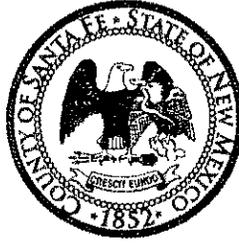


**Daniel "Danny" Mayfield**  
Commissioner, District 1

**Virginia Vigil**  
Commissioner, District 2

**Robert A. Anaya**  
Commissioner, District 3



**Kathy Holian**  
Commissioner, District 4

**Liz Stefanics**  
Commissioner, District 5

**Katherine Miller**  
County Manager

## **MEMORANDUM**

**DATE:** *March 13, 2012*

**TO:** *Board of County Commissioners*

**FROM:** *Adam Leigland, Public Works Department Director* *ml* *3/13/12*

**VIA:** *Katherine Miller, County Manager*

**ITEM AND ISSUE:** *BCC Meeting March 27, 2012*

APPOINT MEMBERS TO THE SANTA FE COUNTY ROAD ADVISORY COMMITTEE.  
(Transportation & Solid Waste Division, Adam Leigland)

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### **BACKGROUND AND SUMMARY:**

The Road Advisory Committee was created by Resolution 2011-52 on April 12, 2011. On January 31, 2012 the BCC adopted Resolution 2012-15, which amended resolution 2011-52. The amended resolution deleted the geographical boundaries and eliminated alternate members. The Committee is made up of fifteen (15) members, including three (3) members from Commission District 1, two (2) members from Commission District 2, five (5) members from Commission District 3, two (2) members from Commission District 4, and three (3) members from Commission District 5. As per the resolution initial appointments shall be staggered with seven (7) members serving a 2 year term and eight (8) serving a 3 year term.

The county solicited volunteers to serve on the Road Advisory committee via the County website. Letters of interest and resumes were submitted to Robert Martinez, Transportation and Solid Waste Division Director. There are 3 areas that still need representation, La Puebla/Chimayo, La Cienega and Cerrillos/Galisteo.

### **ACTION REQUESTED:**

Transportation and Solid Waste Division staff is recommending the following appointments to the Road Advisory Committee and/or any other recommendations by the Board:

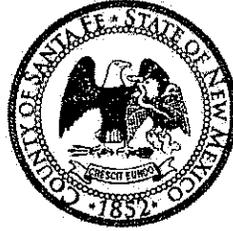
**Commission District 1:** Need representation from Chimayo/La Puebla (3 year term)  
Levi Valdez, Jacona (3 year term)  
Don Miller, Tano Road (2 year term)

- Commission District 2:** Charles Harrison, Camino La Tierra (2 year term)  
Ann Noble, Pinon Hills (3 year term)
- Commission District 3:** Richard Montoya, Ojo de la Vaca (2 year term)  
Chris Mayrant, Stanley (3 year term)  
Rita- Loy Simmons, Edgewood (3 year term)  
Need representation from La Cienega (2 year term)  
Need representation from Galisteo/Cerrillos (2 year term)
- Commission District 4:** Kent Roberts, Old SF Trail (2 year term)  
Julie Bain, Glorieta (3 year term)
- Commission district 5:** Linda Pierce, Eldorado (3 year term)  
Tamara Haas, San Marcos (2 year term)  
Bernard Paiz, Rancho Viejo (3 year term)

**Daniel "Danny" Mayfield**  
*Commissioner, District 1*

**Virginia Vigil**  
*Commissioner, District 2*

**Robert A. Anaya**  
*Commissioner, District 3*



**Kathy Holian**  
*Commissioner, District 4*

**Liz Stefanics**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

**Memorandum**

**To** : Santa Fe County Board of County Commissioners  
**From** : Ron Pacheco  
SF County Division of Senior Services  
**Date** : March 27, 2012  
**Subject** : Appoint Members to the El Rancho Community Center Committee.

**Issue:**

There are three (3) community members who have expressed interest in being appointed to the El Rancho Community Center Committee by the Santa Fe Board of County Commissioners (BCC). These volunteers, when appointed, will be charged with oversight of the El Rancho Community Center. Two (2) of the member's terms will expire on June 30, 2014, and one (1) member's term will expire on June 30, 2015.

**Background:**

Santa Fe County Senior Services Program staff has hand posted flyers in the El Rancho Community Center, advertised in the Rio Grande Sun newspaper, and talked with local residents to recruit interested individuals to serve as community center committee members. The three (3) prospective members have submitted required forms, with the exception of a resume from one retired individual. The policies and procedures for oversight of community events at the El Rancho Community Center are outlined in Resolution 2008-89.

**Staff Recommendation:**

Staff recommends that the BCC appoint Gerald Castaneda, Bennie Gomez, and Gustavo Roybal to the El Rancho Community Center Committee.

**El Rancho Community Center Committee**

**Current Membership**

Last Name	First Name	Street Address	Town	State	Zip Code	Phone #	E-Mail Address	Term Starts	Term Ends	Term Length
Castaneda	Gerald	11 W. Gutierrez #2303	Santa Fe	NM	87506	(505)-455-3704	gcastaneda@lanl.gov	03/27/12	06/30/14	2 Years
Gomez	Bernie	12-B Camino Iglesia	Santa Fe	NM	87506	(505)-455-2581		03/27/12	06/30/14	2 Years
Roybal	Gustavo	12 Calle Lomita Blanca	Santa Fe	NM	87506	(505)-455-7237		03/27/12	06/30/15	3 Years

## Lula Wilson

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**From:** Castaneda, Gerald <gcastaneda@lanl.gov>  
**Sent:** Thursday, February 09, 2012 8:49 AM  
**To:** Lula Wilson  
**Subject:** El Rancho letter of intrest

To Whom it may concern :

My name is Gerald Castaneda (55) Years old I have lived in El Rancho for the last 40 years I have always had a desire to help the community in any way possible in reading the Pojoaque newspaper I saw an ad asking if anyone was interested in serving as a committee member for the El Rancho area to apply this is my letter of interest. Just a little about myself I got married in 1977 to a girl from El Rancho and god blessed me with 3 kids who all attended Pojoaque High School they all graduated and have moved on I have been involved with Little league as a coach since 1998 and I also coach middle and High School football ,YAFL,I ran for school board in 1998 didn't get elected but that don't stop me from wanting to be Involved with the community. I work In Los Alamos for the Security contractors SOC I have been here 30 + years. People that know me are Joe And Belle Martinez we are friends 505-455-2410,Coach Matt Martinez 505-690-9498, Bernard Gonzalez friend 505-490-1803. I have served in the armed forces 1975 to 1981 with an honorable discharge.

Call with questions

**GERALD CASTANEDA**  
**JTA/CD Senior SPECIALIST**  
**505-606-0802**  
**GCASTANEDA@LANL.GOV**

**Home 505-455-3704**  
**Cell 505-231-6151**

RESUME OF GERALD CASTANEDA

I. 585-86-5042  
II. FIRST LIEUTENANT  
III. P.O. BOX 3303 (POJUAQUE) SPOUSE: ANNIE  
SANTA FE, N.M. 87501 CHILDREN:  
TELE: 455-3704 MELISSA (13)  
STEPHANIE (9)  
GERALD (3)

IV. EDUCATION:  
SMITH DRIVING SYSTEM 1991  
IFIC 1991  
EMERGENCY MEDICAL DISPATCH 1990  
BASIC INSTRUCTOR TRAINING 1990  
SUPERVISOR CERTIFICATION PROGRAM 1989  
PR-24 SIDEHANDLE BATON COURSE 1988  
SUPERVISOR TRAINING COURSE 1987  
COMMUNICATION TRAINING COURSE 1987  
SRT I & II 1983  
USA ADVANCED INDIVIDUAL TRAINING 1981  
BELEN H.S 1974

V. WORK EXPERIENCE:

1987-PRESENT: SUPERVISOR COMMUNICATION SECTION, MASON & HANGER- RESPONSIBLE FOR SUPERVISION OF THREE (3) EMPLOYEES ASSURING THAT THEY MEET STANDARD RULES AND REGULATIONS AND HANDLING SITUATIONS THAT MAY ARISE IN A PROFESSIONAL MANNER, MAINTAIN A RADIO LOG ON A DAILY BASIS AND OTHER EQUIPMENT ASSIGNED TO COMMUNICATIONS, TYPE BI-WEEKLY SCHEDULE AND MEMORANDA, ASSURE EMPLOYEES ARE TRAINED IN ACCORDANCE WITH NEW DEVELOPMENTS, ANSWER 911 EMERGENCY LINE, DISPATCH FIRE DEPARTMENT AND SECURITY TO THE EMERGENCY SITES, OPEN AND CLOSE ACCESS SECURE AREAS, ASSURING PROPER CODE WORDS ARE USED AND PERSONS CALLING ARE AUTHORIZED TO BE IN THE AREA.

1985-1987: COMMUNICATOR- RESPONSIBLE FOR ANSWERING ALL 911 EMERGENCY LINE DISPATCH EMERGENCY CALLS, SECURITY ALARMS AND UNDER DURESS SITUATIONS, OPEN AND CLOSE ACCESS SECURE AREAS, CHANGE TAPE ON RECORDERS, HAVE FOUR (4) HOUR RADIO CHECK WITH SECOM AND N.M. ALTERNATE WARNING AND NATION ALTERNATE WARNING, CONDUCTING RADIO CHECKS EVERY HALF HOUR, MAINTAIN PROPER RADIO PROCEDURES, ISSUE AUTHENTICATOR WORDS FOR FOLLOWING SHIFT, HANDLE MATERIAL ESCORTS SUCH AS SNM MOVES.

1983-1985: SECURITY INSPECTOR/RRT MEMBER- S.I. DUTIES: RESPONSIBLE FOR ASSURING ALL OF THE BUILDINGS IN SECURITY AREAS ARE SECURED AND ALL ACCESS AREA ALARMS ARE LOCKED AND SEALED, REPORT UNUSUAL INCIDENTS,

ASSIST THE FIRE DEPARTMENT ON EMERGENCY RUNS, ASSIST LANL PERSONNEL AFTER WORK HOURS WITH GATE COURTESY, ASSURE PROPERTY ASSIGNED IS INVENTORIED, MAINTAIN A SAFE AND CLEAN WORKING ENVIRONMENT.

RRT DUTIES: RESPONSIBLE FOR CONDUCTING UNANNOUNCED SEARCHES AT SELECTED AREAS ASSURING PROPER DOCUMENTATION FOR REMOVAL OF PROPERTY, SPECIALIZED IN TACTICAL TRAINING PROGRAM, CONDUCTING CONTINUOUS PATROLS OF SECURITY AREAS, RESPOND TO SECURITY INCIDENTS AND DURESS SITUATIONS.

1980-1983: ASSISTANT MANAGER TIRE DEPARTMENT, SANTA FE MOTOR COMPANY- RESPONSIBLE FOR TIRE INVENTORY AND ORDERS, TIRE ADJUSTMENTS, RECEIVE AND MAIL TIRE SHIPMENTS, SUPERVISED ONE EMPLOYEE, ASSURED ALL DUTIES LISTED BELOW WERE COMPLETED, COORDINATED WITH MARKETING MANAGER ON NEWSPAPER ADVERTISEMENTS, ASSISTED CUSTOMERS ON INQUIRIES AND DISCRPENCIES AND EDUCATED CUSTOMERS ON PRODUCTS.

1979-1980: TIRE DEPARTMENT: RESPONSIBLE FOR CHANGING TIRES, FIXING FLATS, SWEEPING SHOP, BALANCING AND ROTATING TIRES.

1976-1979: CUSTODIAN- POQOAUQUE HIGH SCHOOL- RESPONSIBLE FOR MAINTAINING SCHOOL ENVIRONMENT AND APPEARANCE IN ACCORDANCE WITH JOB REQUIREMENTS , PERFORMED MAINTENANCE, SUPERVISED LOCKER ROOM ACTIVITIES, CONDUCTED SECURITY PATROL AT SCHOOL ACTIVITIES.

1975-1981: NATIONAL GUARD RESERVE- RESPONSIBLE DOE ASSISTING STATE UNDER EMERGENCY SITUATIONS, RESPONDED TO 1980 PRISON RIOT IN SANTA FE, PARTICIPATED IN JEMEZ FIRE 1978 ALSO OTHER EMERGENCY SITUATIONS THAT AROSE. PARTICIPATED IN THE BICENTENNIAL PARADE 1976, WORKED AS SQUAD LEADER, SUPERVISED FOUR (4) CO-WORKERS ON JOB REQUIREMENTS, REQUIRED TO PRESENT CLASSES ON MATERIAL OBTAINED FROM ARMY TRAINING MANUALS.

VI. HONORS, RECOGNITIONS, AND PUBLICATIONS  
NATIONAL GUARD RESERVE, BICENTENNIAL PARADE  
NATIONAL GUARD RESERVE, OUTSTANDING SOLDIER OF THE YEAR 1976  
NATIONAL GUARD RESERVE, STATE EMERGENCY (FOREST FIRE 1978), (PRISON RIOT 1980).

VII. CLEARANCE: DOE "Q"

VIII. 28 JUNE 91

February 22, 2012

Volunteer for Community Center Service

To: **Ron Pacheco**

I Ben Gomez is again interested on serving on the EL RANCH COMMUNITY CENTER COMMITTEE

Bennie Gomez

12 B Camino Iglesia

Santa Fe , New Mexico

505-455-2581 Hm

505-670-2450 Cell

February 24, 2012

Ronald Pacheco  
Santa Fe County  
102 Grant Avenue  
Santa Fe, New Mexico 87501

Subject: Letter of Interest

Dear Mr. Pacheco:

Please accept this letter as an expression of my Interest as an El Ranch Community Center Board Member for 2012.

At the present time, I am retired; however, participate in many community activities and functions. This position enables me to provide assistance to the members of El Rancho and surrounding areas.

My career experience involves 33 ½ years with the Los Alamos National Laboratories, encompassing detailed experience in High Tech Machining in the Research & Development Facilities and Robotics Industry, I also possess a Department of Energy Security Clearance, also referred to as a "Q" clearance allowing access to atomic or nuclear related materials. I am a graduate of the Pojoaque Valley High School and have been a life long resident of El Rancho. I feel that this position allows me to assist in providing a valuable resource to the community, and my availability and accessibility will also benefit the needs of the Center and the members of the community.

It is my goal to maintain the facility with its best interest at heart, my intent is to make a positive contribution to the Community Center and its needs. I would welcome an interview and hope to hear from you at your earliest convenience.

If you require further information at this time, I will gladly respond on request. You may contact me at 455-7237 or 690-4927

Thank you

  
Gustavo A. Roybal

## **Credentials**

**Gustavo (Gus) A. Roybal**  
**12 Calle Lomita Blanca**  
**Santa Fe, New Mexico 87506**  
**Home: 455-7237**  
**Cell: 690-4927**

### **Qualification Summary:**

Custodian for all Capital Equipment in Shop  
Worked Independently and supported 6-8 groups  
Well developed problem solving and decision making skills  
Ability to design and build items from verbal direction or written specifications  
Performed precision set-up for machine fabrication  
Supported field and in-house work  
Consistently and efficiently met Quality Assured and Environmental, Safety, and Health Standards

### **Technical Skills:**

Fabricating and Machining  
Machine Maintenance  
Gas Tungsten arc welding  
Oxygen and acetylene welding, brazing and soldering  
Geometric Dimensioning and Tolerancing (basic and advanced)  
Basic Vacuum Technology  
Overhead Crane Operator and Rigging  
Forklift Operator

### **Accomplishments:**

Active "Q" Clearance  
Received 30 Year Service Award  
Completion of First, Second and Third Stages of Lampf Accelerator  
Experimental Area "A"  
Epics- Energetic Channel and Spectrometer  
Lep- Low Energy Pion Channel  
P3 - The Pion and Particle Physics Channel  
SMC - The Stopped Muon Channel  
TOFI - The Timed-of-Flight Isochronous Spectrometer  
HRS - High Resolution Proton Spectrometer  
Neutrino Tunnel - Detection of Electron-to-Pion-to-Muon Production and Decay  
Mega - Muon Decays into electron and Gamma Ray

### **Work History:**

Los Alamos Laboratory  
Los Alamos, New Mexico  
Machinist/Mechanical Technician      1970 - 2003  
Senior Alignment Technician

Textilana Corporation  
Hawthorne, California  
Class "A" Chemical Reactor Operator 1968-1970

Hi-Tech Forming Air Craft Industry  
Hawthorne, California  
Fabrication, Machining and Inspection 1966-1968  
Sub-Contractor - 3 Firms

**Education:**

Pojoaque Valley High School - Graduate  
Pojoaque, New Mexico

Danny Mayfield  
*Commissioner, District 1*

Virginia Vigil  
*Commissioner, District 2*

Robert Anaya  
*Commissioner, District 3*



Kathy Holian  
*Commissioner, District 4*

Liz Stefanics  
*Commissioner, District 5*

Katherine Miller  
*County Manager*

**CASE NO. CDRC V 11-5270  
HEIGHT VARIANCE  
QUATRO VILLAS MUTUAL DOMESTIC WATER USERS ASSOCIATION,  
APPLICANT**

**ORDER**

**THIS MATTER** came before the Board of County Commissioners (hereinafter referred to as “the BCC”) for hearing on December 13, 2011, on the Application of the Quatro Villas Mutual Domestic Water Users Association (hereinafter referred to as “the Applicant”) for a variance of Article III, Section 4.4.4.c Development and Design Standards, to allow a proposed water storage tank to exceed the maximum allowable height of thirty-six feet. The BCC, having reviewed the Application and supplemental materials, staff reports and having conducted a public hearing on the request, finds that the Application is well-taken and should be granted, and makes the following findings of fact and conclusions of law:

1. The Applicant requests a variance of Article III, Section 4.4.4.c, Development and Design Standards of the Land Development Code, to allow a five hundred thousand (500,000) gallon concrete water storage tank to exceed the maximum permitted height of thirty six feet.
2. The project is located at 51 Placita Road, within Section 4, Township 20 North, Range 9 East, (Commission District 1).
3. Article II, Section 3.1 of the Code states that where in the case of a proposed development it can be shown that strict compliance with the requirements of the Code would result in extraordinary hardship to the Applicant because of

unusual topography or other such non-self-inflicted conditions or that these conditions would result in inhibiting the achievement of the purposes of the Code, an Applicant may file a written request for a variance. It further states that a Development Review Committee may recommend to the BCC and the BCC may vary, modify or waive the requirements of the Code upon adequate proof that compliance with the Code provision issue will result in an arbitrary and unreasonable taking of the property or exact hardship, and proof that the variance from the Code will not result in conditions injurious to health or safety. Section 3.1 provides that in no event shall a variance be recommended by the Development Review Committee nor granted by the BCC if by doing so the purpose of the Code will be nullified. Additionally, it states that in no case shall any variation or modification be more than a minimum easing of the requirements.

4. Excluding the proposed height of the tank, the placement of a five hundred thousand (500,000) gallon concrete water storage tank and distribution infrastructure on 0.74 acres meets the development requirements of the Land Development Code.
5. The regional water system, at full build out, requires a total storage volume of one million gallons for domestic potable water demand plus fire protection volumes as required by Santa Fe County.
6. The proposed elevation of the tank is engineered to provide the optimal elevations for providing the required gravity flow pressure for the water system.

7. Strict compliance with the requirements of Article III, Section 4.4.4.c may result in inhibiting the achievement of the purpose of the Code to preserve the health of a county and its inhabitants.
8. The requested height variance for the water tank, which will serve the northern communities in Santa Fe County with safe, reliable drinking water, is a minimal easing of the requirements of the Code.
9. In support of the Application, the Agent for the Applicant testified in support of the variance.
10. No member of the public spoke in regards to the Application.
11. Following a hearing on the Applicant's request for a variance, the County Development Review Committee, at its October 20, 2011 meeting, recommended approval of the variance request.
12. After conducting a public hearing on the request and having heard from the Applicant, the Board of County Commissioners hereby finds that a variance of Article III, Section 4.4.4.c, Development and Design Standards, to allow a water storage tank with an exposed height of forty seven (47) feet for the purpose of providing storage volume for the Quatro Villas regional water system should be approved.

**IT IS THEREFORE ORDERED** that the Application is approved, and the Applicant is allowed a variance to allow a water storage tank with an exposed height of forty-seven (47) feet.

I certify that the Application was approved by the Board of County Commissioners on this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

The Board of County Commissioners of Santa Fe County

By: \_\_\_\_\_  
Liz Stefanics, Chairperson

**Attest:**

\_\_\_\_\_  
Valerie Espinoza, County Clerk

**Approved as to form:**

  
\_\_\_\_\_  
Stephen C. Ross, County Attorney

~~The motion passed by unanimous [4-0] voice vote.~~

~~CHAIR VIGIL: Thank you, gentlemen, for being here. Thank you all for testifying.~~

- XV. A. 5. **CDRC Case # V 11-5270 Cuatro Villas Mutual Domestic Water Users Associations. Cuatro Villas Mutual Domestic Water Users Association, Applicant, Kari Edenfield (Souder, Miller and Associates), Agent, Request a Variance, of Article III, Section 4.4.4.C Development and Design Standards, to Allow a Proposed Water Storage Tank to Exceed the Maximum Permitted Height of Thirty-Six Feet. The Project is Located at 51 Placita Road, within Section 4, Township 20 North, Range 9 East (Commission District 1) Jose E. Larrañaga, Case Manager**

MR. LARRAÑAGA: Thank you, Madam Chair. On October 20, 2011, the County Development Review Committee met and acted on this case, the decision of the CDRC was to recommend approval of CDRC CASE # V 11-5270, Cuatro Villas Mutual Domestic Water Users Association.

The Cuatro Villas Mutual Domestic Water Users Association is a nonprofit community organization established under the New Mexico Sanitary Projects Act. The mission of Cuatro Villas MDWUA is to provide safe, reliable drinking water to the communities of La Puebla, Sombrillo, Cuarteles and El Valle de Arroyo Seco.

On May 24, 2011, the Board of County Commissioners approved a request for a Grant of Right of Way, to the Cuatro Villas Mutual Domestic Water Users Association, for the purpose of installing two 500,000-gallon concrete water storage tanks and distribution infrastructure on the site known as La Puebla Park located at 51 Placita Road.

An Administrative review of the site for placement of a five hundred thousand (500,000) gallon concrete water storage tank and distribution infrastructure is currently being processed by Building and Development Services. The development will encompass approximately 0.74 acres within the site. The tank will have an exposed height of 47 feet with eight feet compromising the dome roof. The north side of the tank will be partially buried and have an exposed height of 31 feet. Approval of this development is pending resolution of the proposed height of the tank and technical review by the Utility Department.

The Applicant requests a variance of Article III, Section 4.4.4.c, Development and Design Standards of the Land Development Code, to allow a 500,000-gallon concrete water storage tank to exceed the maximum permitted height of 36 feet. The Applicant states: "The proposed elevation of the tank is needed to provide the optimal elevations for providing the required pressure for the water system. The site was selected for its centralized location within the Cuatro Villas service area and site elevations to provide the gravity flow needed for the system".

The Applicant also states: "Critical elements of the Cuatro Villas water system are the storage facilities. Full build-out of the regional water system requires a total storage volume of one million gallons for domestic potable water demand plus fire protection volumes as required by Santa Fe County. Phasing the regional water system accommodates half the storage volume to be constructed now and the other half at a later date. Half the storage volume will adequately serve the membership until increasing membership necessitates constructing the other half."

The proposed tank will be visible by the residence within the surrounding area. The site is bordered by BLM, Archdioceses, agricultural and residential property. The visibility of the tank may be minimized by painting the tank an earth tone color.

Article III, Section 4.4.4.c Development and Design Standards/Maximum Height states: "Structures shall be limited to a maximum height of 36 feet from the highest point of the surface of the ground at the perimeter of the structure in Major or Community Center Districts and 24 feet in height in Neighborhood or Local Center Districts."

Article II Section 3.1 states: "Where in the case of proposed development, it can be shown that strict compliance with the requirements of the Code would result in extraordinary hardship to the applicant because of unusual topography or other such non-self-inflicted conditions or that these conditions would result in inhibiting the achievement of the purposes of the Code, an applicant may file a written request for a variance. A Development Review Committee may recommend to the Board and the Board may vary, modify or waive the requirements of the Code and upon adequate proof that compliance with Code provision at issue will result in an arbitrary and unreasonable taking or property or exact hardship, and proof that a variance from the Code will not result in conditions injurious to health or safety. In arriving at its determination, the Development Review Committee and the Board shall carefully consider the opinions of any agency requested to review and comment on the variance request. In no event shall a variance, modification or waiver be recommended by a Development Review Committee, nor granted by the Board if by doing so the purpose of the Code would be nullified".

Article II Section 3.2 states: "In no case shall any variation or modification be more than a minimum easing of the requirements"

Recommendation: Staff has reviewed this Application and has found the following facts presented for resolution of this request by the Board of County Commissioners: excluding the proposed height of the tank, the placement of a 500,000-gallon concrete water storage tank and distribution infrastructure, on 0.74 acres, meets the development requirements of the Land Development Code; the regional water system, at full build-out, requires a total storage volume of one million gallons for domestic potable water demand plus fire protection volumes as required by Santa Fe County; the proposed elevation of the tank is desirable to provide the optimal elevations for providing the required pressure for the water system; strict compliance with the requirements of Article III, Section 4.4.4.c may result in inhibiting the achievement of the purposes of the Code; the requested height variance for the water tank, which will serve the northern communities in Santa Fe County with safe, reliable drinking water, may perhaps be considered a minimal easing of the requirements of the code.

The Board of County Commissioners shall now make a final resolution on the Applicant's request of a variance of Article III, Section 4.4.4.c, Development and Design Standards, to allow a water storage tank with an exposed height of 47 feet for the purpose of providing storage volume for the Cuatro Villas regional water system.

Madam Chair, I stand for any questions.

CHAIR VIGIL: Commissioner Stefanics.

COMMISSIONER STEFANICS: Thank you, Madam Chair. Mr.

Larrañaga, this is not written in a traditional manner for if staff recommends approval, denial, approval with conditions, etc. So what is the staff's recommendation?

MR. LARRAÑAGA: Madam Chair, Commissioner Stefanics, staff's recommendation is for the Board to come up with a resolution to the variance.

COMMISSIONER STEFANICS: So, Madam Chair, is staff saying they do not recommend approval as requested?

MR. LARRAÑAGA: Madam Chair, Commissioner Stefanics, the recommendation, we found the facts, the findings that this should be considered for – I don't think we came up with a recommendation of denial or approval. We brought it forward to CDRC in the same manner and they recommended approval. CDRC recommended approval of this case.

COMMISSIONER STEFANICS: So Madam Chair, I'm asking why then could staff not come up with a recommendation?

CHAIR VIGIL: And I'll maybe – you're required to comply with the code. You have made some assessment that it could be considered a minimal easement based on the terrain exception but it isn't that clear to staff who has to comply with the strict meaning of the code for a strict interpretation. Is that a fair assessment of where you were at when you were making your recommendation response, why you couldn't say one way or the other?

MR. LARRAÑAGA: Madam Chair, that's correct.

CHAIR VIGIL: Okay. Other questions? This is a public hearing. Would anyone like to address the Commission with regard to this? Just state your name and address for the record. You'll need to be sworn in.

[Duly sworn, Kari Edenfield testified as follows:]

KARI EDENFIELD: Kari Edenfield, 1201 Parkway Drive, Santa Fe, 87507. I've brought a rendering of the tank which I hope that everyone can see. I'd like to clarify one point on this regional water storage tank. The maximum exposed height as stated is 47 feet on the downhill side as the tank is placed on a hillside. The other side of the tank is only exposed at approximately 31 feet.

CHAIR VIGIL: Okay.

MS. EDENFIELD: I believe the code states that the maximum height from the highest point of the ground surface at the perimeter must be less than 36 feet and at the highest point of the ground surface, at the perimeter the structure is only 31 feet. However, we wanted to be cautious and ensure that we had followed all necessary procedures to make sure that we had the proper approvals for the tank. Thank you, Madam Chair.

CHAIR VIGIL: Thank you. Anyone else? Please step forward, state your name and get sworn in.

[Duly sworn, Mukhtiar Khalsa testified as follows:]

MUKHTIAR KHALSA: Mukhtiar Khalsa, president of Cuatro Villas Mutual Domestic Water Users Association, #23 Lumbre de Sol, Española, New Mexico. First, as a public servant I'd like to recognize the Board's endurance and commitment to the process and procedures. This is a long and late meeting, but I'm just here to -- we've worked long and hard on this and it's a very simple, straightforward storage that will serve some 7,000 residents of northern Santa Fe County.

Other than that I'm available for questions or comments from the Commission.

CHAIR VIGIL: Any questions?

COMMISSIONER STEFANICS: Madam Chair.

CHAIR VIGIL: Commissioner Stefanics.

COMMISSIONER STEFANICS: Thank you, Madam Chair. Could there have been a storage tank put underground?

MR. KHALSA: We would have liked to put one underground. We're using a concrete construction because it can be buried and still be a viable and very long-lived storage units. In fact the concrete is something that basically has an infinite life. We have an elevation problem in that the houses nearby wouldn't have enough gravity to produce the pressure needed to have those residents close by have the amount of water they needed. So we selected a site that's rural and as unobtrusive as we possibly can make it and still have a good height and elevation to serve the whole service area. And this way we're also doing it with one tank site, eventually two tanks, but to minimize the effect of having tanks all over the service areas.

COMMISSIONER STEFANICS: And Madam Chair, I guess my next question is can anybody that's not receiving water from these tanks see these tanks? Can anybody from outside of the community see these tanks?

MR. KHALSA: No. No one outside of the community can see these tanks and most of the residents in the service area will not be in visual line of this tank.

COMMISSIONER STEFANICS: Thank you very much, Madam Chair.

CHAIR VIGIL: Could you talk about painting a little bit? A scenery or something.

MR. KHALSA: Yes. It's a concrete tank so it's going to be readily accepting of color, so we could paint coyotes on there if we wanted to. But I think the simplest thing, there's a lot of dirt there and a lot of low vegetation area, so just painting it an earth tone that matches the existing will do a lot to minimize the visual impact of the tank.

CHAIR VIGIL: My thinking exactly. Jack, I'm going to have to bring you up again. How long again was it that remember we were shuffling through the county because we had hired a federal lobbyist who had allocated some funding for a water project and we had to work around many staff members to try to identify some \$300,000 or something like that that was allocated to us through the feds and it was an eleventh hour working of all kinds of staff to get this application to the federal government and I do believe it was for Cuatro Villas. Do you recall that?

MR. KOLKMEYER: Not off the top of my head but this is certainly a good second.

CHAIR VIGIL: I want to say it was 1999 or 2000, and I think it was Estevan Lopez who finally came up with the amount. Does that sound familiar to you? We were scrambling to try to figure out what community system fit all the requirements for the dollars that had been lobbied for and given to us and you fit them all. So I think that the start off and feasibility studies and needs came from the federal government and since then you've gained support from others.

MR. KHALSA: Yes.

CHAIR VIGIL: With that, what's the pleasure of the Commission?

COMMISSIONER HOLIAN: Madam Chair.

CHAIR VIGIL: Yes.

COMMISSIONER HOLIAN: I move for approval of CDRC Case V 11-5270, Cuatro Villas Mutual Domestic Water Users Association.

CHAIR VIGIL: In terms of their request for a variance. Correct?

COMMISSIONER HOLIAN: Yes.

CHAIR VIGIL: Okay. Is there a second?

COMMISSIONER ANAYA: Second.

**The motion passed by unanimous [4-0] voice vote.**

CHAIR VIGIL: You have a unanimous vote. Good luck. I look forward to seeing that earth tone. Or maybe even blue.

MR. KHALSA: We'll play with different color variations. Madam Chair, members of the Commission, thank you very much for your time and commitment to the public forum.

CHAIR VIGIL: Thank you very much for being here and for your patience.

Merry Christmas everyone from the Board of County Commission since this is our last meeting.

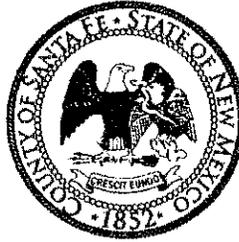
COMMISSIONER HOLIAN: Thank you very much, Madam Chair, for your stewardship of our Board this last year.

CHAIR VIGIL: Now I had the gavel over to Liz Stefanics and look forward to working with you in that leadership role.

**Daniel "Danny" Mayfield**  
Commissioner, District 1

**Virginia Vigil**  
Commissioner, District 2

**Robert A. Anaya**  
Commissioner, District 3



**Kathy Holian**  
Commissioner, District 4

**Liz Stefanics**  
Commissioner, District 5

**Katherine Miller**  
County Manager

## **MEMORANDUM**

**DATE:** *March 19, 2012*

**TO:** *Board of County Commissioners*

**FROM:** *Adam Leigland, Public Works Department Director*

**VIA:** *Katherine Miller, County Manager*

**ITEM AND ISSUE:** *BCC Meeting March 27, 2012*

DISCUSSION OF THE CAPITAL IMPROVEMENT PROJECT PRIORITIZATION PROCESS TO BE UTILIZED FOR THE FUNDING OF COUNTY PROJECTS WITH AVAILABLE CAPITAL FUNDS, WHICH INCLUDE BOND PROCEEDS AND GROSS RECEIPT TAX REVENUES. (TERESA MARTINEZ/ADAM LEIGLAND)

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In pursuit of County goals of transparency and performance-based budget implementation, County staff has developed an asset management-based process for developing and prioritizing County capital needs. This process produces a master list of ranked projects, and that master list is in turn used to develop sub-lists that are tuned to specific funding sources.

The process involves a scoring algorithm that ranks capital improvement projects based on eight scoring factors. Each project is evaluated against these eight criteria and assigned points accordingly. The eight factors are described in the table below.

	<b>Factor Name</b>	<b>Factor Weight</b>
1	What is project status? (Shovel-ready, in design, etc)	11.76%
2	Does the project leverage outside funds?	5.88%
3	Which SDA is the project in?	11.76%
4	Does the project promote economic development?	5.88%
5	What are the full lifecycle costs?	17.65%
6	Is the project mandatory or does it mitigate an identified health or safety risk?	11.76%
7	Is the project contained or listed in a BCC-approved plan or policy?	11.76%
8	Commissioner priority	11.76%

The projects are evaluated by the respective division directors, and once all projects have been evaluated and scored, the prioritized master list is generated. The list is intended to be a living picture of County needs, and doesn't take into account the likelihood of a particular project being funded. Therefore, the list will always contain many, many more projects than the County can reasonably expect to accomplish. It is envisioned

that the list will be updated twice a year to reflect change in project status, project funding and thus removal from the list, and the addition of new requirements.

Daniel "Danny" Mayfield  
*Commissioner, District 1*

Virginia Vigil  
*Commissioner, District 2*

Robert A. Anaya  
*Commissioner, District 3*



Kathy Holian  
*Commissioner, District 4*

Liz Stefanics  
*Commissioner, District 5*

Katherine Miller  
*County Manager*

## MEMORANDUM

To: Board of County Commissioners

From: Donna Morris, Fire Department

Through: David Sperling, Fire Chief  
Pablo Sedillo, Public Safety Director  
Katherine Miller, County Manager

Date: March 27, 2012

RE: Resolution 2012 – A resolution requesting an increase to the Fire Operations Fund (244) to realign the fiscal year 2012 operating budget with the available grant balances for grant title 2010-EP-EO-0022-Santa Fe and grant title 2010-SS-T0-0011-Santa Fe County for the emergency preparedness program / \$93,459. (Public Safety/Fire, Teresa Martinez)

---

## BACKGROUND

The Santa Fe County Fire Department is requesting an increase to the Fire Operations Fund (244) to align two (2) grant budgets for the Emergency Preparedness program. The Fire Department was awarded a Homeland Security grant, # 2010-EP-EO-0022, to fund an emergency management coordinator position. However, the position was not immediately filled thus a reduction in the grant revenue of \$40,568 is needed to correctly align the grant budget.

An additional Homeland Security grant, #2010-SS-T0-0011, was awarded in FY 2011 which had a remaining balance of \$166,127 at the end of the fiscal year; however, only \$28,610 was carried forward to fiscal year 2012. This request is to carry forward the remaining available grant balance of \$137,517 to the FY 2012 budget as well as an internal transfer of \$3,490. This grant balance must be carried forward in order to expend it by the grant expiration date which is June 30, 2012. The total net effect for both grants results in an increase of \$93,459.

## SUMMARY:

The Santa Fe County Fire Department is requesting approval of a resolution to increase the Fire Operations Fund (244) to realign the fiscal year 2012 operating budget to the available grant award balances as outlined above.

SANTA FE COUNTY

RESOLUTION 2012 - \_\_\_\_\_

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on March 27, 2012, did request the following budget adjustment:

Department / Division: Fire Department/Emergency Preparedness Grants Fund Name: Emergency Preparedness Fund (244)

Budget Adjustment Type: Budget Increase/Decrease Fiscal Year: 2012 (July 1, 2010 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0808	372	00-00	Grant/Homeland Security	93,459	
<b>TOTAL (if SUBTOTAL, check here )</b>					93,459	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY /LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0808	422	10-24	Salaries/Temporary Positions		38,362
244	0808	422	10-25	Salaries & Wages/Overtime	57,600	2,206
244	0808	422	20-01	Employee Benefits/FICA Regular		3,490
244	0808	422	40-06	Maintenance/Equipment		
244	0808	422	60-02	Supplies/Safety Supplies	18,981	
<b>TOTAL (if SUBTOTAL, check here X )</b>					76,581	44,058

Requesting Department Approval: [Signature] Title: Interim Chief Date: 2-29-12

Finance Department Approval: Carole H. Juarez Date: 3/19/12

County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_

*Director of Public Safety*

*in Tom*

SANTA FE COUNTY

RESOLUTION 2011 - \_\_\_\_\_

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
<b>TOTAL (if SUBTOTAL, check here )</b>						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY /LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0808	422	60-05	Supplies/Non-Capital Med & Lab	3,763	
244	0808	422	60-08	Supplies/Field Supplies	13,173	
244	0808	422	60-09	Supplies/Educational Supplies	4,060	
244	0808	422	80-03	Capital Purchases/Equipment & Machinery	34,553	
244	0808	422	80-99	Capital Purchases/Inventory Exempt	5,387	
<b>TOTAL (if SUBTOTAL, check here )</b>					137,517	44,058

**SANTA FE COUNTY**  
**RESOLUTION 2012 - \_\_\_\_\_**

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget increase/decrease to the Emergency Preparedness cost center (244) to decrease the unspent grant award due to the vacancy of the Emergency Management Coordinator funded by Homeland Security Grant 2010-EP-EO-0022-Santa Fe and to also carry forward the grant award balance from FY-2011 for Homeland Security Grant 2010-SS-T0-0011-Santa Fe County to be expended in FY-2012.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclash, Overtime)	Position Type (permanent, term)	Position Title
10-25	Increase OT for a bottom line of 57,600 for training.		

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-03	Community Warning System & Holmatro Extrication Equipment	34,553
80-99	Community Warning System & Holmatro Extrication Equipment	5,387

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY  
RESOLUTION 2012 - \_\_\_\_\_

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES X NO \_\_\_\_\_  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.  
Department of Homeland Security Grant 2010-SS-10-0011-Santa Fe County and 2010-EP-EO-0022-Santa Fe
  - c) Is this request a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request. N/A

**SANTA FE COUNTY**  
**RESOLUTION 2012 - \_\_\_\_\_**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 27th Day of March, 2012.

**Santa Fe Board of County Commissioners**

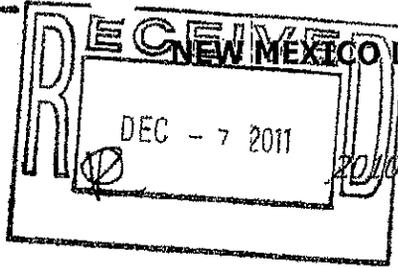
\_\_\_\_\_  
Liz Stefanics, Madam Chair

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza, County Clerk

ORIGINAL

05-42011-0100-0/5



NEW MEXICO DEPARTMENT OF HOMELAND SECURITY & EMERGENCY MANAGEMENT

Sub-Grant Amendment

2010 Emergency Management Performance Grant

1. Sub-Grant No. 2010-EP-EO-0022-SANTA FE	2. Recipient SANTA FE COUNTY	3. Amendment Number 1
5. Recipient Address SANTA FE COUNTY 35 CAMINO JUSTICIA SANTA FE, NM 87508		6. Issuing Office and Address New Mexico Department of Homeland Security & Emergency Management PO Box 27111 Santa Fe, NM 87502
7. Effective Date of This Action: July 1, 2010	8. DHSEM Grant Specialist: Vanessa Roybal	Phone: 505-476-9616 Fax: 505-476-9695 Email: Vanessa.Roybal@state.nm.us
9. Termination Date: December 31, 2011		
10. Award Amount: \$63,618.00		
11. Increase/Decrease: DATE EXTENSION ONLY, DUE TO DELAY IN FILLING THE POSITION.  This amendment allow for an extension of time only. No additional funds are awarded and all other original requirements, assurances and agreements remain in place and unaltered.		
12. Recipient is required to sign and return the original of this document.		
13. Signature of Jurisdiction Grant Specialist/Program Manager 		Date: 12-6-11 Phone: 505-992-3072 Fax: 505-992-3073 Email: mavigil@santafecounty.org
Printed Name: MARTIN A. VIGIL		
14. Signature of Jurisdiction Chief Financial Officer 		Date: 12-6-11 Phone: 505-992-3083 Fax: Email: SWoyne@santafecounty.org
Printed Name: Steve Woyne		
15. Signature of Jurisdiction Signatory Official 		Date: 8-31-11 Phone: 505-986-6200 Fax: Email: kmiller@santafecounty.org
Printed Name and Title: Katherine Miller, SF County Manager		
16. DHSEM Signatory Official (Name and Title) 		Date: 12/7/11

COPY

Approved as to form  
Santa Fe County Attorney

By:   
Date: 8/15/11



**NEW MEXICO DEPARTMENT OF HOMELAND SECURITY  
& EMERGENCY MANAGEMENT**  
Sub-Grant Amendment  
2009 State Homeland Security Grant Program

SFC# 2011-0201-FD/SS

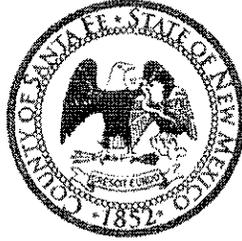
1. Sub-Grant No. 2010-SS-70-0011-Santa Fe County		2. Recipient County of Santa Fe		3. Amendment Number 1	
5. Recipient Address:  Santa Fe County PO Box 276 Santa Fe, NM 87504			6. Issuing Office and Address New Mexico Department of Homeland Security & Emergency Management PO Box 27111 Santa Fe, NM 87502		
7. Effective Date of This Action:  January 1, 2011		8. DHSEM Grant Specialist: Vanessa B. Roybal		Ph ne: 505-476-9616 Fax: 505-476-9695 Email: Vanessa.Roybal@state.nm.us	
9. Termination Date:  July 1, 2012		Drew Chavez		Email: Vanessa.Roybal@state.nm.us	
10. Increase/Decrease: \$166,127.00 6 month Date Extension, Termination Date July 1, 2012					
11. Recipient is required to sign and return the original of this document, as well as the signed and accepted grant requirements, assurances and agreements to the Issuing Address in block 6, within 30 days from the date in block 17.					
12. Signature of Jurisdiction Grant Specialist/Program Manager  <i>Martin Vigil</i>			Date: 1-3-12 Phone: 505-992-3072 Fax: 505-992-3073 Email: MARTIN.VIGIL@SANTAFE.COUNTY.NM.GOV		
Printed Name: MARTIN VIGIL					
13. Signature of Jurisdiction Chief Financial Officer  <i>Steve Moya</i>			Date: 1-3-12 Phone: 505-992-3083 Fax: 505-992-3073 Email: smoya@SANTAFECOUNTY.ORG		
Printed Name: STEVE MOYA					
14. Signature of Jurisdiction Signatory Official  <i>Katherine Miller</i>			Date: 2-6-12 Phone: 505-986-6200 Fax: Email:		
Printed Name and Title: Katherine Miller, SFCo. mgr					
15. DHSEM Signatory Official (Name and Title)  <i>Deborah K. Romero, CFO</i>			Date: 2/14/12		

Approved as to form  
Santa Fe County Attorney  
By: *[Signature]*  
Date: 1/19/2012

**Daniel "Danny" Mayfield**  
Commissioner, District 1

**Virginia Vigil**  
Commissioner, District 2

**Robert A. Anaya**  
Commissioner, District 3



**Kathy Holian**  
Commissioner, District 4

**Liz Stefanics**  
Commissioner, District 5

**Katherine Miller**  
County Manager

## Memorandum

**TO:** Santa Fe County Board of County Commissioners

**FROM:** Tila Rendon-Varela, Procurement Specialist Senior *TRV*

**VIA:** Victor Montoya, Santa Fe County Treasurer *Victor E. Garcia 3/19/12*

**DATE:** March 27, 2012

**SUBJECT:** Request approval of Amendment No. 2 between Santa Fe County and Los Alamos National Bank to extend term through March 30, 2014.

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### ISSUE:

The Santa Fe County Purchasing Division requests approval of Amendment No. 2 to the Professional Services Agreement between Santa Fe County and Los Alamos National bank that provides Bank Depository and Custody Services.

### BACKGROUND:

The Santa Fe County Purchasing Division solicited a Request for Proposals (RFP) for Bank Depository Services in December of 2009. The most qualified vendor selected by the Evaluation Committee was Los Alamos National Bank. At a Board of County Commission meeting on March 30, 2010 the Board awarded a two year contract with the option to extend up to two additional years.

### RECOMMENDATION:

The Purchasing Division along with the County Treasurer's Office request the Board of County Commissioners approve Amendment No. 2 to extend the term of the contract through March 30, 2014.

**SANTA FE COUNTY  
AMENDMENT NO. 2 TO  
PROFESSIONAL SERVICES AGREEMENT BETWEEN  
SANTA FE COUNTY AND LOS ALAMOS NATIONAL BANK  
TO PROVIDE BANK DEPOSITORY AND CUSTODY SERVICES**

**THIS AMENDMENT** is made and entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between **Santa Fe County** (hereinafter referred to as the "County") and **Los Alamos National Bank**, a New Mexico corporation with a principal address of 1200 Trinity Drive, Los Alamos, New Mexico 87544 (hereinafter referred to as the "Bank").

**WHEREAS**, pursuant to NMSA 1978, competitive sealed proposals were solicited via a formal request for proposals for the provision of bank depository and custody services;

**WHEREAS**, the Professional Services Agreement 2010-0250-TR/TRV was entered into on March 30, 2010;

**WHEREAS**, the County requires these services and the Bank is willing to provide these services;

**WHEREAS**, pursuant to Paragraph 18 of Professional Services Agreement #2010-0250-TR/TRV (No Oral Modifications), Amendment No. 1 extended the term of the Agreement to April 30, 2012;

**WHEREAS**, pursuant to Paragraph 18, the parties wish to amend the Agreement to extend the term of the Agreement to March 30, 2014.

**NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

1. Paragraph 4 of Agreement #2010-0250-TR/TRV ( Effective Date and Term), is amended to read:

Pursuant to Amendment No. 2, the term of this Agreement is extended to March 30, 2014, unless earlier terminated pursuant to Paragraph 5 of this Agreement.

2. All other provisions of the Agreement not specifically amended or modified by this Amendment No. 2, remain in full force and effect.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date first written above.

**SANTA FE COUNTY**

\_\_\_\_\_  
Liz Stefanics, Chair

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza  
Santa Fe County Clerk

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Stephen C. Ross  
Santa Fe County Attorney

\_\_\_\_\_  
March 13, 2012  
Date

**FINANCE DEPARTMENT APPROVAL:**

\_\_\_\_\_  
Teresa C. Martinez  
Santa Fe County Finance Director

\_\_\_\_\_  
3/13/2012  
Date

**LOS ALAMOS NATIONAL BANK**

\_\_\_\_\_  
(signature and title)

\_\_\_\_\_  
3/13/2012  
Date

\_\_\_\_\_  
Fidel Gutierrez, SVP  
Printed Name and Title

Federal Tax ID Number: 85-0165679



Pablo Sedillo III, Public Safety Director

**Santa Fe County Corrections Department**

**MEMORANDUM**

**DATE:** March 15, 2012

**TO:** Santa Fe Board of County Commissioners

**FROM:** Pablo Sedillo III, Public Safety Director 

**SUBJECT:** Request compensation increase to Agreement No. 2011-0010-CORR/PL

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***Issue:***

The Corrections Department and the Purchasing Division put out an RFP for electronic monitoring services in the fall of 2010. A two year contract was awarded to BI, Inc. effective November 18, 2010, in the amount not to exceed \$492,000. After further review of the contract, it was found that the amount of services required for the two year contract is higher than originally anticipated and will require an amendment to increase the total compensation of the contract by \$308,000 for a total contract amount not to exceed \$800,000, exclusive of gross receipts tax. This will ensure continued electronic monitoring services through the end of the contract term of November 17, 2012.

***Background:***

The contract increase is the result of additional clients being placed on the program by the courts; there has been approximately 50% increase since July 2010 from 160 clients to 239 in July 2011. This increase was not factored into the original contract amount. The courts have also been requesting monitoring equipment that is more expensive, specifically global positioning systems (GPS) and transdermal alcohol detectors (TAD) which are both new technologies combining two pieces of equipment into one bracelet. The new contract also includes 100% insurance coverage for lost or damaged equipment which has slightly increased the cost of the equipment as well.

The Electronic Monitoring Program has recently put into place several initiatives to control costs which include web-based inventory which allows the program to immediately remove equipment from inventory for those clients who have completed the program. An agreement has also been reached with the courts to utilize the lower priced monitoring equipment instead of the more expensive GPS and TAD equipment. It is believed that both of these efforts will effectively lower expenses over the long term.

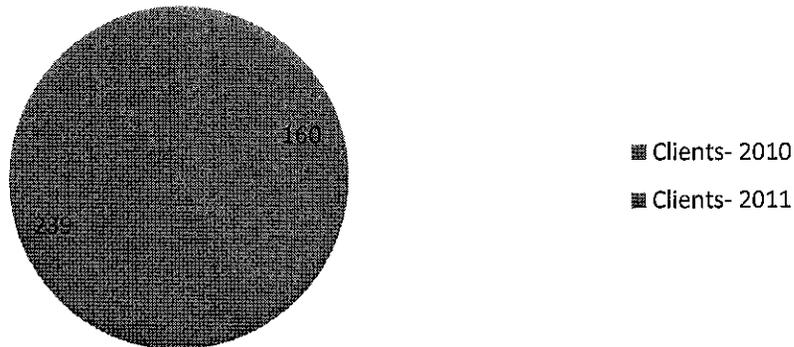
***Action Requested:***

The Corrections Department is requesting approval of Amendment No. 1 to Agreement No. 2011-0010-CORR/PL between Santa Fe County and BI, Inc. The purpose of this Amendment is to increase compensation by \$308,000. The total amount payable to the contractor under this Agreement shall not exceed \$800,000, exclusive of gross receipts tax.

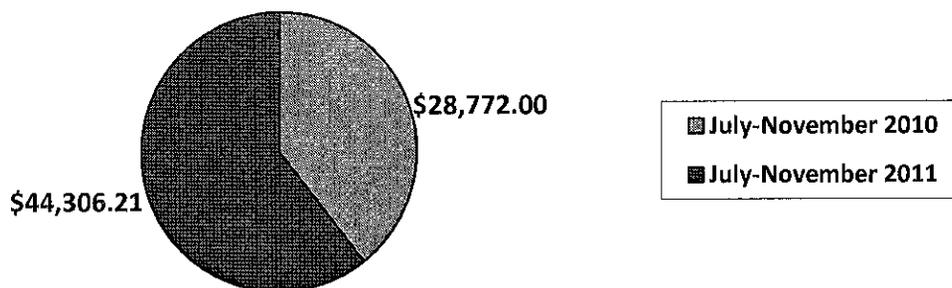
Please contact me with any questions.

Cc: Katherine Miller, County Manager  
Pamela Lindstam, Procurement Specialist Senior  
Mark Caldwell, Corrections Manager

# Comparison of 50 % Increase of Offenders Monitored in July 2010 & July 2011



# Comparison for Deposits from July to November for 2010 and 2011



**SANTA FE COUNTY  
AMENDMENT NO. 1  
TO THE AGREEMENT WITH BI INCORPORATED  
TO PROVIDE ELECTRONIC MONITORING SERVICES**

**THIS AMENDMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2012 by and between Santa Fe County, hereinafter referred to as "County", a New Mexico political subdivision, and BI, Incorporated, a Colorado corporation with a principal address located at 6400 Lookout Road, Boulder, CO., 80301, hereafter referred to as "the Contractor."

**WHEREAS**, pursuant to NMSA 1978, Sections 13-1-112 and 13-1-117, competitive, sealed proposals were solicited via a formal request for proposals RFP No. 2011-0010-CORR/PL for the provision of the services;

**WHEREAS**, the original Agreement was made and entered into on November 18, 2010 for Electronic Monitoring Services;

**WHEREAS**, Article 17, "NO ORAL MODIFICATIONS; WRITTEN AMENDMENTS REQUIRED," of the original Agreement allows the parties to amend the original Agreement by an instrument in writing executed by the parties hereto;

**WHEREAS**, the Santa Fe County Corrections Department wishes to increase the total compensation under this Agreement by \$308,000 for the remainder of the contract term.

**WHEREAS**, both parties desire to enter into the Amendment No. 1 with modified terms and conditions.

**NOW THEREFORE**, it is mutually agreed between the parties that the following provisions shall be incorporated into Amendment No. 1 as is fully set forth herein.

1. Article 2. COMPENSATION AND INVOICING" paragraph A, of the original Agreement, shall be and hereby amended to read as follows:

In no event shall the total compensation paid to Contractor by County under this Agreement exceed \$800,000 exclusive of gross receipts tax.

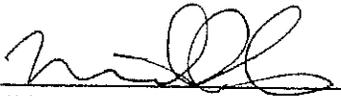
**IN WITNESS WHEREOF**, the parties have duly executed this Amendment to the Agreement as of the date first written above.

**SANTA FE COUNTY:**

**CONTRACTOR:**

\_\_\_\_\_  
Liz Stefanics, Chairperson  
Board of County Commissioners

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
(Signature)

3-8-12  
\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Valerie Espinoza  
Santa Fe County Clerk

Date

By: Michael Pharris  
(Print Name)

Its: Asst. Controller  
(Print Title)

**FEDERAL TAX I.D. NUMBER**

84-0769926

**Approved as to Form:**

Stephen C. Ross 1-20-12  
Stephen C. Ross Date  
Santa Fe County Attorney

**Finance Department Approval:**

Teresa Martinez 1/20/12  
Teresa Martinez Date  
Santa Fe County Finance Director