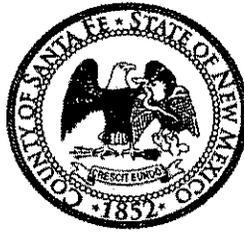


Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Dave Sperling
Fire Chief

Date: June 11, 2013
To: Board of County Commissioners
From: David Sperling, Fire Chief
Through: Pablo Sedillo, Public Safety Director
Katherine Miller, County Manager
Re: Introduction And Possible Action On Resolution No. 2013-___, A Resolution To Proclaim Extreme Or Severe Drought Conditions Within Santa Fe County And To Ban The Sale And Use Of Certain Fireworks In The Unincorporated Portions Of The County And Within The Wildlands In The County And Associated Waiver Of Requirements Of Resolution No. 2013-026.

Due to severe or extreme drought conditions and extreme fire danger throughout Santa Fe County, the Santa Fe County Fire Department requests Board of County Commissioners approval of a ban on the sale and use of certain fireworks in the unincorporated areas of the county and within wildlands of the county. This ban would be effective immediately and remain in place for 30 days. It may be modified or rescinded if weather and drought conditions unexpectedly improve.

This resolution is in addition to the 90 Day Emergency Ordinance declaring hazardous fire conditions and restricting open fires and other ignition sources. Both of these tools – the emergency ordinance restricting open burning, and this resolution banning the sale and use of certain fireworks – are necessary and will allow us to reduce the threat of accidental fires during the month of June and throughout the Fourth of July holiday.

Thank you for your consideration.

SANTA FE COUNTY

RESOLUTION NO. 2013-_____

**A RESOLUTION TO PROCLAIM EXTREME OR SEVERE DROUGHT
CONDITIONS WITHIN SANTA FE COUNTY AND TO BAN THE SALE AND
USE OF CERTAIN FIREWORKS IN THE UNINCORPORATED PORTIONS OF
THE COUNTY AND WITHIN WILDLANDS IN THE COUNTY**

WHEREAS, an immediate and present danger of range fires, brush fires, grass fires, forest fires and structure fires exists within Santa Fe County due to persistent drought;

WHEREAS, current fire conditions such as low humidity, dry weather, wind and fire fuel moisture content have resulted in conditions of extreme risk of fires;

WHEREAS, given these circumstances, the probability of ignition of materials and the spread of fire pose a severe threat to persons and property;

WHEREAS, current drought indices published by the National Weather Service and other relevant information supplied by the United States Forest Service further indicate extreme or severe drought conditions;

WHEREAS, the health, safety and welfare of citizens are in danger as a result of such conditions; and

WHEREAS, Section 60-2C-8.1 NMSA 1978, provides that the Board of County Commissioners of the County of Santa Fe may, after hearing, declare that extreme or severe drought conditions exist, and proclaim certain restrictions on the sale and use of fireworks.

NOW, THEREFORE, the Board of County Commissioners hereby resolves and proclaims as follows:

1. There currently exists within the unincorporated portions of Santa Fe County extreme or severe drought conditions, creating a significant and immediate threat to the life, safety, health and welfare of residents of Santa Fe County, and to public and private property located within the County.
2. The sale and use of missile-type rockets, helicopters, aerial spinners, stick-type rockets and ground audible devices are banned within the affected drought area, which includes all unincorporated portions of Santa Fe County.

3. The use of fireworks not listed in Paragraph 2 above is limited to areas that are paved or barren or have a readily accessible source of water for use by the homeowner or general public.
4. The use of all fireworks within wildlands in Santa Fe County is banned, the State Forester having been consulted as required by statute and having concurred with such ban.
5. The sale and use of display fireworks are banned within the unincorporated portions of Santa Fe County.
6. Public displays of fireworks as defined by Santa Fe County Ordinance No. 1988-3 shall be permitted.
7. This resolution and Proclamation shall be effective for 30 days from the date below, but may be reissued if severe or extreme drought conditions warrant. Further, this Resolution and Proclamation may be modified or rescinded within the 30 days of their effectiveness if the Board of County Commissioners, after conducting an emergency hearing, determines that weather conditions have improved.

PASSED, APPROVED, AND ADOPTED this ____ day of June 2013 by the Board of County Commissioners of the County of Santa Fe.

**BOARD OF COUNTY COMMISSIONERS OF
THE COUNTY OF SANTA FE**

Kathy Holian, Chair

Approved as to form:



Stephen C. Ross,
Santa Fe County Attorney

Attest:

Geraldine Salazar,
Santa Fe County Clerk

Santa Fe County

Fiscal Impact Report

Department / Division: Public Safety / Fire Department

Action Item to be Considered: Resolution to Ban the Sale and Use of Fireworks

Agreement Number:

Indicate with a <input checked="" type="checkbox"/> below	Section 1 - Identify the type of document below for BCC Consideration and Approval
<input type="checkbox"/>	Revenue, e.g. Grant, charges and fees, etc.
<input type="checkbox"/>	Contractual Services (includes change orders), e.g. Professional services agreement, construction, price agreement, joint powers agreement, lease agreement, etc.
<input type="checkbox"/>	Loan/Grant Agreement
<input checked="" type="checkbox"/>	Other: Resolution to Ban the Sale and Use of Fireworks in the Unincorporated Portions of Santa Fe County

Indicate with a <input checked="" type="checkbox"/> below	Section 2 - Funding Source Identify the item below for BCC Consideration and Approval
<input type="checkbox"/>	General Fund, e.g. property taxes, gross receipt taxes, etc.
<input type="checkbox"/>	Special Revenue Funds, e.g. Fire, Indigent, etc.
<input type="checkbox"/>	Capital Outlay GRT, (capital infrastructure only, does not include maintenance or repair costs)
<input type="checkbox"/>	Bond Proceeds (general obligation and gross receipt tax revenue bonds)
<input type="checkbox"/>	Grant Funds. If yes, indicate the percentage and amount required % and/or \$, and source. % \$ Source
<input type="checkbox"/>	Other:

Section 3 - Ongoing operations and maintenance (O&M) requirements:	
Short Term (Specify needs for the current fiscal year only)	
No additional O & M needs are applicable for this resolution.	
New FTE's #	Position
Hourly Rate \$	
Current Fiscal Year Cost \$	Annual Cost \$
Initial Costs (Vehicle, computer, office space, etc.)	
Some overtime expenses may occur for Fire Command Staff and Fire Prevention Staff to	

patrol the unincorporated portions of the county and within wildlands in the county on July 4, 2013.

O & M (Concisely identify the recurring needs, supplies, equipment, and the resources necessary for carrying out the job duties)

The resolution and Proclamation shall be effective for 30 days from the date of June 11, 2013, but may be reissued is severe or extreme drought conditions warrant. The resolution and Proclamation may be modified or rescinded within the 30 days of their effectiveness if the Board of County Commissioners, after conducting an emergency hearing, determines that weather conditions have improved.

Current Fiscal Year Cost \$

Annual Cost \$

Long Term (Specify the needs for the next four (4) years. This will include staff, O & M, asset renewal and replacement costs, and additional capital needs)

N/A

Salary & Benefits:

All other expenses:

Section 4 - Revenue

Short Term (Specify the revenue potential for the current fiscal year only. If a grant, specify the total grant award amount and the term. If a fee or charge for service, explain basis of revenue projection).

N/A

Current FY Estimate \$

Long Term (Specify the revenue potential for the next four (4) fiscal years. If a grant, specify the total grant award amount and the term. If a fee or charge for service, explain basis of revenue projection).

Annual Estimate \$

Total (next 4 years) \$

Additional Narrative

(Should include additional information such as significant issues, administrative issues and technical issues. What consequences, if any, may occur if this item is not acted upon):

This is a resolution to proclaim extreme or severe drought conditions within Santa Fe County and to ban the sale and use of certain fireworks in the unincorporated portions of the County and within wildlands in the County.

Prepared by Donna Morris

Reviewed by David Sperling

pub

Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: June 11, 2013

TO: Board of County Commissioners

FROM: Bill Taylor, Procurement Manager *BT*

VIA: Adam Leigland, Public Works Director
Mark A. Hogan, Projects & Facilities Director
Ron Sandoval, Project Manager

RE: ***Request approval to award contract #2013-0257-FD/PL to Anissa Construction, Inc. for the Renovation of La Cienega Fire Station No. 1 in the amount of \$470,500 exclusive of GRT/ Bill Taylor-Purchasing***

BACKGROUND

The La Cienega Fire Station No. 1 is located at 14 Fire Place Road. The approximately 5,100 square foot, single story facility is being renovated to provide administrative space for the Santa Fe County Fire Prevention Division.

The building renovation will consist of new office and administrative spaces, restrooms, archive and break rooms. Also included will be new mechanical, plumbing, and electrical upgrades as well as a new fire protection system. There will be patching of insulation at perimeter walls and roof and the installation of a new TPO roof as well as a new pedestrian entrance and portico.

The Public Works Department and the Purchasing Division issued Invitation for Bid (IFB) #2013-0257-FD/PL on March 31, 2013. This solicitation was advertised in the Santa Fe New Mexican and the Albuquerque Journal and posted on the County's Website. Fifteen (15) contractors attended the mandatory pre-bid conference and eleven bids were received from the following construction companies:

Anissa Construction, Inc.
Barnsley Construction
Anchor Built
Longhorn Construction

Vigil Contracting Services
ESA Construction
AIC General Contractors
CTSI
Weil Construction
Duran Enterprises
Lockwood Construction

All bids were reviewed for responsiveness by the Purchasing staff and Anissa Construction, Inc. was the lowest, responsive bid received.

ACTION REQUESTED

The Public Works Department and the Purchasing Division requests authorization to enter into Contract #2013-0257-FD/PL with Anissa Construction, Inc. for the renovation of La Cienega Fire Station No. 1 in the amount of \$470,500 exclusive of GRT.



AIA[®] Document A101[™] – 2007

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the _____ day of _____ in the year 2013

BETWEEN the Owner:

Santa Fe County
102 Grant Avenue
Santa Fe, NM 87504-0276

and the Contractor:
(Name, legal status, address and other information)

Anissa Construction, Inc.
1232 Western Meadows Rd. NW
Albuquerque, NM 87114

for the following Project:

La Cienega Fire Station Renovation
14 Fire Place (off NM 14) Santa Fe, NM.
Renovation of the La Cienega Fire Station #1 in accordance with Specifications.

The Architect:
(Name, legal status, address and other information)

R2 Architectural Design & Consulting
730 San Mateo Blvd. SE, Ste -1
Albuquerque, NM 87108

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201[™]-2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS
- 10 INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date indicated in the Notice to Proceed issued by the Owner.

If, prior to the commencement of the Work, the Owner requires time to file mortgages and other security interests, the Owner's time requirement shall be as follows:

| N/A

§ 3.2 The Contract Time shall be measured from the date of commencement.

| § 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than one hundred twenty (120)) working days from the date of commencement, or as follows:

Portion of Work

Substantial Completion Date

, subject to adjustments of this Contract Time as provided in the Contract Documents.

Init.

Owner and Contractor agree that as liquidated damages for delay but not as penalty, Contractor shall pay Owner Five Hundred Dollars(\$500.00) for each working day that expires after the time specified above for Substantial Completion until the Work is substantially complete and a Certificate of Substantial Completion is issued by the Owner.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Four Hundred Seventy Thousand Five Hundred Dollars and No Cents (\$470,500.00) , exclusive of NM GRT, subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

Lump Sum BASE BID \$435,000.000
Lump Sum Additive Alternate #2 \$25,000.00
Lump Sum Additive Alternate #3 \$10,500.00

§ 4.3 Unit prices, if any:

(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price Per Unit (\$0.00)
No unit pricing – lump sum only.		

§ 4.4 Allowances included in the Contract Sum, if any:

(Identify allowance and state exclusions, if any, from the allowance price.)

Item	Price
No allowances.	

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the last day of a month, the Owner shall make payment of the certified amount to the Contractor not later than the 21st day of the next month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than twenty-one (21) days after the Architect receives the Application for Payment.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

Init.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™–2007, General Conditions of the Contract for Construction;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing),
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201–2007.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work or liquidated damages applicable to such work and unsettled claims; and
- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201–2007.

§ 5.1.8 Intentionally omitted.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201–2007, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 21 days after the issuance of the Architect's final Certificate for Payment, or as follows:

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 INITIAL DECISION MAKER

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A201–2007, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 BINDING DISPUTE RESOLUTION

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A201–2007, the method of binding dispute resolution shall be as follows:

(Paragraph deleted)

Arbitration pursuant to Section 15.4 of AIA Document A201–2007

Litigation in a court of competent jurisdiction

Other *(Specify)*

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2007.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located. *(Insert rate of interest agreed upon, if any.)*

1.5 % per month

§ 8.3 The Owner’s representative:
(Name, address and other information)

Ron Sandoval, Project Manager
Santa Fe County Public Works
P.O. Box 276
Santa Fe, NM 87504-0276

§ 8.4 The Contractor’s representative:
(Name, address and other information)

Anissa Hogeland
Anissa Construction
1232 Western Meadows RD NW
Albuquerque, NM 87114

§ 8.5 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

Init.

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A101–2007, Standard Form of Agreement Between Owner and Contractor.

§ 9.1.2 The General Conditions are AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
----------	-------	------	-------

§ 9.1.4 The Specifications:

(Either list the Specifications here or refer to an exhibit attached to this Agreement.)

Project Manual dated January 17, 2013.

Section	Title	Date	Pages
---------	-------	------	-------

§ 9.1.5 The Drawings:

(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

Number	Title	Date
--------	-------	------

§ 9.1.6 The Addenda, if any:

Number	Date	Pages
Addendum #1	April 15, 2013	9
Addendum #2	April 16, 2013	2
Addendum #3	April 16, 2013	2
Addendum #4	April 19, 2013	1

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

§ 9.1.7 Additional documents, if any, forming part of the Contract Documents:

.1 AIA Document E201™–2007, Digital Data Protocol Exhibit, if completed by the parties, or the following:

.2 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201–2007 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201-2007.

(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201-2007.)

Type of insurance or bond	Limit of liability or bond amount (\$0.00)
Performance Bond	100 % of contract sum.
Payment Bond	100% of contract sum.

This Agreement entered into as of the day and year first written above.

SANTA FE COUNTY

OWNER (Signature)

Kathleen S. Holian
(Printed name and title)

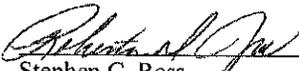


CONTRACTOR (Signature)
Anissa Hogeland, President
(Printed name and title)

ATTEST:

Date _____
Geraldine Salazar
Santa Fe County Clerk

Approved as to form:

 May 10, 2013
Stephen C. Ross
Santa Fe County Attorney

Finance Department

 5/28/13
Teresa C. Martinez
Finance Director

Init.



AIA[®]

Document A201[™] – 2007

General Conditions of the Contract for Construction

for the following PROJECT:

(Name and location or address)

La Cienega Fire Station Renovation Project location is 14 Fire Place (off NM 14), Santa Fe, NM

THE OWNER:

(Name, legal status and address)

Santa Fe County
102 Grant Avenue
Santa Fe, NM 87504-0276

THE ARCHITECT:

(Name, legal status and address)

R2 Architectural Design & Consulting
730 San Mateo Blvd. SE, Ste 1
Albuquerque, NM 87108

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

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- 3 **CONTRACTOR**
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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 BASIC DEFINITIONS

§ 1.1.1 THE CONTRACT DOCUMENTS

The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive or (4) a written order for a minor change in the Work issued by the Architect. Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding requirements.

§ 1.1.2 THE CONTRACT

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants or (4) between any persons or entities other than the Owner and the Contractor. The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.

§ 1.1.3 THE WORK

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§ 1.1.4 THE PROJECT

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by separate contractors.

§ 1.1.5 THE DRAWINGS

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules and diagrams.

§ 1.1.6 THE SPECIFICATIONS

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 INSTRUMENTS OF SERVICE

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.8 INITIAL DECISION MAKER

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2 and certify termination of the Agreement under Section 14.2.2.

§ 1.2 CORRELATION AND INTENT OF THE CONTRACT DOCUMENTS

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.3 CAPITALIZATION

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 INTERPRETATION

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 OWNERSHIP AND USE OF DRAWINGS, SPECIFICATIONS AND OTHER INSTRUMENTS OF SERVICE

§ 1.5.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and will retain all common law, statutory and other reserved rights, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with this Project is not to be construed as publication in derogation of the Architect's or Architect's consultants' reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers are authorized to use and reproduce the Instruments of Service provided to them solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers may not use the Instruments of Service on other projects or for additions to this Project outside the scope of the Work without the specific written consent of the Owner, Architect and the Architect's consultants.

§ 1.6 TRANSMISSION OF DATA IN DIGITAL FORM

If the parties intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions, unless otherwise already provided in the Agreement or the Contract Documents.

ARTICLE 2 OWNER

§ 2.1 GENERAL

§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 2.1.2 The Owner shall furnish to the Contractor within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein.

§ 2.2 INFORMATION AND SERVICES REQUIRED OF THE OWNER

§ 2.2.1 Prior to commencement of the Work, the Contractor may request in writing that the Owner provide reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. Thereafter, the Contractor may only request such evidence if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) a change in the Work materially changes the Contract Sum; or (3) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due. The Owner shall furnish such evidence as a condition precedent to commencement or continuation of the Work or the

portion of the Work affected by a material change. After the Owner furnishes the evidence, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

§ 2.2.2 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.2.3 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 2.2.4 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.

§ 2.2.5 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Contract Documents for purposes of making reproductions pursuant to Section 1.5.2.

§ 2.3 OWNER'S RIGHT TO STOP THE WORK

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

§ 2.4 OWNER'S RIGHT TO CARRY OUT THE WORK

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such deficiencies. In such case an appropriate Change Order shall be issued deducting from payments then or thereafter due the Contractor the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's additional services made necessary by such default, neglect or failure. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect. If payments then or thereafter due the Contractor are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner.

ARTICLE 3 CONTRACTOR

§ 3.1 GENERAL

§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative.

~~§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.~~

§ 3.1.3 The Contractor shall not be relieved of obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect's administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.2.3, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall make Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 3.3 SUPERVISION AND CONSTRUCTION PROCEDURES

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract, unless the Contract Documents give other specific instructions concerning these matters. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences or procedures, the Contractor shall evaluate the jobsite safety thereof and, except as stated below, shall be fully and solely responsible for the jobsite safety of such means, methods, techniques, sequences or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely written notice to the Owner and Architect and shall not proceed with that portion of the Work without further written instructions from the Architect. If the Contractor is then instructed to proceed with the required means, methods, techniques, sequences or procedures without acceptance of changes proposed by the Contractor, the Owner shall be solely responsible for any loss or damage arising solely from those Owner-required means, methods, techniques, sequences or procedures.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 LABOR AND MATERIALS

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

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§ 3.4.2 Except in the case of minor changes in the Work authorized by the Architect in accordance with Sections 3.12.8 or 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive.

§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.5 WARRANTY

The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

§ 3.6 TAXES

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 PERMITS, FEES, NOTICES AND COMPLIANCE WITH LAWS

§ 3.7.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work.

§ 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 **Concealed or Unknown Conditions.** If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature, that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than 21 days after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend an equitable adjustment in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor in writing, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may proceed as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

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§ 3.8 ALLOWANCES

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- .1 Allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- .2 Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- .3 Whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 SUPERINTENDENT

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner through the Architect the name and qualifications of a proposed superintendent. The Architect may reply within 14 days to the Contractor in writing stating (1) whether the Owner or the Architect has reasonable objection to the proposed superintendent or (2) that the Architect requires additional time to review. Failure of the Architect to reply within the 14 day period shall constitute notice of no reasonable objection.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.10 CONTRACTOR'S CONSTRUCTION SCHEDULES

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall not exceed time limits current under the Contract Documents, shall be revised at appropriate intervals as required by the conditions of the Work and Project, shall be related to the entire Project to the extent required by the Contract Documents, and shall provide for expeditious and practicable execution of the Work.

§ 3.10.2 The Contractor shall prepare a submittal schedule, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, and shall submit the schedule(s) for the Architect's approval. The Architect's approval shall not unreasonably be delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner and Architect.

§ 3.11 DOCUMENTS AND SAMPLES AT THE SITE

The Contractor shall maintain at the site for the Owner one copy of the Drawings, Specifications, Addenda, Change Orders and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and one copy of approved Shop Drawings, Product Data, Samples and similar required submittals. These shall be available to the Architect and shall be delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

§ 3.12 SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment or workmanship and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents. Their purpose is to demonstrate the way by which the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve and submit to the Architect Shop Drawings, Product Data, Samples and similar submittals required by the Contract Documents in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of separate contractors.

§ 3.12.6 By submitting Shop Drawings, Product Data, Samples and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples or similar submittals until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples or similar submittals unless the Contractor has specifically informed the Architect in writing of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples or similar submittals by the Architect's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such written notice, the Architect's approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences and procedures. The Contractor shall not be required to provide professional services in violation of applicable law. If professional design services or certifications by a design professional related to systems, materials or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall cause such services or certifications to be provided by a properly licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings and other submittals prepared by such professional. Shop Drawings and other submittals related to the Work designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy, accuracy and

completeness of the services, certifications and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor all performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review, approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Contractor shall not be responsible for the adequacy of the performance and design criteria specified in the Contract Documents.

§ 3.13 USE OF SITE

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.14 CUTTING AND PATCHING

§ 3.14.1 The Contractor shall be responsible for cutting, fitting or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting and patching shall be restored to the condition existing prior to the cutting, fitting and patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or separate contractors by cutting, patching or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter such construction by the Owner or a separate contractor except with written consent of the Owner and of such separate contractor; such consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold from the Owner or a separate contractor the Contractor's consent to cutting or otherwise altering the Work.

§ 3.15 CLEANING UP

§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and Owner shall be entitled to reimbursement from the Contractor.

§ 3.16 ACCESS TO WORK

The Contractor shall provide the Owner and Architect access to the Work in preparation and progress wherever located.

§ 3.17 ROYALTIES, PATENTS AND COPYRIGHTS

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for such defense or loss when a particular design, process or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications or other documents prepared by the Owner or Architect. However, if the Contractor has reason to believe that the required design, process or product is an infringement of a copyright or a patent, the Contractor shall be responsible for such loss unless such information is promptly furnished to the Architect.

§ 3.18 INDEMNIFICATION

§ 3.18.1 To the fullest extent permitted by law the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

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§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

ARTICLE 4 ARCHITECT

§ 4.1 GENERAL

§ 4.1.1 The Owner shall retain an architect lawfully licensed to practice architecture or an entity lawfully practicing architecture in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

§ 4.1.2 Duties, responsibilities and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified or extended without written consent of the Owner, Contractor and Architect. Consent shall not be unreasonably withheld.

§ 4.1.3 If the employment of the Architect is terminated, the Owner shall employ a successor architect as to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect.

§ 4.2 ADMINISTRATION OF THE CONTRACT

§ 4.2.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction until the date the Architect issues the final Certificate for Payment. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents, except as provided in Section 3.3.1.

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of and will not be responsible for acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 COMMUNICATIONS FACILITATING CONTRACT ADMINISTRATION

Except as otherwise provided in the Contract Documents or when direct communications have been specially authorized, the Owner and Contractor shall endeavor to communicate with each other through the Architect about matters arising out of or relating to the Contract. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and material suppliers shall be through the Contractor. Communications by and with separate contractors shall be through the Owner.

§ 4.2.5 Based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect has authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will have authority to require inspection or testing of the Work in accordance with Sections 13.5.2 and 13.5.3, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees, or other persons or entities performing portions of the Work.

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§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5 and 3.12. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect will prepare Change Orders and Construction Change Directives, and may authorize minor changes in the Work as provided in Section 7.4. The Architect will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

§ 4.2.9 The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more project representatives to assist in carrying out the Architect's responsibilities at the site. The duties, responsibilities and limitations of authority of such project representatives shall be as set forth in an exhibit to be incorporated in the Contract Documents.

§ 4.2.11 The Architect will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.2.12 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 4.2.13 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect will review and respond to requests for information about the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

ARTICLE 5 SUBCONTRACTORS

§ 5.1 DEFINITIONS

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a separate contractor or subcontractors of a separate contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 AWARD OF SUBCONTRACTS AND OTHER CONTRACTS FOR PORTIONS OF THE WORK

§ 5.2.1 Unless otherwise stated in the Contract Documents or the bidding requirements, the Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner through the Architect the names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for each principal portion of the Work. The Architect may reply within 14 days to the Contractor in writing stating (1) whether the Owner or the Architect has reasonable objection to any such proposed person or entity or (2) that the Architect requires additional time for review. Failure of the Owner or Architect to reply within the 14-day period shall constitute notice of no reasonable objection.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person or entity previously selected if the Owner or Architect makes reasonable objection to such substitution.

§ 5.3 SUBCONTRACTUAL RELATIONS

By appropriate agreement, written where legally required for validity, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work, which the Contractor, by these Documents, assumes toward the Owner and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.4 CONTINGENT ASSIGNMENT OF SUBCONTRACTS

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

- .1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor in writing; and
- .2 assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon such assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity, the

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Owner shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 OWNER'S RIGHT TO PERFORM CONSTRUCTION AND TO AWARD SEPARATE CONTRACTS

§ 6.1.1 The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project or other construction or operations on the site under Conditions of the Contract identical or substantially similar to these including those portions related to insurance and waiver of subrogation. If the Contractor claims that delay or additional cost is involved because of such action by the Owner, the Contractor shall make such Claim as provided in Article 15.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

§ 6.1.3 The Owner shall provide for coordination of the activities of the Owner's own forces and of each separate contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with other separate contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to the construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Contractor, separate contractors and the Owner until subsequently revised.

§ 6.1.4 Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces, the Owner shall be deemed to be subject to the same obligations and to have the same rights that apply to the Contractor under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6 and Articles 10, 11 and 12.

§ 6.2 MUTUAL RESPONSIBILITY

§ 6.2.1 The Contractor shall afford the Owner and separate contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a separate contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly report to the Architect apparent discrepancies or defects in such other construction that would render it unsuitable for such proper execution and results. Failure of the Contractor so to report shall constitute an acknowledgment that the Owner's or separate contractor's completed or partially completed construction is fit and proper to receive the Contractor's Work, except as to defects not then reasonably discoverable.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a separate contractor because of the Contractor's delays, improperly timed activities or defective construction. The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a separate contractor's delays, improperly timed activities, damage to the Work or defective construction.

§ 6.2.4 The Contractor shall promptly remedy damage the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or separate contractors as provided in Section 10.2.5.

§ 6.2.5 The Owner and each separate contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 OWNER'S RIGHT TO CLEAN UP

If a dispute arises among the Contractor, separate contractors and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

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ARTICLE 7 CHANGES IN THE WORK

§ 7.1 GENERAL

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor and Architect; a Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor; an order for a minor change in the Work may be issued by the Architect alone.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents, and the Contractor shall proceed promptly, unless otherwise provided in the Change Order, Construction Change Directive or order for a minor change in the Work.

§ 7.2 CHANGE ORDERS

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor and Architect stating their agreement upon all of the following:

- .1 The change in the Work;
- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

§ 7.3 CONSTRUCTION CHANGE DIRECTIVES

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2 Unit prices stated in the Contract Documents or subsequently agreed upon;
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
- .4 As provided in Section 7.3.7.

§ 7.3.4 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed in a proposed Change Order or Construction Change Directive so that application of such unit prices to quantities of Work proposed will cause substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 7.3.5 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.6 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.7 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the method and the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount

for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.7 shall be limited to the following:

- .1 Costs of labor, including social security, old age and unemployment insurance, fringe benefits required by agreement or custom, and workers' compensation insurance;
- .2 Costs of materials, supplies and equipment, including cost of transportation, whether incorporated or consumed;
- .3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;
- .4 Costs of premiums for all bonds and insurance, permit fees, and sales, use or similar taxes related to the Work; and
- .5 Additional costs of supervision and field office personnel directly attributable to the change.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 MINOR CHANGES IN THE WORK

The Architect has authority to order minor changes in the Work not involving adjustment in the Contract Sum or extension of the Contract Time and not inconsistent with the intent of the Contract Documents. Such changes will be effected by written order signed by the Architect and shall be binding on the Owner and Contractor.

ARTICLE 8 TIME

§ 8.1 DEFINITIONS

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established in the Agreement.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 PROGRESS AND COMPLETION

~~§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement the Contractor confirms that the Contract Time is a reasonable period for performing the Work.~~

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, prematurely commence operations on the site or elsewhere prior to the effective date of insurance required by Article 11 to be furnished by the Contractor and Owner. The date of commencement of the Work shall not be changed by the effective date of such insurance.

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§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 DELAYS AND EXTENSIONS OF TIME

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by an act or neglect of the Owner or Architect, or of an employee of either, or of a separate contractor employed by the Owner; or by changes ordered in the Work; or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Contractor's control; or by delay authorized by the Owner pending mediation and arbitration; or by other causes that the Architect determines may justify delay, then the Contract Time shall be extended by Change Order for such reasonable time as the Architect may determine.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 CONTRACT SUM

The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.2 SCHEDULE OF VALUES

Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit to the Architect, before the first Application for Payment, a schedule of values allocating the entire Contract Sum to the various portions of the Work and prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 9.3 APPLICATIONS FOR PAYMENT

§ 9.3.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. Such application shall be notarized, if required, and supported by such data substantiating the Contractor's right to payment as the Owner or Architect may require, such as copies of requisitions from Subcontractors and material suppliers, and shall reflect retainage if provided for in the Contract Documents.

§ 9.3.1.1 As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders.

§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or material supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon ~~compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials~~ and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage and transportation to the site for such materials and equipment stored off the site.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information and belief, be free and clear of liens, claims, security interests or

encumbrances in favor of the Contractor, Subcontractors, material suppliers, or other persons or entities making a claim by reason of having provided labor, materials and equipment relating to the Work.

§ 9.4 CERTIFICATES FOR PAYMENT

§ 9.4.1 The Architect will, within seven days after receipt of the Contractor's Application for Payment, either issue to the Owner a Certificate for Payment, with a copy to the Contractor, for such amount as the Architect determines is properly due, or notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in whole or in part as provided in Section 9.5.1.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect's evaluation of the Work and the data comprising the Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion and to specific qualifications expressed by the Architect. The issuance of a Certificate for Payment will further constitute a representation that the Contractor is entitled to payment in the amount certified. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 DECISIONS TO WITHHOLD CERTIFICATION

§ 9.5.1 The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- .1 defective Work not remedied;
- .2 third party claims filed or reasonable evidence indicating probable filing of such claims unless security acceptable to the Owner is provided by the Contractor;
- .3 failure of the Contractor to make payments properly to Subcontractors or for labor, materials or equipment;
- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a separate contractor;
- .6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
- .7 repeated failure to carry out the Work in accordance with the Contract Documents.

§ 9.5.2 When the above reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.3 If the Architect withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or material or equipment suppliers to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Architect will reflect such payment on the next Certificate for Payment.

§ 9.6 PROGRESS PAYMENTS

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Architect.

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§ 9.6.2 The Contractor shall pay each Subcontractor no later than seven days after receipt of payment from the Owner the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and material and equipment suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay or to see to the payment of money to a Subcontractor, except as may otherwise be required by law.

§ 9.6.5 Contractor payments to material and equipment suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors and suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, shall create any fiduciary liability or tort liability on the part of the Contractor for breach of trust or shall entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.7 FAILURE OF PAYMENT

If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven days after the date established in the Contract Documents the amount certified by the Architect or awarded by binding dispute resolution, then the Contractor may, upon seven additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shut-down, delay and start-up, plus interest as provided for in the Contract Documents.

§ 9.8 SUBSTANTIAL COMPLETION

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.3 Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, shall establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance, and shall fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in such Certificate. Upon such acceptance and consent of surety, if any, the Owner shall make payment of retainage applying to such Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

§ 9.9 PARTIAL OCCUPANCY OR USE

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer as required under Section 11.3.1.5 and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Contractor and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.10 FINAL COMPLETION AND FINAL PAYMENT

§ 9.10.1 Upon receipt of the Contractor's written notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection and, when the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with terms and conditions of the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect and will not be canceled or allowed to expire until at least 30 days' prior written notice has been given to the Owner, (3) a written statement that the Contractor knows of no substantial reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment and (5) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts, releases and waivers of liens, claims, security interests or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien. If such lien remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging such lien, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

- .1 liens, Claims, security interests or encumbrances arising out of the Contract and unsettled;
- .2 failure of the Work to comply with the requirements of the Contract Documents; or
- .3 terms of special warranties required by the Contract Documents.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor or material supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 SAFETY PRECAUTIONS AND PROGRAMS

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Contract.

§ 10.2 SAFETY OF PERSONS AND PROPERTY

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury or loss to

- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody or control of the Contractor or the Contractor's Subcontractors or Sub-subcontractors; and
- .3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons or property or their protection from damage, injury or loss.

§ 10.2.3 The Contractor shall erect and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent sites and utilities.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3, except damage or loss attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 INJURY OR DAMAGE TO PERSON OR PROPERTY

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of such injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 HAZARDOUS MATERIALS

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and report the condition to the Owner and Architect in writing.

§ 10.3.2 Upon receipt of the Contractor's written notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of such material or substance or who are to perform the task of removal or safe containment of such material or substance. The Contractor and the Architect will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased in the amount of the Contractor's reasonable additional costs of shut-down, delay and start-up.

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect's consultants and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

~~§ 10.3.5 The Contractor shall indemnify the Owner for the cost and expense the Owner incurs (1) for remediation of a material or substance the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.~~

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall indemnify the Contractor for all cost and expense thereby incurred.

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§ 10.4 EMERGENCIES

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

ARTICLE 11 INSURANCE AND BONDS

§ 11.1 CONTRACTOR'S LIABILITY INSURANCE

§ 11.1.1 The Contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations and completed operations under the Contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- .1 Claims under workers' compensation, disability benefit and other similar employee benefit acts that are applicable to the Work to be performed;
- .2 Claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;
- .3 Claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;
- .4 Claims for damages insured by usual personal injury liability coverage;
- .5 Claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom;
- .6 Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle;
- .7 Claims for bodily injury or property damage arising out of completed operations; and
- .8 Claims involving contractual liability insurance applicable to the Contractor's obligations under Section 3.18.

§ 11.1.2 The insurance required by Section 11.1.1 shall be written for not less than limits of liability specified in the Contract Documents or required by law, whichever coverage is greater. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from the date of commencement of the Work until the date of final payment and termination of any coverage required to be maintained after final payment, and, with respect to the Contractor's completed operations coverage, until the expiration of the period for correction of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents.

§ 11.1.3 Certificates of insurance acceptable to the Owner shall be filed with the Owner prior to commencement of the Work and thereafter upon renewal or replacement of each required policy of insurance. These certificates and the insurance policies required by this Section 11.1 shall contain a provision that coverages afforded under the policies will not be canceled or allowed to expire until at least 30 days' prior written notice has been given to the Owner. An additional certificate evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment as required by Section 9.10.2 and thereafter upon renewal or replacement of such coverage until the expiration of the time required by Section 11.1.2. Information concerning reduction of coverage on account of revised limits or claims paid under the General Aggregate, or both, shall be furnished by the Contractor with reasonable promptness.

§ 11.1.4 The Contractor shall cause the commercial liability coverage required by the Contract Documents to include (1) the Owner, the Architect and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's completed operations.

§ 11.2 OWNER'S LIABILITY INSURANCE

The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance.

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§ 11.3 PROPERTY INSURANCE

§ 11.3.1 Unless otherwise provided, the Owner shall purchase and maintain, in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located, property insurance written on a builder's risk "all-risk" or equivalent policy form in the amount of the initial Contract Sum, plus value of subsequent Contract Modifications and cost of materials supplied or installed by others, comprising total value for the entire Project at the site on a replacement cost basis without optional deductibles. Such property insurance shall be maintained, unless otherwise provided in the Contract Documents or otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made as provided in Section 9.10 or until no person or entity other than the Owner has an insurable interest in the property required by this Section 11.3 to be covered, whichever is later. This insurance shall include interests of the Owner, the Contractor, Subcontractors and Sub-subcontractors in the Project.

§ 11.3.1.1 Property insurance shall be on an "all-risk" or equivalent policy form and shall include, without limitation, insurance against the perils of fire (with extended coverage) and physical loss or damage including, without duplication of coverage, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, falsework, testing and startup, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for Architect's and Contractor's services and expenses required as a result of such insured loss.

§ 11.3.1.2 If the Owner does not intend to purchase such property insurance required by the Contract and with all of the coverages in the amount described above, the Owner shall so inform the Contractor in writing prior to commencement of the Work. The Contractor may then effect insurance that will protect the interests of the Contractor, Subcontractors and Sub-subcontractors in the Work, and by appropriate Change Order the cost thereof shall be charged to the Owner. If the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain insurance as described above, without so notifying the Contractor in writing, then the Owner shall bear all reasonable costs properly attributable thereto.

§ 11.3.1.3 If the property insurance requires deductibles, the Owner shall pay costs not covered because of such deductibles.

§ 11.3.1.4 This property insurance shall cover portions of the Work stored off the site, and also portions of the Work in transit.

§ 11.3.1.5 Partial occupancy or use in accordance with Section 9.9 shall not commence until the insurance company or companies providing property insurance have consented to such partial occupancy or use by endorsement or otherwise. The Owner and the Contractor shall take reasonable steps to obtain consent of the insurance company or companies and shall, without mutual written consent, take no action with respect to partial occupancy or use that would cause cancellation, lapse or reduction of insurance.

§ 11.3.2 BOILER AND MACHINERY INSURANCE

The Owner shall purchase and maintain boiler and machinery insurance required by the Contract Documents or by law, which shall specifically cover such insured objects during installation and until final acceptance by the Owner; this insurance shall include interests of the Owner, Contractor, Subcontractors and Sub-subcontractors in the Work, and the Owner and Contractor shall be named insureds.

§ 11.3.3 LOSS OF USE INSURANCE

The Owner, at the Owner's option, may purchase and maintain such insurance as will insure the Owner against loss of use of the Owner's property due to fire or other hazards, however caused. The Owner waives all rights of action against the Contractor for loss of use of the Owner's property, including consequential losses due to fire or other hazards-however-caused.

§ 11.3.4 If the Contractor requests in writing that insurance for risks other than those described herein or other special causes of loss be included in the property insurance policy, the Owner shall, if possible, include such insurance, and the cost thereof shall be charged to the Contractor by appropriate Change Order.

§ 11.3.5 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment

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property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, the Owner shall waive all rights in accordance with the terms of Section 11.3.7 for damages caused by fire or other causes of loss covered by this separate property insurance. All separate policies shall provide this waiver of subrogation by endorsement or otherwise.

§ 11.3.6 Before an exposure to loss may occur, the Owner shall file with the Contractor a copy of each policy that includes insurance coverages required by this Section 11.3. Each policy shall contain all generally applicable conditions, definitions, exclusions and endorsements related to this Project. Each policy shall contain a provision that the policy will not be canceled or allowed to expire, and that its limits will not be reduced, until at least 30 days' prior written notice has been given to the Contractor.

§ 11.3.7 WAIVERS OF SUBROGATION

The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents and employees, each of the other, and (2) the Architect, Architect's consultants, separate contractors described in Article 6, if any, and any of their subcontractors, sub-subcontractors, agents and employees, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Section 11.3 or other property insurance applicable to the Work, except such rights as they have to proceeds of such insurance held by the Owner as fiduciary. The Owner or Contractor, as appropriate, shall require of the Architect, Architect's consultants, separate contractors described in Article 6, if any, and the subcontractors, sub-subcontractors, agents and employees of any of them, by appropriate agreements, written where legally required for validity, similar waivers each in favor of other parties enumerated herein. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

§ 11.3.8 A loss insured under the Owner's property insurance shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.3.10. The Contractor shall pay Subcontractors their just shares of insurance proceeds received by the Contractor, and by appropriate agreements, written where legally required for validity, shall require Subcontractors to make payments to their Sub-subcontractors in similar manner.

§ 11.3.9 If required in writing by a party in interest, the Owner as fiduciary shall, upon occurrence of an insured loss, give bond for proper performance of the Owner's duties. The cost of required bonds shall be charged against proceeds received as fiduciary. The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach, or as determined in accordance with the method of binding dispute resolution selected in the Agreement between the Owner and Contractor. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, replacement of damaged property shall be performed by the Contractor after notification of a Change in the Work in accordance with Article 7.

§ 11.3.10 The Owner as fiduciary shall have power to adjust and settle a loss with insurers unless one of the parties in interest shall object in writing within five days after occurrence of loss to the Owner's exercise of this power; if such objection is made, the dispute shall be resolved in the manner selected by the Owner and Contractor as the method of binding dispute resolution in the Agreement. If the Owner and Contractor have selected arbitration as the method of binding dispute resolution, the Owner as fiduciary shall make settlement with insurers or, in the case of a dispute over distribution of insurance proceeds, in accordance with the directions of the arbitrators.

§ 11.4 PERFORMANCE BOND AND PAYMENT BOND

§ 11.4.1 The Owner shall have the right to require the Contractor to furnish bonds covering faithful performance of the Contract and payment of obligations arising thereunder as stipulated in bidding requirements or specifically required in the Contract Documents on the date of execution of the Contract.

§ 11.4.2 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 UNCOVERING OF WORK

§ 12.1.1 If a portion of the Work is covered contrary to the Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, costs of uncovering and replacement shall, by appropriate Change Order, be at the Owner's expense. If such Work is not in accordance with the Contract Documents, such costs and the cost of correction shall be at the Contractor's expense unless the condition was caused by the Owner or a separate contractor in which event the Owner shall be responsible for payment of such costs.

§ 12.2 CORRECTION OF WORK

§ 12.2.1 BEFORE OR AFTER SUBSTANTIAL COMPLETION

The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.

§ 12.2.2 AFTER SUBSTANTIAL COMPLETION

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of an applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of written notice from the Owner to do so unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty. If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner or Architect, the Owner may correct it in accordance with Section 2.4.

§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction, whether completed or partially completed, of the Owner or separate contractors caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to ~~other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for~~ correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 ACCEPTANCE OF NONCONFORMING WORK

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 GOVERNING LAW

The Contract shall be governed by the law of the place where the Project is located except that, if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.

§ 13.2 SUCCESSORS AND ASSIGNS

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns and legal representatives to covenants, agreements and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make such an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate such assignment.

§ 13.3 WRITTEN NOTICE

Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity, or to an officer of the corporation for which it was intended; or if delivered at, or sent by registered or certified mail or by courier service providing proof of delivery to, the last business address known to the party giving notice.

§ 13.4 RIGHTS AND REMEDIES

§ 13.4.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights and remedies otherwise imposed or available by law.

§ 13.4.2 No action or failure to act by the Owner, Architect or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach there under, except as may be specifically agreed in writing.

§ 13.5 TESTS AND INSPECTIONS

§ 13.5.1 Tests, inspections and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. The Owner shall bear costs of (1) tests, inspections or approvals that do not become requirements until after bids are received or negotiations concluded, and (2) tests, inspections or approvals where building codes or applicable laws or regulations prohibit the Owner from delegating their cost to the Contractor.

§ 13.5.2 If the Architect, Owner or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection or approval not included under Section 13.5.1, the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection or approval by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures. Such costs, except as provided in Section 13.5.3, shall be at the Owner's expense.

§ 13.5.3 If such procedures for testing, inspection or approval under Sections 13.5.1 and 13.5.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by

such failure including those of repeated procedures and compensation for the Architect's services and expenses shall be at the Contractor's expense.

§ 13.5.4 Required certificates of testing, inspection or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect.

§ 13.5.5 If the Architect is to observe tests, inspections or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.5.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.6 INTEREST

Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at such rate as the parties may agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

§ 13.7 TIME LIMITS ON CLAIMS

The Owner and Contractor shall commence all claims and causes of action, whether in contract, tort, breach of warranty or otherwise, against the other arising out of or related to the Contract in accordance with the requirements of the final dispute resolution method selected in the Agreement within the time period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all claims and causes of action not commenced in accordance with this Section 13.7.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 TERMINATION BY THE CONTRACTOR

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Contractor or a Subcontractor, Sub-subcontractor or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with the Contractor, for any of the following reasons:

- .1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;
- .2 An act of government, such as a declaration of national emergency that requires all Work to be stopped;
- .3 Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents; or
- .4 The Owner has failed to furnish to the Contractor promptly, upon the Contractor's request, reasonable evidence as required by Section 2.2.1.

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor or a Subcontractor, Sub-subcontractor or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with the Contractor, repeated suspensions, delays or interruptions of the entire Work by the Owner as described in Section 14.3 constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, including reasonable overhead and profit, costs incurred by reason of such termination, and damages.

~~§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor or a Subcontractor or their agents or employees or any other persons performing portions of the Work under contract with the Contractor because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days' written notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.~~

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§ 14.2 TERMINATION BY THE OWNER FOR CAUSE

§ 14.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

§ 14.2.2 When any of the above reasons exist, the Owner, upon certification by the Initial Decision Maker that sufficient cause exists to justify such action, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

- .1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
- .2 Accept assignment of subcontracts pursuant to Section 5.4; and
- .3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.

§ 14.3 SUSPENSION BY THE OWNER FOR CONVENIENCE

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay or interruption as described in Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent

- .1 that performance is, was or would have been so suspended, delayed or interrupted by another cause for which the Contractor is responsible; or
- .2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 TERMINATION BY THE OWNER FOR CONVENIENCE

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 14.4.2 Upon receipt of written notice from the Owner of such termination for the Owner's convenience, the Contractor shall

- .1 cease operations as directed by the Owner in the notice;
- .2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
- .3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner's convenience, the Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 CLAIMS

§ 15.1.1 DEFINITION

A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim.

§ 15.1.2 NOTICE OF CLAIMS

Claims by either the Owner or Contractor must be initiated by written notice to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party must be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3 CONTINUING CONTRACT PERFORMANCE

Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents. The Architect will prepare Change Orders and issue Certificates for Payment in accordance with the decisions of the Initial Decision Maker.

§ 15.1.4 CLAIMS FOR ADDITIONAL COST

If the Contractor wishes to make a Claim for an increase in the Contract Sum, written notice as provided herein shall be given before proceeding to execute the Work. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 15.1.5 CLAIMS FOR ADDITIONAL TIME

§ 15.1.5.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, written notice as provided herein shall be given. The Contractor's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

§ 15.1.5.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated and had an adverse effect on the scheduled construction.

§ 15.1.6 CLAIMS FOR CONSEQUENTIAL DAMAGES

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.6 shall be deemed to preclude an award of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.2 INITIAL DECISION

~~§ 15.2.1~~ Claims, excluding those arising under Sections 10.3, 10.4, 11.3.9, and 11.3.10, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim arising prior to the date final payment is due, unless 30 days have passed after the Claim has been referred to the Initial Decision Maker with no decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

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§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of such request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within 30 days from the date of an initial decision, demand in writing that the other party file for mediation within 60 days of the initial decision. If such a demand is made and the party receiving the demand fails to file for mediation within the time required, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 MEDIATION

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.6 shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 15.3.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 ARBITRATION

§ 15.4.1 If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

§ 15.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 15.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 15.4.3 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 15.4.4 CONSOLIDATION OR JOINDER

§ 15.4.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 15.4.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 15.4.4.3 The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Contractor under this Agreement.

**SANTA FE COUNTY'S SUPPLEMENTARY CONDITIONS
TO GENERAL TERMS AND CONDITIONS OF
CONSTRUCTION CONTRACT**

These Supplementary Conditions supplement and amend or modify the Standard General Conditions of the Construction Contract (AIA201-2007) and other provisions of the Contract Documents as indicated below. All provisions which are not so amended or supplemented remain in full force and effect.

A. Order of Preference of Documents, Resolving Discrepancies and Conflicts.

- (1) With respect to matters pertaining to contract management and administration procedures including pay applications and change orders, the provisions of Contract 2013-0257-FD/PL (A101-2007), the General Conditions of the Contract for Construction (A201-2007) and these Supplementary Conditions of Construction Contract shall govern. The General Requirements stated in the Project Manual shall govern to the extent they do not conflict with the A101-2007, the A201-2007, and these Supplementary Conditions. In conflicts or discrepancies between these documents, the most restrictive, specific and otherwise most beneficial to the County shall take precedence.
- (2) With respect to matters pertaining to specifications for construction of the Work, including technical requirements and specifications of construction, quality of materials, construction standards and testing the Architect's Specifications (the Project Manual) and Drawings shall govern.

Section 5.4.3 is supplemented by inserting "unless otherwise stated in the assignment" between the words "entity," and "the" in the second sentence.

Section 7.2 is supplemented by inserting the following as 7.2.2:

§ 7.2.2 No Change Order or Construction Change Directive that changes the Contract Sum or the Contract Time is valid and binding unless approved by the Santa Fe County Manager or the Santa Fe Board of County Commissioners.

Section 7.3.7 is supplemented by inserting the following as 7.3.7.6:

- .6 The allowance for the combined overhead (general administration overhead, supervision, project insurance, submittal preparation and processing) and profit included in the total cost of Change Orders and Construction Change Directives to the Owner shall be based on and limited to the percentages on the following schedule:

<u>Entity Performing Work</u>	<u>Value of Work to be performed</u>	
	\$0- \$5,000.00	\$5,000.00 or more
Contractor for work performed by own forces	15%	12%
Contractor for work performed by subcontractor	5%	3%
Subcontractor for work performed by own forces	10%	7%
Subcontractor for work performed by sub-subcontractor	5%	3%

Section 8.1.4 is deleted in its entirety and replaced with:

§ 8.1.4 The term “day” means a calendar day of 24 hours measured from midnight to the next midnight. “Working day” means every day except Saturday, Sunday and holidays recognized by Santa Fe County. Based on a review of weather or other forces that may adversely affect the Contractor’s ability to effectively prosecute the Work and the actual Work performed by the Contractor, the Architect will determine (between the end of the day and noon of the next day) if the Owner will charge a “working day.” If the Contractor was able to effectively prosecute Work on a critical path item for six (6) or more hours on a Saturday, Sunday or County-recognized Holiday, the Architect may charge a working day.

Section 8.3.1 the words “and arbitration” are deleted.

Section 9.3 is supplemented by inserting the following provision as § 9.3.3.1:

§ 9.3.3.1 Contractor shall require all tiers of subcontractors to submit certified weekly payroll records to the Contractor and the Owner (Santa Fe County) biweekly. All tiers of subcontractors shall submit certified weekly payroll records to the Contractor and the County’s Project Manager for this project. The certified weekly payroll records shall be submitted to the Contractor and Ron Sandoval, Project Manager, Santa Fe County Projects and Facilities Management Department, P.O. Box 276, Santa Fe, NM 87504-0276.

Section 9.7 is supplemented by deleting 9.7 in its entirety and replace with:

§ 9.7 FAILURE OF PAYMENT

If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within ten (10) days after receipt of the Contractor’s Application for Payment, or if the Owner does not pay the Contractor within twenty-one (21) days after the Owner receives the amount certified by the Architect, the Contractor may upon fourteen (14) additional days’ written notice to the Owner and the Architect stop the Work until payment of the amount owing has been received. The Contract Time may be extended appropriately and the Contract Sum may be increased by the amount of the Contractor’s reasonable costs of shut-down, delay and start-up.

Section § 9.10 is supplemented by inserting the following as § 9.10.4.4:

§ 9.10.4.4 Ten days after the Owner's certification of completion, any amounts remaining due the contractor or subcontractor under the terms this Contract shall be paid upon the presentation of the following:

- A. a properly executed release and duly certified voucher for payment;
- B. a release, if required, of all claims and claims of lien against the Owner arising under and by virtue of this Contract other than such claims of the Contractor, if any, as may be specifically excepted by the Contractor or subcontractor from the operation of the release in stated amounts to be set forth in the release; and
- C. proof of completion.

Section § 10.3.3 is deleted in its entirety and replace with:

§ 10.3.3 Pursuant to § 56-7-1(B) NMSA 1978, as amended, Owner shall indemnify and hold harmless the Contractor and Architect, and their agents and employees, against liability, claims, damages, losses or expenses including attorneys fees, arising out of claims under Section 10.3.1 only to the extent that the liability, damages, losses or costs are caused by, or arise out of, the acts or omissions of the Owner or its officers employees or agents.

§ 10.3.6 is supplemented by inserting "As permitted by § 56-7-1(B) NMSA 1978, as amended," at the beginning of this sentence.

Section 11.1.1 is supplemented by inserting the following as § 11.1.1.9 and .10 and .11:

.9 The limits for Workers' Compensation and Employer's Liability insurance shall be as follows:

1. Workers' Compensation:
 - a. State: Statutory
 - b. Applicable Federal (e.g. Longshoremen's): Statutory
2. Employer's Liability:
 - \$500,000 per Accident
 - \$500,000 Disease, Policy Limit
 - \$500,000 Disease, Each Employee

~~.10 The limits for Commercial General Liability Policy, including coverage for Premises-Operations, Independent Contractors' Protective, Products-Completed Operations, Contractual Liability, Personal Injury and Broad Form Property Damage (including coverage for Explosion, Collapse and Underground hazards) shall be as follows:~~

- i. \$1,050,000 Each Occurrence
- ii. \$2,100,000 General Aggregate
- iii. \$2,100,000 Personal and Advertising Injury

- iv. \$2,100,000 Products-Completed Operations Aggregate. Products Completed Operations insurance shall be maintained for a minimum period of at least one year after final payment.

The policy shall be endorsed to have the General Aggregate apply to this Project only.

- .11 Automobile Liability insurance (owned, non-owned and hired vehicles) for bodily injury and property damage shall be \$2,000,000, Each Accident

§ 11.1.4 is supplemented by deleting it in its entirety and replace it with:

§ 11.1.4 Contractor shall cause the commercial liability coverage required by the Contract document to include the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligence act or omission during the Contractor's operations and the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's completed operations.

§ 11.2 is supplemented by deleting it in its entirety and replace it with:

§ 11.2 OWNER'S LIABILITY AND PROPERTY INSURANCE

The Owner shall be responsible for purchasing and maintaining the Owner's usual liability and property insurance and boiler and machinery insurance.

§ 11.3 through § 11.3.1.4 are deleted in their entirety.

§ 11.3.2 is deleted in its entirety.

§ 11.3.7 is deleted in its entirety and replaced with:

§ 11.3.7 WAIVER OF SUBROGATION

Contractor waives all rights against Owner, Owner's officers, employees, agents and consultants for all losses and damages caused by, arising out of or resulting from any of the perils or causes of loss covered by Contractor's insurance policies required in Section 11.1, except such rights as Contractor may have to proceeds of such insurance held by the Owner as fiduciary.

Section 11.3.10, the second sentence is deleted in its entirety.

Section 13.1 is deleted in its entirety and replaced with:

§ 13.1 GOVERNING LAW

The Contract shall be governed by the laws of the State of New Mexico.

Section § 14.1.3 is supplemented by inserting “consistent with Section 7.3.7.6” between the words “profit” and “costs.”

Section § 14.3.2 is supplemented by inserting “consistent with Section 7.3.7.6.” after the word “profit.”

Section § 14.4.3 is supplemented by inserting “consistent with Section 7.3.7.6” after the word “profit.”

Section § 15.1.6 is deleted in its entirety and replaced it with:

§ 15.1.6 CLAIMS FOR CONSEQUENTIAL DAMAGES

The Contractor waives Claims against the Owner for consequential damages arising out of or relating to this Contract. This waiver includes damages incurred by the Contractor for principle office expenses including compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.

This waiver is applicable, without limitation, to all consequential damages due to the Owner’s termination in accordance with Section 14. Nothing contained in this Section 15.1.6 shall be deemed to preclude an award of liquidated damages when applicable, in accordance with the Contract Documents.

Section 15.3 through 15.4.4.3 are deleted in their entirety and replaced with:

§ 15.3 DISPUTE RESOLUTION

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract except those waived shall be subject to mediation in conformity with the New Mexico Public Works Mediation Act, 13-4C-1 NMSA 1978, as a condition precedent to binding dispute resolution and before any Claim submitted to the Initial Decision Maker under Section 15.2.5 becomes final and binding. Either party may request mediation and the request shall be submitted in writing to the other party.

§ 15.3.2 Owner and Contractor shall participate in the mediation process in good faith. The process shall be completed within 60 days of filing of the request. The mediation shall be governed by the rules for mediation pursuant to the Public Works Mediation Act.

~~**§ 15.3.3** If the dispute is not resolved by mediation, the dispute shall be resolved through litigation in the district court. The parties agree that the exclusive forum for such litigation shall be the State of New Mexico District Court for the First Judicial District at Santa Fe, New Mexico. Contractor irrevocably consents to the jurisdiction of said Court and agrees to accept service of a summons and complaint by mail or commercial courier service in accordance with Rule 1-004(E)(3) NMRA.~~

MEMORANDUM

To: The Board of County Commission

From: Teresa C. Martinez 

Via: Katherine Miller

Date: June 11, 2013

Subject: **Introduction And Possible Action On Resolution No. 2013-___, A Resolution Authorizing The Surplus Of Fixed Assets In Accordance With State Statutes And Associated Waiver Of Requirements Of Resolution No. 2013-026.**

ISSUE:

On an annual basis, department staff/elected officials are required to collect information related to inoperable or obsolete property and equipment of Santa Fe County in order to determine its eligibility for surplus.

BACKGROUND:

Santa Fe County follows the State of New Mexico statutory policies to dispose of surplus property and equipment pursuant to NMSA 1978, Section 13-6-1 (2007). Each Santa Fe County department/elected office participates in the process to review damaged, broken, or obsolete fixed assets inventory to determine whether assets are usable, safe for continued use, or if the cost to repair the item would be excessive.

Each department may submit a proposed listing of surplus items to the Finance Division. Electronic items are reviewed by the IT Division and vehicles are reviewed by the PW Fleet Division to determine eligibility for surplus. The final listing of all items is then forwarded to all Santa Fe County departments/elected offices, as well as, to the Association of Counties to see if other departments/elected offices or New Mexico Counties can use the items that may be offered for surplus.

REQUEST ACTION:

The finance division requests the board's consideration and approval to waive the second hearing required by Resolution 2013-26, and approve the attached resolution to surplus obsolete personal property such as computers, monitors, printers, furniture and vehicles.

Upon approval of the resolution by the Board of County Commission and notification to the State Auditor's Office, the items would be auctioned at the July 2013 Surplus Equipment Auction held by the Department of Public Safety, State Police Division.

SANTA FE COUNTY

RESOLUTION NO. 2013-

A RESOLUTION AUTHORIZING DISPOSAL OF PERSONAL PROPERTY

WHEREAS, Santa Fe County desires to dispose of certain personal property identified in Exhibit A, attached; and

WHEREAS, Exhibit A details each item of personal property by department or office, equipment description, Santa Fe County property tag number, serial number, condition of equipment, and estimated fair market value; and

WHEREAS, each item of personal property on Exhibit A is worn-out, unusable or obsolete to the extent that the item is no longer economical or safe for continued use by Santa Fe County; and

WHEREAS, each item on Exhibit A has an estimated current resale value of five thousand dollars (\$5,000) or less.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Santa Fe County hereby approves the disposal of the personal property listed on Exhibit A pursuant to NMSA 1978, Section 13-6-1 (2007).

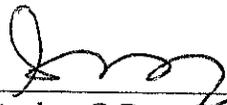
APPROVED, ADOPTED AND PASSED this 11th day of June 2013.

BOARD OF COUNTY COMMISSIONERS

Kathy Holian, Chairman

Geraldine, County Clerk

Approved As To Form:



Stephen C. Ross, County Attorney



Teresa C. Martinez, Finance Division Director

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
ALL OTHER ASSETS**

EXHIBIT A

DEPARTMENT: CMO/ Finance

PERSON COMPLETING

THE FORM: Surplus of obsolete cell phones

Magdalena Salas

TELEPHONE NO.:

505-992-3056

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	Sprint/Motorola	829C4663	Obsolete	Poor	Finance	\$ 20.00
N/A	Kyocera KX440/ Alltel w/ charger	10-M347J-01A	Obsolete	Poor	Finance	\$ 20.00
N/A	USWest Cellular/ Motorola flip phone	949GUL / C39B328E	Obsolete	Poor	Finance	\$ 20.00
N/A	Micro TAC Lite II/ Motorola flip phone	A23GXV N332 115	Obsolete	Poor	Finance	\$ 10.00
N/A	Verizon/ Motorola	H33WJL4P5W H330#OWWWL	Obsolete	Poor	Finance	\$ 20.00
8585	Sprint/ Motorola Flip phone	949GTL9457	Obsolete	Poor	Finance	\$ 20.00
N/A	AudioVox/ Model MVX-550	9417482	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola flip phone Model# 67415	674GUBA509	Obsolete	Poor	Finance	\$ 10.00
N/A	Verizon/ Motorola Model W315 HW P4.2	KAUFOO15AD	Obsolete	Poor	Finance	\$ 10.00
N/A	Verizon/ Motorola Model Q HW A	02.07.38-11P	Obsolete	Poor	Finance	\$ 15.00
N/A	Casio/ Verizon Model G'zOne Type-V	CVAGA339536	Obsolete	Poor	Finance	\$ 20.00
N/A	Treo 650/ Verizon	PTVC0985H2F2	Obsolete	Poor	Finance	\$ 32.00
N/A	Motorola flip phone M# 67415	674GTVBR19	Obsolete	Poor	Finance	\$ 15.00
N/A	MegaPhone/Motorola M#76137WNRSC	A56GVZB889	Obsolete	Poor	Finance	\$ 15.00
N/A	Gold Series/ Motorola M# F09HLD8376CG	949GT3G719	Obsolete	Poor	Finance	\$ 15.00
N/A	Motorola/ Model#V325xi	MLNBT1_01.0E.00R	Obsolete	Poor	Finance	\$ 15.00
N/A	LG/ Alltel Model# AX390	611KPAE0147072	Obsolete	Poor	Finance	\$ 15.00
N/A	Motorola/ Alltel Model#V262	V26X_1.0.23.5P	Obsolete	Poor	Finance	\$ 15.00
N/A	Motorola/ Model V3M	NEWC_01.09.02	Obsolete	Poor	Finance	\$ 15.00

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director *John M. [Signature]*

Date: 5/29/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
ALL OTHER ASSETS**

DEPARTMENT: CMO/Finance

PERSON COMPLETING

THE FORM: Surplus obsolete cell phones

Magdalena Sales

TELEPHONE NO.:

505-992-3056

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	LG/Verizon VX5400	807CYTB2286409	Obsolete	Poor	Finance	\$ 15.00
N/A	Kyocer KX444S	10-M301B-04A	Obsolete	Poor	Finance	\$ 20.00
N/A	LG/Verizon VX5400	807CYWC2286609	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola/Verizon Model# W315	R31-0 02.08.26R	Obsolete	Poor	Finance	\$ 20.00
N/A	LG/Verizon Model VX5300	707CYUK2646430	Obsolete	Poor	Finance	\$ 20.00
N/A	Treo Palm One 600	010215005822327	Obsolete	Poor	Finance	\$ 20.00
N/A	USWest cellular Model					
N/A	FO9HLD8343AG	949GUL1159Y	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola/ Model KAUF0043DB	JFJKN1_01.16.00R	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola/ Model KAUF0043DB	JFJKN1_01.16.00R 2608	Obsolete	Poor	Finance	\$ 20.00
N/A	LG Model VX3400	611CYBD0517229	Obsolete	Poor	Finance	\$ 20.00
N/A	LG Model VX5400	807CYRN2283398	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola Model 60i©	HEX:3D202E6F	Obsolete	Poor	Finance	\$ 20.00
N/A	LG Model VX5400	807CYJZ2286372	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola Model V276	V26X_1.0.28R	Obsolete	Poor	Finance	\$ 20.00
N/A	Samsung Model SCHL850	YS1YA28AS/-5	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola Model 60i©	HEX:3D20324E	Obsolete	Poor	Finance	\$ 20.00
N/A	LG Model VX5400	807CYCV2285203	Obsolete	Poor	Finance	\$ 20.00

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair, and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director [Signature]

Date: 5/29/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
ALL OTHER ASSETS**

DEPARTMENT: CMO/ Finance

PERSON COMPLETING

THE FORM: Surplus of obsolete cell phones

Margaret S. Lee

TELEPHONE NO.:

505-992-3056

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	Kyocera KX444S	10-M301D-04A	Obsolete	Poor	Finance	\$ 20.00
N/A	Blackberry 8830	PRD-13790-001	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola 60i©	3D2223EF	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola Q H/W P5	34AD7317	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola Q H/W Rev C	1BC38710 HKJ	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola V276	V26X_1.0.2BR	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola W385	H/W Rev 0	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola H255JN6LHV	COOL01_00.30.08P	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola A000002B0EDC2 E	C_04.09.20-34P_2508	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola G305HP3CQS	R38.0_X_01.1A.01R_2907	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola MOTQ	C_02.07.38-11P	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola H33WJL29FQ	128C03 KS	Obsolete	Poor	Finance	\$ 20.00
N/A	Tmobile Windows Mobile	HT621EH06169	Obsolete	Poor	Finance	\$ 20.00
N/A	Samsung SCH-U410	N/A	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola VX6100	505KSHN3933577	Obsolete	Poor	Finance	\$ 20.00
N/A	LG VX5400	807CYAS2286440	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola W315	R31-1_01.00.20R	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola AX245	703CYJZ0230156	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola V325	R9-1_X_05.28.TCP	Obsolete	Poor	Finance	\$ 20.00

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair, and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director *Ann M. Moore*

Date: *5/24/13*

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
ALL OTHER ASSETS**

DEPARTMENT: Cmo/Finance

PERSON COMPLETING THE FORM: Magdalena Sales

TELEPHONE NO.: 505-992-3056

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	Kyocera	6714826628	Obsolete	Poor	Finance	\$ 20.00
N/A	Kyocera	10-M347J-01A	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola	JFJKN1_01.16.00R	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola P8767	680551B-AYJ	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola 1090-ET1	FFW76177 28/06	Obsolete	Poor	Finance	\$ 20.00
N/A	LG Model VX5300	707CYFT2631579	Obsolete	Poor	Finance	\$ 20.00
N/A	Casio G'zone Type- V	CVAGA335393	Obsolete	Poor	Finance	\$ 20.00
N/A	Kyocera KX444S	10-M301B-00A	Obsolete	Poor	Finance	\$ 20.00
N/A	LG VX5400	807CYDYG2283458	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola 60j©	3D2255A7	Obsolete	Poor	Finance	\$ 20.00
N/A	Kyocera KX440	10-M347J-01A	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola W315	R31-0_02.0826R	Obsolete	Poor	Finance	\$ 20.00
N/A	Porket PC XV6700	HT617E631740	Obsolete	Poor	Finance	\$ 20.00
N/A	LG VX6100	510KPUU4837446	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola V265	V26X_1.0.23.8P	Obsolete	Poor	Finance	\$ 20.00
IE003161	Nokia 5185IVC	218/14631675	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola 60j©	3D224E69	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola 60j©	6102100523	Obsolete	Poor	Finance	\$ 20.00
N/A	Casio G'z One Boulder	CVDK0150070	Obsolete	Poor	Finance	\$ 20.00

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director [Signature]

Date: 5/29/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
ALL OTHER ASSETS**

DEPARTMENT: CMO/ Finance

PERSON COMPLETING

THE FORM: Surplus of obsolete cell phones

Magdalena Solor

TELEPHONE NO.:

505-992-3056

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	LG VX3300	507CYC0665923	Obsolete	Poor	Finance	\$ 20.00
N/A	LG VX3400	609CYCV0263299	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola Q H/W A	C_02.07.38-11P	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola	JF-JKN1_01.16.00R 2608	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola MOTQ	C_02.07.38-11P	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola MOTQ	5212717024	Obsolete	Poor	Finance	\$ 20.00
N/A	LG VX3400	611CYBD0470621	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola	KAUF0088AA	Obsolete	Poor	Finance	\$ 20.00
N/A	LG AX390	606KPMZ0038619	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola V3c	GATW_01.0F.03	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola V276 HW	V26X_1.0.28R	Obsolete	Poor	Finance	\$ 20.00
N/A	Kyocera KX444S	10-M301B-04A	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola V60s	SUG3883AB	Obsolete	Poor	Finance	\$ 20.00
N/A	LG VX6100	510KPPB4837456	Obsolete	Poor	Finance	\$ 20.00
N/A	LG VX6100	510KPHG4836713	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola V60x	SUG3512AF	Obsolete	Poor	Finance	\$ 20.00
N/A	LG VX5200	509KPKN0758781	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola V3m	SJUG2147DK	Obsolete	Poor	Finance	\$ 20.00
N/A	Motorola 120E	SUG3284AE	Obsolete	Poor	Finance	\$ 20.00

NOTE: Possible Reasons for Surplus:
Condition of the Asset.

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director *Jurisa CM Carter*

Date:

5/24/10

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Santa Fe County

PERSON COMPLETING

THE FORM: Magdalena Salas

TELEPHONE NO.:

505-992-3056

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
15986	Gateway Eseries	31870998	obsolete	Fair	Finance QH	
IE42082	Desk Parts	None	obsolete	bad	Finance QH	
FA017292	Work Center Pro 412 White	CFE-006980	obsolete	Fair	Finance QH	
was Removed	Brown Desk cadenza	None	obsolete	Fair	Finance QH	
0124	Bohiken Pressure Cooker	271072003	obsolete	Fair	Finance QH	
FA0125	Vulcan Oven Double Stack		obsolete	Fair	Finance QH	
	Vulcan Oven Double Stack		obsolete	Fair	Finance QH	
	Vulcan Oven Double Stack		obsolete	Fair	Finance QH	
	Vulcan Oven Double Stack		obsolete	Fair	Finance QH	
	Gate Card reader Token		obsolete	Fair	Finance QH	
	Two Door File Cabinet (Metal Frame)		Destroyed	Damaged	Finance QH	
IE004276	Desk Part to IE004282		obsolete	Fair	Finance QH	
IE004278	Desk		obsolete	Fair	Finance QH	
	Desk top (MV) of IE004282		obsolete	Fair	Finance QH	
	Desktop (KT)		obsolete	Fair	Finance QH	
	2 Drawer Lateral		obsolete	Fair	Finance QH	
IE4280	2 Drawer Lateral		obsolete	Fair	Finance QH	
IE4296	2 Drawer Lateral		obsolete	Fair	Finance QH	
IE4297	2 Drawer Lateral		obsolete	Fair	Finance QH	
	Craftsman Magnum	080196601198	obsolete	Fair	Finance QH	
	Craftsman	090898D029902	obsolete	Poor	Finance QH	
GS-3 (10837)	Snowblown MTD orange	1J254B20254	obsolete	Poor	Finance QH	
	Craftsman Snowblower, color (Black/Grey)	627308569	obsolete	Poor	Finance QH	
	Fridge Stand up	400329	obsolete	Poor	Finance QH	
	Fridge Stand up Koplan	09B05912E	obsolete	Poor	Finance QH	
	Table Saw Delta	95/997666	obsolete	Poor	Finance QH	
FA0169	Ho16 Dishwasher	85-1012352	obsolete	Poor	Finance QH	

Water Heater tank/Boiler	73274	obsolete	Poor	Finance QH
Swamp Cooler Champion	KC74607	obsolete	Poor	Finance QH
Swamp Cooler Champion	KC64976	obsolete	Poor	Finance QH
Snake Sewer AoSmith Co.	E325P445	obsolete	Poor	Finance QH
Snake Sewer AoSmith Co.	325P503	obsolete	Poor	Finance QH
Fridge two door Metal		obsolete	Poor	Finance QH
Two toilet seats Kohler		obsolete	Poor	Finance QH
Three urinals Kohler		obsolete	Poor	Finance QH
2 wooden Cabinets		obsolete	Poor	Finance QH
Furnist for water tank		obsolete	Poor	Finance QH
IceMaker Scotsman	05051320011676	obsolete	Poor	Finance QH

NOTE: Possible Reasons for Surplus:
Condition of the Asset:
Information Technology Division

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

(IT Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

[Handwritten Signature]

Department Director

Date:

3/24/13

SANTA FE COUNTY
ASSET DISPOSITION / TRANSFER FORM

Note Disposition of Asset: Transfer, Trade-In, Surplus, Destroyed, Other

Part I FROM

Santa Fe County Tag/Assigned # or License Plate # 013683

Asset Description Color Jet 4500N

Year _____ Make _____ Model _____

Serial # or Vehicle ID # (VIN) JPHAB14247

Transfer Trade In (Note: Attach invoice w/ trade-in value) Other (Note reason - surplus, destroyed, obsolete etc)
(Surplus vehicles need V/M approval)

Note Condition or Comments: Broken per IT to expensive to repair

Department Housing Dept

Asset Location 608 Las Lomas

Department Director [Signature]
Signature

Date 1/9/13

Part II TRANSFERRED TO

Department _____ Asset Location _____

Note Condition/Comments: _____

The undersigned employee(s) hereby states upon receipt of the transferred Asset identified above the information is accurate to the best of his/her knowledge.

Received By _____ Date _____

Department Director _____ Date _____
Signature

FORWARD COMPLETED FORM TO: FINANCE/ FIXED ASSETS

County Manager _____ Date _____ (Required for all vehicle transfers.)

Finance Use Only:

Date Received _____ Received By _____

Entered FA By _____ Date _____ Asset Value \$ _____

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: PSD / RECC

PERSON COMPLETING THE FORM: NANCY CALHOUN

EXHIBIT A

DATE: 4/20/2013

TELEPHONE NO.: 505-992-3090

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
IE000124	MONITOR, HP L1910 19" LCD	CNK8160QFQ	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	MONITOR, NEC 195NXM	88M16805NA	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	MONITOR, NEC 195NXM	80005412NA	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	MONITOR, NEC 195NXM	88M00017NA	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	MONITOR, NEC 195NXM	88M19519NA	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	MONITOR, NEC 195NXM	88M16807NA	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	MONITOR, DELL 1704 FPV'S	BN68-00722A-00	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	MONITOR, DELL 1704 FPV'S	MYOH6304-4CU	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	MONITOR, DELL 1704 FPV'S	CNOC28071618	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	MONITOR, NEC 1850 LCD	203214427	BROKEN	POOR	SURPLUS HUT	\$5.00
IE000114	MONITOR, HP L1910 19" LCD	CNK8160Q90	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	MONITOR, NEC 195NXM	88M19508NA	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	MONITOR, NEC 195NXM	88M19493NA	BROKEN	POOR	SURPLUS HUT	\$5.00

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Information Technology Division

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

(IT Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director 

Date: 4/24/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2012
ALL OTHER ASSETS**

DEPARTMENT: PSD / RECC

PERSON COMPLETING

THE FORM: NANCY CALHOUN

DATE: 4/20/2013

EXHIBIT A

TELEPHONE NO.: 505-992-3090

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
no tag	CHAIR, SWIVEL DESK	NONE	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	CHAIR, SWIVEL DESK	NONE	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	CHAIR, SWIVEL DESK	NONE	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	CHAIR, SWIVEL DESK	NONE	BROKEN	POOR	SURPLUS HUT	\$5.00
no tag	CHAIR, SWIVEL DESK	NONE	BROKEN	POOR	SURPLUS HUT	\$5.00

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

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Department Director



**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
IE0941	GATEWAY MONITOR FPD 1730	ME558 90C 02480	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1104	GATEWAY MONITOR FPD 1730	ME558 90C 01789	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1112	GATEWAY MONITOR FPD 1730	ME558 90C 01791	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1114	GATEWAY MONITOR FPD 1730	ME558 90C 01726	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1091	GATEWAY MONITOR FPD 1730	ME558 90C 01719	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1093	GATEWAY MONITOR FPD 1730	ME558 90C 01707	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1139	GATEWAY MONITOR FPD 1730	ME558 90C 01698	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1102	GATEWAY MONITOR FPD 1730	ME558 90C 01687	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1148	GATEWAY MONITOR FPD 1730	ME558 90C 01787	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1141	GATEWAY MONITOR FPD 1730	ME558 90C 01814	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1132	GATEWAY MONITOR FPD 1730	ME558 90C 01801	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1154	GATEWAY MONITOR FPD 1730	ME558 90C 01800	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1090	GATEWAY MONITOR FPD 1730	ME558 90C 01795	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1146	GATEWAY MONITOR FPD 1730	ME558 90C 01802	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1118	GATEWAY MONITOR FPD 1730	ME558 90C 01711	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

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Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


Staff Signature Certification

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director

Date:

4/15/12

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	GATEWAY COMPUTER E-2300	0035454344	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA16056	GATEWAY COMPUTER E-4100	0032811040	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY COMPUTER E-2300	0035512182	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0539	GATEWAY COMPUTER E-4300	0035861275	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY COMPUTER E-4300	003540423	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY COMPUTER E-4300	0035861285	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0560	GATEWAY COMPUTER E-4500D	0004570739	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY COMPUTER E-6500	0036077925	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	DELL OPTIPLEX GX270	82DDF41	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	DELL OPTIPLEX GX270	90GZQ31	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE0749	DELL OPTIPLEX GX270	JZFQ31	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY COMPUTER E-4500D	0040599258	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

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Information Technology Division


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Department Director

Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

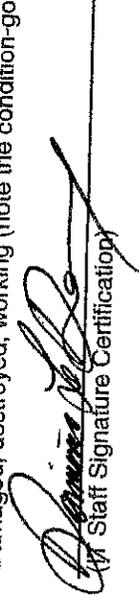
TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
FA0654	GATEWAY COMPUTER E-4500	0035871747	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0630	GATEWAY COMPUTER E-4500	0035871750	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0661	GATEWAY COMPUTER E-4500	0035871730	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0644	GATEWAY COMPUTER E-4500	00358717	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0599	GATEWAY COMPUTER E-4500	0035871776	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0605	GATEWAY COMPUTER E-4500	0035871780	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0594	GATEWAY COMPUTER E-4500	0035871766	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0619	GATEWAY COMPUTER E-4500	0035871778	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0620	GATEWAY COMPUTER E-4500	0035871751	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE0738	GATEWAY COMPUTER E-4620D	0004504606	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1786	GATEWAY COMPUTER E-4620D	0004570737	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE0748	GATEWAY COMPUTER E-4620D	0040599257	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0804	GATEWAY COMPUTER E-4610D	0039209190	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0817	GATEWAY COMPUTER E-4610D	0039209193	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0811	GATEWAY COMPUTER E-4610D	0038664811	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:

Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


Staff Signature Certification

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director 

Date: 4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

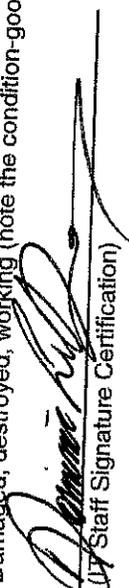
TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
FA0638	GATEWAY COMPUTER E-4500	0035871779	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0592	GATEWAY COMPUTER E-4500	0035871737	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0627	GATEWAY COMPUTER E-4500	0035871784	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0647	GATEWAY COMPUTER E-4500	0035871758	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0646	GATEWAY COMPUTER E-4500	0035871773	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0607	GATEWAY COMPUTER E-4500	0035871797	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0648	GATEWAY COMPUTER E-4500	0035871746	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0642	GATEWAY COMPUTER E-4500	0035871793	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0596	GATEWAY COMPUTER E-4500	0035871762	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0651	GATEWAY COMPUTER E-4500	0035871749	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0623	GATEWAY COMPUTER E-4500	0035871765	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0599	GATEWAY COMPUTER E-4500	0035871776	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0637	GATEWAY COMPUTER E-4500	0035871761	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0615	GATEWAY COMPUTER E-4500	0035871745	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0633	GATEWAY COMPUTER E-4500	0035871792	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:

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Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


Staff Signature Certification

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director RS

Date: 4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
FA0632	GATEWAY COMPUTER E-4500	0035871783	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0626	GATEWAY COMPUTER E-4500	0035871744	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0597	GATEWAY COMPUTER E-4500	0035871770	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0600	GATEWAY COMPUTER E-4500	0035871777	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0653	GATEWAY COMPUTER E-4500	0035871755	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0595	GATEWAY COMPUTER E-4500	0035871742	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0612	GATEWAY COMPUTER E-4500	0035871757	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0655	GATEWAY COMPUTER E-4500	0035871754	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0643	GATEWAY COMPUTER E-4500	0035871790	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0625	GATEWAY COMPUTER E-4500	0035871738	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0624	GATEWAY COMPUTER E-4500	0035871739	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0635	GATEWAY COMPUTER E-4500	0035871733	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0631	GATEWAY COMPUTER E-4500	0035871735	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0606	GATEWAY COMPUTER E-4500	0035871785	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0622	GATEWAY COMPUTER E-4500	0035871734	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:

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Information Technology Division

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Damaged; destroyed; working (note the condition-good, fair, or poor)


Staff Signature Certification

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director 

Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

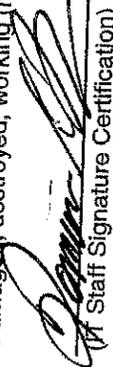
TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	APC BATTERY BACKUP	4B0523P46385	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57185	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57333	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46580	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57335	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56870	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49157	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56938	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57340	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57342	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46396	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57328	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P60576	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56878	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41869	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director

Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	APC BATTERY BACKUP	4B0523P57385	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49188	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56904	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56979	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46399	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41865	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57323	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49156	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46582	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P42644	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	3B0537X19271	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49205	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41846	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P60631	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41871	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:

Condition of the Asset:

Information Technology Division

Obsolète; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)


() Staff Signature Certification

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director

Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	APC BATTERY BACKUP	4B0523P46596	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56936	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1824	HP LAPTOP COMPAQ 6730B	CNU9108165	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1795	GATEWAY MONITOR TFT 1980	MW875 B0H 00221	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1625	GATEWAY MONITOR TFT 1980	MW871 B0E 00088	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1108	GATEWAY MONITOR TFT 1980	MW871 B0E 00074	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1116	GATEWAY MONITOR FPD 1765	ME558 90L 01691	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY MONITOR TFT 1780	MW679 B0N 02094	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR FPD 1730	MUL7007A0071169	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR TFT 1780	MUL8006A0044852	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR 500G	M2K65 50V 0 1300	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR FPD 1730	MUL7007G0022903	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR TFT 1730	Q57333704838C	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1625	GATEWAY MONITOR VX930	MU19009E0003461	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	PELCO MONITOR PMCL315	0063350392	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:

Condition of the Asset:

Information Technology Division

Obsolete; excessive cost to repair; and, working but not currently used by the department
 Damaged; destroyed; working (note the condition-good, fair, or poor)


 Staff Signature Certification

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director  Date: 4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

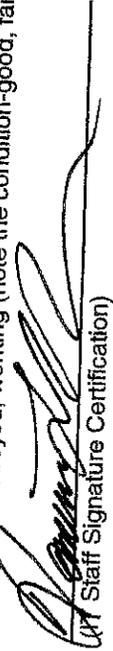
TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
IE0940	GATEWAY MONITOR FPD 1730	ME555 90L 02482	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1156	GATEWAY MONITOR FPD 1730	ME558 90C 01700	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1124	GATEWAY MONITOR FPD 1730	ME555 90L 01811	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1099	GATEWAY MONITOR FPD 1730	ME558 90C 01724	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1152	GATEWAY MONITOR FPD 1730	ME558 90C 01792	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1097	GATEWAY MONITOR FPD 1730	ME558 90C 01720	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1143	GATEWAY MONITOR FPD 1730	ME558 90C 01806	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1151	GATEWAY MONITOR FPD 1730	ME558 90C 01813	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1155	GATEWAY MONITOR FPD 1730	ME558 90C 01786	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1088	GATEWAY MONITOR FPD 1730	ME558 90C 01793	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1127	GATEWAY MONITOR FPD 1730	ME558 90C 01708	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1109	GATEWAY MONITOR FPD 1730	ME558 90C 01222	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1126	GATEWAY MONITOR FPD 1730	ME558 90C 01692	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY MONITOR FPD 1730	ME555 90L 05033	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1092	GATEWAY MONITOR FPD 1730	ME558 90C 01717	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:

Condition of the Asset:

Information Technology Division

Obsolete; excessive cost to repair; and, working but not currently used by the department
 Damaged/destroyed; working (note the condition-good, fair, or poor)


 (1 Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director

Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING
THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
IE1100	GATEWAY MONITOR FPD 1730	ME558 90C 01727	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1149	GATEWAY MONITOR FPD 1730	ME558 90C 01702	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1144	GATEWAY MONITOR FPD 1730	ME558 90C 01805	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
MTC2253	OPTIQUEST Q71	Q11902582	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1268	GATEWAY MONITOR VX930	MU19009E0003461	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR E7006	MA8JB496444	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR FPD 1810	MUL8006A0045175	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR FPD 1730	TL819A333010606	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	COMPAQ PE1163	CN312XE436	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	MTI MONITOR 91173	173-0003	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	ACCCER MONITOR V173	95105353940	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	HP MONITOR HSTND-2L04	CNN53209D2	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE2029	LG MONITOR N19412T	103NDXQD3074	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


Staff Signature Certification

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director  Date: 7/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: SFCFD/Fire Admin

PERSON COMPLETING
THE FORM: Steve Moya

TELEPHONE NO.:

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
13680	Gateway acr 7300 server	17387348	obsolete	poor	fire admin	5
n/a	21" color monitor	n/a	obsolete	poor	fire admin	5
16330	gateway e-series	35473329	obsolete	poor	fire admin	5
16836	gateway tower	36473736	obsolete	poor	fire admin	5
15627	gateway tower	26405983	obsolete	poor	fire admin	5
n/a	panasonic toughbook	obksb04091	obsolete	poor	fire admin	5
17631	panasonic toughbook	7kkyao5637	obsolete	poor	fire admin	5
17630	panasonic toughbook	7kkyao79635	obsolete	poor	fire admin	5
17628	panasonic toughbook	7kkyao97602	obsolete	poor	fire admin	5
n/a	hp viera printer	my6bsg5qw	obsolete	poor	fire admin	5
n/a	hp viera printer	my6bsg52qv	obsolete	poor	fire admin	5
n/a	gateway laptop	31748753	obsolete	poor	fire admin	5
16523	gateway laptop	34693237	obsolete	poor	fire admin	5
16640	gateway e-series	35473363	obsolete	poor	fire admin	5
n/a	epson printer	if8e083019	obsolete	poor	fire admin	5

NOTE: Possible Reasons for Surplus:
Condition of the Asset: Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division

(IT Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director 

Date: 4-18-13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: ASD/IT

PERSON COMPLETING

THE FORM: Carlos Sisneros/Robert Martinez

TELEPHONE NO.:

505-995-9545/505-995-9540

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
IE005188	Monitor, Gateway FPD1730	MUL7007A0108401	defective	dead	Bokum Basement	\$1
IE009533	Monitor, Gateway FPD1730	QS7333704551C	defective	dead	Bokum Basement	\$1
	Monitor, Gateway FPD1730	QS7333704848C	defective	dead	Bokum Basement	\$1
	Monitor, Gateway FPD1830	MUL8009B0017331	defective	dead	Bokum Basement	\$1
FA016118	Monitor, Gateway FPD1730	QS7333701449C	defective	dead	Bokum Basement	\$1
FA016112	Monitor, Gateway FPD2020	KUL2012R0003275	defective	dead	Bokum Basement	\$1
	Monitor, Gateway FPD2020	KUL2012R0003296	defective	dead	Bokum Basement	\$1
FA016116	Monitor, Gateway FPD2020	KUL2008R0002035	defective	dead	Bokum Basement	\$1
IE006964	Monitor, Gateway FPD2020	KUL2008R0001951	defective	dead	Bokum Basement	\$1
IE005214	Monitor, Gateway FPD2485W	KUL2008R0002029	defective	dead	Bokum Basement	\$1
IE005928	Monitor, Gateway FPD1940	MXH78 DOC 00602	defective	dead	Bokum Basement	\$1
	Monitor, Samsung 940T	MUL9002D0002333	defective	dead	Bokum Basement	\$1
	Monitor, Gateway FPD1565	HA19HVFYB04648T	defective	dead	Bokum Basement	\$1
	Monitor, Gateway FPD1965	MZK65 50V 02627	defective	dead	Bokum Basement	\$1
	Monitor, Gateway FPD1765	MPH5A 50H 02667	defective	dead	Bokum Basement	\$1
IE007204	Monitor, Gateway FPD1765	MW674 B0N 09098	defective	dead	Bokum Basement	\$1
	Monitor, Gateway FPD1765	MW671 B0N 01279	defective	dead	Bokum Basement	\$1
IE005306	Monitor, Gateway FPD1930	MW674 B0N 11234	defective	dead	Bokum Basement	\$1
IE007111	Monitor, Gateway FPD2185W	TL719A423012237	defective	dead	Bokum Basement	\$1
IE006055	Monitor, Gateway FPD1565	MQ177 50N 01175	defective	dead	Bokum Basement	\$1
	Monitor, Gateway FPD1765	MZK65 50V 01169	defective	dead	Bokum Basement	\$1
IE006965	Monitor, Gateway FPD2485W	ME555 90L 02541	defective	dead	Bokum Basement	\$1
	Monitor, Gateway FPD 1765	MXH78 DOC 00592	defective	dead	Bokum Basement	\$1
IE005873	Monitor, Samsung 740B D	MRB54 50C 00616	defective	dead	Bokum Basement	\$1
IE006188	Monitor, Envision H170L	HA17H9NY933778 D	defective	dead	Bokum Basement	\$1
	Monitor, Gateway VX930	90867CA018232	defective	dead	Bokum Basement	\$1
		MU19009E0001985	defective	dead	Bokum Basement	\$1

IE006835	Monitor, Gateway FPD1765	MW671 B0N 01271	defective	dead	Bokum Basement	\$1
IE009535	Monitor, Gateway FPD1765	MW671 B0N 01310	defective	dead	Bokum Basement	\$1
IE006199	Monitor, Envision H170L	90867CA019432	defective	dead	Bokum Basement	\$1
IE006056	Monitor, Gateway FPD1565	MZK65 50V 01294	defective	dead	Bokum Basement	\$1
IE005753	Monitor, Gateway FPD1765	MRB56 50H 10029	defective	dead	Bokum Basement	\$1
IE006414	Monitor, Gateway FPD1765	ME555 90L 02498	defective	dead	Bokum Basement	\$1
FA015215	Monitor, Gateway VX920	P011037799	defective	dead	Bokum Basement	\$1
IE007192	Monitor, Gateway FPD1765	ME555 90L 02540	defective	dead	Bokum Basement	\$1
IE005193	Monitor, Gateway FPD1730	MUL7007A0108392	defective	dead	Bokum Basement	\$1
	Monitor, Gateway FPD1730	TL819A440074081	defective- obsolete	Good	Bokum Basement	\$1
	Monitor, Gateway FPD2020	KUL2008R0002022	defective- obsolete	Good	Bokum Basement	\$5
	Monitor, Gateway FPD2020	KUL2012R0003192	defective- obsolete	Good	Bokum Basement	\$5
IE006757	Monitor, Gateway FPD2185W	MQ173 50N 00273	defective	dead	Bokum Basement	\$5

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.
Department Director

Carlos Sienecos 04/19/13 / *Robert J. Wang* 4/19/13
(IT Staff Signature Certification)

Date: 4-19-13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: COUNTY CLERK'S OFFICE

PERSON COMPLETING

THE FORM: JORGE LOPEZ

TELEPHONE NO.: 986-6288

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
FAO17247	CANON SCANNER DR5010C	DD307737	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON SCANNER DR5010C	DD307742	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON SCANNER DR5010C	DD307739	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON IMPRINTER	DE100218	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON IMPRINTER	DE100222	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON SCANNER DR5010C	DD309681	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON IMPRINTER	DE100442	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON SCANNER DR5010C	DD303731	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON IMPRINTER	DE100105	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON SCANNER DR5010C	DD307736	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON IMPRINTER	DE100547	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON SCANNER DR5010C	DD307734	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON SCANNER DR5010C	DD307738	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON SCANNER DR5010C	DD307733	NOT NEEDED	GOOD	QUANSET	

NOTE: Possible Reasons for Surplus:

Condition of the Asset:

Information Technology Division

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

(IT Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director

Guadalupe Salas

Date:

5/29/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: COUNTY CLERK'S OFFICE

PERSON COMPLETING
THE FORM: JORGE LOPEZ

TELEPHONE NO.: 986-6288

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
NO TAG	CANON IMPRINTER	DE100105	NOT NEEDED	GOOD	QUANSET	
NO TAG	CANON IMPRINTER	DE100218	NOT NEEDED	GOOD	QUANSET	
NO TAG	ZEBRA LABEL PRINTER	41A040800187	NOT NEEDED	GOOD	QUANSET	
NO TAG	ZEBRA LABEL PRINTER	41A040500529	NOT NEEDED	GOOD	QUANSET	
NO TAG	ZEBRA LABEL PRINTER	41A040500572	NOT NEEDED	GOOD	QUANSET	
NO TAG	ZEBRA LABEL PRINTER	41A033800254	NOT NEEDED	GOOD	QUANSET	
NO TAG	ZEBRA LABEL PRINTER	41A040800196	NOT NEEDED	GOOD	QUANSET	
NO TAG	ZEBRA LABEL PRINTER	41A033100630	NOT NEEDED	GOOD	QUANSET	
IE004640	ZEBRA LABEL PRINTER	41A034902295	NOT NEEDED	GOOD	QUANSET	
IE004639	ZEBRA LABEL PRINTER	41A033401738	NOT NEEDED	GOOD	QUANSET	
IE005181	ZEBRA LABEL PRINTER	41A040500403	NOT NEEDED	GOOD	QUANSET	
IE005184	ZEBRA LABEL PRINTER	41A040800204	NOT NEEDED	GOOD	QUANSET	
IE004636	ZEBRA LABEL PRINTER	N/A	NOT NEEDED	GOOD	QUANSET	
IE005183	ZEBRA LABEL PRINTER	N/A	NOT NEEDED	GOOD	QUANSET	
IE004636	ZEBRA LABEL PRINTER	N/A	NOT NEEDED	GOOD	QUANSET	

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division

(IT Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director

Guadalupe Salazar

Date: 5/29/13

Any should all be taken off. Max!

SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES

DEPARTMENT: County Manger's/Commission

PERSON COMPLETING THE FORM: Jennifer Jaramillo

TELEPHONE NO.: 986-6293

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	EST. VALUE
17073	2005 CPU Gateway	36804354	Turned into I.T.	Good	Bokum, 3rd Floor, IT	
15670	2003 Gateway Laptop	29239870	Turned into I.T.	Good	Bokum, 3rd Floor, IT	
15927	2003 Gateway Laptop	30007894	Turned into I.T.	Good	Bokum, 3rd Floor, IT	
17465	2007 Gateway Laptop	38602389	Stolen by former employee	N/A	?	
17480	2007 Gateway Laptop	39279886	JM Salazar/Not in CMO		Bokum, 3rd Floor, IT	
17077	2007 Gateway E6500D.	36801358	Stephen Wilbarr/Not in CMO		Bokum, 3rd Floor, IT	
16767	2005 Gateway Laptop M460E	36030425	Neomi Salazar/Not in CMO		Bokum, 3rd Floor, IT	
16639	2005 Gateway Laptop E6300	35473325	Former Commissioner/Not in CMO		Bokum, 3rd Floor, IT	
16441	2004 Gateway Notebook M675E	34474744	Not in CMO		Bokum, 3rd Floor, IT	
17236	2007 Gateway Laptop M685E	38587405	Beth Mills/Not in CMO		Bokum, 3rd Floor, IT	
16050	2003 Gateway Computer E-6005C	3210197	Lisa Roybal/Not in CMO		Bokum, 3rd Floor, IT	
13296	Camera Digital Video DCR-TRW900	1028926	Not in CMO		?	
13663	System with Speaker System	1A9019406085	System has been upgraded		?	
16460	Camcorder, Canon CE G12	NSN	Not in CMO		?	

NOTE: Possible Reasons for Surplus:
Condition of the Asset

Obsolete; excessive cost to repair and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division

(IT Staff Signature Certification) *[Signature]* 5/31/13

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director

[Signature]

Date: 4.22.13

FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013 ALL OTHER ASSETS

DEPARTMENT: Adult Corrections

PERSON COMPLETING THE FORM: Officer Tyler Benjamin

TELEPHONE NO.:

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	6 hole serving line	N/A	Not Working	Poor	Adult Facility	\$1
N/A	Expandable metal 18"x12" Boxes (14)	N/A	Excessive	Fair	Adult Facility	\$1
N/A	Desk wooden top metal frame	N/A	Damaged	Poor	Adult Facility	\$1
FA0382	Water Softener tank	1254329	Obsolete	Poor	Adult Facility	\$1
FA0383	Water Softener tank	1254315	Obsolete	Poor	Adult Facility	\$1
N/A	Water Softener tank	N/A	Obsolete	Poor	Adult Facility	\$1
N/A	Water Softener tank	N/A	Obsolete	Poor	Adult Facility	\$1
N/A	stainless steel meal cart 7'x2, 1/2'	N/A	Not being used by department	Fair	Adult Facility	\$1
N/A	stainless steel meal cart 7'x2, 1/2'	N/A	Not being used by department	Fair	Adult Facility	\$1
N/A	stainless steel meal cart 7'x2, 1/2'	N/A	Not being used by department	Fair	Adult Facility	\$1
N/A	stainless steel meal cart 7'x2, 1/2'	N/A	Not being used by department	Fair	Adult Facility	\$1
N/A	stainless steel meal cart 7'x2, 1/2'	N/A	Not being used by department	Fair	Adult Facility	\$1
N/A	stainless steel meal cart 7'x2, 1/2'	N/A	Not being used by department	Fair	Adult Facility	\$1
N/A	Wooden Filing Cabinet	N/A	Damaged	Poor	Adult Facility	\$1
N/A	Desk wooden top metal frame	N/A	Damaged	Poor	Adult Facility	\$1
IE003676	Craftsman Work Bench W/ Drawers	N/A	Damaged	Poor	Adult Facility	\$1
FA0187	Medical Exam Table	N/A	Damaged	Poor	Adult Facility	\$1
N/A	Large Wooden Desk/Cherry Wood	N/A	Destroyed	Poor	Adult Facility	\$1

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

5/29/13

FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013 ALL OTHER ASSETS

DEPARTMENT: Adult Facility

PERSON COMPLETING

THE FORM: Officer Tyler Benjamin

TELEPHONE NO.:

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	Blue Steel Desk From Cell	N/A	Not Usable	Fair	Adult Facility	\$1
IE0125	Medical Lab Chair	N/A	Damaged	Poor	Adult Facility	\$1
IE0225	Large 4 drawer filing cabinet	N/A	Damaged	Poor	Adult Facility	\$1
N/A	Large Grey Cabinet	N/A	Damaged	Poor	Adult Facility	\$1
IE003674	Craftsman Toolbox	N/A	Damaged	Poor	Adult Facility	\$1
FA0181	Steri-Dent Sterilizer	N/A	Obsolete	Poor	Adult Facility	\$1
N/A	Black Rolling Chair	N/A	Damaged	Poor	Adult Facility	\$1
N/A	Black Rolling Chair	N/A	Damaged	Poor	Adult Facility	\$1
N/A	Grey/D Chair	N/A	Damaged	Poor	Adult Facility	\$1
IE003653	Black Rolling Chair	N/A	Damaged	Poor	Adult Facility	\$1
IE0034595	Black Rolling Chair	N/A	Damaged	Poor	Adult Facility	\$1
None	Savin 4027 Printer / Photocopier	N/A	Obsolete	Poor	Adult Facility	\$1
None	5 drawer Filing Cabinet	N/A	Damaged	Poor	Adult Facility	\$1
None	Woodtop Metal Frame Desk	N/A	Damaged	Poor	Adult Facility	\$1
None	60 under bunk storage	N/A	Damaged	Poor	Adult Facility	\$1
None	Wooden Book Shelf	N/A	Destroyed	Poor	Adult Facility	\$1
None	HON metal cabinet	N/A	Damaged	Poor	Adult Facility	\$1

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

5/29/93

FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013 ALL OTHER ASSETS

DEPARTMENT: Correction-Adult Detention

PERSON COMPLETING: Tyler Benjamin

TELEPHONE NO.: (505) 467-9102

TAG NUMBER	DESCRIPTION OFFIXED/ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED/ASSET	LOCATION OF FIXED/ASSET	ESTIMATE VALUE
FA0108	Mix, Hobart H-600 60 quart	31147699	Not Working	Poor	Public Works	\$1
FA0113	Oven Vulcan GC066D Convection	N/A	Not Working	Poor	Public Works	\$1
FA0114	Oven Vulcan GC066D Convection	N/A	Not Working	Poor	Public Works	\$1
FA0116	SKILLET, VULCAN G400 TILT	271071987	Not Working	Poor	Public Works	\$1
FA0117	SKILLET, VULCAN G400 TILT	271071986	Not Working	Poor	Public Works	\$1
FA0120	Steamer, Vulcan VC20hgp, Combi	N/A	Not Working	Poor	Public Works	\$1
FA0122	Kettle, Vulcan GS60E	271072001	Not Working	Poor	Public Works	\$1
FA0213	Kettle, Vulcan GS60E	271072003	Not Working	Poor	Public Works	\$1
FA0124	Oven Vulcan GC066D Convection	N/A	Not Working	Poor	Public Works	\$1
FA0125	Oven Vulcan GC066D Convection	N/A	Not Working	Poor	Public Works	\$1
FA0148	Refrigerator, Mcall 4020	M-724901	Not Working	Poor	Public Works	\$1
FA0149	Refrigerator, Mcall 4020	M-724902	Not Working	Poor	Public Works	\$1
FA0151	Cabinet, Mccal L44002H, Heated Roll	M-727640	Not Working	Poor	Public Works	\$1
FA0152	Cabinet, Mccal L44002H, Heated Roll	M-727439	Not Working	Poor	Public Work	\$1
FA0169	Dishmachine, Habart CRS66a	85-1012352	Not Working	Poor	Public Works	\$1
FA0707	Ice Machine Scottsman	N/A	Not Working	Poor	Public Works	\$1

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

5/16/13

ALL OTHER ASSETS

DEPARTMENT: Correction-Adult Detention

PERSON COMPLETING: Tyler Benjamin

TELEPHONE NO.: (505) 467-9102

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATE VALUE
IE003473	Black Filing Cabinet	N/A	Damaged	Poor	Surplus	
IE1495	Black Filing Cabinet	N/A	Damaged	Poor	Surplus	
IE003455	HON Metal Cabinet w/ Shelves	N/A	Damaged	Poor	Surplus	
IE003468	Black Filing Cabinet	N/A	Damaged	Poor	Surplus	
N/A	HON Metal Cabinet w/ Shelves	N/A	Damaged	Poor	Surplus	
IE1497	Black Metal Filing Cabinet	N/A	Damaged	Poor	Surplus	
N/A	HON Metal Cabinet w/ Shelves	N/A	Damaged	Poor	Surplus	
IE003472	Black Filing Cabinet	N/A	Damaged	Poor	Surplus	
N/A	HON Metal Cabinet w/ Shelves	N/A	Damaged	Poor	Surplus	
IE003471	Black Filing Cabinet	N/A	Damaged	Poor	Surplus	
None	(6) 18"X24" Expanded Metal box	N/A	Excessive	Fair	Surplus	
None	Small Book Cabinet	N/A	Excessive	Fair	Surplus	
None	Black Steel Cabinet	N/A	Damaged	Poor	Surplus	

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
 Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.
 Department Director:  Date: 5/16/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING
THE FORM: Dominic Ledoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	APC BATTERY BACKUP	4B0523P46385	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57185	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57333	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46580	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57335	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56870	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49157	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56938	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57340	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57342	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46396	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57328	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P60576	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56878	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41869	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
Condition of the Asset: Damaged; destroyed; working (note the condition- good, fair, or poor)

Information Technology Division


(If Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING
THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	APC BATTERY BACKUP	4B0523P57385	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49188	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56904	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56979	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46399	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41865	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57323	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49156	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46582	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P42644	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	3B0537X19271	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49205	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41846	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P60631	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41871	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

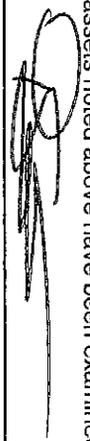
NOTE: Possible Reasons for Surplus:
 Obsolete; excessive cost to repair; and, working but not currently used by the department
 Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


 Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
IE0941	GATEWAY MONITOR FPD 1730	ME558 90C 02480	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1104	GATEWAY MONITOR FPD 1730	ME558 90C 01789	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1112	GATEWAY MONITOR FPD 1730	ME558 90C 01791	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1114	GATEWAY MONITOR FPD 1730	ME558 90C 01726	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1091	GATEWAY MONITOR FPD 1730	ME558 90C 01719	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1093	GATEWAY MONITOR FPD 1730	ME558 90C 01707	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1139	GATEWAY MONITOR FPD 1730	ME558 90C 01698	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1102	GATEWAY MONITOR FPD 1730	ME558 90C 01687	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1148	GATEWAY MONITOR FPD 1730	ME558 90C 01787	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1141	GATEWAY MONITOR FPD 1730	ME558 90C 01814	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1132	GATEWAY MONITOR FPD 1730	ME558 90C 01801	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1154	GATEWAY MONITOR FPD 1730	ME558 90C 01800	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1090	GATEWAY MONITOR FPD 1730	ME558 90C 01795	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1146	GATEWAY MONITOR FPD 1730	ME558 90C 01802	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1118	GATEWAY MONITOR FPD 1730	ME558 90C 01711	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
 Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


 (A Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING
Dominic LeDoux

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	GATEWAY COMPUTER E-2300	0035454344	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA16056	GATEWAY COMPUTER E-4100	0032811040	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY COMPUTER E-2300	0035512182	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY COMPUTER E-4300	0035861275	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0539	GATEWAY COMPUTER E-4300	003540423	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY COMPUTER E-4300	0035861285	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY COMPUTER E-4500D	0004570739	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0560	GATEWAY COMPUTER E-6500	0036077925	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	DELL OPTIPLEX GX270	82DDF41	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	DELL OPTIPLEX GX270	90GZQ31	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	DELL OPTIPLEX GX270	JZFG31	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE0749	GATEWAY COMPUTER E-4500D	0040599258	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


 (IT Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING
THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
FA0654 ✓	GATEWAY COMPUTER E-4500	0035871747	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0630 -	GATEWAY COMPUTER E-4500	0035871750	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0661 ✓	GATEWAY COMPUTER E-4500	0035871730	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0644 ✓	GATEWAY COMPUTER E-4500	00358717	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0599 ✓	GATEWAY COMPUTER E-4500	0035871776	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0605 ✓	GATEWAY COMPUTER E-4500	0035871780	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0594 ✓	GATEWAY COMPUTER E-4500	0035871766	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0619 ✓	GATEWAY COMPUTER E-4500	0035871778	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0620 ✓	GATEWAY COMPUTER E-4500	0035871751	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE0738	GATEWAY COMPUTER E-4620D	0004504606	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1786	GATEWAY COMPUTER E-4620D	0004570737	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE0748	GATEWAY COMPUTER E-4620D	0040599257	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0804	GATEWAY COMPUTER E-4610D	0039209190	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0817	GATEWAY COMPUTER E-4610D	0039209193	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0811	GATEWAY COMPUTER E-4610D	0038664811	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:
 Obsolete: excessive cost to repair; and, working but not currently used by the department
 Condition of the Asset:
 Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division

 Staff Signatory Certification

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director  Date: 4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
FA0638 ✓	GATEWAY COMPUTER E-4500	0035871779	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0592 ✓	GATEWAY COMPUTER E-4500	0035871737	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0627 ✓	GATEWAY COMPUTER E-4500	0035871784	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0647 ✓	GATEWAY COMPUTER E-4500	0035871758	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0646 ✓	GATEWAY COMPUTER E-4500	0035871773	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0607 ✓	GATEWAY COMPUTER E-4500	0035871797	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0648 ✓	GATEWAY COMPUTER E-4500	0035871746	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0642 ✓	GATEWAY COMPUTER E-4500	0035871793	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0596 ✓	GATEWAY COMPUTER E-4500	0035871762	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0651 ✓	GATEWAY COMPUTER E-4500	0035871749	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0623 ✓	GATEWAY COMPUTER E-4500	0035871765	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0599 ✓	GATEWAY COMPUTER E-4500	0035871776	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0637 ✓	GATEWAY COMPUTER E-4500	0035871761	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0615 ✓	GATEWAY COMPUTER E-4500	0035871745	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0633 ✓	GATEWAY COMPUTER E-4500	0035871792	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:

Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
 Damaged; destroyed; working (note the condition--good, fair, or poor)

Information Technology Division


 (IT Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director

Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING
Dominic LeDoux

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
IE0940	GATEWAY MONITOR FPD 1730	MES55 90L 02482	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1156	GATEWAY MONITOR FPD 1730	MES58 90C 01700	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1124	GATEWAY MONITOR FPD 1730	MES55 90L 01811	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1099	GATEWAY MONITOR FPD 1730	MES58 90C 01724	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1152	GATEWAY MONITOR FPD 1730	MES58 90C 01792	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1097	GATEWAY MONITOR FPD 1730	MES58 90C 01720	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1143	GATEWAY MONITOR FPD 1730	MES58 90C 01806	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1151	GATEWAY MONITOR FPD 1730	MES58 90C 01813	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1155	GATEWAY MONITOR FPD 1730	MES58 90C 01786	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1088	GATEWAY MONITOR FPD 1730	MES58 90C 01793	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1127	GATEWAY MONITOR FPD 1730	MES58 90C 01708	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1109	GATEWAY MONITOR FPD 1730	MES58 90C 01222	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1126	GATEWAY MONITOR FPD 1730	MES58 90C 01692	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY MONITOR FPD 1730	MES55 90L 05033	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1092	GATEWAY MONITOR FPD 1730	MES58 90C 01717	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete: excessive cost to repair; and, working but not currently used by the department
Damaged/destroyed: working (note the condition-good, fair, or poor)

Information Technology Division


(or Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING

THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
IE1100	GATEWAY MONITOR FPD 1730	ME558 90C 01727	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1149	GATEWAY MONITOR FPD 1730	ME558 90C 01702	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1144	GATEWAY MONITOR FPD 1730	ME558 90C 01805	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
MTC2253	OPTIQUEST Q71	Q11902582	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1268	GATEWAY MONITOR VY930	MU19009E0003461	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR E7006	MAA8JB496444	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR FPD 1810	MUL8006A0045175	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR FPD 1730	TL819A333010606	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	COMPAQ PE1163	CN312XE436	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	MTI MONITOR 91173	173-0003	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	ACCR MONITOR V173	951053353940	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	HP MONITOR HSTND-2L04	CNN53209D2	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE2029	LG MONITOR N19412T	103NDXQD3074	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
 Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


 (Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING
THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
FA0632 ✓	GATEWAY COMPUTER E-4500	0035871783	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0626 ✓	GATEWAY COMPUTER E-4500	0035871744	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0597 ✓	GATEWAY COMPUTER E-4500	0035871770	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0600 ✓	GATEWAY COMPUTER E-4500	0035871777	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0653 ✓	GATEWAY COMPUTER E-4500	0035871755	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0595 ✓	GATEWAY COMPUTER E-4500	0035871742	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0612 ✓	GATEWAY COMPUTER E-4500	0035871757	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0655 ✓	GATEWAY COMPUTER E-4500	0035871754	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0643 ✓	GATEWAY COMPUTER E-4500	0035871790	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0625 ✓	GATEWAY COMPUTER E-4500	0035871738	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0624 ✓	GATEWAY COMPUTER E-4500	0035871739	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0635 ✓	GATEWAY COMPUTER E-4500	0035871733	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0631 ✓	GATEWAY COMPUTER E-4500	0035871735	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0606 ✓	GATEWAY COMPUTER E-4500	0035871785	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
FA0622 ✓	GATEWAY COMPUTER E-4500	0035871734	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
 Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division

 (A Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director  Date: 4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

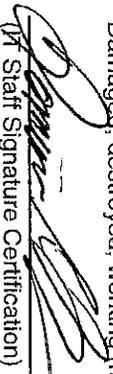
PERSON COMPLETING
THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	APC BATTERY BACKUP	4B0523P46385	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57185	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57333	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46580	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57335	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56870	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49157	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56938	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57340	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57342	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46396	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57328	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P60576	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56878	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41869	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus:
 Obsolete: excessive cost to repair; and, working but not currently used by the department
 Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


 (If Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING
THE FORM: Dominic LeDoux

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	APC BATTERY BACKUP	4B0523P57385	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49188	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56904	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56979	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46399	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41865	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P57323	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49156	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P46582	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P42644	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	3B0537X19271	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P49205	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41846	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P60631	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P41871	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


 Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director  Date: 4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Corrections

PERSON COMPLETING
Dominic LeDoux

THE FORM: _____

TELEPHONE NO.: 505-428-3112

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
N/A	APC BATTERY BACKUP	4B0523P46596	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	APC BATTERY BACKUP	4B0523P56936	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1824	HP LAPTOP COMPAQ 6730B	CNU9108165	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1795	GATEWAY MONITOR TFT 1980	MW875 B0H 00221	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1625	GATEWAY MONITOR TFT 1980	MW871 B0E 00088	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1108	GATEWAY MONITOR TFT 1980	MW871 B0E 00074	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1116	GATEWAY MONITOR FPD 1765	MES58 90L 01691	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	GATEWAY MONITOR TFT 1780	MW679 B0N 02094	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR FPD 1730	MUL7007A0071169	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR TFT 1780	MUL8006A0044852	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR 500G	M2K65 50V 0 1300	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR FPD 1730	MUL7007G0022903	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
	GATEWAY MONITOR TFT 1730	Q57333704838C	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
IE1625	GATEWAY MONITOR VX930	MU19009E0003461	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00
N/A	PELCO MONITOR PMCL315	0063350392	OBSOLETE	WORKING/POOR	ADF IT OFFICE	\$1.00

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
 Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division


(If Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director _____

Date: _____

4/15/13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: ASD/IT

PERSON COMPLETING
THE FORM: Carlos Sisneros/Robert Martinez

TELEPHONE NO.:

505-995-9545/505-995-9540

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
	Computer Power Supply, Box #1		Defective	Dead	Bokum Basement	10
	Computer, eMachines T1090	DR30052DU-0019	Obsolete	Unknown	Bokum Basement	10
	Computer, Gateway E4209	0017174725	Obsolete	Unknown	Bokum Basement	15
FA016814	Computer, Gateway E-4300	0036273094	Obsolete	Unknown	Bokum Basement	15
FA016811	Computer, Gateway E-4300	0036273096	Obsolete	Unknown	Bokum Basement	15
FA015502	Computer, Gateway E4600	0024886800	Obsolete	Unknown	Bokum Basement	15
IE007676	Computer, Gateway E-4620D	0004616595	Obsolete	Unknown	Bokum Basement	15
FA017077	Computer, Gateway E-500	0036801558	Obsolete	Unknown	Bokum Basement	15
FA015999	Computer, Gateway E6100	0032229042	Obsolete	Unknown	Bokum Basement	15
FA016157	Computer, Gateway E6100	0032953244	Obsolete	Unknown	Bokum Basement	15
FA016169	Computer, Gateway E6100	0032953256	Obsolete	Unknown	Bokum Basement	15
FA016346	Computer, Gateway E6100	0033217177	Obsolete	Unknown	Bokum Basement	15
FA016368	Computer, Gateway E6100	0033969597	Obsolete	Unknown	Bokum Basement	15
FA016379	Computer, Gateway E6100	0034100986	Obsolete	Unknown	Bokum Basement	15
FA016649	Computer, Gateway E6300	0035473371	Obsolete	Unknown	Bokum Basement	15
IE007210	Computer, Gateway E-6300	0035440492	Obsolete	Unknown	Bokum Basement	15
FA016623	Computer, Gateway E-6300	0035473332	Obsolete	Unknown	Bokum Basement	15
	Computer, Gateway E-6300	0035473339	Obsolete	Unknown	Bokum Basement	15
	Computer, Gateway E-6300	0035473342	Obsolete	Unknown	Bokum Basement	15
FA016595	Computer, Gateway E-6300	0035473354	Obsolete	Unknown	Bokum Basement	15
FA016635	Computer, Gateway E-6300	0035473367	Obsolete	Unknown	Bokum Basement	15
FA016774	Computer, Gateway E6500	0036082198	Obsolete	Unknown	Bokum Basement	15
	Computer, Gateway E6500	0036801566	Obsolete	Unknown	Bokum Basement	15
	Computer, Gateway E-6500	0036077924	Obsolete	Unknown	Bokum Basement	15
	Computer, Gateway E-6500	0036473737	Obsolete	Unknown	Bokum Basement	15
FA016905	Computer, Gateway E-6500	0036512917	Obsolete	Unknown	Bokum Basement	15

FA016949	Computer, Gateway E-6500	0036632938	Obsolete	Unknown	Bokum Basement	15
IE005961	Computer, Gateway E-6500	0036781252	Obsolete	Unknown	Bokum Basement	15
IE005963	Computer, Gateway E-6500	0036781254	Obsolete	Unknown	Bokum Basement	15
FA016977	Computer, Gateway E-6500	0036797488	Obsolete	Unknown	Bokum Basement	15
FA017065	Computer, Gateway E-6500	0036601546	Obsolete	Unknown	Bokum Basement	15
FA017076	Computer, Gateway E-6500	0036601557	Obsolete	Unknown	Bokum Basement	15
FA017079	Computer, Gateway E-6500	0036601560	Obsolete	Unknown	Bokum Basement	15
FA017081	Computer, Gateway E-6500	0036601562	Obsolete	Unknown	Bokum Basement	15
FA017082	Computer, Gateway E-6500	0036601563	Obsolete	Unknown	Bokum Basement	15
FA017086	Computer, Gateway E-6500	0036601567	Obsolete	Unknown	Bokum Basement	15
FA017087	Computer, Gateway E-6500	0036601568	Obsolete	Unknown	Bokum Basement	15
FA017090	Computer, Gateway E-6500	0036601571	Obsolete	Unknown	Bokum Basement	15
FA017091	Computer, Gateway E-6500	0036601572	Obsolete	Unknown	Bokum Basement	15
FA017096	Computer, Gateway E-6500	0036601577	Obsolete	Unknown	Bokum Basement	15
FA016926	Computer, Gateway E-6500	0036610901	Obsolete	Unknown	Bokum Basement	15
IE005987	Computer, Gateway E-6500	0036630936	Obsolete	Unknown	Bokum Basement	15
IE005988	Computer, Gateway E-6500	0036630937	Obsolete	Unknown	Bokum Basement	15
IE007645	Computer, Gateway E-6610D	0004540102	Obsolete	Unknown	Bokum Basement	15
IE006418	Computer, Gateway E-6610D	0039031544	Obsolete	Unknown	Bokum Basement	15
FA017370	Computer, Gateway E-6610D	0039047580	Obsolete	Unknown	Bokum Basement	15
IE006866	Computer, Gateway E-6610D	0040285228	Obsolete	Unknown	Bokum Basement	15
FA015214	Computer, Gateway M1000	0021482953	Obsolete	Unknown	Bokum Basement	15
IE009007	Computer, HP Compaq dc7800 USDT	2UA83903DJ	Defective	Dead	Bokum Basement	15
IE009193	Computer, HP Compaq dc7900 Ultra Slim	MXL9630P08	Defective	Dead	Bokum Basement	15
	Computer, PC Stands Box #1		Obsolete	Unknown	Bokum Basement	15
	DVD Drives, Box #1		Defective	Dead	Bokum Basement	5
	Fax, HP LaserJet 3200	USDH140371	Obsolete	Unknown	Bokum Basement	10
IE008313	Fax, Samsung SF-560R	9E61BA1PC01963A	Obsolete	Unknown	Bokum Basement	10
	Hardware, DAMNco 7741-T	N4131	Obsolete	Unknown	Bokum Basement	5
	Hardware, Docking Station EasyDock 1000EV	12EANY4030111883	Obsolete	Unknown	Bokum Basement	5
	Hardware, Docking Station EasyDock 1000EV UN0749	12EANY4030111885	Obsolete	Unknown	Bokum Basement	5
IE004274	Hardware, Gateway Docking Station RP9A	DY103121745	Obsolete	Unknown	Bokum Basement	5
	Hardware, Gateway Docking Station RP9A	DY103302201	Obsolete	Unknown	Bokum Basement	5
	Hardware, Gateway Docking Station RQ5	DL105130781	Obsolete	Unknown	Bokum Basement	5

	Hardware, Gateway Docking Station RQ5	DL1051505652	Obsolete	Unknown	Bokum Basement	5
	Hardware, Gateway Docking Station RQ5	DL105150572	Obsolete	Unknown	Bokum Basement	5
	Hardware, Gateway Docking Station RQ5	DL105150596	Obsolete	Unknown	Bokum Basement	5
	Hardware, Gateway Docking Station RQ5	DL105411744	Obsolete	Unknown	Bokum Basement	5
	Hardware, Gateway Docking Station RQ5	DL106021623	Obsolete	Unknown	Bokum Basement	5
	Hardware, Gateway Docking Station RQ5	VK16BA1003217	Obsolete	Unknown	Bokum Basement	5
	Hardware, Gateway Docking Station RQ5	VK17441003310	Obsolete	Unknown	Bokum Basement	5
	Hardware, Gateway Docking Station RQ5	VK17A41000085	Obsolete	Unknown	Bokum Basement	5
	Hardware, Gateway Docking Station RQ7	GWTF73JJSKY	Obsolete	Unknown	Bokum Basement	5
	Hardware, Gateway Docking Station RQ7	GWTF83JJSJ8	Obsolete	Unknown	Bokum Basement	5
	Hardware, lomega Zip Drive Z100P2	RBJ834S046	Obsolete	Unknown	Bokum Basement	5
	Hardware, Kensington MasterPiece	P960946007	Obsolete	Unknown	Bokum Basement	5
	Hardware, Netbear 8-Port Dual Speed Hub	10526859005A7	Obsolete	Unknown	Bokum Basement	5
FA017964	Hardware, NV-1662 UTP Active Receiver DA Hub	F0807H10157	Obsolete	GOOD	Bokum Basement	5
	Hardware, Plexor PX-W124TSe	W124TSE033501	Obsolete	Unknown	Bokum Basement	5
	Hardware, Sory Power Supply APS-111	SNI06340291	Obsolete	Unknown	Bokum Basement	5
	Hardware, Super VHS ET SR-VS30	071H0665	Obsolete	Unknown	Bokum Basement	5
	Hardware, True Diversity Receiver eW100 G2	166774	Obsolete	Unknown	Bokum Basement	5
	Hardware, True Diversity Receiver eW100 G2	166775	Obsolete	Unknown	Bokum Basement	5
FA017683	IP Phones, Recording IPSS2500	BZD0673500431NSN100249404	Obsolete	Good	Bokum Basement	1500
FA017684	IP Phones, Recording Server IPSRM010	QSHZ7280014NSN1000249410	Obsolete	Good	Bokum Basement	1500
	Keyboards, Box #1		Obsolete	Unknown	Bokum Basement	15
	Keyboards, Box #2		Obsolete	Unknown	Bokum Basement	15
	Keyboards, Box #3		Obsolete	Unknown	Bokum Basement	15
	Keyboards, Box #4		Obsolete	Unknown	Bokum Basement	15
	Laptop, Compad 610	CNU9426RXR	Obsolete	Unknown	Bokum Basement	10
FA015912	Laptop, Gateway 600YG2	0029765686	Obsolete	Unknown	Bokum Basement	10
FA015991	Laptop, Gateway 600YG2	0032134744	Obsolete	Unknown	Bokum Basement	10
IE006976	Laptop, Gateway E-265M	0040283273	Obsolete	Unknown	Bokum Basement	10
FA016660	Laptop, Gateway M820	0035438381	Obsolete	Unknown	Bokum Basement	10
FA016593	Laptop, Gateway M460	0035439952	Obsolete	Unknown	Bokum Basement	10
FA016492	Laptop, Gateway M675PRR	0034781314	Obsolete	Unknown	Bokum Basement	10
IE007665	Laptop, Gateway M685-E	0004578703	Obsolete	Unknown	Bokum Basement	10
013239	Laptop, Gateway Solo 9150	BC899250019	Obsolete	Unknown	Bokum Basement	10
013239	Laptop, Gateway SOLO 9150	BC899250019	Obsolete	Unknown	Bokum Basement	10

	Laptop, HP Pavilion dv6	CNF9050T2F	Defective	Unknown	Bokum Basement	10
	Mice, Box #1		Obsolete	Unknown	Bokum Basement	20
	Microphones, Box #1		Obsolete	Unknown	Bokum Basement	5
	Miscellaneous Cords, Box #1		Obsolete	Unknown	Bokum Basement	25
	Miscellaneous Cords, Box #2		Obsolete	Unknown	Bokum Basement	25
	Miscellaneous Cords, Box #3		Obsolete	Unknown	Bokum Basement	25
	Miscellaneous Cords, Box #4		Obsolete	Unknown	Bokum Basement	25
	Miscellaneous Cords, Box #5		Obsolete	Unknown	Bokum Basement	25
	Miscellaneous Cords, Box #6		Obsolete	Unknown	Bokum Basement	25
	Miscellaneous Cords, Box #7		Obsolete	Unknown	Bokum Basement	25
	Miscellaneous Cords, Box #8		Obsolete	Unknown	Bokum Basement	25
IE006042	Monitor, Gateway FPD1565	MZK65 50V 01288	Obsolete	Unknown	Bokum Basement	5
IE005195	Monitor, Gateway FPD1730	MUL7007A0108402	Obsolete	Unknown	Bokum Basement	5
	Monitor, Gateway FPD1730	QSY7333704600C	Obsolete	Unknown	Bokum Basement	5
	Monitor, Gateway FPD1765	ME555 90L 02432	Obsolete	Unknown	Bokum Basement	5
IE007147	Monitor, Gateway FPD1765	MRRB54 50C 00619	Obsolete	Unknown	Bokum Basement	5
	Monitor, Gateway FPD1765	MRRB54 50C 00628	Obsolete	Unknown	Bokum Basement	5
	Monitor, Gateway FPD1765	MW674 BON 09057	Obsolete	Unknown	Bokum Basement	5
IE007208	Monitor, Gateway FPD1765	MW674 BON 11252	Obsolete	Unknown	Bokum Basement	5
IE004480	Monitor, Gateway FPD1830	MJL8007C0026470	Obsolete	Unknown	Bokum Basement	5
IE006966	Monitor, Gateway FPD1985	MWET7 BON 03810	Obsolete	GOOD	Bokum Basement	5
FA016117	Monitor, Gateway FPD2020	KUL2008R0002023	Obsolete	GOOD	Bokum Basement	5
FA016115	Monitor, Gateway FPD2020	KUL2008R0002024	Obsolete	GOOD	Bokum Basement	5
FA016113	Monitor, Gateway FPD2020	KUL2012R0003283	Obsolete	GOOD	Bokum Basement	5
	Monitor, Monitor Stands Box #1		Obsolete	Unknown	Bokum Basement	5
IE006812	Monitor, Samsung SyncMaster 214T	BR21HVZP300966T	Defective	Unknown	Bokum Basement	5
IE006813	Monitor, Samsung SyncMaster 214T	BR21HVZP301022H	Defective	Unknown	Bokum Basement	5
IE008401	Monitor, Samsung SyncMaster 2443BWX	MY24HCGQA01801F	Defective	Unknown	Bokum Basement	5
	Network, 3Com TP/12 Hub	033007HDPV090211	Obsolete	Unknown	Bokum Basement	5
	Network, Blonder Tongue AM Agile Modulator	4690270807069621	Obsolete	Unknown	Bokum Basement	5
	Network, Catalyst 2900 Series XL	FAB0452M0WL	Obsolete	Unknown	Bokum Basement	10
	Network, Catalyst 3500 Series XL	FAB0525Y0N3	Obsolete	Unknown	Bokum Basement	10
	Network, Catalyst 3500 Series XL Inline Power	CHK0622W0P6	Obsolete	Unknown	Bokum Basement	10
	Network, Catalyst 3500 Series XL Inline Power	CHK0645W2H8	Obsolete	Unknown	Bokum Basement	10
	Network, Catalyst 3500 Series XL Inline Power	CHK0645W2JN	Obsolete	Unknown	Bokum Basement	10

	Network, Catalyst 3550 Series Inline Power	CAT0802N1E8	Obsolete	Unknown	Bokum Basement	10
IE008316	Network, Catalyst 3560 Series POE-24	FD01234Y3FG	Obsolete	Unknown	Bokum Basement	10
IE008172	Network, Catalyst 3560 Series POE-8	FOC1230V4S2	Obsolete	Unknown	Bokum Basement	10
IE007979	Network, Catalyst 3560 Series POE-8	FOC1236U1K9	Obsolete	Unknown	Bokum Basement	10
12640	Network, Cisco 2500 Series	250029418	Obsolete	Unknown	Bokum Basement	10
12214	Network, Cisco 2500 Series	250074161	Obsolete	Unknown	Bokum Basement	10
	Network, Cisco 2600 Series	JAB04098442	Obsolete	Unknown	Bokum Basement	10
	Network, Cisco 2610	JAB0332A0FP	Obsolete	Unknown	Bokum Basement	10
	Network, Cisco 800 Series	FHK1205214U	Obsolete	Unknown	Bokum Basement	10
13363	Network, HP 10 Base-T Hub-16M	SG90700416	Obsolete	Unknown	Bokum Basement	5
	Network, Netbolz 320E	1000 6619	Obsolete	Unknown	Bokum Basement	5
	Network, OfficeConnect Dual Speed Switch 5	0300/LW1G3C0133706	Obsolete	Unknown	Bokum Basement	5
	Network, Qwest Motorola 3347	124486773920	Obsolete	Unknown	Bokum Basement	5
	Network, USRobotics Faxmodem 56K	24LGB4QCMGVV	Obsolete	Unknown	Bokum Basement	5
	Phone Blocks, Box #1		Obsolete	Unknown	Bokum Basement	5
	Phone Cisco IP Phone 7940 Series	FCH1014889E	Obsolete	Unknown	Bokum Basement	5
	Phone, Avaya Anatel 4610SW	0641-06-3190	Obsolete	Unknown	Bokum Basement	5
	Phone, Access by Intelnet	0U80C949R1S	Obsolete	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7910 Series	INM0605C1FX	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7910 Series	INM0608C0J2	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7910 Series	INM0608C0L2	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7910 Series	INM0616C0T5	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7910 Series	INM0616C0V2	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7910 Series	INM0616C0V7	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7910 Series	INM0616C1H0	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7910 Series	INM0616C1J8	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7910 Series	INM0616C1S3	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7910 Series	INM0616C1Z6	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7910 Series	INM0608C0CG	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7940 Series	FCH101489G5	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7940 Series	FCH10149GRQ	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7941 Series	FCH104884CK	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7941 Series	FCH10489DCQ	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7941 Series	FCH10489DDK	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7941 Series	FCH10489HHD	Defective	Unknown	Bokum Basement	5

	Phone, Cisco IP Phone 7941 Series	FCH110489HJE	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7941 Series	FCH110489JJD	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7960 Series	INM0620A1MU	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7960 Series	INM07030T1PR	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7960 Series	FCH1015849T	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7960 Series	FCH10158A38	Defective	Unknown	Bokum Basement	5
	Phone, Cisco IP Phone 7960 Series	INM09351SYF	Defective	Unknown	Bokum Basement	5
	Phone, Quest HAC NSQ0412	52 6 01965	Defective	Unknown	Bokum Basement	5
	Phone, Radio Shack 43-581	4A9 02679	Defective	Unknown	Bokum Basement	5
	Power Supply, APC	WS9941013232	Defective	Unknown	Bokum Basement	5
	Power Supply, APC Back-UPS CS 350	BB0523007825	Defective	Unknown	Bokum Basement	5
	Power Supply, APC Back-UPS CS 500	BB0331031312	Defective	Unknown	Bokum Basement	5
IE005309	Power Supply, APC Back-UPS ES 500	BB0251020830	Defective	Unknown	Bokum Basement	5
	Power Supply, APC Back-UPS LS 500	PB0352221563	Defective	Unknown	Bokum Basement	5
	Power Supply, APC Back-UPS XS 1500	8B0804R19171	Defective	Unknown	Bokum Basement	5
	Power Supply, APC Back-UPS XS 900	JB0803014142	Defective	Unknown	Bokum Basement	5
	Power Supply, APC Back-UPS XS 900	QB0615340371	Defective	Unknown	Bokum Basement	5
	Power Supply, APC Back-UPS XS 900	QB0615340394	Defective	Unknown	Bokum Basement	5
	Power Supply, APC Back-UPS XS 900	QB0615340431	Defective	Unknown	Bokum Basement	5
	Power Supply, Back-UPS LS 500	PB0321122630	Defective	Unknown	Bokum Basement	5
	Power Supply, Back-UPS LS 500	PB0343122814	Defective	Unknown	Bokum Basement	5
	Power Supply, Back-UPS LS 500	PB0343322642	Defective	Unknown	Bokum Basement	5
	Power Supply, Battery Pack	XS9943002687	Defective	Unknown	Bokum Basement	5
	Power Supply, Battery Pack	XS9943002688	Defective	Unknown	Bokum Basement	5
	Power Supply, Battery Pack	XS9943002690	Defective	Unknown	Bokum Basement	5
	Power Supply, Belkin F6C550-AVR	20104833970W5	Defective	Unknown	Bokum Basement	5
	Power Supply, Belkin F6C550-AVR	20104833970W5	Defective	Unknown	Bokum Basement	5
	Power Supply, Preferred Power Products P9DC12-4.5	P91023-1107	Defective	Unknown	Bokum Basement	5
12634	Power Supply, Smart UPS 1000	WS9713634081	Defective	Unknown	Bokum Basement	5
	Power Supply, SU2200RML3U	QSO440212461	Defective	Unknown	Bokum Basement	5
	Power Supply, SU2200RML3U	QSO440212462	Defective	Unknown	Bokum Basement	5
	Power Supply, SU2200RML3U	QSO440212463	Defective	Unknown	Bokum Basement	5
	Power Supply, SU2200RML3U	QSO440212471	Defective	Unknown	Bokum Basement	5
	Power Supply, SU3000RML3U	QSO528111596	Defective	Unknown	Bokum Basement	5
	Power Supply, SU3000RML3U	QSO528111600	Defective	Unknown	Bokum Basement	5

	Power Supply, SU3000R/MX1.3U	WS0048008020	Defective	Unknown	Bokum Basement	5
	Power Supply, SURT5000XLT	NS0644013666	Defective	Unknown	Bokum Basement	5
	Power Surge, ESP D5131NT	155732 0613	Defective	Unknown	Bokum Basement	5
IE007677	Printer, Brother HL-4040CN	U61778C8J232794	Obsolete	Unknown	Bokum Basement	5
FA016406	Printer, Cannon H12229	KAH05634	Obsolete	Unknown	Bokum Basement	5
	Printer, Copy Head/Feeder	CN8AEI200G	Obsolete	Unknown	Bokum Basement	5
	Printer, Copy Head/Feeder	MY795111D1	Obsolete	Unknown	Bokum Basement	5
	Printer, Epson FX-880+	DZHY096758	Obsolete	Unknown	Bokum Basement	5
	Printer, Epson LX-300+II	G8DY243643	Obsolete	Unknown	Bokum Basement	5
IE005315	Printer, HP Color LaserJet 3500	CNBRKA0645	Obsolete	Unknown	Bokum Basement	5
	Printer, HP Color LaserJet 4650N	JPKAD38532	Obsolete	Unknown	Bokum Basement	5
	Printer, HP DeskJet 830C	MX99F1V22F	Obsolete	Unknown	Bokum Basement	5
013089	Printer, HP LaserJet 4000N	USEE023246	Obsolete	Unknown	Bokum Basement	5
FA015382	Printer, HP LaserJet 4100DTN	USBNJ07217	Obsolete	Unknown	Bokum Basement	5
FA015966	Printer, HP LaserJet 4290DTN	USONL08783	Obsolete	Unknown	Bokum Basement	5
12588 & 012854	Printer, HP LaserJet 5	USKR078445	Obsolete	Unknown	Bokum Basement	5
IE008330	Printer, HP LaserJet M2727nf	CND98B003M	Obsolete	Unknown	Bokum Basement	5
IE008573	Printer, Xerox WorkCentre 4150	LE9367031	Obsolete	Unknown	Bokum Basement	5
FA016036/FA016549	Scanner, Cannon DR-3060	CE306084	Obsolete	Unknown	Bokum Basement	5
FA016029	Scanner, Cannon DR-5020	BR307720	Obsolete	Unknown	Bokum Basement	5
FA016184	Scanner, Cannon DR-5020	BR309425	Obsolete	Unknown	Bokum Basement	5
FA016337	Scanner, Canon DR-5020	BR309429	Obsolete	Unknown	Bokum Basement	5
FA017962	Server, Artec 7000 Intelligent Video Solution	SV12080396	Obsolete	Unknown	Bokum Basement	100
FA017963	Server, Artec 7000 Intelligent Video Solution	SV12080397	Obsolete	Unknown	Bokum Basement	100
	Server, Gateway	0036782533	Obsolete	Unknown	Bokum Basement	10
	Server, HP ProLiant ML350	USE747N6F5	Obsolete	Unknown	Bokum Basement	10
FA017641	Server, LogRhythm LR500XM	50FC9F1	Obsolete	Unknown	Bokum Basement	10
IE011842	Shredder, COMPUCESSORY CCS80076	FCG00900369	Defective	Unknown	Bokum Basement	5
	Shredder, Homeland Security CCS-870C	042428M112S300	Defective	Unknown	Bokum Basement	5
	Speakers, Box #1		Defective	Dead	Bokum Basement	5
	TV, Panasonic Triple Play Tau	GAAA42482	Obsolete	Unknown	Bokum Basement	10
	Typewriter, Display Dictionary NA3H1	713573	Obsolete	Unknown	Bokum Basement	5
	Video Cards/RAM, Box #1		Obsolete	Unknown	Bokum Basement	20

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete, excessive cost to repair, and, working but not currently used by the department
Damaged, destroyed, working (note the condition-good, fair, or poor)

Information Technology Division

Charles Sineas 05/30/13
(IT Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director [Signature]

Date:

5-31-13

FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013 ALL OTHER ASSETS

DEPARTMENT: Corrections - ADF

PERSON COMPLETING THE FORM: Serio Vigil



TELEPHONE NO.:

428-3868

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
none	Flourescent shop light	none	broken	damaged	ADF	0
none	Portable soda blaster	none	excess tools	fair	ADF	10
none	caulking gun	none	broken	damaged	ADF	0
none	scraper blade	none	excess tools	poor	ADF	0.01
none	scraper blade	none	excess tools	poor	ADF	0.01
none	drill bit index	none	incomplete, excess tools	fair	ADF	1
none	space heater	none	broken	damaged	ADF	0
none	phillips screwdriver	none	excess tools	fair	ADF	1
none	large caulking gun	none	excess tools	fair	ADF	1
none	drill bit index	none	incomplete, excess tools	fair	ADF	1
none	utility knife	none	excess tools	fair	ADF	1
none	utility knife	none	excess tools	fair	ADF	1
none	utility knife	none	excess tools	fair	ADF	1
none	utility knife	none	excess tools	fair	ADF	1
none	putty knife	none	excess tools	fair	ADF	1
none	chisel	none	broken	damaged	ADF	0
none	drill bit index	none	incomplete, excess tools	fair	ADF	1
none	torch hoses	none	excess tools	fair	ADF	1
none	phone line tester	none	excess tools	fair	ADF	1
none	multi socket tool	none	excess tools	fair	ADF	5

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

5/31/13

FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013 ALL OTHER ASSETS

DEPARTMENT: Corrections - ADF

PERSON COMPLETING THE FORM: Serjo Vigil

TELEPHONE NO.:

428-3868

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
none	multi socket tool	none	excess tools	fair	ADF	5
none	utility knife	none	excess tools	fair	ADF	1
none	grinder key	none	excess tools	fair	ADF	1
none	scraper	none	excess tools	fair	ADF	1
none	box cutter	none	excess tools	fair	ADF	1
none	metric hex key set	none	excess tools	fair	ADF	3
none	standard hex key set	none	excess tools	fair	ADF	3
none	hot glue gun	none	excess tools	fair	ADF	2
none	insulated screwdriver	none	damaged	damaged	ADF	0
none	wire stripper	none	excess tools	fair	ADF	2
none	wire stripper	none	excess tools	fair	ADF	2
none	awl	none	excess tools	fair	ADF	2
none	fire sprinkler wrench	none	damaged	damaged	ADF	0
none	utility knife	none	excess tools	fair	ADF	1
none	TV mount hex key	none	excess tools	fair	ADF	1
none	TV mount hex key	none	excess tools	fair	ADF	1
none	TV mount hex key	none	excess tools	fair	ADF	1

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair, and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director _____

Date: _____

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
ALL OTHER ASSETS**

DEPARTMENT: Corrections - ADF

PERSON COMPLETING
THE FORM: Serto Vigil

TELEPHONE NO.:

428-3868

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
none	TV mount hex key	none	excess tools	fair	ADF	1
none	TV mount hex key	none	excess tools	fair	ADF	1
none	TV mount hex key	none	excess tools	fair	ADF	1
none	TV mount hex key	none	excess tools	fair	ADF	1
none	wire strippers	none	excess tools	fair	ADF	1
none	stubby phillips screwdriver	none	excess tools	fair	ADF	1
none	security bit set	none	excess tools, incomplete set	fair	ADF	3
none	wire brush	none	damaged	damaged	ADF	0
none	spark plug wrench	none	excess tools	fair	ADF	1
none	arbor set	none	excess tools	fair	ADF	1
LE1733	canon power shot camera	2323603259	does not turn on	unknown	ADF	0
none	canon battery charger	none	does not work	unknown	ADF	0
none	sony Mavica camera	1464739	obsolete	unknown	ADF	1
none	sony battery charger	none	obsolete	unknown	ADF	1
none	crow bar	none	damaged	damaged	ADF	0
none	extension cord	none	damaged	damaged	ADF	0
none	Craftsman drill	none	damaged	damaged	ADF	0
none	BOSCH hammer drill	none	damaged	damaged	ADF	0
none	Milwaukee Sawzall	none	damaged	damaged	ADF	0

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair, and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director



Date:

5/31/13

FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013 ALL OTHER ASSETS

DEPARTMENT: Corrections - ADF

PERSON COMPLETING
THE FORM: Serjo Vigil

TELEPHONE NO.:

428-3868

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
none	DeWalt cordless drill	367420	damaged	damaged	ADF	0
none	DeWalt angle grinder	511418	damaged	damaged	ADF	0
none	DeWalt angle grinder	983529	damaged	damaged	ADF	0
IE1994	Makita angle grinder	918034	damaged	damaged	ADF	0
none	welder's helmet		damaged	damaged	ADF	0
none	face shield		damaged	damaged	ADF	0
none	paint gun and paint pot		damaged	damaged	ADF	0
none	floor scraper head		damaged	damaged	ADF	0
none	torpedo level		excess tools	fair	ADF	1
none	flashlight		excess tools	fair	ADF	1
none	bit driver handle		excess tools	fair	ADF	1
none	tape measure		excess tools	fair	ADF	1
none	tape measure		excess tools	fair	ADF	1
none	tape measure		excess tools	fair	ADF	1
none	standard hex key set		excess tools	fair	ADF	1
none	standard hex key set		excess tools	fair	ADF	1
none	large slip joint pliers		excess tools	fair	ADF	1
none	large slip joint pliers		excess tools	fair	ADF	1
none	medium slip joint pliers		excess tools	fair	ADF	1

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair and working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director _____

Date: _____

FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013 ALL OTHER ASSETS

DEPARTMENT: Corrections - ADF

PERSON COMPLETING
THE FORM: Serjo Vigil

TELEPHONE NO.:

428-3868

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
none	medium slip joint pliers	none	excess tools	fair	ADF	1
none	blade scraper	none	excess tools	fair	ADF	1
none	blade scraper	none	excess tools	fair	ADF	1
none	steering wheel locking bar	none	no key	unknown	ADF	1
none	steering wheel locking bar	none	no key	unknown	ADF	1
none	steering wheel locking bar	none	no key	unknown	ADF	1
none	large whisk	none	damaged	damaged	ADF	0
none	medium whisk	none	damaged	damaged	ADF	0
none	medium whisk	none	damaged	damaged	ADF	0
none	small whisk	none	damaged	damaged	ADF	0
none	mag lite flashlight	none	damaged	damaged	ADF	0
none	SCUBA tank wall clamp	none	obsolete	good	ADF	1
none	Black & Decker hedge trimmer	none	obsolete	good	ADF	1
none	large kitchen paddle	none	damaged	damaged	ADF	1
none	kitchen knife	none	excess tools	poor	ADF	1
none	kitchen knife	none	excess tools	poor	ADF	1
none	kitchen knife	none	excess tools	poor	ADF	1
none	red handle slip joint pliers	none	excess tools	poor	ADF	1
none	electronic hearing protectors	7051184	damaged	damaged	ADF	0

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director _____

Date: _____

**FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
ALL OTHER ASSETS**

DEPARTMENT:

La Cienega FD

PERSON COMPLETING THE FORM:

S. Nottke

TELEPHONE NO.:

473-1560

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATE VALUE
00194	yellow chair			Fair		
00208	yellow chair			Fair		
01089	yellow chair			Fair		
00818	yellow chair			Fair		
00210	yellow chair			Fair		
2993	yellow chair			Fair		
00183	yellow chair			Fair		
00776	yellow chair			Fair		
ST001730D	yellow chair			Fair		
60181	yellow chair			Fair		
00192	yellow chair			Fair		
00209	yellow chair			Fair		
2822	yellow chair			Fair		
3198	yellow chair			Fair		
2801	yellow chair			Fair		
10426	Air Harness	121885		Fair		

NOTE: Possible Reasons for Surplus:
Condition of the Asset:

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director:

[Signature]

Date:

5.30.13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
ALL OTHER ASSETS**

DEPARTMENT: _____

Edgewood District

PERSON COMPLETE
THE FORM: _____

Tim Solinski

TELEPHONE NO.: _____

505-991-6164

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET	ESTIMATED VALUE
10449	SCBA harness #36	137503	obsolete			
910	SCBA harness #22	137499	obsolete			
910	SCBA harness	138645	obsolete			
10453	SCBA harness #37	138646	obsolete			
910	SCBA harness #21	136473	obsolete			
20151	SCBA harness #42	137352	obsolete			
10452	SCBA harness #38	137489	obsolete			
10459 106	SCBA harness	136796	obsolete			
10457	SCBA harness #39	137505	obsolete			
10446	SCBA harness	137500	obsolete			
910	SCBA harness #24	137492	obsolete			
910	SCBA harness #31	138592	obsolete			
10447	SCBA harness #33	136461	obsolete			
910	SCBA harness #43	137292	obsolete			
10452	SCBA harness #41	134843	obsolete			
10444	SCBA harness #32	137488	obsolete			
910	" "	139485	obsolete			
10445	" "	137504	obsolete			
910	" "	137498	obsolete			

NOTE: Possible Reasons for Surplus:
Condition of the Asset

Obsolete; excessive cost to repair; and, working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.

Department Director _____



Date: _____

5-30-13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Hondo Fire District - Santa Fe County Fire Department

PERSON COMPLETING THE FORM: W. A. Ellenwood

TELEPHONE NO.:

505-470-6308

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET
N/A	Pager - Motorola Minitor II	646BQY24XZ	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	646BRS23X2	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	646BTA2DNS	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	646XXE2223	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	646BRS23WZ	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	646XWL25VX	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	646XXE2224	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	646BTA2DNQ	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	646XWL25VT	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	646-(unreadable)	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	MD5BQY26NW	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	MD5BQY26P8	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor II	MD5QQY26NZ	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor III	MR5BYL24CK	Obsolete	Good	Will Deliver - Fire Admin

NOTE: Possible Reasons for Surplus:
 Condition of the Asset: Obsolete; excessive cost to repair, and working but not currently used by the department
Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division
 (IT Staff Signature Certification) OS 05/31/13 (Condition of asset: unknown)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.
 Department Director [Signature] Date: 5-30-13

**SANTA FE COUNTY
FIXED ASSETS SURPLUS FORM - FISCAL YEAR 2013
COMPUTERS AND ELECTRONIC DEVICES**

DEPARTMENT: Hondo Fire District - Santa Fe County Fire Department

PERSON COMPLETING THE FORM: W. A. Ellenwood

TELEPHONE NO.:

505-470-6308

TAG NUMBER	DESCRIPTION OF FIXED ASSET	SERIAL NO.	REASON FOR SURPLUS	CONDITION OF FIXED ASSET	LOCATION OF FIXED ASSET
N/A	Pager - Motorola Minitor IV	839SDQ22VL	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor IV	839SDQ26ZX	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor IV	839SDQ26ZW	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor IV	839SDQ22VJ	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor IV	839SDQ22VH	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor IV	136WEE27W7	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor IV	136WEE27WC	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor IV	136WFEC23KR	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor IV	MRSBYL24CQ	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor IV	MRSBYL24CL	Obsolete	Good	Will Deliver - Fire Admin
N/A	Pager - Motorola Minitor IV	136WFE26LR	Obsolete	Good	Will Deliver - Fire Admin

NOTE: Possible Reasons for Surplus: Obsolete; excessive cost to repair; and, working but not currently used by the department
Condition of the Asset: Damaged; destroyed; working (note the condition-good, fair, or poor)

Information Technology Division
Date: 08/05/13 (Condition of Fixed Asset: unknown)
(IT Staff Signature Certification)

We hereby certify that the assets noted above have been examined and the information is accurate to the best of our knowledge.
Department Director: [Signature] Date: 5-30-13

