

Henry P. Roybal
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Pablo Sedillo, III
Public Safety Director

To: Santa Fe County Board of County Commissioners

From: Pablo Sedillo, III
Public Safety Department Director

Via: Katherine Miller
SFC County Manager

Date: January 14, 2015

Re: Resignation of the Corrections Advisory Committee Member – Employee of the City of Santa Fe Police Department (Public Safety Department/Pablo Sedillo, III)

Issue:

There are ten (10) members appointed to the Santa Fe County Corrections Advisory Committee (CAC) by the Santa Fe Board of County Commissioners (BCC). The member of the Employee of the City of Santa Fe Police Department who is an active participant in the group referred to as the Brown Bag Group has submitted his resignation due to his retirement. The BCC needs to formally accept the resignation.

Background:

The Public Safety Department was notified by Mr. Dale Lettenberger of the resignation of his position on the Corrections Advisory Committee.

Staff Recommendation:

Staff recommends that the BCC formally accept the resignation of Mr. Dale Lettenberger and thank him for his service to Santa Fe County. Staff will advertise the vacancy and bring forward a recommendation to the BCC in the near future.



Santa Fe Police Department City of Santa Fe, New Mexico

Javier M. Gonzales, Mayor



Councilors:

Peter N. Ives, Mayor Pro Tem, Dist. 2
Patti J. Bushee, Dist. 1
Signe I. Lindell, Dist. 1
Joseph M. Maestas, Dist. 2
Carmichael A. Dominguez, Dist. 3
Christopher M. Rivera, Dist. 3
Ronald S. Trujillo, Dist. 4
Bill Dimas, Dist. 4

RESIGNATION

TO: Santa Fe County Board of Commissioners
102 Grant Avenue
Santa Fe, New Mexico 87501-2061

ATTENTION: Mr. Frank Susman, Chairman of Corrections Advisory Committee

By reason of my upcoming retirement from the City of Santa Fe Police Department, I hereby tender my resignation from the Santa Fe County Corrections Advisory Committee. I appreciate and thank the Commission for the honor of having been appointed to the Committee.

Sincerely,

Deputy Chief Dale Lettenberger

Dated: January 6, 2015



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Commissioner, District 1

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Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: January 16, 2015

TO: Board of County Commissioners

FROM: Vicki Lucero, Building and Development Services Manager *VL*

VIA: Penny Ellis-Green, Growth Management Director *PEG*
Katherine Miller, County Manager

REF.: Appointment of 1 Member to the County Development Review Committee from
Commission District 5

SUMMARY:

Article II, Section 1.2. (County Development Review Committee) of the County Land Code Development Code, gives the BCC the authority to appoint members of the CDRC. Section 1.2 states: "The Board shall appoint a County Development Review Committee consisting of not less than seven (7) members" (Exhibit A).

The terms of four of the current CDRC members expired in January of 2015. These members represent Commission Districts 1, 3, 4, and 5. On January 13, 2015 the BCC reappointed Filandro Anaya (District 3) and Frank Katz (District 4) to serve another 2-year term on the CDRC. We have received a letter of interest and resume from a resident of Commission District 5 who is interested in serving on the CDRC.

The Applicant's name is Renea Gray. Her resume is included in Exhibit B.

We will continue to solicit interested persons to fill the vacancy on the CDRC for Commission District 1 and will bring back a request for appointment to the BCC at a future time.

STAFF RECOMMENDATION:

Staff recommends appointment of the following member to serve on the CDRC:

- **District 5 – Renea Gray-Two year term expiring Jan 2017**

ATTACHMENTS:

Exhibit A— Article II, Section 1.2. (County Development Review Committee) of the County Code
Exhibit B – Applicant’s Resume

ARTICLE II - ADMINISTRATION**SECTION 1 - APPOINTMENTS AND AUTHORITY****1.1 Code Administrator****1.1.1 Appointment**

The County Manager shall recommend to the Board of County Commissioners (hereinafter referred to as the "Board") any person to be considered for employment as the Code Administrator. The Board shall appoint a Code Administrator, pursuant to the County Personnel Ordinance and Regulations, after considering the recommendations of the County Manager.

1.1.2 Duties

The Code Administrator shall:

1.1.2a Perform the duties that are assigned throughout the Code to the Code Administrator and such other duties as may be determined by the Board or the County Manager.

1.1.2b Keep copies of each application filed, each plat submitted, and each development permit issued, filed by legal description of the land to which the development permit applies and also by name of applicant.

1.1.2c Make recommendations to the Board for amendments to the Code.

1.1.2d Give written reports as directed by the Board or as requested by the County Development Review Committee and approved by the Board, listing all applications, Code Administrator decisions and recommendations, County Development Review Committee decisions, and appeals from Code Administrator or County Development Review Committee decisions that have been filed since the last Code Administrator report; provided, however, that such reports shall be made at least once a month and shall be submitted to the Board and the County Development Review Committee.

1.2 County Development Review Committee**1.2.1 Appointment**

The Board shall appoint a County Development Review Committee consisting of not less than seven (7) members. The residence requirements shall be as follows: At least one member shall reside within the limits of the City of Santa Fe. These members should reside in different areas of the County, in order to provide diversity of representation. The other six (6) members shall be residents of the County of Santa Fe. Terms of members, all appointments by the Committee, and removal of members shall be made by the Board as set forth in Section 3-19-2 N.M.S.A., 1978, as it may be amended. The County Development Review Committee shall establish policies concerning notice and conduct of its meetings and a copy of such policies shall be posted in the Code Administrator's office. Election of chairperson, meetings, and keeping of records, shall be as set forth in Section 3-19-3 N.M.S.A., 1978, as it may be amended. A majority of the members shall constitute a quorum at any meeting of the County Development Review Committee. If a quorum is present, the affirmative vote of the majority of the members present at the meeting shall be the act of the County Development Review Committee, unless otherwise required by law. There shall be no proxy voting.

History. 1980 Comp. 1980-6. Section 1.2.1 was amended by County Ordinance 1981-2, changing the membership of the County Development Review Committee from five (5) to seven (7) members.

1.2.2 Authority

The County Development Review Committee shall have the authority provided for in the Code and other authority as determined from time to time by the Board. The County Development Review Committee is hereby established as a planning commission, and is hereby delegated the power, authority, jurisdiction and duty as set forth in the Code to exercise the County's legal authority relating to the matters regulated by the Code, including without limitation, planning, platting, zoning and subdivision regulation. The County Development Review Committee is designated to act as a zoning commission, pursuant to Section 3-21-7, N.M.S.A., 1978, as it may be amended.

1.3 Local Development Review Committee

1.3.1 Appointment

1.3.1a If the Board approves a local Land Use and Utility Plan as provided for in Article VI, Section 5 of the Code for a traditional community or any other approved region within the County, or if the Board declares by ordinance any village, community, neighborhood or village to be an Historic Traditional Community under State law, the Board shall appoint a Local Development Review Committee for the traditional community, region or Historic Traditional Community or village.

1.3.1b A Local Development Review Committee shall consist of not less than five (5) members. All members of a Local Development Review Committee shall either be residents, operate a business or own property within the geographic boundaries of the traditional community district or region or of the traditional historic community or village for which the Local Development Review Committee was formed, and a majority of members shall be residents living within such geographic boundaries. A majority of the members of the Committee shall be appointed for one-year terms and the balance of the members shall be appointed for two-year terms. Each subsequent term of a member of the Local Development Review Committee shall be for two years or less in order to maintain the original staggering of terms of membership. A vacancy in the membership of the Local Development Review Committee shall be filled for the remainder of the unexpired term. Members shall serve at the pleasure of the Board. A majority of the members shall constitute a quorum at any meeting of the Local Development Review Committee. If a quorum is present, the affirmative vote of the majority of the members present at the meeting shall be the act of the Local Development Review Committee, unless otherwise required by law. There shall be no proxy voting.

1.3.2 Authority

A Local Development Review Committee shall have the same authority as the County Development Review Committee with respect to development within the geographic boundaries of the traditional community district or region or the traditional historic community or village for which the Local Development Review Committee was formed. With regard to any application for a development permit within the jurisdiction of a Local Development Review Committee, the Local Development Review Committee shall exercise all powers and perform all duties which would otherwise be exercised or

RENEA GRAY
PO Box 1132, Santa Fe, NM 87504
[47 Cochiti West, Santa Fe, NM 87508]
(505) 577-2883
bossydogs@yahoo.com

EDUCATION: University of Nevada Las Vegas
National Association Legal Assistants-Paralegals [nationally certified paralegal]

EMPLOYMENT:

2005-Current
Berardinelli Law Firm [bad faith insurance]
Litigation Paralegal
Santa Fe, NM 87505

2001-2005
Montoya, Murphy & Garcia [plaintiff personal injury]
Paralegal/Office Manager-
Santa Fe, NM 87505

1999-2001
Roth Van Amberg [real estate/civil litigation]
Legal Assistant/Paralegal
Santa Fe, NM

Scheuer, Yost & Patterson [civil litigation/insurance defense]
Legal Assistant
Santa Fe, NM

1983-1992
Moran & Weinstock [criminal law/insurance defense]
Albright Law Firm [real estate/contract/insurance defense]
Receptionist/Legal Assistant
Las Vegas, Nevada

COMMUNITY

SERVICE: Mid-1990s-volunteer CASA [2-3 years]
2001-2004-Santa Fe Adaptive Ski Program
Summer Volunteer-Santa Fe Girls, Inc. [multiple summers]
2011-Volunteer-Focus Group Member- Santa Fe County SLDC





