an additional amount to go to the PROTEC program, and the NCRTD mountain route has requested funding again this year. If you recall, it was a pilot program last year and now they are seeking to have additional funding for that. So the net increase with the requested expansions for Growth Management is \$355,604 if you were to approve all of those expansions.

CHAIRMAN CHAVEZ: Is the \$25,000 for the mountain route the same as last year?

MS. JARAMILLO: It is. Yes, Mr. Chair. Slide #12 is the Housing Services. The only change really in that is that we don't yet know what the CFP grant

amount will be for I guess 16. It's considered the 16 grant. So that's what the reduction there you see until we know what that grant amount is we can't budget it, but the rest of the budget remained flat.

The next slide –

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, in Housing is there any general fund money going into Housing or is it – what's the breakout? Is it all federal funding or is there some general fund money going in there?

MS. JARAMILLO: Mr. Chair, Commissioner Anaya, the only general fund money that the Housing Services gets is the Boys & Girls Club gets \$130,000 for their programs there. So it's not exactly for Housing.

COMMISSIONER ANAYA: So it's a true enterprise fund and we're not putting any County money into it still. Or we did in the past but we haven't lately.

MS. MILLER: Mr. Chair, Commissioner, that's correct. Not for their operating. We do provide them all of the support services at no charge.

COMMISSIONER ANAYA: Awesome. Thank you.

MS. JARAMILLO: Turning to Public Safety, which is slide #13, there are a number of – it's kind of small because Public Safety has various components – fire, EMS, RECC and Corrections. I've broken down increases and decreases by department. But the general increases to base include a \$50,000 increase to the fire overtime budget, for an increase in the scheduled annual leave days being provided. We have a reduction showing because we do not have a grant award amount for FY 16 YCC grant so we don't know if we will get that or not. There's some increased maintenance for the Smart 911, which was implemented at the RECC, and then we have increase in Corrections for electronic monitoring, medical services and utilities.

Then the remainder of the increases to base are for expansions for services that were approved in FY 16. They did request expansion for additional staff in Public Safety. The wildland crew, they're requesting for the winter crew again. This is considered one-time as those staff are temporary. They've requested three cadet firefighters, two secretaries and one training captain in Fire, and then the RECC requested five communications specialists. I'll note that in the secretarial request for the Fire Department they do have contract secretarial services right now and if the secretaries are approved, it will be offset by the contracts that they have.

We do have some additional information on the electronic monitoring program. *[Exhibit 3]* That's the next handout in your packet of handouts.

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, I just want to be clear on the bottom relative to expansion. I guess I'm unclear. We did fund the wildland crew last year. Is this the same amount of this current year coming? Or is this in addition to what we had done last year?

MS. JARAMILLO: Mr. Chair, Commissioner Anaya, this is to re-fund the temporary staff. So it's the same staffing level.

COMMISSIONER ANAYA: So I would say that's an ongoing request as

opposed to brand new, just for clarity. It's something that we had funded previously and we're going to continue funding, not necessarily brand new expansion. And the others – the three firefighters, two secretaries, training captain and five communications specialists, those are segregated brand new requests in addition to this current year?

MS. JARAMILLO: Yes, Mr. Chair, Commissioner Anaya.

COMMISSIONER ANAYA: Thank you.

MS. JARAMILLO: So we do have a handout regarding the electronic monitoring program and we will have some additional discussion specific to that program. As you're aware, we've had to increase the contract for BI, who is the provider of our equipment, several times in the last year so it is a continuing issue that we would like to discuss in more depth.

MS. MILLER: Mr. Chair, Commissioners, you've seen a lot of these charges before but I just wanted to put this on there because we've – if you look, you can see the population, and this is in the one that says electronic monitoring. All I did was about four handouts but we spent a lot of time talking about this in the Corrections budget hearing and I thought you should see what's happening with that because it's one that we don't – we don't control who goes on electronic monitoring, but we could control how many monitoring devices are available. And before we move to that I wanted to make sure that I had some discussion with you and kind of updated you on what we've done to date.

So this is how the population has grown and then you can see how the cost has grown since 2011 where it's more than doubled. It's even continuing to go up. Where we used to spend \$25,000 a month, we're at \$68,000 a month. And you can see also by the pie chart on the third page, a good portion of it we don't have is that 46 percent from magistrate cases that are unemployed. We have worked out a fee schedule but we don't have very many people who the courts are putting on the fee schedule.

And then if you just look at the first three months of this calendar year, we went \$63,000, \$64,000, \$68,000 so the additional increase we put in the budget at mid-year has already been eaten up with increased cases. Pablo, Tony and I did go meet with magistrate court judges and we talked to them. We haven't really seen a decrease. So I also went over to one of the Supreme Court justices to ask and I said we don't want to be in a contentious relationship with the courts but we do need to somehow manage these costs.

So we're working with them to try to keep the costs lower and we may need to move in the direction of changing some of the devices to less expensive devices as well as limiting the number per month, per courtroom, so that they do maybe more of the risk assessment as to whether people need to be on the devices. I don't think – the counter to it is, oh, well, we'll put them in jail. I can say we have seen some of a decrease in our jail population but that's kind of cyclical and tend to have that as well, and we don't change our staffing pattern if 20 more people are put in jail. It's usually a shift, we add additional staff after every 50 or so. So our staffing would not significantly change. The main variable costs at the jail are going to be the meals, uniforms, medical, if they're on medications or need medical treatment outside of the facility, or – those are the main ones. And there may be some more. Water usage. But mostly we don't have a major per

inmate major increase until you start seeing 350 Santa Fe County inmates and we've been sitting around 300 for the last couple months.

I just put that out there because there has been at least one article in the paper about this issue and we are trying to work with the courts and I think that our next step is to possibly change the type of devices in order to get the cost down, particularly the Soberlink versus – there's a Sobriotor or something like that; it's about a third the cost per unit, as well as maybe a limit of devices per courtroom. And I would just stand for any comments or feedback on that.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Mr. Chair, I think what I heard was it might be more cost effective to have them in jail as opposed to electronic monitoring. Is that the bottom line?

MS. MILLER: Mr. Chair, Commissioner, I would say the whole issue that's come up as I've talked to the courts is that there's a need for a real risk assessment. What is the flight risk or the risk of the individual harming someone? If they should be in jail, then they should be in jail and that cost to us stays the same, roughly the same, for 300 to 350 Santa Fe County inmates. It's not significantly larger for a small increase in the jail population. But as an alternative to incarceration, do they really need to be monitored 24/7 or not, and that's the risk assessment and that's the question with the courts. Is it necessary to have them on maybe two or three devices if they're not a risk? And if they are significant risk then maybe they should be in the facility.

So it's not necessarily less expensive. I'm just saying it's not necessarily a one for one difference for us.

COMMISSIONER ANAYA: I guess my comment would be that if we're keeping – people that shouldn't be on the street should be in jail, so that the public's protected, but if we're deferring people but it's getting excessively more expensive then we need to work on ways to not increase the jail population but rather mitigate and reduce the costs for that alternative monitoring. And so that's my perspective.

MS. MILLER: Mr. Chair, well said.

CHAIRMAN CHAVEZ: And if I could, just to add to that and then I'll turn the floor to Commissioner Holian. I think that alternative sentencing versus incarceration is going to be a cost, but I'm hoping that the outcome will be different. It will be a little more therapeutic if you will. I think that incarceration for a certain segment of the population is not going to help at all. Ever. And so that's the evaluation that has to be done. Who really needs to be incarcerated to protect the public safety and who doesn't? And the alternative sentencing could go from the gamut of misdemeanor to someone who may have a behavioral health challenge who does not know how to navigate the court system or the jail system and doesn't understand failure to appear or bench warrant or things like that. It's just a foreign world to them.

So I think we need to look at changing the model in how we operate our jail and have it operate for those that need to be there and those that don't need to be there, other forms of sentencing. Commissioner Holian.

COMMISSIONER HOLIAN: Thank you, Mr. Chair. So as I understand it, we do have some authority over these monitoring devices. We can limit the numbers?



And do we have any authority over what types are used?

MS. MILLER: Mr. Chair, Commissioner Holian, it's a Santa Fe County program. It's not a court program. In other words we created this program. The County created it a long time ago when we used to pay a contractor to run our facility and we paid them a per diem and we had a contractor that ran the electronic monitoring device program and in that particular case it was most definitely less expensive if the person was not incarcerated. We don't see that same change because we carry all the fixed costs of the jail. So we offer that. Not all counties offer an electronic monitoring or an alternative program to their courts. We do, and we're just asking the courts, could you help us contain the costs of this because it seems to have gone up exponentially in the last two years and we don't really understand the basis for that.

If it's just a matter of putting people on two or three devices because it seems like a safer thing to do and it's not necessarily required we would like them to be a little more judicious in putting the devices on. We do have, and that's why I went to the Supreme Court justice and said are we – this is a program the County offers and we don't want to cut it off but we do want to find a way to contain costs. And they said we did have that authority to manage the number of devices we had available.

COMMISSIONER HOLIAN: Okay. Well, that seems like a good way to go.

CHAIRMAN CHAVEZ: I just got a time check. We only have about 15 minutes left before we're supposed to start our BCC meeting. So I don't know if we want to reconvene or rush.

MS. JARAMILLO: I can talk fast.

CHAIRMAN CHAVEZ: Okay. Ms. Jaramillo. Thank you, Commissioner Holian.

MS. JARAMILLO: So moving to Public Works, slide #14, we do see some expansions there. I would like to point out though on the Utilities enterprise fund, that is enterprise fund money, so their revenue is also increasing to offset their expenses. We do not transfer money from the general fund to the water utility fund, so I just wanted to point that out, that that increase is offset by their revenue or their own cash balance.

We do have an increase to our cost share for BDD. You can there that there are some transferred expenses from the County Manager's Office. That reduction was reflected there in the County Manager's Office, and some changes in other expenses. They did ask for two new FTEs, two real property specialists. One would be specifically for work on the Aamodt work, the Pojoaque regional water system, and then we are requesting, or Public Works is requesting \$440,000 one-time expense for a utilities master plan.

MS. MILLER: Mr. Chair, on that item I did want to point out, we had budgeted some, got proposals, this was one of the contracts we actually withdrew for approval because we didn't have enough money to do the whole contract, so we actually – this is for water and wastewater and we want to go back out and do an RFP for the whole work.

MS. JARAMILLO: The following pages are for the elected offices. Those are actually much more simple. Fewer changes were requested. On the Assessor's Office

they are requesting an expansion to increase the number or the area of the county that is being photographed in their oblique photography program. It's an increase of \$105,000 over the current \$140,000 that they use. The County Clerk's Office, I was just having discussion with the Clerk prior to the study session. We had shifted some expenses over to the probate judge's budget per the request of the probate judge, so the Clerk was not aware of these changes to her budget, the \$3,620. And then there were the net of the other increases and decreases.

We have the probate judge's budget which indicates the \$3,620 increase that was a shift from the Clerk's Office. We have the Sheriff's Office budget on slide #18. The primary changes there are requested expansions. They also asked for a number of FTEs. They requested three deputies, one crime scene tech, a records clerk and they requested to fund an administrative assistant that is currently grant funded if the funding is not renewed for the grant. And then finally, we have the Treasurer's Office, which has a small increase in their base.

So if you turn to slide #20 we have a summary of the increases and decreases to base. The relevant information on this, you've already seen all the increases and decreases throughout the different spreadsheets but the total of the increases to base are just over \$1 million. On the next slide, #21, is a summary of all the requested expansions, including all the FTEs. There's one listed here which I did not have on the other slides and that would be the surcharge to exit the state's health plan if we were to do so we think that would cost us about \$640,000 and we were going to offset that through the one-time revenue source of the payment in lieu of taxes.

CHAIRMAN CHAVEZ: On that, the payment in lieu of taxes they may be phasing out in what is it? Two –

COMMISSIONER STEFANICS: One year is confirmed, and that's all they budgeted.

CHAIRMAN CHAVEZ: Okay. And that's about \$600,000 a year. Isn't it? Commissioner Anaya.

COMMISSIONER ANAYA: Just looking at the elected offices, there was no requested expansions on staffing except for Sheriff on page 18? Could I get some feedback from the discussions on the requested expansion in the Sheriff's Office, and then the Sheriff's Office is here, so I'd like to give them an opportunity if they have comments they want to make.

#### **IV. D. New FTE Recommendations [Exhibit 4: Supporting Material]**

MS. MILLER: Mr. Chair and Commissioners, one of the things when we set out with this budget was we did give the direction for a flat budget we also said – and you'll notice that prominently Public Safety does put forward a request for additional staff. And we said our biggest problem is we don't have a whole lot of revenue growth, as you saw from the first couple slides. We only have about a million dollars in revenue growth, and then everything else the department wanted we tried to offset the increased costs with some decreases.

So what we also did this year was had a users group that reviewed all of the FTE



requests from the different departments and they did have some recommendations for those staffing but one of the problems that we're struggling with is as you can see there's no recurring revenue to really provide new staffing. So when we get to the chart on staffing – maybe I could just jump to it. If you go to #25 on FTE summary, the slide, what we are recommending and pretty much as you pointed out, Commissioner Anaya, was the trying to keep the wildland urban interface technician crew going and funding it half of the year out of County funds. They are term positions and they'll do like six months if they have a grant and six months with County funds.

So we do have that recommended. We also have that fire secretary for \$36,400 because we offset that. That work is currently being done by a contractor, so we would take the contract money away and fund the position.

The ones that you see with just dashes next to them we are not recommending right now, except if you see at the end of the request where there's a dollar amount, like go to Community Services, Senior Services, driver, cook's assistant, \$35,000 and \$35,000, those are current temp cooks that they have or PRN cooks and they wanted to take them to full time, and then further down with fire cadets, two fire cadets at \$53,000 and two emergency comm specialists at \$51,000, and also three deputies and an administrative assistant if that grant goes away, all of those are what are recommended by the users group, and what we would recommend if we felt we had the funding.

We don't feel very comfortable recommending any new positions at this time though. So what we were going to request is that we just keep that recommendation, keep it on hold, and revisit it at mid-year and possibly bring those positions in at mid-year or next year. And it's primarily to see what really happens. As Commissioner Anaya said, the state is looking at their revenues being some of the worst ever and we typically don't follow exactly the pattern but it hits us a little later. So we wanted to hold back on recommending any new FTEs

With that, if you'd like the Sheriff to speak to his, I just want to say that the only ones we're actually recommending is that wildland crew and the secretary by trading out the funding that's on contract currently.

COMMISSIONER ANAYA: So, Mr. Chair, I guess going back to the wildland and that's why I brought it up earlier, the wildland funding doesn't – I guess I'm a little lost as to why that wouldn't have been included as part of the funding stream from last year, given that we've consecutively renewed it. The secretary funding also, that's funding that was existing in a different area but still a prior funding amount. That being said, my concern with that grant funded administrative assistant is that – does the grant carry them through mid-year? Or does that cease now at the beginning of the fiscal year? That's a grant funded position that the Sheriff's Department has. Does that cease? So they wouldn't be in existence for the first half of the fiscal year? Or do they have the funding for it to get through the first half?

MS. MILLER: Mr. Chair, I don't know when the current grant expires.

MS. JARAMILLO: I think it expires in September.

COMMISSIONER ANAYA: The undersheriff is here. He might know.

RON MADRID (Undersheriff): Mr. Chair, Commissioners, that grant expires in September, and that's our DWI coordinator on our vehicle forfeitures. Yes, it's

been approved through the state twice but we have not had any word about it being approved after September.

COMMISSIONER ANAYA: So, Mr. Chair, Ms. Miller and Undersheriff, would you like to speak anything else on your request?

UNDERSHERIFF MADRID: I thought we had done a pretty good job in front of the committees with our stats on our positions but I understand if there's not any money, there's not any money. We have, as you know, crime never slows down. So we have the stats that – what we're trying to do is we're trying to be more pro-active than reactive. Right now our deputies are reacting to calls for service and what we're trying to do is have them patrolling more and be more pro-active out in the community and trying to keep the crime down. But right now, as it is, the stats that I presented the committees, our deputies are going from service call to service call and they're not really having the chance to patrol the community as much. And that's what we are looking for.

The three positions we were requesting, which is actually one deputy a day because we have three shifts so it would have been one deputy per shift a day is what we were asking for. And the crime scene tech, right now our detectives are processing the crime scenes. A lot of times we're asking State Police for assistance on major homicide scenes and we've been trying to look forward to having our own tech instead of having the detectives. We're pulling the detectives away from investigating the crimes to processing the scenes, which is prolonging the investigation.

COMMISSIONER ANAYA: Thank you, Mr. Chair, Undersheriff Madrid. I guess I would request, given the timeline associated with the administrative assistant that we have a review after the first quarter as opposed to mid-year to evaluate where we're at relative to those positions and others that, if I heard you correct, were recommendations that came from staff but based on the current projections we didn't feel it's appropriate at this time. So would first quarter – I guess I'm recommending a first quarter review to be commensurate with the possible loss of that grant funding, along with those other requests, Mr. Chair. Thank you.

CHAIRMAN CHAVEZ: Thank you, Commissioner.

MS. JARAMILLO: If we go back to – let me back track to page 22, just to quickly go over a summary of the initiatives requiring new funding. We have potentially the surcharge to leave the state's health insurance plan. We have \$150,000 in one-time money for an additional open space plan and implementation planning. \$40,000 for utilities master planning, \$1.4 million for the special healthcare assistance plan funding, refunding the winter wildland crew, a broadband consultant, the film office. This is the money to carry over from current year funding. We have requested to put – we request to have a contingency for preliminary engineering reports in the budget; that would be one-time funding, expansion of the oblique photography program for the Assessor's Office, additional media and marketing, funding of the NCRTD mountain route, an increase in the PROTEC program, and then additional operating funds for the new facility, the Stanley Cyclone center.

CHAIRMAN CHAVEZ: Any questions on this list? No? Okay.

MS. MILLER: And Mr. Chair, I want to say that we actually are recommending these. Most of them are one-time and if we needed to cut them out in the

following year we could without major changes to operations, except the wildland crew. That would be a whole other story.

**IV. C. Employee Compensation [Exhibit 5: Supporting Material]**

MS. JARAMILLO: So the next slide is regarding compensation packages. Katherine has some clarification on the AFSCME and the IAFF, but as a general statement, what we considered here was that we felt like if we were going to increase the recurring base, through either compensation for our current staff or at the addition of new staff that we would recommend the additional compensation for existing staff rather than recommending the increase in the FTEs. So that is why we're bringing forward some small increases to compensation just because our staff works hard and if we were going to increase our base that would be a good place to do it. So as a general statement the recommendation would be for a one percent COLA effective January, so that would be six months of the year for our non-union staff members and then essentially the equivalent of that amount for any future negotiations for any of the other bargaining units.

CHAIRMAN CHAVEZ: That would apply to all of the bargaining units.

MS. JARAMILLO: Any of the bargaining units that have a contract being negotiated or an economic reopener in FY 17.

CHAIRMAN CHAVEZ: So Katherine, then which of the bargaining units are up for renegotiation?

MS. MILLER: So, Mr. Chair, it's a little complicated what's occurred this year because the last couple years have been really good. They've all kind of stayed on the same schedule. But we've run into a little bit of an issue with AFSCME and the firefighters in that they have been – they've had economic reopeners or new contract negotiations going on for several months. If you recall last year and what we've done every year for the last several years since we've had money available to provide increased compensation for staff, the Board has approved an amount, based upon a percentage per bargaining unit. We do not give the bargaining unit their compensation. What we say – because that's one of the things they bargain for – they can determine how they want that spread out amongst their members.

But what we do is we look at, okay, for non-union – for instance, last year we did in January one percent for anyone over \$50,000 and two percent for anyone \$50,000 and below. And then we applied that same factor to each bargaining unit. And then they go and do their contract negotiations. So AFSCME has not received their increases yet because they have not negotiated their contract yet. They were concerned that they would lose what was given to them in current fiscal year. So when you see this FY 16 carryover amount of \$153,000, that was six months of one percent increase for above \$50,000 and six months increase for members \$50,000 and below.

CHAIRMAN CHAVEZ: But when you're referencing AFSCME, is that the two bargaining units that are under AFSCME?

MS. MILLER: No. That's AFSCME Blue Collar. That would be predominantly our Public Works, and other departments. The AFSCME

Corrections/Medical Unit, is just the nurses and medical staff. They are due for a contract negotiation. AFSCME Corrections, they negotiated already and theirs is done and it's built into their pay scale. So we've already built that one into the base, so where you don't see a number, we're not expecting an increase. We've already built it in based upon how many will already move up. And what it basically is is when they hit – in most of the Public Safety ones they negotiate a pay scale and when they hit their one year anniversary they get an increase, versus we do COLA, we do it January 1<sup>st</sup>, first full pay period.

CHAIRMAN CHAVEZ: So many in the first box is you have non-union and then you AFSCME and that's Public Works and then you have AFSCME Corrections/Medical Unit, and then AFSCME Corrections. So those would be the three bargaining units unit AFSCME.

MS. MILLER: There are three separate bargaining units. They do three separate negotiations, three separate contracts. So this is why – it's kind of really complicated when you basically have seven groups of people to try to budget for what their negotiations may or may not be. It's not as simple as just saying, oh, we'll give a cost of living of one percent Countywide. They all have different times that their contracts are up. They all have different times for economic reopeners, and they all negotiate a different type of pay package or compensation package.

So some of them do a pay scale. Some of them do a cost of living. Some of them have tried for a combination thereof. So what we try to do is just figure out a dollar amount per bargaining unit that's essentially the equivalent to what you would give non-union. And so that's why it's broken down that way. So what this reflects is what the cost would be for a half of a year of one percent, and then a full year of one percent. But I did want to note that AFSCME Blue Collar and Firefighters have not done their negotiations for this past fiscal year so there are no increases built into the base for them yet. So we may not have as much funding available.

So one of the things I was going to recommend was that one percent, an amount equivalent to one percent, starting January, the first full pay period in January, but I don't also want to leave out AFSCME and the Firefighters, so I was hoping we could roll their amounts that they should have received if they had negotiated their contracts into next year.

CHAIRMAN CHAVEZ: Discussion on that? No?

MS. JARAMILLO: Mr. Chair, just as a note, there is a handout regarding the collective bargaining unit wage articles that says when the contracts will be negotiated next and it gives you the pay scales for those that are on a pay scale. In your packet you have that. We also have the listing and some historical detail of the FTE requests. The historical detail would be the last time that those departments received FTEs.

Moving to slide #26, the budget concerns. Of course the phase-out of the hold-harmless is a concern and will continue to be as we are increasingly losing our revenue each year, and of course there's uncertainty with any future legislative changes with respect to hold-harmless distribution and the hold-harmless GRT authorization. We have our safety net care pool which we've already discussed. And then additional uncertainty

with the YDP program, our property values are slow to grow right now, and we do foresee some additional cost for BDD repairs and potential litigation there. So those are some things to keep in mind as future budget concerns.

**IV. E. Fixed Asset Repair and Replacement Recommendations** [*Exhibit 6: Supporting Material*]

MS. JARAMILLO: Getting down to the end of the presentation, we have our fixed asset renewal and replacement; that will be the last handout you have in your packet. It's a listing for all the requests for IT, furniture and fixtures, heavy equipment and vehicles which were subject to the VURB as well as vehicles that were not. We have some preliminary recommendations which I have summarized in dollar value at the bottom of the page on page 27, so we have one committee that has yet to meet and finalize their recommendation and that would be for the other assets – heavy equipment, furniture, etc. So I would suggest that we could bring that back to you with a recommendation that we do not exceed the dollar values per fund that we have listed here. But you do have a detailed listing of what was requested as a handout.

The VURB did meet and so those recommendations are final. The vehicle recommendations are summarized on slide #28. Eighteen vehicles were requested; ten were recommended for a total cost of \$427,000. The Sheriff's patrol vehicles and the Public Safety vehicles that are non-administrative are not included under the VURB. Those are separate.

CHAIRMAN CHAVEZ: So those would be all the patrol cars and public safety vehicles.

MS. JARAMILLO: Yes. Those are on your detailed listing but they're not included in this part of the recommendation but they are being recommended separately.

We're recommending the continuation of some funding pools. We're recommending the renewable energy and energy efficiency program – \$500,000 pool; the addition of the health insurance reserve set aside for \$2 million, which of course we won't do if we decide not to leave the state, and then the million dollars for the LEDA project funding.

**V. Direction from the Board of County Commissioners**  
**A. Balancing Needs and Priorities**

MS. JARAMILLO: So finally we get to our management recommendation for the budget and we will request additional direction from this body. For recurring expenses we are recommending the one full time classified FTE with the offsetting contract from Fire. That would be the Fire secretary. Compensation package, which is the equivalent of a one percent COLA, effective January 1<sup>st</sup>. That's \$258,000 total. Expanded programming totaling \$456,000, and increase to base as outlined in the spreadsheets of \$1 million.

So our additional recurring expense would be \$1.7 million based on our recommendation.

MS. MILLER: And Mr. Chair, Commissioners, I did want to add to that, and then whatever would be added to the base based upon the two contracts that still have to be negotiated, because that is not included in that number.

MS. JARAMILLO: Thank you for that clarification. For non-recurring, we have a recommendation of the wildland, which could easily be put in recurring. We have the carryover amounts from the FY 16 for the bargaining units that we requested as seen on the other page, a total asset renewal and replacement of \$4.5 million. Additionally, the VURB recommendation of \$427,000. One-time expenses for expansion of programs as outlined on the spreadsheet totaling \$2.7 million. So our non-recurring request is \$8.1 million and then I've noted that we were requesting the future expansion for the healthcare assistance programming for FY 18 and 19 as was listed in Patricia's spreadsheet of \$1.9 million.

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: Are we taking action?

CHAIRMAN CHAVEZ: I hope so.

COMMISSIONER ANAYA: So, Mr. Chair, I'll make a few brief comment and then first of all I'll go ahead and move for approval of the recommendations.

COMMISSIONER STEFANICS: Second.

COMMISSIONER ANAYA: And my comments are this: Relative to the previous discussion, I'm going to just restate simply that if we look at the opportunity to sunset the low income tax rebate, which we have no control over, we should use the savings to reduce trash permit fees for all residents. I also request that this be done as soon as we can so we'll wait on that. I will fight any raids from the federal or state government relative to County or local funding levels, including the municipalities or school boards, and targeted revenues associated with the discussions on healthcare, I look forward to getting information back from the Health Policy and Planning Commission for the targeted services to what I would say, veterans, seniors and the poor, spending the money sooner rather than later to avoid recapture, for lack of a better word, from the state.

Two things that I'm going to ask that we consider moving forward. Wildland funding for those firefighters last year – I fought for an additional ten wildland firefighters, which would have made it 20. Based on the comments from the Chief and others, it was more prudent from those recommendations to do the ten. We continue and are seeing those sustained every year, but I'm going to request that we do an analysis to provide benefits at a half-time level for those firefighters in the coming, next year budget cycle, and that we try and transition over the next three years those wildland firefighters as being part of our full-time staff. And those are just my comments that I'm asking be put on the record as a target. Thank you, Mr. Chair.

COMMISSIONER STEFANICS: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Stefanics.

COMMISSIONER STEFANICS: I have a question about the wildland fire specialists. Did I hear you say we budgeted last year and we didn't use the money?

MS. JARAMILLO: On the wildland?

MS. MILLER: I didn't say that. What I mentioned is that we did budget and we did have a grant but we did not have them for the full year. Dave could maybe speak to that.

COMMISSIONER STEFANICS: Thank you.

DAVE SPERLING (Fire Chief): Mr. Chair, Commissioner Stefanics, we are in the process of hiring our wildland group right now and they will continue through the crossover into the fiscal year.

COMMISSIONER STEFANICS: So any funds you had this past year you did use. Or are you just now using it?

CHIEF SPERLING: We're just now using it. So what we did is rotate our YCC grant funding to begin in the fall, and our wildland county crew to begin in the spring. So they will transition over into the next fiscal year. If that makes sense.

COMMISSIONER STEFANICS: Thank you very much.

COMMISSIONER ANAYA: Mr. Chair, I had one other point I left out.

CHAIRMAN CHAVEZ: Commissioner Anaya.

COMMISSIONER ANAYA: The other point was that based on the discussion earlier that I support the recommendations on the Sheriff Department positions coming back within the first quarter as opposed to six months for review and evaluation. Thank you, Mr. Chair.

CHAIRMAN CHAVEZ: Okay, so we have a motion and a second, I think to approve this summary of budget recommendations that's on page 30. And then you have, Commissioner Anaya, I guess some direction to staff that you included in your second –

COMMISSIONER ANAYA: I just made comments relative to the budget discussion based on what we had said previously and what I as an individual Commissioner is supportive of going forward.

CHAIRMAN CHAVEZ: So just on the motion to approve the summary of budget recommendations, we have a total increase to recurring expense of \$1.7 million, total additional non-recurring, \$8.1 million, with a total future non-recurring of \$1.9 million, and that would go to the County Health Action Plan. And so there was a motion and a second. Any further discussion? Hearing none.

**The motion passed by unanimous [5-0] voice vote.**

**VI. Approval of the FY2017 Budget Calendar [Exhibit 7: Timeline]**

CHAIRMAN CHAVEZ: So now we have a budget calendar that I think that we should go over quickly to see what the next step is and then we can move to adjournment.

MS. MILLER: Yes, Mr. Chair. This real quick has February through May 10<sup>th</sup> has already happened. May 31<sup>st</sup> we will request approval with a budget resolution of the interim budget based upon your motion to approve our recommendations and then we would like at that meeting to receive any direction for the final budget if there's anything



else that comes up that needs to be included in the final budget, because we will bring the final budget back on June 28<sup>th</sup>. And on June 28<sup>th</sup> the final budget will include any changes that may have been requested on May 31<sup>st</sup> as well as we'll be able to have the expenditures reconciled for this fiscal year on grants and capital. So it will bring in those balances so that we can roll them into the final budgets on capital projects and grants.

Now on June 14<sup>th</sup> we're going to have probably a more informal discussion to talk about – so that will be the operating budget and the approval of the operating budget, but then we need to start our discussion on direction for 2016 GO bond election. We'll be bringing some parameters and asking for direction on amounts that you would like to have us put forward to the voters for the GO bond, plus our quarter cent capital outlay funds for fiscal year 17 and 18, which I'm estimating will be about \$5 million a year for a total of \$10 million, then anywhere from \$20 to \$30 million for GO bonds. So that would be just a discussion on just some direction.

Then in July we would on July 12<sup>th</sup> bring back actual recommended projects to you for those buckets of funds and bond questions with requesting final approval on that on July 26<sup>th</sup>, so that we can prepare the bond questions. And then the rest are our deadlines to DFA.

COMMISSIONER HOLIAN: Mr. Chair.

CHAIRMAN CHAVEZ: Commissioner Holian.

COMMISSIONER HOLIAN: I move for approval of the 2017 budget calendar.

COMMISSIONER ANAYA: Second.

CHAIRMAN CHAVEZ: Thank you. We have a motion and a second.

**The motion passed by unanimous [5-0] voice vote.**

COMMISSIONER STEFANICS: Thank you to all the staff.


MS. MILLER: And Mr. Chair, I would like to say I really want to thank the departments and the elected officials. As you can see they did a really good job of keeping their budgets flat and working with us to try to fit into a pretty stagnant revenue.

CHAIRMAN CHAVEZ: Not an easy exercise to go through, no doubt. Thank you to all staff.

**VII. Adjournment**

Having completed the agenda and with no further business to come before this body, Chair Chavez declared this meeting adjourned at 2:15 p.m.

Approved by:

  
\_\_\_\_\_  
Board of County Commissioners  
Miguel Chavez, Chair

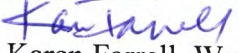


ATTEST TO:

  
GERALDINE SALAZAR  
SANTA FE COUNTY CLERK



Respectfully submitted:


  
Karen Farrell, Wordswork  
453 Cerrillos Road  
Santa Fe, NM 87501



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

BCC MINUTES  
PAGES: 91

I Hereby Certify That This Instrument Was Filed for  
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And Was Duly Recorded as Instrument # 1796482  
Of The Records Of Santa Fe County

Deputy  Witness My Hand And Seal Of Office  
Geraldine Salazar  
County Clerk, Santa Fe, NM

SFC CLERK RECORDED 06/15/2016

Santa Fe County  
Board Of County  
Commissioners

Fiscal Year 2017  
Budget Preparation  
Budget Study Session  
May 10, 2016

EXHIBIT

1

tabbles



# FY 2017 BCC Budget Priorities

- Public Safety-Corrections, Fire, Sheriff, RECC
- Open space, parks and trails maintenance and master planning
- Water and wastewater planning/Utilities Expansion
- Youth programs
  - Summer Internships
  - Other Summer Youth Programs/Housing
- Senior Services
- Energy Efficiency and Renewable Energy Program
- Wildland/urban interface programs
- Economic development initiatives
- Programming and operational funding for new facilities
  - Pojoaque Recreation Complex
  - Stanley Cyclone Center
  - Max Coll Community Center
  - Jacona Transfer Station
- Road Maintenance
- Modification to Health Programming
- Facilities Maintenance
  - Community centers
  - Public housing sites
  - Fire Stations
  - Administrative Offices

# Fiscal Year 2016

## Recurring Revenue/Recurring Expense – Across All Funds

### FY 2016 Budget

- Recurring Revenue:  
\$106.9 Million
- Recurring Expense:  
\$114.7 Million

Recurring Expense  
Budgeted from Cash:

\$7.8 Million  
(Budget Gap)

### FY 2016 Est. Actual

- Recurring Revenue:  
\$112.9 Million
- Recurring Expense:  
\$100.4 Million

Revenues greater than  
expenses "drop to Cash:"  
\$12.5 Million

Note: This is used to finance the  
budget gap and fixed asset  
replacements and capital the  
following year.



# Fiscal Year 2017

## Recurring Revenue/Recurring Expense – Across All Funds

FY 2017

Revenue Estimates vs.  
Requests

- Revenue:  
\$107.9 Million
- Expense:  
\$115.7 Million

Recurring Expense  
Budgeted from Cash:  
\$7.8 Million

Excluded from this amount are recurring sources which are associated with debt payment and those that are restricted to expenses considered to be non-recurring, i.e. capital and one-time maintenance projects >\$25K.

Before increases to base, expansions, compensation & FTE requests.

## FY 2017 Revenue Assumptions

- Current Year Property Tax revenue increase by approximately 2% - \$0.9 million increase, while prior year tax revenue decreased by \$0.9 million. \$0 net increase.
- Gross Receipts Taxes increase by approximately 2% for both Countywide and unincorporated taxes (net of Hold Harmless reduction) \$0.8 million increase excluding increase resulting from HH GRT full year of collection.
- Full year of Hold Harmless Gross Receipts Tax Collections – \$0.7 million increase.
- State Shared Taxes remain flat.
- Care of Prisoners revenue remains flat.
- Water/Wastewater revenue remains flat.
- Payment in Lieu of Taxes budgeted as one-time revenue – (\$0.7 million).
- Change to fee structure for land use fees - \$(0.3 million)



# Basis of Budget Recommendations

- Requested flat budgets from each department.
- Funded budget shortfalls with overages within the departments to the extent possible.
- Net department base increase/(decrease) is after reallocation of overages.
- Looked for funding of new FTE s by finding budget efficiencies, reallocating or reclassifying vacant positions, seeking contractual savings.
- Expansion requests are broken out separately for discussion.
- FTE requests, fixed asset renewal and replacements (IT and other), vehicles and new capital or maintenance projects were all considered by Committees who developed budget recommendations.

# Base Budget Changes

## Increases to Base Include:

- ✓ 1% Increase to Health Insurance - \$0.1 million
- ✓ 25% Increase to Multi-Line, Other Liability and Workers' Comp - \$0.8 million
- ✓ Expanding Utilities Enterprise operation and BDD - \$0.2 million
- ✓ Increase contribution to the Safety Net Care Pool - \$0.2 million
- ✓ Implementation of the SLDC / TDR Bank - \$0.1 million
- ✓ Operational expenses for new facilities - \$0.1 million
- ✓ Recurring expenses from FY16 program expansions - \$0.9 million

## Decreases to Base Include:

- ✓ Fuel expenses – (\$0.1 million)
- ✓ Low Income Property Tax Rebate – (\$0.06 million)
- ✓ Unemployment insurance costs (\$0.3 million)



# County Manager's Office

Department / Office	FY 2016 Base	FY 2017 Base Request	Inc (dec)
<b>County Manager's Office</b>	<b>7,254,863</b>	<b>6,877,701</b>	
County Manager's Office			
Commission			
Intergovernmental			
Human Resources			
Finance			
Lodger's Tax Facility			
Lodger's Tax Advertising			
<b>Increase/(decrease) to Base</b>			<b>(377,162)</b>
Recurring Expense from FY16 Expansions of Service		196,976	
Results Based Accountability Scorecard		40,000	
(Low Income Property Tax Rebate)		(63,437)	
(Unemployment Costs)		(256,000)	
(Transferred position to PWD for Sustainability Office)		(107,467)	
(Parking MOU Expenses transferred to PWD)		(34,500)	
Net of other increases/(decreases)		(152,734)	
<b>Requested Expansion</b>			
* Film Office - Carry forward FY16 + City Funding		300,000	
1x Marketing & Media Projects		60,000	
<b>Total Requested Expansions</b>			<b>360,000</b>
<b>Net Increase/(Decrease)</b>			<b>(17,162)</b>

\* Film Office expenses were budgeted in FY15 and FY16. This expansion will be partially funded through an agreement with the City of Santa Fe.

# Departments -

# Administrative Services

Department / Office	FY 2016 Base	FY 2017 Base Request	Inc (dec)
<b>Administrative Services Dept.</b>			
Administration	5,521,539	5,607,487	
Information Technology			
Purchasing			
Mail Room			
Risk Management			
Legal			
<b>Increase/(decrease) to Base</b>			<b>85,948</b>
SLDC Hearing Officer		50,000	
Net of other increases/(decreases)		35,948	
<b>Requested Expansion</b>			
GF 1 IT Desktop Supervisor		93,184	
GF 1 IT Security Administrator		104,832	
GF 1 Administrative Assistant		43,680	
<b>Total Requested Expansions</b>			<b>241,696</b>
<b>Net Increase/(Decrease)</b>			<b>327,644</b>



# Departments – Community Services

Please see the handout outlining the proposed HCAP special projects.

Department / Office	FY 2016 Base	FY 2017 Base Request	Inc (dec)
<b>Community Services Dept.</b>	<b>10,652,311</b>	<b>11,046,022</b>	
CSD Administration			
Satellite Offices			
County Fair / Extension Service			
Community Centers			
DWI Programs			
Detox Grant Program			
Teen Court			
Youth Programs			
Health Assistance Program			
Community Health			
Mobile Health Van			
Senior Services			
<b>Increase/(decrease) to Base</b>			<b>393,711</b>
Recurring Expense from FY16 Expansions of Service		296,360	
Operating Costs for New Facilities		50,725	
Safety Net Care Pool Payment		178,588	
Net of other increases/(decreases)		(131,962)	
<b>Requested Expansion</b>			
GF 2 Reclassify Driver/Cook's Asst. PRN to F/T		69,888	
GF 0.5 Satellite Office Specialist		12,844	
2nd 1/8 1x FY 17 HCAP Special Projects to be discussed separately		1,347,000	<b>1,429,732</b>
2nd 1/8 1x FY18 HCAP Special Projects to be discussed separately		1,218,000	
2nd 1/8 1X FY19 HCAP Special Projects to be discussed separately		735,000	
<b>TOTAL FY 2017 REQUESTED EXPANSIONS</b>			
<b>Net Increase/(Decrease)</b>			<b>1,823,443</b>
<b>TOTAL FUTURE YEAR EXPANSIONS</b>			<b>1,953,000</b>

# Departments – Growth Management

Department / Office	FY 2016 Base	FY 2017 Base Request	Inc (dec)
<b>Growth Management Dept.</b>	<b>9,022,877</b>	<b>9,049,685</b>	
Administration			
Planning			
SGMP/SLDC			
GIS			
Building & Development			
Affordable Housing			
Economic Development			
Regional Transit District (pass through)			
<b>Increase/(decrease) to Base</b>			<b>26,808</b>
TDR Bank & Program Implementation		40,000	
Net of other increases/(decreases)		(13,192)	
<b>Requested Expansion</b>			
GF 1x Open Space Management Plan Add'l Plan + Implementation		150,000	
GF xfer 1x Broadband Consultant		50,000	
GF xfer PROTEC (increase to current)		25,000	
GF xfer NCRTD Mountain Route		25,172	
GF xfer 1 Economic Development Spec.		78,624	
<b>Total Requested Expansions</b>			<b>328,796</b>
<b>Net Increase/(Decrease)</b>			<b>355,604</b>



# Departments – Housing

Department / Office	FY 2016 Base	FY 2017 Base Request	Inc (dec)
<b>Housing Services</b>	<b>3,864,742</b>	<b>3,714,843</b>	
Housing Choice Vouchers			
Housing CFP Grant			
Housing Enterprise Fund			
Boys & Girls Club			
<b>Increase/(decrease) to Base</b>			<b>(149,899)</b>
(FY16 CFP Grant Amount Unknown)		(149,899)	
<b>Requested Expansion</b>			
None requested.			
<b>Total Requested Expansions</b>			<b>-</b>
<b>Net Increase/(Decrease)</b>			<b>(149,899)</b>

# Departments – Public Safety

Department / Office	FY 2016 Base	FY 2017 Base Request	Inc (dec)
<b>Public Safety Department</b>	<b>38,521,917</b>	<b>39,131,752</b>	
<b>Fire &amp; EMS</b>	<b>13,342,007</b>	<b>13,148,300</b>	<b>(193,707)</b>
Fire Districts			
Fire Administration			
Fire Regions			
Fire Grants			
Volunteer Stipends			
RECC	3,446,967	3,567,697	120,730
<b>Corrections</b>	<b>21,732,943</b>	<b>22,415,755</b>	<b>682,812</b>
Corrections Admin & Maint			
ADF & Inmate Welfare			
Inmate Medical Services			
Electronic Monitoring			
Youth Development Program			
<b>Increase/(decrease) to Base</b>			<b>609,835</b>
Fire Overtime		50,000	
(FY16 YCC Grant Award Unknown)		(137,544)	
Smart 911 Maintenance		36,000	
Electronic Monitoring Contract		129,000	
Medical Services		100,000	
ADF Utilities		34,000	
Recurring Expense from FY16 Expansions of Service		240,360	
Net of other increases/(decreases)		158,019	
<b>Requested Expansion</b>			
EC&EMS, 3rd 1/8th 1x 10 Wildland Winter Crew		192,192	
EC&EMS, 3rd 1/8th 3 Firefighter/EMT Cadets		158,270	
EC&EMS, 3rd 1/8th 2 Secretaries		72,800	
EC&EMS, 3rd 1/8th 1 Training Captain		91,728	
EC&EMS GRT 5 Communication Specialists		254,800	
<b>Total Requested Expansions</b>			<b>769,790</b>
<b>Net Increase/(Decrease)</b>			<b>1,379,625</b>

Please see the handout regarding the electronic monitoring program.

Fire request shown above includes \$35K reduction to offset new secretary request.



# Departments – Public Works

Department / Office		FY 2016 Base	FY 2017 Base Request	Inc (dec)
<b>Public Works Department</b>		<b>20,082,355</b>	<b>20,355,644</b>	
<b>GF</b>	<b>Transportation &amp; Solid Waste</b>	10,685,528	10,806,203	120,675
	Public Works Admin			
	Sustainability Office			
	Fleet Maintenance			
	Traffic Engineering			
	Solid Waste			
<b>GF xfer</b>	Road Maintenance			
<b>GF</b>	<b>Facilities &amp; Open Space</b>	5,162,881	5,079,666	(83,215)
	Property Control			
	Building Services			
	Project Development			
	Open Space			
	Building Space Needs			
<b>Util.</b>	<b>Utilities Enterprise Fund</b>	4,233,946	4,469,775	235,829
<b>Increase/(decrease) to Base</b>				<b>273,289</b>
	BDD Cost Share		234,823	
	Transferred position to PWD for Sustainability Office		107,467	
	Parking MOU Expenses transferred from CMO		34,500	
	Correct error in FY16 Building Space Needs Budget		(85,500)	
	Recurring expense from FY16 expansions		68,976	
	Net of other increases/(decreases)		(86,977)	
<b>Total Requested Expansions</b>				
<b>GF</b>	<b>1 Real Property Specialist</b>		74,838	
<b>Util.</b>	<b>1 Real Property Specialist</b>		74,838	
<b>Util. 1x</b>	<b>Utilities Master Plan</b>		440,000	
<b>Total Expansions</b>				<b>589,676</b>
<b>Net Increase/(Decrease)</b>				<b>862,965</b>



# Elected Offices - Assessor

Department / Office	FY 2016 Base	FY 2017 Base Request	Inc (dec)
Assessor's Office	3,543,681	3,551,410	
<b>Increase/(decrease) to Base</b>			<b>7,729</b>
Net of other increases/(decreases)		7,729	
<b>Requested Expansion</b>			
GF Add'l Oblique Photography		105,390	
<b>Total Requested Expansions</b>			<b>105,390</b>
<b>Net Increase/(Decrease)</b>			<b>113,119</b>

# Elected Offices – County Clerk

Department / Office	FY 2016 Base	FY 2017 Base Request	Inc (dec)
Clerk's Office	2,474,745	2,445,040	
Increase/(decrease) to Base			(29,705)
(Shift certain Probate expenses to Probate Judge		(3,620)	
Net of other increases/(decreases)		(26,085)	
<b>Requested Expansion</b>			
None requested.			
<b>Total Requested Expansions</b>			-
<b>Net Increase/(Decrease)</b>			(29,705)



# Elected Offices – Probate Judge

Department / Office	FY 2016 Base	FY 2017 Base Request	Inc (dec)
Probate Judge	61,162	64,782	
<b>Increase/(decrease) to Base</b> Shift certain Probate expenses from Clerk's Office Budget			3,620
<b>Requested Expansion</b> None requested.			
<b>Total Requested Expansions</b>			-
<b>Net Increase/(Decrease)</b>			3,620

# Elected Offices – County Sheriff

Department / Office	FY 2016 Base	FY 2017 Base Request	Inc (dec)
<b>Sheriff's Office</b> (incl. Region III)	<b>12,653,125</b>	<b>12,805,991</b>	
<b>Increase/(decrease) to Base</b>			<b>152,866</b>
Multi-Line, Law Enf. Liab., Workers Comp		157,943	
Net of other increases/(decreases)		(5,077)	
<b>Requested Expansion</b>			
GF xfer 3 Deputies		202,171	
GF xfer 1 Crime Scene Tech		62,338	
GF xfer 1 Records Clerk		39,574	
GF xfer 1 Administrative Asst. (Currently Grant Funded)		49,008	
<b>Total Requested Expansions</b>			<b>353,091</b>
<b>Net Increase/(Decrease)</b>			<b>505,957</b>



# Elected Offices – County Treasurer

Department / Office	FY 2016 Base	FY 2017 Base Request	Inc (dec)
Treasurer's Office	1,087,643	1,110,422	
<b>Increase/(decrease) to Base</b>			22,779
Recurring expense from FY16 expansions		37,856	
Net of other increases/(decreases)		(15,077)	
<b>Requested Expansion</b>			
None requested.			
<b>Total Requested Expansions</b>			-
<b>Net Increase/(Decrease)</b>			22,779

# Summary of Requests – Increases/(Decreases to Base

Department / Office		FY 2016 Base	FY 2017 Base Request	Inc (dec)
Countywide		114,740,960	115,760,779	
Increase/(decrease) to Base				1,019,819
various	Health Insurance		73,433	
various	Multi-Line, Law Enforcement, WC Insurance		841,126	
various	Recurring Expense from FY16 Expansions		840,528	
GF	Results-Based Accountability		40,000	
GF	SLDC Hearing Officer		50,000	
GF	Operating Costs for New Facilities		50,725	
2nd 1/8th	Safety Net Care Pool Increase		178,588	
GF	TDR Bank		40,000	
EC&EMS, 3rd 1/8th	Fire Overtime		50,000	
EC&EMS, 3rd 1/8th	Smart 911 Maintenance		36,000	
GF xfer	Electronic Monitoring Contractor		129,000	
GF xfer	Inmate Medical Services		100,000	
GF xfer	ADF Utilities		34,000	
Utilities	BDD Cost Share		234,823	
GF	Correct Error in FY16 Bldg. Space Needs budget		(85,500)	
GF	(Low Income Property Tax Rebate)		(63,437)	
GF	(Unemployment Costs)		(256,000)	
Housing	(FY16 CFP Grant Amount Unknown)		(149,899)	
Fire Ops	(FY16 YCC Grant Award Unknown)		(137,544)	
various	Net of other increases/(decreases)		(986,024)	



# Summary of Requests – Requested Expansions

Department / Office		FY 2016 Base	FY 2017 Base Request	Inc (dec)
<b>Requested Expansion</b>				
			300,000	
	Film Office			
GF	1x Marketing & Media Projects		60,000	
GF	1x Surcharge to Exit State Health Plan*		640,000	
Util.	1x Utilities Master Plan		440,000	
GF	Add'l Oblique Photography		105,390	
2nd 1/8	1x HCAP Special Projects to be discussed separately		1,347,000	
GF	1x Open Space Management Plan Add'l Plan + Implementation		150,000	
GF xfer	1x Broadband Consultant		50,000	
GF xfer	PROTEC (increase to current)		25,000	
GF xfer	NCRTD Mountain Route		25,172	
GF	1 IT Desktop Supervisor		93,184	
GF	1 IT Security Administrator		104,832	
GF	1 Administrative Assistant		43,680	
GF	2 Reclassify Driver/Cook's Asst. PRN to F/T		69,888	
GF	0.5 Satellite Office Specialist		12,844	
GF xfer	1 Economic Development Spec.		78,624	
EC&EMS, 3rd 1/8th	1x 10 Wildland Winter Crew		192,192	
EC&EMS, 3rd 1/8th	3 Firefighter/EMT Cadets		158,270	
EC&EMS, 3rd 1/8th	2 Secretaries		72,800	
EC&EMS, 3rd 1/8th	1 Training Captain		91,728	
EC&EMS xfer	5 Communication Specialists		254,800	
GF	1 Real Property Specialist		74,838	
Util.	1 Real Property Specialist		74,838	
GF xfer	3 Deputies		202,171	
GF xfer	1 Crime Scene Tech		62,338	
GF xfer	1 Records Clerk		39,574	
GF xfer	1 Administrative Asst. (Currently Grant Funded)		49,008	
<b>Total Requested Expansions</b>				<b>4,818,171</b>
<b>Net Increase/(Decrease)</b>				<b>5,837,990</b>

\* To be off-set by PILT payment



# Initiatives Requiring New Funding

- Surcharge to Leave State's Health Insurance Plan: \$640K (1-time)
- Additional Open Space management plan and Implementation: \$150K (1-time)
- Utilities Master Planning: \$440K (1-time)
- Special HCAP projects - \$1.4M (1-time)
- Refunding the Wildland Winter Crew: \$141.3K
- Broadband Consulting - \$50K (1-time)
- Film Office \$150K carry over (add'l amount to be funded by City)
- Funding for preliminary engineering reports for various projects: \$150K
- Expanded Oblique Photography Program: \$105K (increase amount, total is \$245.5K)
- Marketing & Media Projects: \$60K (1-time)
- NCRTD Mountain Route: \$25.2K
- Increase PROTEC program funding - \$25K (increase amount, total is \$75K)
- Operations of New Facilities:
  - Stanley Cyclone -\$50.7K (increase amount, total is \$110.2)



# Compensation Packages

**Non-Union**

1.0% COLA eff. 1/1/16 \$88.8K  
 Future Recurring Cost: \$177.7K

**AFSCME**

FY16 Carry Over (one-time) \$153K  
 FY17 Equivalent to Non-Union \$67.5K  
 Future Recurring Cost: \$135K

**AFSCME-Corrections Medical Unit**

FY17 Equivalent to Non-Union \$8.5K  
 Future Recurring Cost: \$17K

**AFSCME - Corrections**

Previously negotiated. Built into Base.

**NM Coalition of Public Safety Officers RECC**

Previously negotiated until 10/1/16 built into base.  
 FY17 after 10/1/16 \$13.3K  
 Future Recurring Cost: \$17.7K

**NM Coalition of Public Safety Officers Sheriff's Office**

Previously negotiated until 12/31/16 built into base.  
 FY17 after 1/1/17 \$30.3K  
 Future Recurring Cost: \$60.6K

**International Association of Firefighters**

FY16 Carry Over (one-time) \$ 83K  
 FY17 Equivalent to Non-Union \$49.4K  
 Future Recurring Cost: \$49.4K



# FTEs Requested - Summary

## REQUESTS FOR TERM OR CLASSIFIED

ASD	3
CSD	2*
GMD	1
PSD/Fire	6
PSD/RECC	5
PWD	2
Sheriff's Office	<u>6**</u>
TOTAL FTE	25

## REQUEST FOR TEMPORARY POSITIONS

PSD/Fire	10
CSD	.5

\* Currently PRN positions requesting to make full time/term.

\*\* Currently one position is grant funded. Should grant not be received this fiscal year, the request is to retain the grant funded position.

Total Cost of All  
Requests  
\$1,675,610

## SOURCES

General Fund:	\$399,266
Transfers from GF:	\$431,716
EC & EMS & 3 <sup>rd</sup> 1/8 <sup>th</sup> GRTs:	\$514,990
EC & EMS GRT:	\$254,800
PWD/Aamodt:	\$ 74,838

TOTAL \$1,675,610

(see list of requested FTEs)



# FTEs Recommended - Summary

Total Cost of  
Recommendation:  
\$228,592

Department/Division	Position Requested	Recom'd Budget
<b>Administrative Services Department</b>		
Purchasing	Administrative Assistant	-
Information Techno	Security Administrator	-
Information Techno	IT Desktop Supervisor	-
<b>Community Services Department</b>		
Community Operati	Satellite Office Specialist	-
Senior Services	Driver/Cooks Assistant (34,944)	-
Senior Services	Driver/Cooks Assistant (34,944)	-
<b>Growth Management Department</b>		
Economic Developm	Economic Development Specialist	-
<b>Public Safety Department</b>		
Fire	Training Shift Captain	-
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Technician	18,928
Fire	Wildland Urban Interface Tech Lead	20,384
Fire	Wildland Urban Interface Tech Lead	20,384
Fire	FF/EMT-B Cadet (52,757)	-
Fire	FF/EMT-B Cadet (52,757)	-
Fire	FF/EMT-B Cadet	-
Fire	Secretary	36,400
Fire	Secretary	-
RECC	Emergency Communications Specialist (50,960)	-
RECC	Emergency Communications Specialist (50,960)	-
RECC	Emergency Communications Specialist	-
RECC	Emergency Communications Specialist	-
<b>Public Works Department</b>		
Utilities	Real Property Specialist - Aamodt	-
Property Control	Real Property Specialist	-
<b>Sheriff's Office</b>		
	Deputy (67,390)	-
	Deputy (67,390)	-
	Deputy (67,390)	-
	Crime Scene Technician	-
	Administrative Assistant (49,008)	-
	Records Clerk	-
<b>TOTAL</b>		<b>228,592</b>

## SOURCE

EC & EMS & 3 <sup>rd</sup> 1/8 <sup>th</sup> GRTs:	
One-time	\$192,192
Recurring	\$ 36,400
Offset-Contract	<u>(\$ 35,000)</u>
<b>TOTAL</b>	<b>\$193,592</b>

## HUG RECOMMENDATIONS SOURCES

General Fund:	\$ 69,888
Transfers from GF:	\$251,178
EC & EMS & 3 <sup>rd</sup> 1/8 <sup>th</sup> GRTs:	\$334,106
<b>TOTAL</b>	<b>\$655,172</b>



# Known Future Budget Concerns

A number of budget concerns exist for FY 2017 and beyond. Some, but not all, of these are the result of Legislation passed by the State of New Mexico.

Known future budget concerns including those resulting from legislation passed by the State of NM:

- Phase out of hold harmless which began in FY 2016 will result in an increasing annual loss of revenue. This concern is made worse by uncertainty with regard to future legislative changes to the hold harmless distribution as well as the hold harmless GRT.
- Payments to the Safety Net Care Pool in an amount equal to a gross receipts tax of 1/12 of a percent (based on prior year collections) will increase as GRT revenue increases.
- High cost/low utilization of Youth Development Program.
- Slow growth in property values and concerns about values in the northern County.
- Unpredictability of Care of Prisoners revenue.
- Cost of BDD repairs and potential litigation.

# FY 2017

## Asset Renewal and Replacement

FY 2017 Asset Renewal and Replacement

**TOTAL REQUESTS (incl. VURB Requests): \$6.65 million**

**TOTAL RECOMMENDED (incl. VURB): \$4.95 million**

(see list of requested and preliminarily recommended assets)

- Asset Renewal and Replacement is, in general, funded by excess revenue over expenses from the prior years.
- A large portion of this excess results from vacancy savings.

Recommend up to these amounts in each of these funds.

SUMMARY OF FUNDS	REQUEST	RECOMMEND
General Fund	1,807,019	1,089,549
Property Valuation Fund	142,000	140,000
Clerk's Filing Fees Fund	19,158	14,332
Fire Protection Fund (Grants)	5,811	5,811
Fire Excise Tax Fund	1,587,311	1,518,633
Health Care Assistance Fund	147,700	147,000
Alcohol Programs Fund	19,850	-
Road Maintenance Fund	678,198	470,418
Water Enterprise Fund	123,242	86,072
Corrections Operations Fund	182,728	153,739
RECC Operations Fund	156,000	157,200
Sheriff's Operations Fund	1,788,331	1,167,959
<b>TOTAL</b>	<b>6,657,347</b>	<b>4,950,713</b>



# New Vehicles Requested

- Vehicle requests were submitted to the Vehicle Utilization Review Board (VURB) per County policy.
- The VURB reviewed requests and voted to recommend various vehicle acquisitions be added to the Asset Renewal and Replacement request.
- Public Safety vehicles (excluding administrative vehicles) are not required to be reviewed by the VURB.

## Vehicles Requested:

○ ASD -	3
○ CSD -	4
○ GMD -	1
○ PSD (Fire)-	2
○ PWD -	<u>8</u>
Total Request	18
COST: \$638K	

## Recommended:

○ ASD	2
○ CSD	2
○ PSD (Admin)	2
○ PWD -	<u>4</u>
Total Recommended:	10
COST: \$427K	

In addition to the above Senior Services has \$176K from Aging and Long Term Services for ADA compliant transport vehicles.



## Funding “Pools” recommendation

Recommendation to budget the following “pools” of money for specific uses. This is one-time funding and may or may not be replenished annually depending upon Commission priorities.

### General Fund –

- Renewable Energy/Energy Efficiency Program - \$500K.
- Health Insurance Reserve Set Aside - \$2.0M.

### Economic Development Fund –

- Local Economic Development Act (LEDA) Project Fund - \$1.0M.

# Summary of Budget Recommendations

## Management Recommendation - Recurring

- FTEs – 1 full time classified- \$36.4K (with \$35,000 offset from reduced contract)
- Compensation Package to include: - \$258K
  - 1% COLA effective 1/1/16 non-union; equivalent for negotiations with bargaining units
- Expanded Programs - \$456K
- Increases to Base - \$1.0 million

**TOTAL INCREASE TO RECURRING EXPENSE:      \$1.7 million**

## Management Recommendation – Non-Recurring

- FTEs – 10 temporary - \$192K
- Carry-over from FY 16 for AFSCME and IAFF - \$316K
- Renewal and replacement of fixed assets – \$4.5 million
- Vehicle requests in addition to the above renewal/replacement - \$427K
- One-time expenses for expansion of programs (e.g. open space management plan & implementation, utilities master planning, HCAP special projects, State health plan exit, etc.) - \$2.7M

**TOTAL ADDITIONAL NON-RECURRING:                      \$8.1 million**

## Management Recommendation HCAP Future Year Expansions – Non-Recurring

- FY 2018 and FY 2019 HCAP Special Projects - \$1.9

**TOTAL FUTURE NON-RECURRING:                      \$1.9 million**

***The FY 2017 Interim Budget will be brought forward for BCC approval on Tuesday, May 31, 2016 in order to meet the statutory June 1<sup>st</sup> deadline to submit it to the NM Department of Finance and Administration.***

**SANTA FE COUNTY  
HCAP SPECIAL PROJECTS**

SFC CLERK RECORDED 06/15/2016



**Health Care Assistance Program  
Nonrecurring Fund Balances  
Community Services Department Proposal**

- ❖ Due to changes in the Sole Community Provider Program and the expansion of Medicaid, the Health Care Assistance Program has built a nonrecurring fund balance.
- ❖ The Board of County Commissioners, in Resolution 2014-47, directed that Health Care Assistance Program funds may be used to address targeted goals identified in the *Santa Fe County Health Action Plan*.
- ❖ *Santa Fe County Health Action Plan* goals include reducing suicide and preventing low birth weight. Initiatives already implemented with partner providers (Mobile Crisis Response Team/PMS), and the Low Birth Weight Prevention programs (La Familia and Las Cumbres) have yielded positive health outcomes during their first year.
- ❖ Health Care Assistance fund balances are projected at \$3.3 million. Although a nonrecurring revenue source, this availability offers the County a unique opportunity to bolster current services as well as identify service system gaps, develop service delivery infrastructure, and map a better path that includes enhanced provider alignment.
- ❖ The Community Services Department proposal for use of these funds focuses on:
  - Serving more people more effectively by bolstering existing programs and initiatives aligned with the *Health Action Plan*.
  - Investing in the infrastructure for the system of care in Santa Fe County.
  - Enhancing provider alignment and effective case management for the most vulnerable Santa Fe County residents.
  - Linking residents to needed health, behavioral health and social services as the best evidence-based practice for improving health and reducing costs to the system.
- ❖ The Community Services Department proposal includes:
  - Engaging in community-wide planning
  - Convening and aligning providers (hospitals, clinics, behavioral health agencies, and community service organizations)
  - Working with providers to identify service delivery gaps
  - Implementing community-wide and coordinated information technology solutions
  - Building sustainability by forming an Accountable Health Community that provides value-based, outcome-based and accountable services
- ❖ The proposed three-pronged approach will:
  - Increase the capacity of existing partners to serve more residents more effectively by investing in case management that can be tracked, reported, and analyzed according to results based accountability and cost-benefit analysis.
  - Invest in infrastructure via planning, provider alignment, gap analysis, IT solutions, and value based contracting .
  - Strengthen and build behavioral health programs.



**HCAP Nonrecurring Funding Proposal 2017-2019**

(Dollars in Thousands)

**May 6, 2016**

	Baseline 2016	2017	2018	2019	FY 2017-1019
<b>Revenue from Fund Balance</b>					<b>3,300.00</b>
<b>Proposed Expenditures:</b>					
•Provider/Contractual Services		325.0	405.0	215.0	<b>945.0</b>
•Claims		100.0	40.0	-	<b>140.0</b>
•Provider/System Alignment Planning		250.0	135.0	65.0	<b>450.0</b>
•Operating - Program Manager		100.0	125.0	125.0	<b>350.0</b>
•IT Coordination System		147.0	60.0	5.0	<b>212.0</b>
•Corrections Re-Entry Program	300.0	200.0	200.0	200.0	<b>600.0</b>
•Behavioral Health Peers Program		75.0	50.0	25.0	<b>150.0</b>
•Zero Suicide Grants		100.0	175.0	100.0	<b>375.0</b>
•Medication Assisted Treatment		0.0	28.0	-	<b>28.0</b>
•Dental Solution Plan	50.0	50.0	0.0	0.0	<b>50.0</b>
<b>TOTAL EXPENDITURES</b>	<b>350.0</b>	<b>\$1,347.00</b>	<b>\$1,218.00</b>	<b>735.0</b>	<b>\$3,330.00</b>

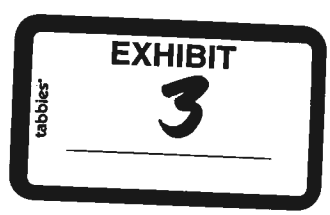
**HCAP Recurring Funding Proposal 2017-2019**

(Dollars in Thousands)

**May 6, 2016**

	<b>Base 2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>TOTALS 2017-2019</b>
Total Revenue	\$4,800.00	\$4,638.00	4,730.80	4,825.40	<b>14,194.20</b>
Recurring HCAP Revenue	1,511.00	1,460.00	1,489.20	1,519.00	<b>4,468.20</b>
•Operating	327.20	327.10	328.10	328.10	<b>983.30</b>
•Claims	900.00	900.00	750.00	700.00	<b>2,350.00</b>
•Contracts	495.00	450.00	390.00	298.00	<b>1,138.00</b>
•IT Subscriber Fees				20.00	<b>20.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,722.20</b>	<b>1,677.10</b>	<b>1,468.10</b>	<b>1,366.10</b>	<b>4,511.30</b>
<b>TOTAL BALANCE</b>	<b>\$ (211.20)</b>	<b>\$ (217.10)</b>	<b>\$ 21.10</b>	<b>\$ 172.90</b>	<b>\$ (23.10)</b>

Claims contingency will cover  
projected deficits in FY16 &  
FY17



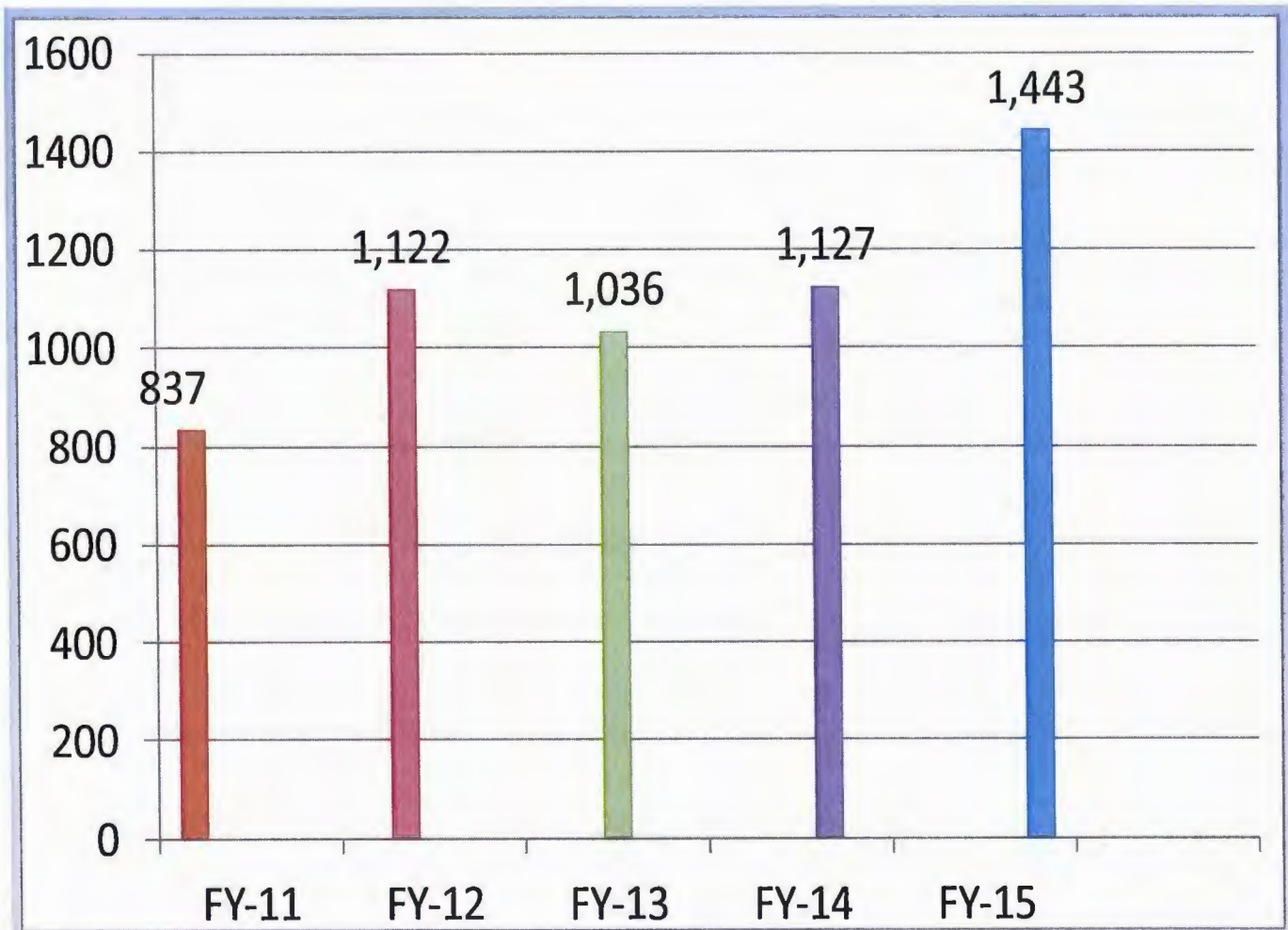
**SANTA FE COUNTY**  
**ELECTRONIC MONITORING PROGRAM**

SFC CLERK RECORDED 06/15/2016



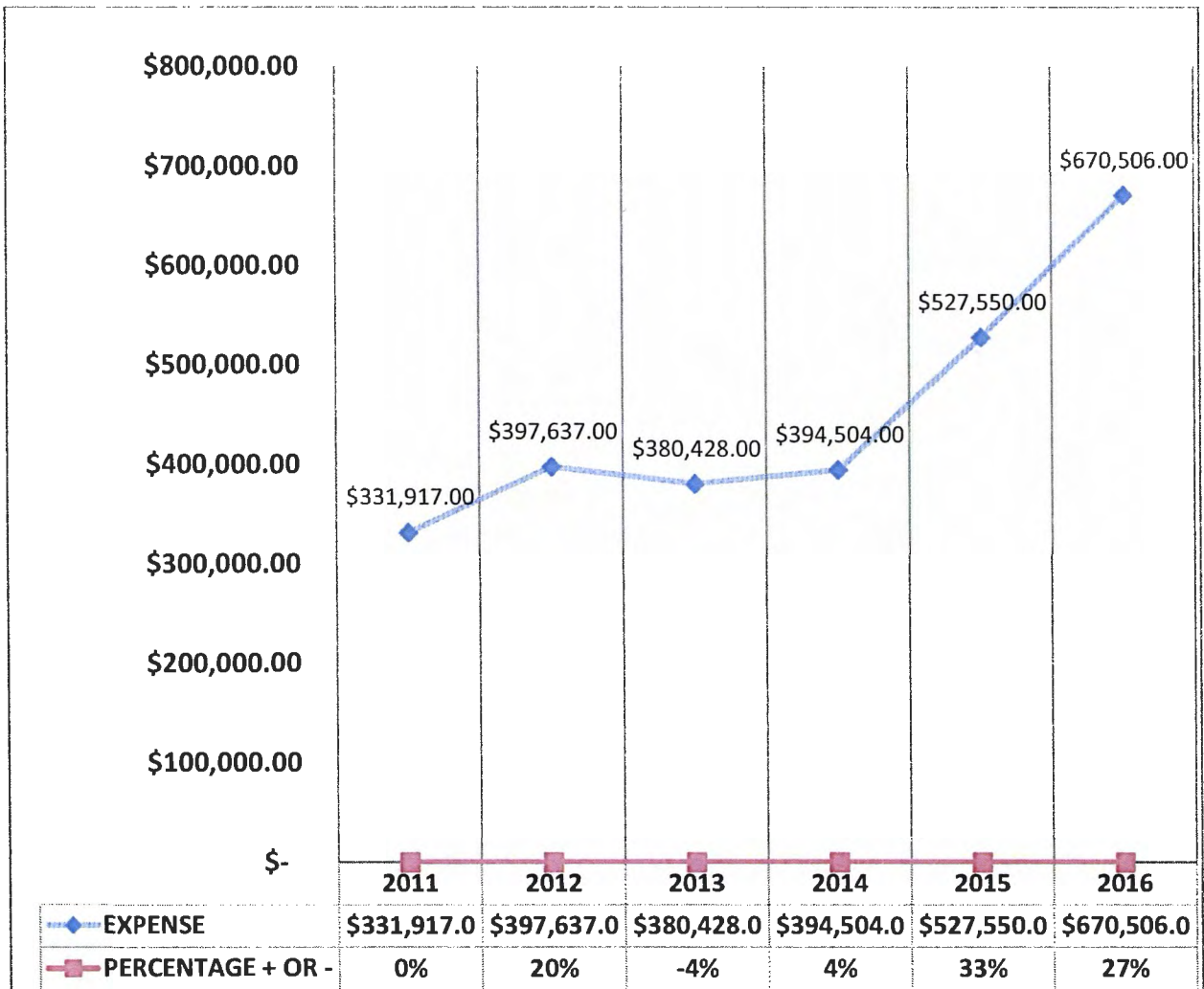
# POPULATION FOR LAST FIVE FISCAL YEARS

(FY-11 THROUGH FY-15)

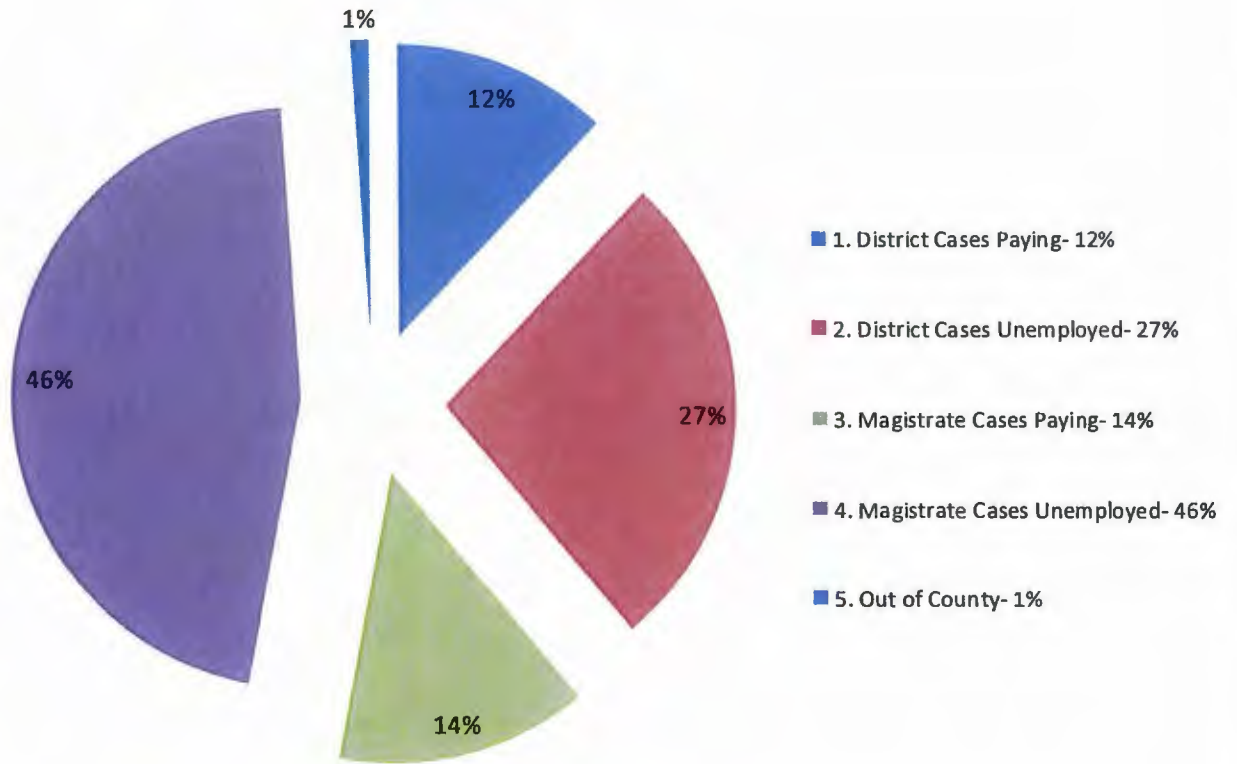


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505-995-2740 [www.santafecounty.org](http://www.santafecounty.org)

# EXPENSE INCREASE AND PERCENTAGE FY11 – FY16

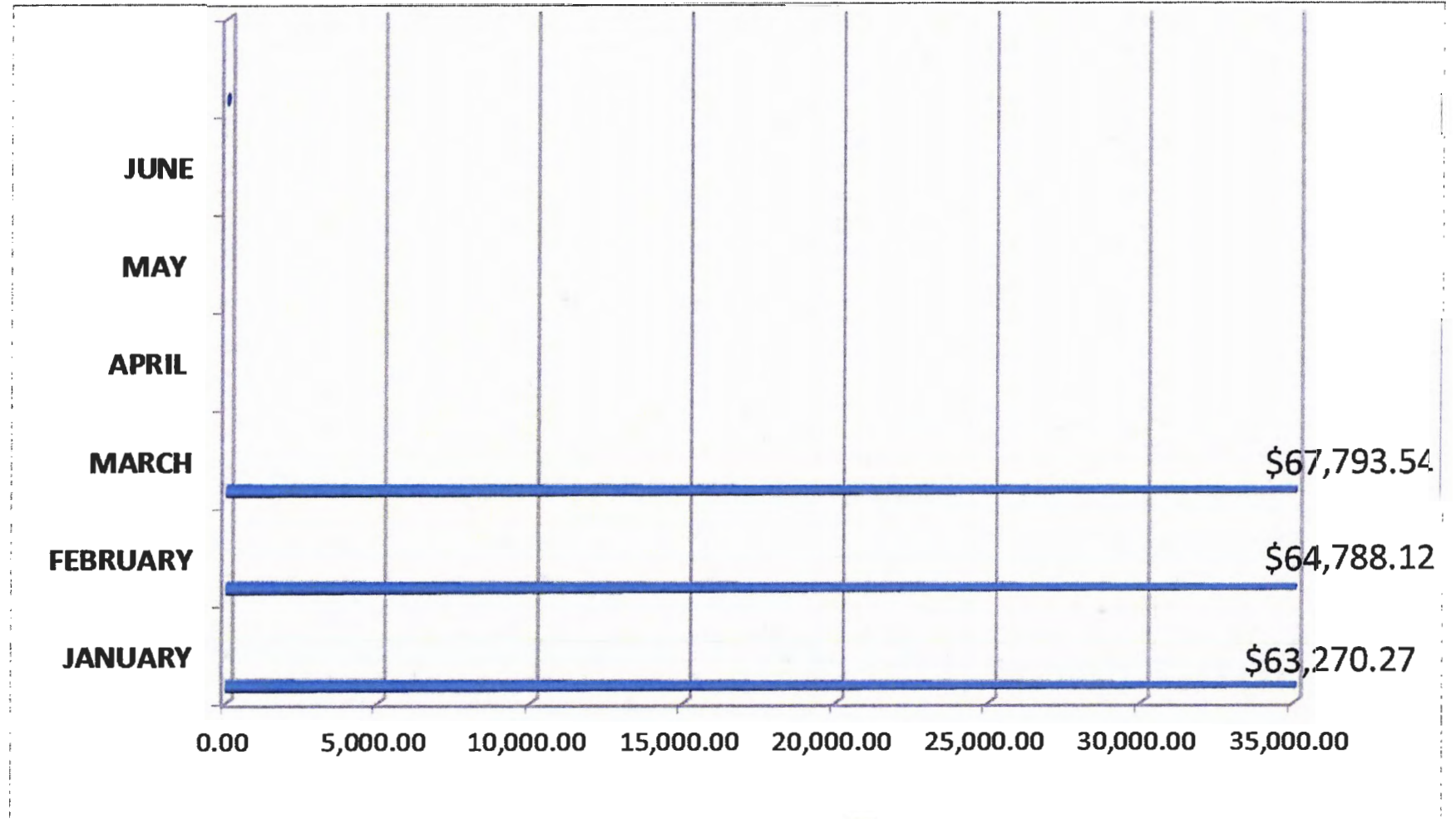


## OFFENDERS FINANCIAL OBLIGATION PER COURT (January 2016)





# COST OF EQUIPMENT



\*BILLING IS ALWAYS SUBJECT TO CHANGE PENDING ANY ADJUSTMENTS\*

EXHIBIT

4

tabbles

**SANTA FE COUNTY**

**FTE Requests**

RECORDED 08/15/2016

**List of FTE Requests for FY2017**

Department/ Elected Office	Position Title Requested	Requested Salary	Cost of Benefits	total	Ancillary Costs	Funding Source	Positions approved for Dept. since 2010	How many times same position has been requested	Vacancies with same title within same Dept./Div or Office	Number of Positions with same title in same Dept./Div or Office	Status Requested
ASD/IT	IT Desktop Supervisor	66,560	26,624	93,184	training	general fund	<u>FY 2015</u> (1)Desktop Support Specialist Sr.	2	0	0	FT/classified
ASD/IT	IT Security Administrator	74,880	29,952	104,832	training	general fund		0	0	0	FT/classified
ASD/Purchasing	Administrative Assistant	31,200	12,480	43,680	unknown	general fund		1	0	0	FT/classified
CSD/Satellite Offices	Satellite Office Specialist	12,844	0	12,844	unknown	general fund	<u>FY2013</u> (1)Community Health Nurse/Mobile Van (1) Coordinator (2) Driver/Cook Asst. (1) Indigent Claims Investigator (1) Mobile Health Van Driver/Asst. <u>FY2014</u> (1) Activities Program Coordinator (1) Cook (1) Cook-PRN (1) Driver/Cook's Asst-PRN <u>FY2015</u> (1) Program Manager <u>FY2016</u> 1-Administrative Manager	0	0	2	Temporary
CSD/Seniors	Driver/Cook's Assistant	24,960	9,984	34,944	unknown	general fund		0	0	11	FT/Term
CSD/Seniors	Driver/Cook's Assistant	24,960	9,984	34,944	unknown	general fund		0	0	11	FT/Term
GMD/ED	Economic Development Specialist	56,160	22,464	78,624	unknown	general fund	<u>FY2010</u> (1) Data Integration Administrator <u>FY2015</u> (1) Code Enforcement Inspector (1) Community Planner	1	0	0	Did not indicate
PSD/Fire	Fire Training Shift Captain	61,152	30,576	91,728	training	fire	<u>FY2010</u> (10) Firefighter Cadets <u>FY2013</u> (1) Clerical Specialist (1) Emergency Vehicle Tech <u>FY2014</u> (1) Firefighter Cadet (1) Emergency Mgt Coord.-Term <u>FY2015</u> (1) Fire Lieutenant (1) Firefighter EMT-B Cadet <u>FY 2016</u> (2) Fire Fighter EMT B Cadet (8) Forestry Technicians-Temp (1) Forestry Technician Lead-Temp	1	2	2	FT/classified



**List of FTE Requests for FY2017**

Department/ Elected Office	Position Title Requested	Requested Salary	Cost of Benefits	total	Ancillary Costs	Funding Source	Positions approved for Dept. since 2010	How many times same position has been requested	Vacancies with same title within same Dept./Div or Office	Number of Positions with same title in same Dept./Div or Office	Status Requested
PSD/Fire	Wild land Urban Interface Technician	8,320	2,496	10,816	unknown	fire		2	8	8	FT/temporary
PSD/Fire	Wild land Urban Interface Technician	8,320	2,496	10,816	unknown	fire		2	8	8	FT/temporary
PSD/Fire	Wild land Urban Interface Technician	8,320	2,496	10,816	unknown	fire		2	8	8	FT/temporary
PSD/Fire	Wild land Urban Interface Technician	8,320	2,496	10,816	unknown	fire		2	8	8	FT/temporary
PSD/Fire	Wild land Urban Interface Technician	8,320	2,496	10,816	unknown	fire		2	8	8	FT/temporary
PSD/Fire	Wild land Urban Interface Technician	8,320	2,496	10,816	unknown	fire		2	8	8	FT/temporary
PSD/Fire	Wild land Urban Interface Technician	8,320	2,496	10,816	unknown	fire		2	8	8	FT/temporary
PSD/Fire	Wild land Urban Interface Technician	8,320	2,496	10,816	unknown	fire		2	8	8	FT/temporary

**List of FTE Requests for FY2017**

Department/ Elected Office	Position Title Requested	Requested Salary	Cost of Benefits	total	Ancillary Costs	Funding Source	Positions approved for Dept. since 2010	How many times same position has been requested	Vacancies with same title within same Dept./Div or Office	Number of Positions with same title in same Dept./Div or Office	Status Requested
PSD/Fire	Wild land Urban Interface Technician	8,320	2,496	10,816	unknown	fire		2	8	8	FT/temporary
PSD/Fire	Wild land Urban Interface Technician Lead	8,960	2,688	11,648	unknown	fire		2	1	1	FT/temporary
PSD/Fire	Wild land Urban Interface Technician Lead	14,560	4,368	18,928	unknown	fire		2	1	1	FT/temporary
PSD/Fire	Regional Firefighter Cadet Basic EMT	35,171	17,586	52,757	training	fire		2	0	34	FT/classified
PSD/Fire	Regional Firefighter Cadet Basic EMT	35,171	17,586	52,757	training	fire		2	0	34	FT/classified
PSD/Fire	Regional Firefighter Cadet Basic EMT	35,171	17,586	52,757	training	fire		2	0	34	FT/classified
PSD/Fire	Secretary	26,000	10,400	36,400	unknown	fire		1	1	5	FT/classified
PSD/Fire	Secretary	26,000	10,400	36,400	unknown	fire		1	1	5	FT/classified
PSD/RECC	Emergency Communications Specialist	36,400	14,560	50,960	training	public safety	FY2010 (1) ITT Manager	0	6	36	FT/classified
PSD/RECC	Emergency Communications Specialist	36,400	14,560	50,960	training	public safety		0	6	36	FT/classified

**List of FTE Requests for FY2017**

Department/ Elected Office	Position Title Requested	Requested Salary	Cost of Benefits	total	Ancillary Costs	Funding Source	Positions approved for Dept. since 2010	How many times same position has been requested	Vacancies with same title within same Dept./Div or Office	Number of Positions with same title in same Dept./Div or Office	Status Requested
PSD/RECC	Emergency Communications Specialist	36,400	14,560	50,960	training	public safety		0	6	36	FT/classified
PSD/RECC	Emergency Communications Specialist	36,400	14,560	50,960	training	public safety		0	6	36	FT/classified
PSD/RECC	Emergency Communications Specialist	36,400	14,560	50,960	training	public safety		0	6	36	FT/classified
PW	Real Property Specialist	53,456	21,382	74,838	unknown	general fund	<u>FY2010</u> (1) Road Maintenance Worker (1) Security Guard-term (1)Project Mgr./Open Space term <u>FY2011</u> (2) Heavy Equipment Operator (1) Sign Technician <u>FY2013</u> (1) Custodian (4) Maintenance Tech Temp (2) Maintenance Tech (1) Project Manager III (2) Utilities Maintenance Worker <u>FY2014</u> (1) Utility System Operator I (1) Utility System Operator II <u>FY2015</u> (2) Equipment Operator <u>FY 2016</u> (1) Admin. Assistant	1	0	0	FT/Term
PW/AAMODT	Real Property Specialist	53,456	21,382	74,838	unknown	AAMODT		1	0	0	FT/Term
Sheriff's Office	Crime Scene Technician	44,527	17,811	62,338	equipment	general fund	<u>FY2013</u> (1) Animal Control Officer (5) Deputy Sheriff II <u>FY 2015</u> (1)Animal Control Officer (1) Public Relations Media Coord. (1) Vehicle Forfeiture Prog. Coord.-term	0	0	0	FT/classified
Sheriff's Office	Administrative Assistant	35,006	14,002	49,008	unknown	grant		1	1	8	FT/classified
Sheriff's Office	Deputy Cadet	48,136	19,254	67,390	equipment and training	general fund		0	0	9	FT/classified
Sheriff's Office	Deputy	48,136	19,254	67,390	equipment and training	general fund		0	3	90	FT/classified



**List of FTE Requests for FY2017**

Department/ Elected Office	Position Title Requested	Requested Salary	Cost of Benefits	total	Ancillary Costs	Funding Source	Positions approved for Dept. since 2010	How many times same position has been requested	Vacancies with same title within same Dept./Div or Office	Number of Positions with same title in same Dept./Div or Office	Status Requested
Sheriff's Office	Deputy	48,136	19,254	67,390	equipment and training	general fund		0	3	90	FT/classified
Sheriff's Office	Records Clerk	28,267	11,307	39,574	unknown	general fund		0	0	5	FT/classified
<b>Total Request</b>				<b>\$ 1,600,522</b>							



**SANTA FE COUNTY**

**Bargaining Unit Information and Pay Scales**

SFC CLERK RECORDED 06/15/2016

List of Collective Bargaining Agreement Wage Articles  
May-16

<b>Bargaining Unit</b>	<b>Status</b>
AFSCME 1782-Blue Collar	Currently negotiating entire contract
AFSCME 1413-Corrections	Attached pay scale in effective until June 30, 2018
AFSCME 1413-Medical	Reopener
IAFF-Fire Union	Receive last best offer
NMCP SO-Sheriff Deputies Union	Attached pay scale in effective until December 31, 2016
NMCP SO-RECC Union	Reopener October 1, 2016-November 1, 2016



Adult Facility Wage Scale															
YOS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	1%				2%				3%		1%				
Detention Officer	15,554.0	15,709.5	15,866.6	16,025.3	16,345.8	16,677.7	17,006.2	17,345.3	17,693.2	18,224.0	18,406.3	18,590.3	18,776.2	18,964.0	19,153.6
Corporal	19,345.2	19,528.6	19,714.0	19,931.3	20,330.0	20,736.6	21,151.3	21,574.3	22,005.8	22,666.0	22,892.7	23,121.6	23,352.8	23,586.3	23,822.2
Sergeant		21,000.0	21,210.0	21,422.1	21,850.5	22,287.6	22,733.3	23,188.0	23,651.7	24,361.3	24,604.5	24,850.9	25,099.5	25,350.4	25,604.0

YDP Wage Scale															
YOS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	1%				2%				3%		1%				
LSW I	12,877.5	13,006.3	13,136.3	13,267.7	13,533.1	13,808.7	14,079.8	14,361.4	14,648.6	15,088.1	15,239.0	15,391.3	15,545.3	15,700.7	15,857.7
LSW II	16,016.3	16,176.5	16,338.2	16,501.6	16,831.6	17,168.3	17,511.6	17,861.9	18,219.1	18,765.7	18,953.3	19,142.9	19,334.3	19,527.6	19,722.9
Assistant Shift Supervisor		17,500.0	17,675.0	17,851.8	18,208.8	18,575.0	18,944.4	19,323.3	19,708.8	20,301.1	20,504.1	20,709.1	20,916.2	21,125.4	21,336.6

**Exhibit A**  
**Pay scale for the Santa Fe County Deputy Sheriff's Association, a Subsidiary of the New Mexico Coalition of Public Safety Officers**  
**January 26, 2016-December 31, 2016**

yos	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
DI	19.2850	19.4779																				
DII		20.8075	21.0156	21.2257	21.4380	21.6524	21.8689															
DIII							23.3450	23.5785	23.8142	24.0524	24.2929	24.5358	24.7812	25.0290	25.2793	25.5321	25.7874	26.0453	26.3057	26.5688	26.8345	27.1028
Corp.				25.6795	25.9363	26.1957	26.4576	26.7222	26.9894	27.2593	27.5319	27.8072	28.0853	28.3661	28.6498	28.9363	29.2257	29.5179	29.8131	30.1112	30.4123	30.7165
Sgt.						28.8145	29.1027	29.3937	29.6876	29.9845	30.2844	30.5872	30.8931	31.2020	31.5140	31.8292	32.1474	32.4689	32.7936	33.1215	33.4528	33.7873



**SANTA FE COUNTY**

**Fixed Asset Renewal and Replacement Requests**

**with**

**Preliminary Recommendations**

SEC CLERK RECORDED 06/15/2016



## FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND PRELIMINARY RECOMMENDATIONS - MAY 10, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recommended	
<b>ADMINISTRATIVE SERVICES DEPARTMENT</b>								
IT	Cisco Phone Cascade	Computer, Hardware, Peripherals	190	211	40,000	190	40,000	ITEC Recommended
IT	Computer Monitors	Computer, Hardware, Peripherals	20	200	4,000	0	-	12 computer bundles approved instead of this request
IT	Laptops for new Hire Request	Computer, Hardware, Peripherals	2	1,235	2,500	0	-	new FTE not recommended
IT	PCs for New Hire Request	Computer, Hardware, Peripherals	2	1,446	3,500	0	-	new FTE not recommended
IT	Network Wireless Bridge Replacement/Cascade	Computer, Hardware, Peripherals	4	9,631	40,000	2	19,261	ITEC Recommended
IT	DataCove Email Archive	Computer, Hardware, Peripherals	1	22,877	23,000	1	22,877	ITEC Recommended
IT	Active Directory Server Replacement	Computer, Hardware, Peripherals	1	4,059	4,500	1	4,500	ITEC Recommended
IT	DMZ Server Replacement	Computer, Hardware, Peripherals	1	7,132	7,500	1	7,500	ITEC Recommended
IT	Smart UPS (uninterruptible power supply)	Computer, Hardware, Peripherals	12	264	3,500	12	3,500	ITEC Recommended
IT	Computer Monitors and Computers		12	800	10,000	12	1,000	ITEC Recommended
IT	IronPort Email and Web Security Gateway	Computer, Hardware, Peripherals	1	2,563	3,000	1	3,000	ITEC Recommended
IT	Integrated Webcam and Microphone for Jabber	Computer, Hardware, Peripherals	50	22	1,300	61	1,370	ITEC Recommended
IT	Networking Router Replacement (3)	Computer, Hardware, Peripherals	3	6,334	22,000	3	22,000	ITEC Recommended
IT	Networking Router Replacement - Public Works	Computer, Hardware, Peripherals	1	6,205	6,500	1	6,500	ITEC Recommended
IT	Jabber Instant Message and Video Conferencing	Software Purchases	61	81	5,300	61	5,300	ITEC Recommended
IT	Symantec Encryption for Laptops	Software Purchases	50	38	2,000	50	2,000	ITEC Recommended
<b>SUBTOTAL ASD/IT</b>					<b>178,600</b>		<b>138,808</b>	
Purchasing	Workplace support for new FTE	Computer, Hardware, Peripherals	1	800	800	0	-	new FTE not recommended
Purchasing	Workplace support for new FTE	Furniture/Fixtures	2	6,500	13,000	0	-	new FTE not recommended
<b>SUBTOTAL ASD/PURCHASING</b>					<b>13,800</b>		<b>-</b>	
Risk Management	Vehicle Replacement	Vehicle	1	27,127	29,842	1	32,826	VURB recommendation
Risk Management	Vehicle Replacement	Vehicle	1	27,127	29,842	1	32,826	VURB recommendation
Risk Management	Vehicle Replacement	Vehicle	1	27,127	29,842	0		VURB not recommended
<b>SUBTOTAL ASD/RISK MGT.</b>					<b>89,526</b>		<b>65,652</b>	
<b>TOTAL ADMINISTRATIVE SERVICES DEPARTMENT</b>					<b>281,926</b>		<b>204,460</b>	
<b>COMMUNITY SERVICES DEPARTMENT</b>								
Community Operations	County Fair - Public Address (PA) System	Other Equipment or Machinery	1	3,170	3,170	1	3,170	
Community Operations	Community Operations - Vehicle Replacement	Vehicle	1	14,536	14,536	0	-	
<b>SUBTOTAL CSD/COMMUNITY OPS</b>					<b>17,706</b>		<b>3,170</b>	
Senior Services	Senior Services-Personal Computers	Computer, Hardware, Peripherals	6	680	4,080	3	2,160	ITEC Recommendation
Senior Services	Senior Services - Edgewood Refrigerator	Other Equipment or Machinery	1	4,104	4,104	1	4,104	
Senior Services	Senior Services - Kitchen Equipment/Steam Tables	Other Equipment or Machinery	2	2,516	5,032	2	5,032	
Senior Services	Senior Services - Home-Delivered Meal Truck (Hot	Vehicle	1	44,309	44,309	1	48,740	VURB recommendation
Senior Services	Senior Services - Assessment Vehicle	Vehicle	1	16,687	16,687	1	18,356	VURB recommendation
<b>SUBTOTAL CSD/SENIOR SERVICES</b>					<b>74,212</b>		<b>78,392</b>	
Teen Court	Teen Court - Secure IT System	Software Purchases	1	31,200	31,200	1	31,200	ITEC recommendation
<b>SUBTOTAL CSD/TEEN COURT</b>					<b>31,200</b>		<b>31,200</b>	



## FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND PRELIMINARY RECOMMENDATIONS - MAY 10, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recommended	
<b>TOTAL COMMUNITY SERVICES DEPARTMENT - GENERAL FUND PORTION</b>					<b>123,118</b>		<b>112,762</b>	
<b>COUNTY ASSESSOR'S OFFICE</b>								
	Digital Aerial Oblique Imagery	Other	1	-	245,500	0	245,000	Did not go through ITEC
	Zip Code Fix for Sungard	Other	1	-	20,000	1	20,000	Did not go through ITEC
	Spatialist (Software)	Software Purchases	1	-	20,000	1	20,000	Did not go through ITEC
<b>TOTAL COUNTY ASSESSOR - GENERAL FUND PORTION</b>					<b>285,500</b>		<b>285,000</b>	
<b>COUNTY MANAGER'S OFFICE</b>								
Finance	Folding/Stuffing Machine	Other Equipment or Machinery	1	10,000	10,000		10,000	
Finance	Kronos Upgrade and Expansion	Software Purchases	1	-	47,189	1	47,189	ITEC recommendation
<b>SUBTOTAL CMO/FINANCE</b>					<b>57,189</b>		<b>57,189</b>	
Human Resources Division	Laptop Computers	Computer, Hardware, Peripherals	3	800	2,077	3	2,400	ITEC recommendation
Human Resources Division	Furniture	Furniture/Fixtures	2	-	9,171	0	9,171	
Human Resources Division	Scanners for HR Liaisons	Other Equipment or Machinery	4	3,244	12,977	4	12,977	
Human Resources Division	Canopy Request	Other Equipment or Machinery	2	-	5,457	2	5,457	
Human Resources Division	Exercise Equipment	Other Equipment or Machinery	6	-	13,100	0	-	
Human Resources Division	AS400 ACA Upgrade	Software Purchases	0	-	20,000		-	ITEC not recommended
Human Resources Division	Wellness Software	Software Purchases	1	-	20,000		-	ITEC not recommended
Human Resources Division	Online Training Software	Software Purchases	0	-	20,000		-	ITEC not recommended
<b>SUBTOTAL CMO/HR</b>					<b>102,782</b>		<b>18,434</b>	
<b>TOTAL COUNTY MANAGER'S OFFICE</b>					<b>159,971</b>		<b>75,623</b>	
<b>GROWTH MANAGEMENT DEPARTMENT</b>								
Administration	New Computers for Growth Management Department	Computer, Hardware, Peripherals	2	3,554	3,554	0	-	ITEC not recommended
<b>SUBTOTAL GMD/ADMINISTRATION</b>					<b>3,554</b>		<b>-</b>	
Building and Development	New Vehicle for Code Enforcement	Vehicle	1	25,052	26,467	0	-	VURB not recommended
<b>SUBTOTAL GMD/BLDG. &amp; DEV.</b>					<b>26,467</b>		<b>-</b>	
GIS	Field Data Collection and Maintenance	Computer, Hardware, Peripherals	2	4,550	9,100	2	9,100	ITEC recommendation
GIS	Office Furniture	Furniture/Fixtures	3	260	780	0	-	items should be charged to 6007
GIS	Sit Stand Workstation	Furniture/Fixtures	1	395	460	0	-	items should be charged to 6007
<b>SUBTOTAL GMD/GIS</b>					<b>10,340</b>		<b>9,100</b>	
Planning	New high-end GIS computer and monitors	Computer, Hardware, Peripherals	1	2,750	2,750	1	2,750	ITEC recommendation
Planning	New laptop computer for Planning	Computer, Hardware, Peripherals	1	2,600	2,600	1	2,600	ITEC recommendation
<b>SUBTOTAL GMD/PLANNING</b>					<b>5,350</b>		<b>5,350</b>	
<b>TOTAL GROWTH MANAGEMENT DEPARTMENT</b>					<b>45,711</b>		<b>14,450</b>	
<b>PUBLIC WORKS DEPARTMENT</b>								
Administration / Utilities	Computers for requested new FTEs	Computer, Hardware, Peripherals	2	-	3,370	0	-	New FTE not recommended.
<b>SUBTOTAL PWD/ADMINISTRATION</b>					<b>3,370</b>		<b>-</b>	
Building Services	Vehicle Replacement Unit 798	Vehicle	1	29,888	29,888	0	-	VURB Not Recommended
Building Services	Vehicle Replacement Unit 809	Vehicle	1	29,888	29,888	0	-	VURB Not Recommended
<b>SUBTOTAL PWD/BLDG. SERVICES</b>					<b>59,776</b>		<b>-</b>	

## FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND PRELIMINARY RECOMMENDATIONS - MAY 10, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recommended	
Fleet	Fork Lift	Heavy Equipment	1	55,200	55,200	1	55,200	
Fleet	5 ton floor jacks	Other Equipment or Machinery	2	1,374	2,748	1	1,374	
Fleet	Oil Reels	Other Equipment or Machinery	25	-	31,375	25	31,375	
Fleet	On-Car Brake Lathe	Other Equipment or Machinery	1	11,238	11,238	1	11,238	
Fleet	22 ton air jacks	Other Equipment or Machinery	2	674	1,348	2	1,348	
<b>SUBTOTAL PWD/FLEET</b>					<b>101,909</b>		<b>100,535</b>	
Open Space	Vehicle Replacement Unit 803	Vehicle	1	74,977	74,977	1	82,475	VURB Recommendation
<b>SUBTOTAL PWD/OPEN SPACE</b>					<b>74,977</b>		<b>82,475</b>	
Projects	Adobe Acrobat Pro for Project Managers	Software Purchases	2	280	560	0	-	Items under \$500 should be charged to 6007
<b>SUBTOTAL PWD/PROJECTS</b>					<b>560</b>		<b>-</b>	
Property Control	Angle Broom for Toolcat	Other Equipment or Machinery	1	6,069	6,069	1	6,069	
Property Control	John Deere Mower	Other Equipment or Machinery	1	8,277	8,277	1	8,277	
Property Control	Sectional Drain Cleaning Machine	Other Equipment or Machinery	1	3,815	3,815	1	3,815	
Property Control	7'6" snow plow	Other Equipment or Machinery	1	8,800	8,800	0	-	
Property Control	14" Cutquick Asphalt Concrete Saw	Other Equipment or Machinery	1	1,380	1,380	1	1,380	
Property Control	Drop Down Ladder Rack	Other Equipment or Machinery	1	1,454	1,454	1	1,454	
Property Control	Vehicle Replacement Unit 800-1	Vehicle	1	30,337	30,337	0	-	VURB Not Recommended
Property Control	Vehicle Replacement Unit 800-1	Vehicle	1	30,337	30,337	0	-	VURB Not Recommended
<b>SUBTOTAL PWD/PROPERTY CONTROL</b>					<b>90,469</b>		<b>20,995</b>	
Solid Waste	Live Bottom Trailer for Jacona Transfer Station	Heavy Equipment	1	96,906	96,906	0	-	
Solid Waste	Gooseneck Equipment Trailer	Heavy Equipment	1	66,692	66,692	1	66,692	
Solid Waste	Eight 40 yard Waste Bins	Heavy Equipment	8	6,340	54,320	4	25,360	
<b>SUBTOTAL PWD/SOLID WASTE</b>					<b>217,918</b>		<b>92,052</b>	
Traffic	LED Streetlights	Other	22	706	15,521	11	7,766	
Traffic	Wig wag lighting retrofit for Traffic Vehicle	Other	1	635	635	1	635	
Traffic	Traffic Message Boards	Other Equipment or Machinery	2	17,631	35,262	1	17,631	
Traffic	Traffic Counters	Other Equipment or Machinery	5	1,395	7,100	3	4,185	
Traffic	Hose reels for sign installation	Other Equipment or Machinery	2	508	1,158	2	1,158	
Traffic	Pathfinder Software	Software Purchases	1	1,795	1,795	0	1,795	
Traffic	Vehicle Replacement Unit 538	Vehicle	1	38,543	38,543	1	42,397	VURB recommendation
<b>SUBTOTAL PWD/TRAFFIC ENGINEERING</b>					<b>100,014</b>		<b>75,567</b>	
<b>TOTAL PUBLIC WORKS DEPARTMENT - GENERAL FUND PORTION</b>					<b>648,993</b>		<b>371,624</b>	
<b>COUNTY TREASURER'S OFFICE</b>								
Treasurer	Computer Assisted Mass Appraisal System	Software Purchases	1	235,000	235,000	0	-	
	New Laptops for Outreach Program	Computer, Hardware, Peripherals	2	1,000	2,000	2	2,000	ITEC recommendation
	Installation of Panels	Furniture/Fixtures	1	1,300	1,300	1	130	
	Security Cameras for Treasurer's Office	Other Equipment or Machinery	1	3,500	3,500	1	3,500	



## FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND PRELIMINARY RECOMMENDATIONS - MAY 10, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recommended	
	Sungard modification for tax bills format		1		20,000	1	20,000	Did not go through ITEC
<b>TOTAL COUNTY TREASURER'S OFFICE</b>					<b>261,800</b>		<b>25,630</b>	
<b>TOTAL GENERAL FUND</b>					<b>1,807,019</b>		<b>1,089,549</b>	
<b>COUNTY ASSESSOR'S OFFICE</b>								
	Microsoft Surfaces	Computer, Hardware, Peripherals	4	-	6,000	4	6,000	ITEC recommendation
	Computer Monitors	Computer, Hardware, Peripherals	10	200	2,000	0	-	Items under \$500 should be charged to 6007
	ESRI ArcGIS License	Other	1	-	9,000	1	9,000	ITEC recommendation
	New CAMA System	Software Purchases	1	-	125,000	1	125,000	
<b>TOTAL PROPERTY VALUATION FUND</b>					<b>142,000</b>		<b>140,000</b>	
<b>COUNTY CLERK'S OFFICE</b>								
	Canon High Speed Scanner	Computer, Hardware, Peripherals	2	7,166	14,332	2	14,332	ITEC recommendation
	Upgrade Security Cameras	Other Equipment or Machinery	4	425	4,826	0	-	Items under \$500 should be charged to 6007
<b>TOTAL CLERK'S FILING FEES FUND</b>					<b>19,158</b>		<b>14,332</b>	
<b>COMMUNITY SERVICES DEPARTMENT</b>								
Health Care Assistance	Health Care Assistance - Care Coordination System	Software Purchases	1	147700	147,700	0	147000	ITEC recommendation
<b>TOTAL HEALTHCARE ASSISTANCE FUND</b>					<b>147,700</b>		<b>147,000</b>	
<b>COMMUNITY SERVICES DEPARTMENT</b>								
DWI	DWI Vehicle	Vehicle	1	19850	19,850	0	0	VURB not recommended
<b>TOTAL ALCOHOL PROGRAMS FUND</b>					<b>19,850</b>		<b>-</b>	
<b>PUBLIC SAFETY DEPARTMENT/FIRE</b>								
Agua Fria Fire District	New IT Request for Lap Top Computer	Computer, Hardware, Peripherals	1	865	865	1	865	ITEC recommendation
Edgewood Fire District	New IT Request for Lap Top Computer.	Computer, Hardware, Peripherals	1	865	865	1	865	ITEC recommendation
Eldorado Fire District	New IT Request for Tough Book Lap Top Computer	Computer, Hardware, Peripherals	1	1,800	1,800	1	1,800	ITEC recommendation
Turquoise Trail Fire District	IT request for a new desk top computer and monit	Computer, Hardware, Peripherals	1	708	708	1	708	ITEC recommendation
Hondo Fire District	New IT Request for Lap Top Computer	Computer, Hardware, Peripherals	1	865	865	1	865	ITEC recommendation
La Puebla Fire District	New IT Request for Desk Top Computer	Computer, Hardware, Peripherals	1	708	708	1	708	ITEC recommendation
<b>TOTAL FIRE PROTECTION FUNDS</b>					<b>5,811</b>		<b>5,811</b>	
<b>PUBLIC SAFETY DEPARTMENT/FIRE</b>								
Emergency Management	Emergency Management Supply Shelving	Furniture/Fixtures	1	1,619	1,619	1	1,619	
Emergency Management	Emergency Operations Incident Command Training	Other Equipment or Machinery	1	3,680	3,680	0	-	
Emergency Management	Emergency Management Response Equipment	Other Equipment or Machinery	12	1,200	14,400	4	4,800	
Emergency Management	Emergency Management Response Equipment	Other Equipment or Machinery	1	597	597	1	597	
Emergency Management	Emergency Management Equipment Purchase	Other Equipment or Machinery	12	625	7,500	0	-	
Emergency Management	Emergency Management Equipment Request	Other Equipment or Machinery	3	665	1,995	1	665	
Emergency Management D	Emergency Management Rehabilitation Equipmen	Furniture/Fixtures	1	610	610	1	610	
Emergency Management D	Emergency Management Response Equipment	Other Equipment or Machinery	1	5,226	5,226	1	5,226	
Emergency Management D	Emergency Management Equipment	Other Equipment or Machinery	2	950	1,900	1	950	
EMS Training Division	EMS Training Equipment	Other	2	570	1,140	2	1,140	
EMS Training Division	EMS Training Equipment	Other	1	16,429	16,429	1	16,429	
Fire Administration	Regional Station Appliance Replacement	Furniture/Fixtures	1	1,270	1,270	0	-	
Fire Administration	Fire Administration - New IT Request for 5 Lap Top	Computer, Hardware, Peripherals	5	865	4,325	4	3,460	ITEC recommendation
Fire Administration	Regional Station Appliances	Furniture/Fixtures	1	584	584	0	-	

## FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND PRELIMINARY RECOMMENDATIONS - MAY 10, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recommended	
Fire Administration	Regional Stations Furniture	Furniture/Fixtures	18	700	12,600	9	6,300	
Fire Administration	Med Unit / Ambulance Replacement	Heavy Equipment	1	260,000	260,000	1	260,000	
Fire Administration	Communications Trailer	Other Equipment or Machinery	1	108,096	108,096	1	108,096	
Fire Administration	Air Compressor for Fleet Maintenance	Other Equipment or Machinery	1	3,623	3,623	1	3,623	
Fire Administration	Two Post Lift for Fleet Maintenance	Other Equipment or Machinery	1	10,569	10,569	1	10,569	
Fire Administration	Fleet Maintenance Equipment	Other Equipment or Machinery	1	10,000	10,000	0	-	
Fire Administration	Rehabilitation / Recruitment Projects	Other Equipment or Machinery	2	1,019	2,038	2	2,038	
Fire Administration	Fire Administration Vehicles	Vehicle	2	36,624	73,248	2	80,572	VURB recommendation
Fire Administration / Fleet	Fire Department / Fleet Maintenance Equipment	Other Equipment or Machinery	1	1,790	1,790	1	1,790	
Fire Administration / Oper	IT request for 12 Tough Book Computers	Computer, Hardware, Peripherals	12	1,800	21,600	8	14,400	ITEC recommendation
Fire Administration / Oper	IT Request for 12 modems for the Tough Book Com	Computer, Hardware, Peripherals	12	759	9,108	8	6,072	ITEC recommendation
Fire Prevention	Fire Staff/Volunteer Identification Badges	Other Equipment or Machinery	1	1,748	1,748	1	1,748	
Fire Prevention Division	Development and Site Plan Review	Other Equipment or Machinery	1	7,167	7,167	1	7,167	
Fleet Maintenance	Fire Department Fleet Maintenance Equipment	Other Equipment or Machinery	1	12,492	12,492	0	-	
Edgewood Fire District	Edgewood Tender	Heavy Equipment	1	200,000	200,000	1	200,000	
Glorieta Fire District	New IT Request for Lap Top Computer	Computer, Hardware, Peripherals	1	865	865	1	865	ITEC recommendation
Glorieta Fire District	Glorieta Rescue	Heavy Equipment	1	200,000	200,000	1	200,000	
Madrid Fire District	Madrid Fire District Light Rescue	Heavy Equipment	1	175,000	175,000	1	175,000	
Pojoaque Fire District	Pojoaque Rescue	Heavy Equipment	1	200,000	200,000		200,000	
Regional Fire Stations	Stackable Washer/Dryers	Furniture/Fixtures	2	1,764	3,528	1	1,764	
Regional Fire Stations	Physical Fitness Equipment	Other Equipment or Machinery	1	8,130	8,130	0	-	
Regional Stations	Fire Station Dishwasher Replacement	Furniture/Fixtures	2	593	1,186	1	593	
Turquoise Trail Fire District	Turquoise Trail Tender	Heavy Equipment	1	200,000	200,000	1	200,000	
Wildland Division	Wildland Equipment Purchases	Other Equipment or Machinery	1	2,540	2,540	1	2,540	
Fire Administration	New IT Request for Desk Top Computer	Computer, Hardware, Peripherals	1	708	708	0	-	ITEC recommendation
<b>TOTAL FIRE EXCISE TAX FUND</b>					<b>1,587,311</b>		<b>1,518,633</b>	
<b>PUBLIC SAFETY DEPARTMENT/CORRECTIONS</b>								
Public Safety / ADF	ADF Conference Room	Furniture/Fixtures	1	3,826	3,826	0	-	
Public Safety / ADF	Deputy Warden Office Furniture Replacement	Furniture/Fixtures	1	1,798	1,798	1	1,798	
Public Safety / ADF	Tamperproof Burnisher - Floor Buffer	Other Equipment or Machinery	4	2,292	9,167	2	4,584	
Public Safety / ADF	Floor Scrubber	Other Equipment or Machinery	2	2,728	5,456	2	5,456	
Public Safety / ADF	Dryers	Other Equipment or Machinery	3	4,165	12,495	3	12,495	
Public Safety / Adult Deten	Computer Cascade / Replacement	Computer, Hardware, Peripherals	20	900	18,000	20	15,000	ITEC recommendation
Public Safety / Adult Deten	Camera Replacement	Computer, Hardware, Peripherals	35	500	17,500	35	17,500	
Public Safety / Adult Deten	Cisco Switches-ADF Server Room	Computer, Hardware, Peripherals	2	3,050	6,100	0	-	
Public Safety / Adult Deten	Naomi Salazar / Maria Roybal Furniture Replaceme	Furniture/Fixtures	2	1,111	2,223	2	2,223	
Public Safety / Adult Deten	Office Furniture / Booking	Furniture/Fixtures	4	750	3,000	4	3,000	
Public Safety / Adult Deten	K-9 / K-9 Services	Other	1	10,000	10,000	1	10,000	
Public Safety / Adult Deten	Elite K-9	Other	1	1,255	1,255	0	-	
Public Safety / Maintenanc	Drain Inspect System	Other Equipment or Machinery	1	3,898	3,898	1	3,898	
Public Safety / Maintenanc	Heavy Duty Micro Chain Cutter	Other Equipment or Machinery	1	1,595	1,595	1	1,595	
Public Safety / Maintenanc	Drain Cleaning Machine	Other Equipment or Machinery	1	3,255	3,255	1	3,255	
Public Safety / Medical	Portable Suction Machine	Other Equipment or Machinery	1	670	670	1	670	



## FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT

REQUESTS AND PRELIMINARY RECOMMENDATIONS - MAY 10, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recommended	
Public Safety / Medical	Lifepak 15	Other Equipment or Machinery	1	24,000	24,000	1	24,000	
Public Safety / Medical	Accuvein	Other Equipment or Machinery	1	5,800	5,800	0	-	
Public Safety / Medical	Crash Cart for Medical Department	Other Equipment or Machinery	1	44,336	44,336	1	44,336	
Public Safety / Youth Devel	Shelving in File Room	Furniture/Fixtures	2	554	1,108	2	1,108	
Public Safety / Youth Devel	Floor Buffer	Other Equipment or Machinery	2	2,821	5,642	1	2,821	
Public Safety /Adult Detent	Matrix System Keyboard-Joystick	Computer, Hardware, Peripherals	1	1,605	1,605	0	-	ITEC not recommended
<b>TOTAL CORRECTIONS OPERATIONS FUND</b>					<b>182,728</b>		<b>153,739</b>	
<b>PUBLIC SAFETY DEPARTMENT/RECC</b>								
RECC	I series AS400 Hardware and Software upgrade	Computer, Hardware, Peripherals	1	145,000	145,000	1	145,000	ITEC recommendation
RECC	Catalyst Switch Replacement	Computer, Hardware, Peripherals	2	3,100	6,200	2	6,200	ITEC recommendation
RECC	Administrative Staff computer replacements	Computer, Hardware, Peripherals	8	600	4,800	8	6,000	ITEC recommendation
<b>TOTAL RECC OPERATIONS FUND</b>					<b>156,000</b>		<b>157,200</b>	
<b>PUBLIC WORKS DEPARTMENT</b>								
Road Maintenance	Replace 3 Tandem Dump Trucks	Heavy Equipment	3	212000	636,000	2	424000	
Road Maintenance	Vehicle Replacement Unit 550	Vehicle	1	42198	42,198	1	46418	VURB recommendation
<b>TOTAL ROAD MAINTNEANCE FUND</b>					<b>678,198</b>		<b>470,418</b>	
<b>PUBLIC WORKS DEPARTMENT</b>								
Utilities	Utilities Jackhammer	Other Equipment or Machinery	1	1,914	1,914	1	1,914	
Utilities	Water Meters	Other Equipment or Machinery	260	100	2,600	100	2,600	
Utilities	See-Snake for Wastewater	Other Equipment or Machinery	1	15,373	15,373	1	15,373	
Utilities	Laser Transit for Wastewater	Other Equipment or Machinery	1	1,223	1,223	1	1,223	
Utilities	Aluminum Trench Shield	Other Equipment or Machinery	1	10,500	10,500	1	10,500	
Utilities	Confined Space Atmospheric Testers	Other Equipment or Machinery	2	2,250	4,500	1	2,250	
Utilities	Diesel Tank for Utilities	Other Equipment or Machinery	1	1,100	1,100	1	1,100	
Utilities	Electrical Tester (megger)	Other Equipment or Machinery	1	1,000	1,000	1	1,000	
Utilities	Walk behind Concrete / asphalt saw	Other Equipment or Machinery	1	2,000	2,000	1	2,000	
Utilities	AutoCAD Software	Software Purchases	1	5,432	5,432	1	5,432	
Utilities	Vehicle Replacement Unit 909	Vehicle	1	38,800	38,800	1	42,680	VURB recommendation
Utilities	Vehicle Replacement Unit 910	Vehicle	1	38,800	38,800	0	-	VURB not recommended
<b>TOTAL WATER ENTERPRISE FUND</b>					<b>123,242</b>		<b>86,072</b>	
<b>SHERIFF'S OFFICE</b>								
Administration	Furniture Replacement	Furniture/Fixtures	1	1,093	1,093	0	-	
Administration	Desk Replacement	Furniture/Fixtures	1	2,210	2,210	0	-	
Animal Control	Microchip Scanners	Other Equipment or Machinery	2	701	1,403	2	1,403	
Fleet Division	Patrol Sedans	Vehicle	15	43,189	647,829	12	518,268	Discussed with Sheriff
Fleet Division	Patrol SUV's	Vehicle	7	47,847	334,929	4	191,388	Discussed with Sheriff
Fleet Division	Ford Patrol Expedition	Vehicle	1	53,227	53,227	1	53,227	Discussed with Sheriff
Fleet Division	Patrol Sedans	Vehicle	4	35,897	143,588	0	-	Discussed with Sheriff
Fleet Division	Animal Control Trucks	Vehicle	2	45,820	91,640	2	91,640	Discussed with Sheriff
Fleet Division	Accident Investigation Van	Vehicle	1	173,094	173,094	0	173,094	Discussed with Sheriff
Fleet Division	Crime Scene Van	Vehicle	1	171,894	171,894	0	-	Discussed with Sheriff
IT Division	Lansweeper	Software Purchases	1	600	600	0	-	ITEC not recommended
IT Division	Work Order Software (Zend Desk)	Software Purchases	1	590	590	1	590	ITEC recommendation

**FY 2017 FIXED ASSET RENEWAL AND REPLACEMENT**

REQUESTS AND PRELIMINARY RECOMMENDATIONS - MAY 10, 2016

Division	ProjectTitle	AssetType	NbrUnit	CostUnit	TotalCostUnit	Nbr. Rec.	Amt. Recommended	
IT Division	Acronis PC Image Deployment	Software Purchases	1	2,814	2,814	0	-	ITEC not recommended
Sheriff's CSS Divison	Display EZ-Up Tent	Other Equipment or Machinery	1	848	848	1	848	
Sheriff's DWI/Traffic Division	Remote Area Lighting System	Other Equipment or Machinery	1	6,231	6,231	1	6,231	
Sheriff's Investigations	Security Camera System	Other Equipment or Machinery	1	1,500	1,500	1	1,500	
Sheriff's IT Division	Purchase of Software for MDT	Other	1	1,200	1,200	0	-	ITEC not recommended
Sheriff's IT Division	Purchase of MDT's	Other Equipment or Machinery	20	3,500	70,000	20	70,000	no quote attached up to 20 units or \$70,000 max
Sheriff's Property Division	Tasers	Other Equipment or Machinery	25	1,060	26,500	20	21,200	
Sheriff's Property Division	Radio Purchase	Other Equipment or Machinery	30	1,617	48,510	20	32,340	
Sheriff's SWAT Team	SWAT Entry Shield	Other Equipment or Machinery	1	2,400	2,400	0	-	
Sheriff's Traffic Division	Digital Video/Audio Recorder	Other Equipment or Machinery	4	925	3,700	4	3,700	
Sheriff's Traffic Division	Lidar	Other Equipment or Machinery	1	2,530	2,531	1	2,530	
<b>TOTAL SHERIFF'S OPERATIONS FUND</b>					<b>1,788,331</b>		<b>1,167,959</b>	
<b>GRAND TOTAL ASSET RENEWAL AND REPLACEMENT</b>					<b>6,657,347</b>		<b>4,950,713</b>	

SUMMARY OF FUNDS	REQUEST	RECOMMEND
General Fund	1,807,019	1,089,549
Property Valuation Fund	142,000	140,000
Clerk's Filing Fees Fund	19,158	14,332
Fire Protection Fund (Grants)	5,811	5,811
Fire Excise Tax Fund	1,587,311	1,518,633
Health Care Assistance Fund	147,700	147,000
Alcohol Programs Fund	19,850	-
Road Maintenance Fund	678,198	470,418
Water Enterprise Fund	123,242	86,072
Corrections Operations Fund	182,728	153,739
RECC Operations Fund	156,000	157,200
Sheriff's Operations Fund	1,788,331	1,167,959
<b>TOTAL</b>	<b>6,657,347</b>	<b>4,950,713</b>

## FY 2017 BUDGET CALENDAR

The calendar for development of the FY 2017 budget is provided below. The fiscal year begins July, 2016 and ends June 30, 2017.

<b>February 2016</b>	Budget Kickoff for departmental staff. This includes policy and line item direction, and fiscal parameters for developing requests.
<b>March 2016</b>	Department Requests for FTE, Fixed Asset Renewal and Replacement, Capital & Maintenance Projects and Operating Budgets due March 11 and 18 respectively. Staff Committee Meetings March 21 - April 8.
<b>April 12, 2016</b>	FY17 Budget Study Session with the Santa Fe Board of County Commissioners.
<b>April - May</b>	Department Budget Hearings April 11 - 22. Development of the FY17 Budget Recommendation.
<b>May 10, 2016</b>	FY17 Budget Study Session with the Santa Fe Board of County Commissioners. Staff will request direction on the FY2017 Interim Budget from the Commission.
<b>May 31, 2016</b>	Staff will request approval of the FY17 Interim Budget from the Board of County Commissioners and receive final direction on the FY17 Final Budget.
<b>June 1, 2016</b>	FY2017 Interim Budget due to Department of Finance and Administration, Local Government Division (DFA, LGD).
<b>June 14, 2016</b>	The Commission will discuss and provide direction on the proposed 2016 GO Bond Election Capital Projects and FY17 & FY18 GRT Capital Projects.
<b>June 28, 2016</b>	Staff will request approval of the FY 17 Final Budget including changes requested by the Commission on May 31, 2016 as well as the carryover of unexpended balances from grants and capital projects.
<b>July 1, 2016</b>	FY 2017 Fiscal Year Begins.
<b>July 12, 2016</b>	Final discussion by the Board of County Commissioners on the 2016 GO Bond Election Capital Projects and FY17 & FY18 GRT Capital Projects.
<b>July 26, 2016</b>	Staff will request approval by the Board of County Commissioners for the 2016 GO Bond Election Capital Projects and FY17 & FY18 GRT Capital Projects. Staff will also request approval of a resolution approving the FY16 4th quarter financial report to DFA, LGD.
<b>July 31, 2016</b>	FY 2017 Final Budget and FY16 4th quarter report due to DFA, LGD.
<b>Sept. 6, 2016</b>	Final Budget Approval Deadline by DFA, LGD.