





THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY

A PROCLAMATION HONORING
REPRESENTATIVE STEPHEN P. EASLEY FOR HIS OUTSTANDING
SERVICE AS A LEGISLATOR FOR THE STATE OF NEW MEXICO

WHEREAS, Stephen Easley was born in 1953 in Indianapolis, Indiana;

WHEREAS, he is survived by his wife Sue, and their two daughters, Elysa and Ellyn, their husbands, Jeremy and Nathan, and two granddaughters, Avery and Keira.

WHEREAS, he received a bachelor's degree from Purdue University and later earned a doctorate in biological anthropology from Washington University in St. Louis;

WHEREAS, his educational pursuits led him to far-off places such as the Amazon jungle, where he lived in a hut while studying the behavior of monkeys, and to Madrid, Spain, where he studied the Spanish language and literature;

WHEREAS, for the past 15 years he was owner and president of Easley & Associates, an Information Technology company that provided services to the private sector, education entities, and state and local governments. The clientele included the New Mexico Departments of Information Technology, State Treasurer and Attorney General, and the Santa Fe Farmer's Market;

WHEREAS, before starting up Easley & Associates, he worked as a research scientist and professor at several universities and institutions;

WHEREAS, for eight years he served on the Executive Committee and Board of the Santa Fe Railyard Community Corporation, the nonprofit that manages the Santa Fe Railyard on behalf of the City of Santa Fe;

WHEREAS, he worked for seven years in Governor Bill Richardson's administration in a series of posts including Chief Information Officer for the New Mexico Department of Homeland Security, Workforce Training and Development, and Public Safety;

WHEREAS, his first introduction to politics came while living in Alamogordo, New Mexico where he served on the city council from 2000-2003;

WHEREAS, he was elected in 2012 as a member of the House of Representatives in the New Mexico Legislature to represent District 50 which includes Santa Fe, Torrance, Bernalillo and Valencia counties;

WHEREAS, during his brief time in the Legislature, he was the primary sponsor of six bills introduced during the 2013 session, two of which were signed into law. One provided for a geospatial data clearinghouse to be established at the University of New Mexico and the other with pipeline location notices for excavators;

WHEREAS, he was a strong advocate for gun control laws and introduced two bills dealing with the controversial debate over firearms;

WHEREAS, among his committee assignments at the Legislature he was Vice-Chair of the Behavioral Health Committee;

WHEREAS, Representative Easley's determination, advocacy on behalf of his constituents and the causes in which he believed, and loyalty to the legislative institution has and will continue to be greatly missed;



WHEREAS, we are saddened by his passing on August 14, 2013 and express our condolences to the family, friends and colleagues of Representative Stephen Easley;

NOW THEREFORE, BE IT RESOLVED, by the Board of Santa Fe County Commissioners by this proclamation to honor and remember the outstanding contributions and devoted public service to the citizens of Santa Fe County and the great State of New Mexico. We thank him from the bottom of our hearts.

State Representative Stephen Easley

APPROVED, ADOPTED AND PASSED ON THIS 27th DAY OF AUGUST 2013

Kathy Holian
Chair, Commissioner, District 4

Daniel "Danny" Mayfield
Vice-Chair, Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

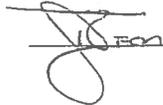
Robert A. Anaya
Commissioner, District 3

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

Approved to Form by Attorney Stephen Ross:

Attest by Clerk Geraldine Salazar:





Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

DATE: August 19, 2013

TO: Board of County Commissioners

VIA: Katherine Miller, County Manager

FROM: 
Chris M. Barela, Constituent Service Liaison District 3

RE: 301st Fiesta de Santa Fe 2013

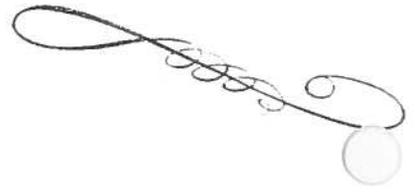
Board of County Commission meeting August 27, 2013

BACKGROUND AND SUMMARY:

Santa Fe is currently getting ready to celebrate the 301st Fiesta de Santa Fe next month September 6-8. This has been a rich tradition for hundreds of years and continues to thrive strong. Enclosed is a copy of a proclamation to honor the 301st Fiesta de Santa Fe 2013.

REQUEST ACTION:

Commissioner Robert A. Anaya respectfully requests that the Board of Santa Fe County Commissioners proclaim and honor the 301st Fiesta de Santa Fe 2013 and Don Diego De Vargas and his Cuadilla (staff) and La Reina (Queen) de la Fiesta de Santa Fe and her court.



The Board of County Commissioners of Santa Fe County

A PROCLAMATION HONORING THE 301st FIESTA DE SANTA FE 2013

WHEREAS, the cry of "Viva la Fiesta" has been reverberating through the streets of Old Santa Fe every autumn for 301 years. The sound generates a curious blend of thanksgiving, revelry and pride in the hearts of Santa Feans who celebrate Fiesta annually to commemorate Don Diego de Vargas' peaceful reoccupation of the City of Holy Faith in 1692; and

WHEREAS, New Mexico's historic capital is one of the oldest in the United States. It was established by Don Juan de Oñate at San Gabriel in 1598 and moved over 30 miles south to the foot of the Sangre de Cristo Mountains where Santa Fe was founded in 1610. In 1680 the Indians revolted, burned the city and drove out the Spanish colonists, who fled to Guadalupe del Paso, now Juarez, Mexico. The colonists rescued the 29-inch wood carved Marian statue, La Conquistadora from a burning church. The statue was originally brought to Santa Fe in 1625 by the missionary, Fray Alonso de Benavides; and

WHEREAS, twelve years later, the King of Spain appointed Don Diego de Vargas to join the exiles in Guadalupe del Paso and organize a campaign for the resettlement of Santa Fe. He accomplished this difficult and remarkable mission without bloodshed on September 4, 1692. In December of the next year, the Indians resisted when De Vargas returned from a trip to recruit more colonists, so he set up an encampment outside the city near the present site of the Rosario Chapel. The anxious colonist placed La Conquistadora on a makeshift altar and implored her to intercede for the successful re-entry into the town. Before the end of December 1693, De Vargas led his triumphant forces back into the City of the Holy Faith where La Conquistadora was likely enshrined temporarily in the Palace chapel. Crediting the Madonna's intercession with his victory, De Vargas is said to have vowed restoration of her throne in the parish church built by Fray Benavides. General De Vargas died on April 4, 1704 without achieving this goal; and

WHEREAS, Eight years after the death of De Vargas, Lt. Governor Paez Hurtado who had been one of his Captains and a close friend, influenced city officials to draft a proclamation for an annual celebration commemorating the peaceful 1692 resettlement. The 1712 proclamation establishing the first Fiesta de Santa Fe, was signed by Governor Marquez de La Peñuela. The document specified a mass, vespers, and a sermon, thus setting the religious tone still characterizing modern fiestas. La Conquistadora is among the most venerated Marian figures in the world. She was crowned in 1954 by Cardinal Francis Spellman and again in 1960 by an apostolic representative of Pope John XXIII. Her golden crown is studded with precious stones, including a three-carat diamond. Her extensive wardrobe includes an exquisite lace mantilla from Sevilla Spain and an elaborate costume fashioned from ancient French vestments found in the old Cathedral museum. They appear to be of the secular and American periods of Bishop Lamy's clergy. And so it is that La Conquistadora, a conqueror of hearts, and De Vargas, a conquistador of the new world, join forces to inspire our unique and enduring celebration, la Fiesta de Santa Fe, a time of prayer, rejoicing and hospitality for all.

WHEREAS, the annual Fiesta de Santa Fe stays true to the time honored tradition of educating the community and portraying a positive image that upholds the historical significance of this celebration; and

WHEREAS, this year, 2013, Fiesta de Santa Fe like every other year encompasses outstanding citizens to portray the General Don Diego de Vargas Zapata y Lujan Ponce de Leon y Contreras and his Cuadrilla (staff, army) and La Reina de La Fiesta de Santa Fe (The Queen) and Court; and



WHEREAS, the 2013 Don Diego de Vargas is portrayed by Mr. Jason Jamie Lucero and the 2013 La Reina de La Fiesta de Santa Fe is Ms. Kristy Ojinaga y Borrego.

NOW THEREFORE BE IT RESOLVED THAT WE, THE SANTA FE BOARD OF COUNTY COMMISSION DO HEREBY HONOR THE 301st FIESTA DE SANTA FE 2013 AND THE GENERAL DON DIEGO DE VARGAS AND HIS CUADRILLA AND LA REINA DE LA FIESTA DE SANTA FE AND HER COURT

"Y QUE VIVA LA FIESTA"

APPROVED, ADOPTED AND PASSED, ON THIS 27th DAY OF AUGUST 2013.

Kathy Holian, Chair
Commissioner, District 4

Daniel "Danny" Mayfield, Vice-Chair
Commissioner, District 1

Miguel M. Chavez,
Commissioner, District 2

Robert A. Anaya,
Commissioner, District 3

Liz Stefanics,
Commissioner, District 5

Katherine Miller,
County Manager

APPROVED AS TO FORM:

ATTEST:



Stephen C. Ross, County Attorney

Geraldine Salazar - County Clerk



Robert A. Garcia
Sheriff
986-2455
ragarcia@santafecounty.org



Ron E. Madrid
Undersheriff
986-2455
rmadrid@santafecounty.org

35 Camino Justicia – Santa Fe, New Mexico 87508

MEMORANDUM

To: Board of County Commissioners

Fr: Undersheriff Ron Madrid

Date: August 13, 2013

BCC Date: August 27, 2013

Re: Ordinance No. 2013-_____
An Ordinance Amending Ordinance 2006-5 For the Purpose of: Decreasing the Number of Convictions Necessary for a Nuisance Declaration; Clarifying the Time Following Seizure of a Vehicle During Which Storage Charges Will Accrue; Clarifying When the County May Commence Forfeiture Proceedings; Increasing the Hearing Fee; Clarifying When the Sheriff May Offer Voluntary Seizure/Immobilization; and Correcting a Typographical Error

Background:

The Sheriff's Office is requesting that the DWI Seizure Ordinance 2006-5, be amended. Enclosed please find the Amendment for your review.

Action Requested:

The Santa Fe County Sheriff's Office requests authorization to publish title and general summary amending the DWI Seizure Ordinance 2006-5, for the purpose of:

- Decreasing the number of convictions Necessary for a Nuisance Declaration
- Clarifying the time following seizure of a vehicle during which storage charges will accrue
- Clarifying when the County may commence forfeiture proceedings,
- Increase the hearing fee,
- Clarifying when the Sheriff may offer Voluntary Seizure/Immobilization
- Correcting a Typographical Error

THE BOARD OF COUNTY COMMISSIONERS OF
SANTA FE COUNTY

ORDINANCE NO. 2013-___

AN ORDINANCE AMENDING ORDINANCE 2006-5
FOR THE PURPOSE OF: DECREASING THE NUMBER OF CONVICTIONS
NECESSARY FOR A NUISANCE DECLARATION; CLARIFYING THE TIME
FOLLOWING SEIZURE OF A VEHICLE DURING WHICH STORAGE
CHARGES WILL ACCRUE; CLARIFYING WHEN THE COUNTY MAY
COMMENCE FORFEITURE PROCEEDINGS; INCREASING THE HEARING
FEE; CLARIFYING WHEN THE SHERIFF MAY OFFER VOLUNTARY
SEIZURE/IMMOBILIZATION; AND CORRECTING A TYPOGRAPHICAL
ERROR

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF
SANTA FE COUNTY THAT ORDINANCE 2006-5 IS AMENDED AS FOLLOWS:

1. The Title of Ordinance 2006-5 is amended by placing a period after the word "vehicle" and deleting "following the third offense of driving under the influence of intoxicating liquor or drugs".
2. Article I, "VEHICLE NUISANCE", is hereby replaced with the following:

I. VEHICLE NUISANCE

A motor vehicle is hereby declared to be a nuisance and subject to forfeiture pursuant to the provisions of this Ordinance if it is:

- A. Operated in the unincorporated areas of the County by a person who has been convicted of one prior driving while intoxicated offense and is arrested for a second or subsequent offense of driving under the influence of intoxicating liquor or drugs, or
- B. Operated in the unincorporated areas of the County by a person whose license is suspended or revoked as a result of one or more convictions for driving while under the influence of intoxicating liquor or drugs or suspended or revoked as a result of an arrest for driving while under the influence of intoxicating liquor or drugs.

3. Article III, "SEIZURE; FORFEITURE PROCEEDING", subsection B is hereby replaced with the following:

B. Seizure may be made if it is incident to an arrest of the driver of the vehicle for either driving while intoxicated (second offense, one prior conviction) or driving while his or her license is suspended or revoked as a result of a driving while intoxicated arrest.

4. Article III, "SEIZURE; FORFEITURE PROCEEDING", subsection C is hereby amended to add the following:

Storage fees shall be charged for each full and/or partial day of storage, including the day the vehicle is first taken to the storage facility and the day the vehicle is released from storage.

5. Article III, "SEIZURE; FORFEITURE PROCEEDING", subsection E is hereby amended by replacing the last sentence with the following:

If the County hearing officer determines that the vehicle was properly seized, or if the owner fails to request a hearing in writing within ten (10) business days of the date of mailing the notice of forfeiture, proceedings for an order for forfeiture from the District Court shall be instituted promptly.

6. Article III, "SEIZURE; FORFEITURE PROCEEDING", subsection H is hereby replaced with the following:

A hearing fee of \$165 shall accompany each request for hearing with the county hearing officer made pursuant to this section.

7. Article IV, "VOLUNTARY SEIZURE/IMMOBILIZATION, is hereby replaced with the following:

Notwithstanding any other provision of this Ordinance, in the interest of public safety and health, the Sheriff may at any time following seizure of a vehicle pursuant to this Ordinance, offer the owner an opportunity to voluntarily request the alternative of (i) immobilization of the vehicle for a period of thirty (30) days and/or (ii) installation, at the owner's expense, of an ignition interlock device for a period of one (1) year. If the owner elects to accept an offered alternative(s), the owner shall agree to the voluntary seizure/immobilization and/or installation of the ignition interlock device in writing, on a form provided by the County. Such immobilization may be accomplished by an Immobilization Device (Boot) at the owner's designated location within the County of Santa Fe, or by impoundment at a secure facility, in accordance with procedures established by the Sheriff. The owner shall pay the Sheriff a fee for any such voluntary, temporary seizure/immobilization and sign an Immobilization and/or Ignition Interlock Agreement with the County of Santa Fe. Eligibility for the immobilization or the installation of an

ignition interlock device is only available if the person arrested has no more than one (1) previous conviction for driving under the influence of intoxicating liquor or drugs.

8. Article V, "PROPERTY INTEREST NOT SUBJECT TO FORFEITURE", subsection B, is hereby amended by replacing the word "on" in the first sentence with the word "or".

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY THAT Ordinance 2013- amending Ordinance 2006-5 is PASSED, APPROVED, and ADOPTED this day of , 2013.

**THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY**

By: _____
Kathleen S. Holian, Chair

ATTEST:

Geraldine Salazar, Santa Fe County Clerk

APPROVED AS TO FORM:



Stephen C. Ross, County Attorney

SANTA FE COUNTY

Ordinance No. 2006-5

AN ORDINANCE DECLARING DRIVING UNDER THE INFLUENCE OF INTOXICATING LIQUOR OR DRUGS TO BE A PUBLIC HEALTH DANGER AND PROVIDING FOR THE TEMPORARY SEIZURE, IMMOBILIZATION, AND FORFEITURE OF A VEHICLE FOLLOWING THE THIRD OFFENSE OF DRIVING UNDER THE INFLUENCE OF INTOXICATING LIQUOR OR DRUGS

The Santa Fe Board of County Commissioners **ORDAINS AND ADOPTS** the following:

I. VEHICLE NUISANCE

A motor vehicle is hereby declared to be a nuisance and subject to forfeiture pursuant to the provisions of this Ordinance if it is:

A. Operated in the unincorporated areas of the County by a person who has been convicted of two prior driving while intoxicated offenses and is arrested for a third or subsequent offense of driving under the influence of intoxicating liquor or drugs, or

B. Operated in the unincorporated areas of the County by a person whose license is revoked as a result of one or more convictions for driving while intoxicated or revoked as a result of a driving while intoxicated arrest.

II. VEHICLES SUBJECT TO FORFEITURE

Except as otherwise provided herein, any motor vehicle which has been declared a vehicle nuisance as defined above shall be subject to temporary seizure or permanent forfeiture.

III. SEIZURE; FORFEITURE PROCEEDING

A. Motor vehicles subject to forfeiture under this Ordinance may be temporarily seized by the Sheriff or any deputy Sheriff of the County.

B. Temporary seizure may be made if it is incident to an arrest of the driver of the vehicle for either driving while intoxicated (third offense, two prior convictions) or driving while his or her license is revoked as a result of a driving while intoxicated arrest.

SFC CLERK RECORDED 04/26/2006

SFC CLERK RECORDED 04/26/2006

C. A vehicle temporarily seized under this Ordinance shall not be subject to replevin, but is deemed to be in the custody of the Sheriff or Deputy Sheriff seizing it subject only to the orders and decrees of the district court. The Sheriff or Deputy Sheriff may take custody of the vehicle and remove it to an appropriate and official location within the district court's jurisdiction for disposition in accordance with this Ordinance. The Sheriff shall establish reasonable towing and storage fees for vehicles temporarily seized in accordance with this Ordinance.

D. Immediately after a vehicle is temporarily seized as provided above, the Sheriff or arresting Deputy shall serve a copy of the Notice of Forfeiture upon the individual from whom the vehicle was seized at the time of arrest. A copy of the Notice of Forfeiture will be mailed postage prepaid to the lawfully registered owner as verified by the New Mexico Motor Vehicle Division. The notice shall include the following:

1. The license plate number, make, type and color of the vehicle;
2. The location from which the vehicle was temporarily seized;
3. A statement that the vehicle has been taken into custody and stored;
4. The reason for temporary seizure;
5. A name, phone number and title of the county employee from whom the owner can obtain further information;
6. A statement that daily storage charges will be assessed in addition to a towing charge;
7. A statement that the owner has the right to contest the validity of the impoundment by requesting a hearing in writing within ten (10) business days of the date of mailing of the Notice of Forfeiture; and
8. A copy of this Ordinance.

E. The owner may request that a hearing be scheduled before a county hearing officer, appointed by the County Manager. The hearing shall be held within ten (10) business days of receipt of the request unless the hearing is continued with agreement of the parties. The hearing shall be informal and not bound by the technical rules of evidence. The county hearing officer shall only determine whether the law enforcement officer had probable cause to seize the vehicle. The county hearing officer shall mail written notice of his or her decision to the owner within two (2) working days of the hearing. If the county hearing officer finds that the law enforcement officer did not have probable cause to seize the vehicle in question or that the vehicle should otherwise be released, he or she shall issue and date a Certificate of Release, a copy of which shall be given to the owner of the vehicle. Upon receipt of the owner's copy of such certificate, the County shall release the vehicle to its owner or the owner's agent and storage fees shall be waived. If the owner fails to present such certificate to the county employee having custody of the vehicle within twenty-four (24) hours of its receipt, excluding days when the DWI Forfeiture Office is not open for business, the owner shall assume liability for all subsequent storage charges. The certificate shall advise the owner of such requirement. If the county hearing officer determines that the vehicle was properly seized, proceedings for an order for forfeiture from the District Court shall be instituted promptly.

F. Any person who, pursuant to the records of the Motor Vehicle Division of the State Taxation and Revenue Department, has an ownership or security interest in the subject matter vehicle shall be served with notice of the forfeiture proceedings.

G. When property is forfeited pursuant to this Ordinance, the Sheriff shall sell the motor vehicle, and the proceeds shall be used to carry out the purpose and intent of this Ordinance. Any proceeds that exceed the costs of administering this Ordinance shall be used for DWI enforcement, prevention and education. Any vehicle not recovered by the owner within thirty (30) days after being notified by the County that such vehicle has been released by the County shall be deemed abandoned and disposed of in accordance with the notice provisions of Section 29-1-14, NMSA 1978. Any proceeds from the sale of abandoned vehicles seized pursuant to this Ordinance shall be used to carry out the purpose and intent of this Ordinance.

H. A hearing fee of \$100 shall accompany each request for hearing with the county hearing officer made pursuant to this section.

IV. VOLUNTARY SEIZURE/IMMOBILIZATION

Notwithstanding any other provision of this Ordinance, in the interest of public safety and health, the Sheriff may seize a vehicle at the time of an arrest of a person for driving under the influence of intoxicating liquor or drugs or, if that person only has one (1) previous conviction of record, and may offer the owner an opportunity to voluntarily request the alternative of (i) immobilization of the vehicle for a period of thirty (30) days and/or (ii) installation, at the owner's expense, of an ignition interlock device for a period of one (1) year. If the owner elects to accept an offered alternative(s), the owner shall agree to the voluntary seizure/immobilization and/or installation of the ignition interlock device in writing, on a form provided by the County. Such immobilization may be accomplished by an Immobilization Device (Boot) at the owner's designated location within the County of Santa Fe, or by impoundment at a secure facility, in accordance with procedures established by the Sheriff. The owner shall pay the Sheriff a fee for any such voluntary, temporary seizure/immobilization and sign an Immobilization and/or Ignition Interlock Agreement with the County of Santa Fe.

V. PROPERTY INTEREST NOT SUBJECT TO FORFEITURE

Notwithstanding the provisions above, any forfeiture shall be subject to the interest of:

A. Any owner or co-owner of the vehicle who did not have knowledge of, nor consented to, the use of the vehicle by the driver who caused the vehicle to become a nuisance, provided that upon establishment of a prima facie case of lack of knowledge or consent by the owner or co-owner, the burden of proving knowledge and consent shall be upon the County;

B. Any secured party, to the extent of the security interest, if the secured party establishes the security interest was acquired in good faith with no knowledge or reason to believe that the vehicle would be used by the driver arrested on whose license has been revoked. If the security interest is greater than the value of the vehicle, title shall be transferred to the secured party upon approval of the district court. Any secured party acquiring an interest after the vehicle is in

SFC CLERK RECORDED 04/26/2006

the custody of the Sheriff shall have the burden of intervening in the forfeiture proceeding to protect such interest. Any interest in the vehicle must be properly filed with the New Mexico Motor Vehicle Department in accordance with Sections 66-3-201 and 66-3-202 NMSA 1978 before the date of incident leading to the seizure.

VI. SEVERABILITY CLAUSE

If any section, paragraph, word or phrase of this Ordinance is for any reason held to be invalid or unenforceable by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance. The Commission hereby declares that it would have passed this Ordinance and each section, paragraph, sentence, clause, word or phrase thereof irrespective of any provision being declared unconstitutional or otherwise invalid.

VII. EFFECTIVE DATE

This Ordinance shall take effect July 1, 2006.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, THE GOVERNING BODY OF SANTA FE COUNTY, NEW MEXICO:

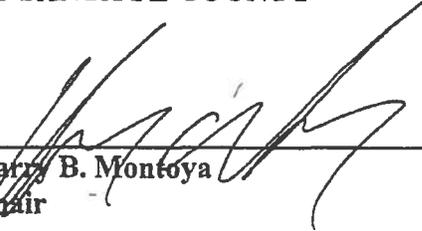
The Ordinance declaring driving under the influence of intoxicating liquor or forfeiture or drugs to be a public health danger and providing for the temporary seizure, immobilization of a vehicle following the third offense of driving under the influence of intoxicating liquor or drugs or driving on a revoked license as a result of driving under the influence of intoxicating liquor or drugs is hereby

PASSED, APPROVED, SIGNED AND ADOPTED THIS 25 DAY OF APRIL, 2006 BY THE BOARD OF COUNTY COMMISSIONERS.

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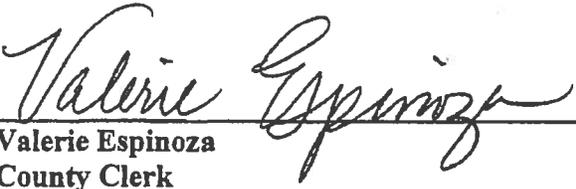
SFC CLERK RECORDED 04/26/2006

THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY



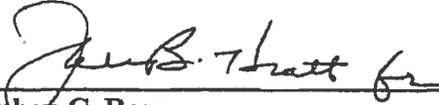
Harry B. Montoya
Chair

Attest:



Valerie Espinoza
County Clerk

Approved as to form:

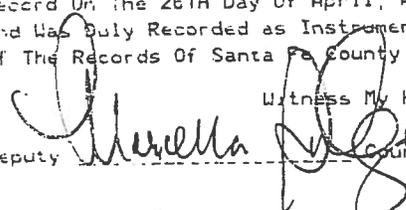


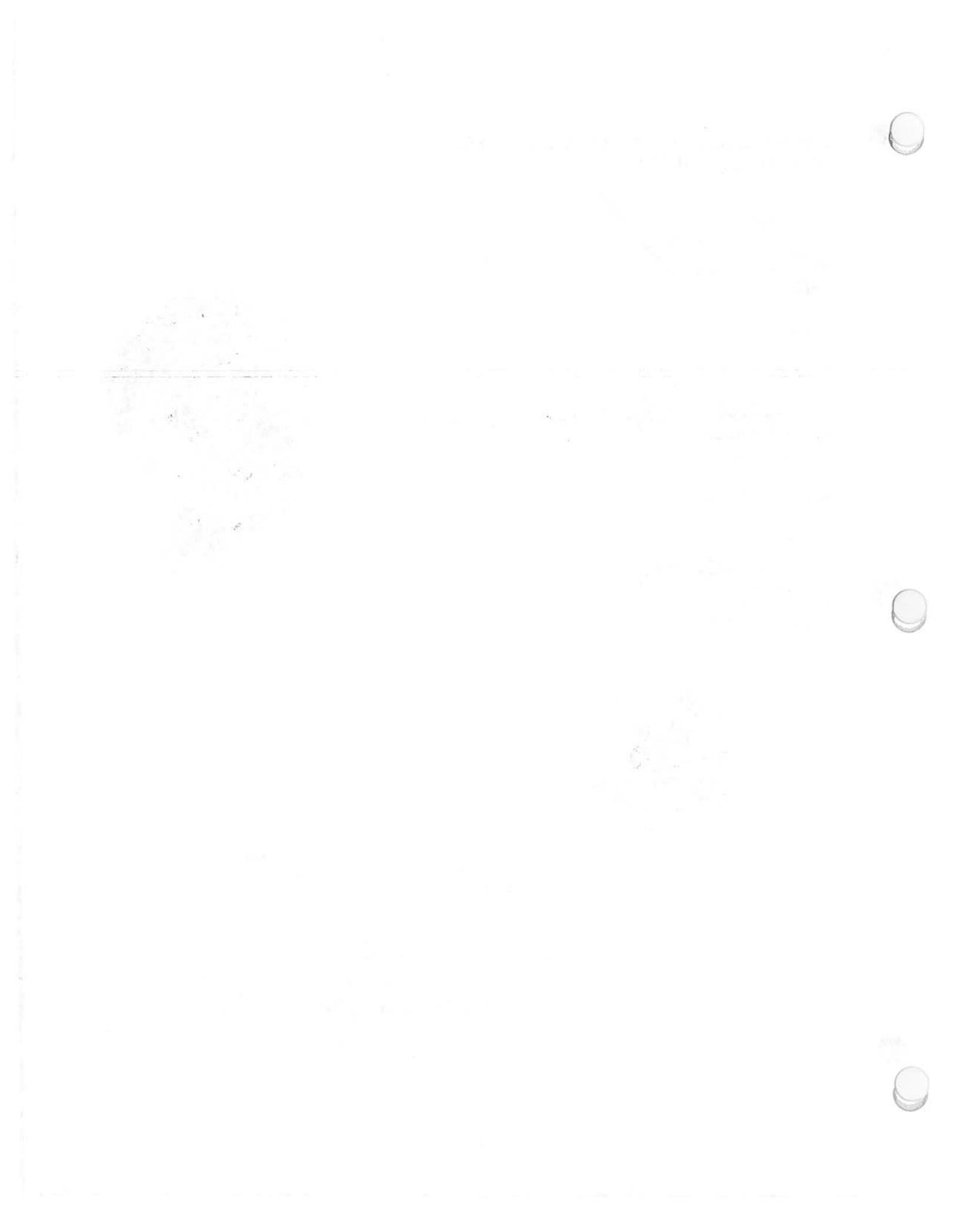
Stephen C. Ross
County Attorney



SFC CLERK RECORDED 04/26/2006



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC ORDINANCE
PAGES: 5
I Hereby Certify That This Instrument Was Filed for
Record On The 26TH Day Of April, A.D., 2006 at 14 32
And Was Duly Recorded as Instrument # 1430450
Of The Records Of Santa Fe County
Witness My Hand And Seal Of Office
 Valerie Espinoza
Deputy County Clerk, Santa Fe, NM





Daniel "Danny" Mayfield
Commissioner, District 1
Miguel M. Chavez
Commissioner, District 2
Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4
Liz Stefanics
Commissioner, District 5
Katherine Miller
County Manager

MEMORANDUM

To: Board of County Commissioners

From: Commissioner Miguel Chavez, and Bernadette Salazar, Human Resources Director *BJS*

Date: August 20, 2013

RE: Introduction Of A Resolution Establishing The Veterans Hiring Initiative For The Purpose Of Increasing Opportunities For Veterans To Obtain Employment With Santa Fe County

Background and Summary:

In an effort to support our Veterans, Santa Fe County would like to begin a "***Veterans Hiring Initiative***." This hiring initiative will recognize veterans who have served and sacrificed for our Country with honor, courage and dignity. It will also assist in recognizing the economic loss suffered by citizens who have served our country in uniform. The initiative could add great value to the County because veterans are highly trained individuals that possess a multitude of skills and experiences and the motivation to serve the public.

With this program, veterans satisfying the application process who meet the minimum qualifications for an open job and are on a List of Qualified Applicants Form will be contacted and provided an interview. The invitation to an interview will be automatically extended once a veteran is on a List of Qualified Applicants Form.

For veterans to qualify for the "***Veterans Hiring Initiative***," they must have received an Honorable Discharge from the military. In the case of National Guard members, they must have received an Honorable Discharge if they have completed their military service obligation, or provide documentation of having successfully completed basic training and being currently assigned to an active National Guard unit.

Action Requested:

This initiative will be consistent with veterans' preferences prescribed by law. With this, the request is to discuss the possibility of adopting a resolution supporting this initiative. Your consideration is greatly appreciated. Thank you.

**DRAFT
SANTA FE COUNTY
RESOLUTION NO. 2013- _____**

INTRODUCED BY:

Commissioner Miguel Chavez

**A RESOLUTION
ESTABLISHING THE VETERANS HIRING INITIATIVE FOR THE PURPOSE OF
INCREASING OPPORTUNITIES FOR VETERANS TO OBTAIN EMPLOYMENT
WITH SANTA FE COUNTY**

WHEREAS, the Board of County Commissioners of Santa Fe County ("County") recognizes veterans who have served and sacrificed for our Country with honor, courage and dignity; and

WHEREAS, the County recognizes the economic loss suffered by those who have served our Country in uniform; and

WHEREAS, veterans could add great value to the County because they are highly trained individuals that possess a multitude of skills and experiences and the motivation to serve the public; and

WHEREAS, the County supports providing veterans with opportunities to obtain County employment by enhancing the recruitment of veterans and promote employment opportunities for veterans with the County that are consistent with veterans' preferences prescribed by law; and

WHEREAS, military veterans must have received an Honorable Discharge from the armed forces of the United States, and for National Guard members, they must have received an Honorable Discharge if they have completed their military service obligation, or provide documentation of having successfully completed basic training and being currently assigned to an active National Guard unit; and

WHEREAS, the Board of County Commissioners desire to honor our veterans by establishing and implementing the "Veterans Hiring Initiative."

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County, that:

1. The Human Resources Division shall implement a self-identification process for veterans applying for County jobs to be considered under the county's Veterans Hiring Initiative. .
2. The application process would require the veteran-applicant to produce certain documentation confirming their military service or current status.
3. Upon review of employment applications, if a veteran satisfying the application process meets the minimum qualifications for the job, the veteran shall be contacted and invited to participate in the interview process.

APPROVED, ADOPTED AND PASSED this ____ day of _____, 2013.

BOARD OF COUNTY COMMISSIONERS

Kathy Holian, Chairman

Attest:

Geraldine Salazar, County Clerk

Approved as to Form:

Stephen C. Ross, County Attorney



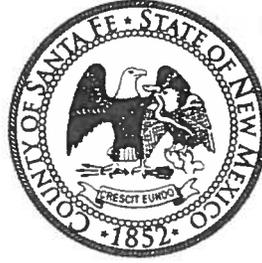
**NO PACKET MATERIAL
FOR THIS ITEM**



Daniel "Danny" Mayfield
Commissioner, District 1

Miguel Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathleen Holian
Commissioner, District 4

Elizabeth Stefanics
Commissioner District 5

Katherine Miller
County Manager

Memorandum

To: Santa Fe County Board of County Commissioners

Through: Rachel O'Connor
Santa Fe County Health and Human Services Department

From: Lupe Sanchez
Santa Fe County DWI Program

Date: August 13, 2013

Subject: Appointment of Lorelee Freilich to the DWI Planning Council

Issue:

This is concerning the appointment of Lorelee Freilich to the DWI Planning Council. Ms. Freilich will be representing the business community.

Background:

The New Mexico Legislature enacted NMSA 1978, Sections 11-6A-1 through 11-6A-6 to address the serious problems caused by Driving While Intoxicated (DWI) in the State. Funds are generated from excise tax on the sale of alcohol, collected by the New Mexico Department of Taxation and Revenue, and administered by the Department of Finance and Administration (DFA). One of the requirements is that the county receiving funds must have a County DWI Planning Council to serve in an advisory capacity to the Board of County Commissioners.

The DWI program through an advertisement on the County website sought citizens to serve on the Santa Fe County DWI Planning Council. The advertisement was posted on February 15, 2013, with a deadline date to submit applications of March 8, 2013. The DWI Program received the following five applications:

David Saldivar – Student Capital High School

Leah Tafoya – New Mexico Department of Corrections, Probation/Parole Officer

Daniel Solis - Santa Fe County Adult Detention Center, Classification Officer

Vincent Herera – Volunteer Fire Fighter, Santa Fe County
Cathy Charney – Trader Joe's/ DWI Offender

In addition to the five applicants, the DWI program had an application on file from Ms. Lorelee Freilich. Ms. Freilich was unable to provide the DWI program with a complete application packet until recently.

Staff Recommendation:

The DWI Planning Council recommends Ms. Freilich based on her commitment to prevent DWI and for demonstrating a strong desire to serve on the Planning Council. Ms. Freilich has provided all the necessary paperwork and attended the two mandatory DWI Planning Council meetings required of each member.

Resolution 1997-87 established the original DWI Planning Council consisting of at least nine standing committee members. After reviewing the applications for membership the current Planning Council Members and staff are recommending the following individual:

Lorelee Freilich,

Self Employed/Marketing

102 Grant Ave. P.O. Box 276, Santa Fe, New Mexico 87504-0276. 505-986-6200. FAX: 505-995- 2740. www.satnafecounty.org

Vincent Herera – Volunteer Fire Fighter, Santa Fe County
Cathy Charney – Trader Joe's/ DWI Offender

Staff Recommendation:

The DWI Planning Council recommends Ms. Freilich based on her commitment to prevent DWI and for demonstrating a strong desire to serve on the Planning Council. Ms. Freilich has provided all the necessary paperwork and attended the two mandatory DWI Planning Council meetings required of each member.

Resolution 1997-87 established the original DWI Planning Council consisting of at least nine standing committee members. After reviewing the applications for membership the current Planning Council Members and staff are recommending the following individual:

Loralee Freilich,

Self Employed/Marketing

Loralee Freilich

2337 Camino Pintores
Santa Fe, New Mexico 87505
(505) 474. 9020

EDUCATION:

Ohio State University 1956 – 1958

Numerous classes, workshops, seminars, and conferences in marketing, sales, business development, promotions, advertising

WORK HISTORY:

Santa Fe Concert Association, Market Specialist ■■■ Winter 2012 thru April 2013

Market research, development of list of over 2500 doctors, lawyers, dentists, legislators, service organizations, created promotional letters and mailings to these groups - purpose to add to database and to encourage new audiences to attend the Santa Fe Concert Association programs. Marketed the SFCA through the Roundhouse, SF Convention and Visitors Center, events (Plaza), meetings with concierges and businesses throughout the city.

Journal Santa Fe/ Journal North, Business Development Specialist ■■ 2004 thru 2009
Created and implemented innovative business development pages which purpose was to interact between business and consumer; pages were headed 'Let's Connect' and provided business solution venues addressing Technology, Education, Senior Issues, Entertainment, etc.

Attended SF Chamber of Commerce breakfasts and events to inform and to create awareness of the above special pages. Represented the Journal at Mayor's Ball and Christus St. Vincent Hospital's Gala & Gauze events. Member of Tourism and Economic Development committees.

Washington, D.C. Metro areas (Maryland, Virginia, Washington, D.C.)
1991- 1997

Technology business marketing for the following organizations:

Helpdesk 1/FCC, Government Imaging, Network Communications Management, Interamerica Technologies, FD, INC.

OTHER:

Monitored the Magistrate Court's DWI sentencing on a regular basis (3 friends were killed by DWI drivers) chose to attend all offender's punitive programs to gain better understanding about their issues and circumstances, brought the information I acquired to the attention of legislators with the purpose of creating EDUCATIONAL mandates along with the punitive programs - purpose was to offer offenders

an opportunity toward a more productive life - using better judgment. Suggested that achieving a GED/High School Diploma would enable a person to get a driver's license and for those with a license to acquire a GED/High School diploma on the renewal. Created the I'M SMART! I WON'T DRINK & DRIVE stickers. With permission from the superintendent and deputy superintendent I gave interactive talks at assemblies at SF High School - juniors and seniors who drove- 350 students in one assembly; 300 students in the other. Asked important questions referring to DWI issues - very receptive audiences. Handed out stickers to each student - to be placed on their dashboards in their vehicles - as a reminder to be SAFE and SMART.

References:

Mayor David Coss

Simon Brackley, Santa Fe Chamber of Commerce

Richard Ellenberg, Santa Fe Democratic Party

Sharon Argenbright, Delegate to #1199 Nurses Union

Joe Illick, Santa Fe Concert Association, Conductor/Music Director

Matt Gantner, Journal Santa Fe/Journal North, Advertising Director

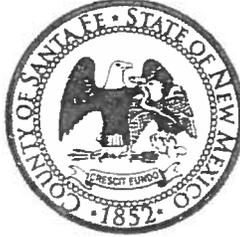
Nancy Deutsch, Vice President, Development and Corporate Relations, The Santa Fe Institute



Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: July 29, 2013

TO: Board of County Commissioners

FROM: Mia Barela, Adopt-a-Road Coordinator

VIA: Robert Martinez, Transportation/Solid Waste Director

RM 7-30-13 JMW

ITEM AND ISSUE: BCC Meeting August 27, 2013

RESOLUTION 2013-____ A RESOLUTION REQUESTING A BUDGET INCREASE TO THE GENERAL FUND (101) FOR THE NEW MEXICO CLEAN AND BEAUTIFUL GRANT AGREEMENT #14-418-6001-0050 / \$8,000 (CMO/FINANCE/TERESA MARTINEZ)

BACKGROUND AND SUMMARY:

Santa Fe County has been awarded \$8,000.00 by New Mexico Clean and Beautiful for fiscal year 2013-2014. The awarded amount will be used for the purchase of safety equipment and trash bags for Adopt-a-Road participants, educational/promotional materials and advertising. Recycle bins and bags will be purchased for Santa Fe County facilities and Santa Fe County residents.

ACTION REQUESTED:

The Solid Waste Section requests approval to budget the New Mexico Clean and Beautiful grant agreement #14-418-6001-0050 awarded to Santa Fe County by New Mexico Clean and Beautiful in the amount of \$8,000.00.

SANTA FE COUNTY

RESOLUTION 2013 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on 08/27/13, did request the following budget adjustment:

Department / Division: Public Works/Solid Waste Section Fund Name: General Fund (101)

Budget Adjustment Type: Budget Increase Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0607	371	0100	State Grants	\$8,000.00	
TOTAL (if SUBTOTAL, check here)					\$8,000.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0607	443	6001	Non-consumable supplies	\$5,000.00	
101	0607	443	6002	Safety Supplies	\$400.00	
101	0607	443	6005	Non-capital medical & lab supplies	\$275.00	
101	0607	443	6007	Operational supplies	\$1,150.00	
101	0607	443	6009	Educational supplies	\$500.00	
101	0607	443	7037	Printing/Publishing/Advertising	\$675.00	
TOTAL (if SUBTOTAL, check here)					\$8,000.00	

Requesting Department Approval: Robert Martinez Title: Transportation/Solid Waste Director Date: 7-30-13

Finance Department Approval: Arum On Arum Date: 8/14/13 Entered by: _____ Date: _____

County Manager Approval: Stephen P. Jha Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Mia Barela Dept/Div: PW/Solid Waste Phone No.: 992-3025

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 Santa Fe County has been awarded \$8,000.00 by New Mexico Clean and Beautiful for fiscal year 2013-2014. The awarded amount will be used for the purchase of safety equipment and trash bags for Adopt-a-Road participants, educational/promotional materials and advertising. Recycle bins and bags will be purchased for Santa Fe County facilities and Santa Fe County residents.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Mia Barela Dept/Div: Public Works/Solid Waste Section Phone No.: 992-3025

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES X NO _____
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2013 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 27th Day of August, 2013.

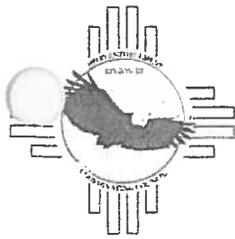
Santa Fe Board of County Commissioners

Kathy Holian, Chairperson

ATTEST:

Geraldine Salazar, County Clerk





REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

P. O. Box 23118
Santa Fe, NM 87502
(505) 471-1715 or (800) 662-6660

BOARD OF DIRECTORS

Captain Juan Martinez
Chairman
NM State Police
Division

Deputy Chief William
Johnson
Vice-Chairman
City of Santa Fe Police
Department

Sheriff Robert A.
Garcia
Secretary-Treasurer
Santa Fe County
Sheriff's Department

MEMORANDUM

DATE: August 05, 2013

TO: Board of County Commissioners

CC: Katherine Miller, County Manager *jam*

FROM: Ralph Lopez, Region III
Program Manager

VIA: Robert Garcia, Santa Fe County Sheriff

SUBJECT: Request Approval of a Resolution for a Budget Increase to the
Law Enforcement Operations Fund (246) to Budget Cash
Balance from State Forfeitures for Region III /\$4,183.00.
(CMO/Finance /Teresa Martinez)

BACKGROUND:

In the previous fiscal year Region III received State Forfeiture money through the First Judicial District Court, County of Santa Fe, State of New Mexico in the amount of \$22,600.00. The remaining balance for this Fiscal Year is \$4,183.00.

RECOMMENDATIONS:

Region III is requesting approval to Re-Budget the remaining balance of \$4,183.00 to be used in Sheriff's Expense for ongoing investigations by the Task Force.

SANTA FE COUNTY
RESOLUTION 2013 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 27, 2013 did request the following budget adjustment:

Department / Division: Sheriff's Department / Region III Fund Name: Law Enforcement Operations Fund (246)

Budget Adjustment Type: Baseline Increase Fiscal Year: 2013 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1205	385	0200	Budgeted Cash	4,183.00	
TOTAL (if SUBTOTAL, check here)					4,183.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1205	425	73-02	Sheriff's Expense	4,183.00	
TOTAL (if SUBTOTAL, check here)					4,183.00	

Requesting Department Approval: _____ Title: MAJEX Date: 8.20.13

Finance Department Approval: [Signature] Date: 8/20/13

County Manager Approval: _____ Date: _____

Entered by: _____

Updated by: _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Ralph Lopez, Program Manager Dept/Div: Sheriff's Dept. / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose. To Re-budget funds from previous fiscal year to increase sheriff's expense line-item for operational expenses.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense XX or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ralph Lopez, Program Manager

Dept/Div: Sheriff / Region III

Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO XX
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES XX NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. **AMENDED ORDER OF FORFEITURE FROM PREVIOUS FISCAL YEAR THROUGH THE FIRST JUDICIAL DISTRICT COURT COUNTY OF SANTA FE STATE OF NEW MEXICO IN THE AMOUNT OF \$22,600.00. WITH A REMAINING BALANCE OF \$4,183.00 FOR THIS FISCAL YEAR.**
 - c) Is this request is a result of Commission action? YES _____ NO XX
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

**SANTA FE COUNTY
RESOLUTION 2013 - _____**

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

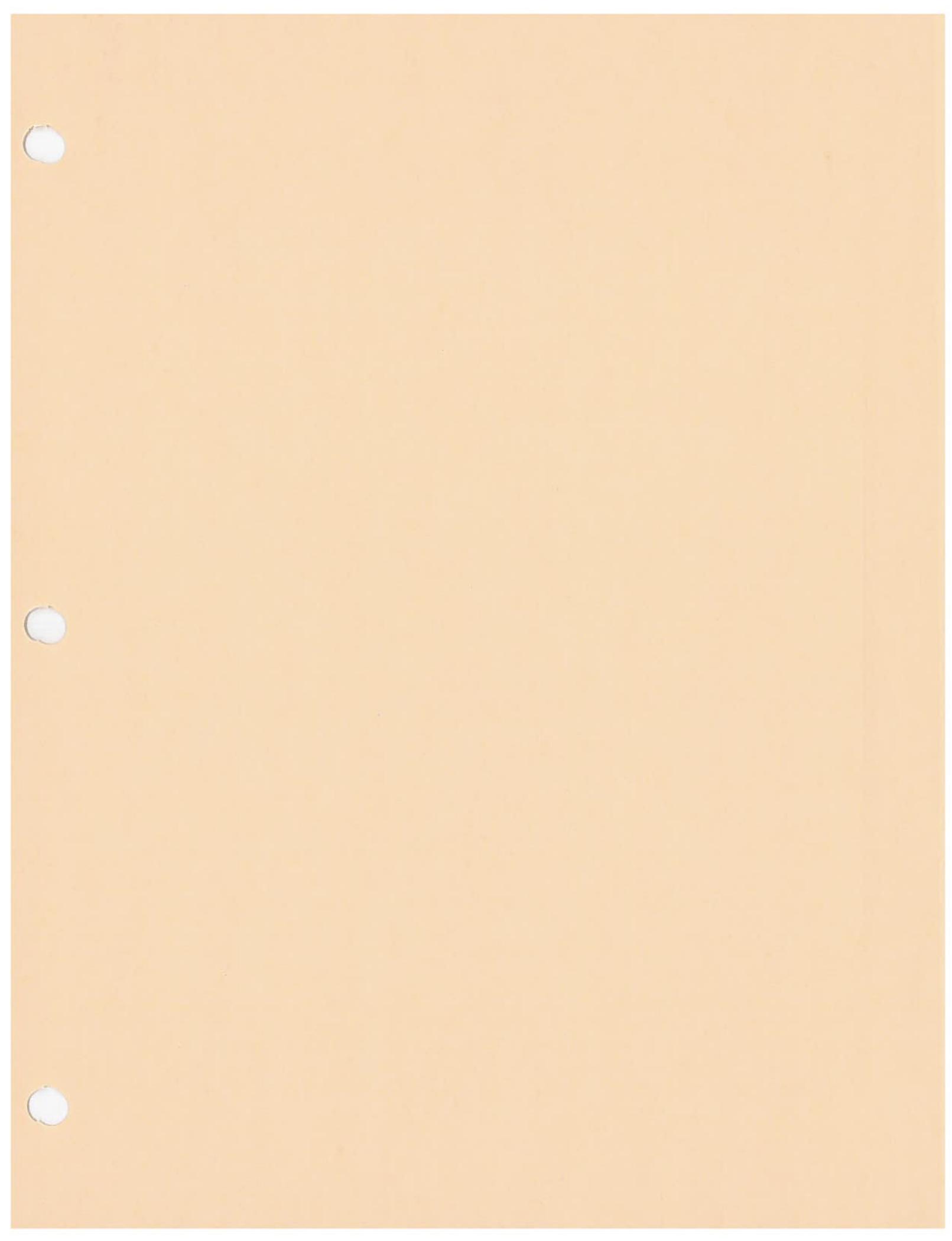
Approved, Adopted, and Passed This 27th Day of August, 2013.

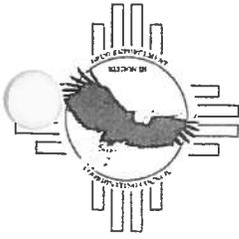
Santa Fe Board of County Commissioners

Kathy Holian, Chairperson

ATTEST:

Geraldine Salazar, County Clerk





REGION III DRUG ENFORCEMENT TASK FORCE

Law Enforcement Working Together to Serve Santa Fe, Los Alamos, Rio Arriba and Taos Counties in New Mexico

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NM State Police
Division

Deputy Chief William
Johnson
Vice-Chairman
City of Santa Fe Police
Department

Sheriff Robert A.
Garcia
Secretary-Treasurer
Santa Fe County
Sheriff's Department

MEMORANDUM

DATE: August 13, 2013

TO: Board of County Commissioners

CC: Katherine Miller, County Manager

FROM: Ralph Lopez, Region III Program Manager 

VIA: Robert Garcia, Santa Fe County Sheriff  

SUBJECT: Resolution 2013 - , A Resolution Requesting Approval For A Budget Increase To The Law Enforcement Operations Fund (246) To Budget HIDTA Grant Carry Over Funding For Region III / \$618.71. (CMO/Finance /Teresa Martinez)

BACKGROUND:

Region III requested approval to budget \$618.71 in carry over funds from the previous fiscal year HIDTA Award. An extension of funding was approved through the HIDTA Director's Office to be spent by the end of the current calendar year.

RECOMMENDATION:

Region III is requesting approval to increase the Law Enforcement Operations Fund, Cost - Center 1208 for FY2014 by \$618.71.

SANTA FE COUNTY

RESOLUTION 2013 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 27, 2013 did request the following budget adjustment:

Department / Division: Sheriff's Department / Region III Fund Name: Law Enforcement Operational Fund (246)

Budget Adjustment Type: Baseline Increase Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1208	372	0600	Federal Grants / Drug Enforcement	618.71	
TOTAL (if SUBTOTAL, check here)					618.71	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1208	425	73-02	Sheriff's Expense	618.71	
TOTAL (if SUBTOTAL, check here)					618.71	

Requesting Department Approval: _____ Title: Under Sheriff Date: 8-13-13

Finance Department Approval: [Signature] Date: 8/14/13 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Ralph Lopez, Program Manager Dept/Div: Sheriff's Dept. / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

The request is to budget grant funding carried over as a result of the HIDTA Director approving the extension of funds from previous fiscal year, HIDTA Award G12SN0011A to be spent within this calendar year.

a) Employee Actions None

Line Item	Action (Add/Delete Position, Reclash, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense XX or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ralph Lopez, Program Manager Dept/Div: Sheriff's Dept. / Region III Phone No.: 505-473-7021

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO XX
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES XX NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget. HIDTA Grant Award G12N0011A – Approved Extension letter attached.
 - c) Is this request is a result of Commission action? YES _____ NO XX
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

RESOLUTION 2013 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 27th Day of August, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Chairperson

ATTEST:

Geraldine Salazar, County Clerk

Robert A. Garcia
Sheriff
986-2455
ragarcia@santafecounty.org



Ron E. Madrid
Undersheriff
986-2455
rmadrid@santafecounty.org

35 Camino Justicia – Santa Fe, New Mexico 87508

MEMORANDUM

To: Board of County Commissioners

Fr: Undersheriff Ron Madrid *RM*

Date: July 11, 2013

Re: Resolution 2013 – A resolution requesting a budget increase to the Law Enforcement Operations Fund (246) to budget two (2) grants awarded through the Edward Byrne Assistance Grant Program / \$27,534.00

Issue:

The Santa Fe County Sheriff's Office has been awarded funding for two (2) grants from the Edward Byrne Memorial Justice Assistance Grant Program for enforcement of traffic laws, equipment to enhance officer efficiency and supplies for officers' safety.

Background:

This grant is funded for equipment replacement for enforcement of traffic laws; equipment to enhance officer efficiency and supplies for officers' safety.

- Radars (\$13,089.00): current equipment is worn out or has become obsolete. New technology facilitates crime detection, prevention and enhances officers' safety. For these reasons the county of Santa Fe Sheriff's Office has been awarded this money for equipment.
- Cameras (14,445.00): this is for new equipment purchases, to enhance services of patrol officers, and prevention service, to maintain the domestic / sexual / dating violence and stalking prevention programs of the Santa Fe Coordinated Community Response Council (CCRC).

Action Requested:

The Santa Fe County Sheriff's Office requests approval to budget funding from the grants listed above in the amount of \$27,534.00 awarded by the Edward Byrne Assistance Program, in which funding from this program is focused on law enforcement activities that are committed to preventing injuries and saving lives on New Mexico public roadways.



The following information is provided for your reference. The information is for informational purposes only and does not constitute an offer or a recommendation. The information is subject to change without notice. The information is not intended to be used as a basis for investment decisions. The information is not intended to be used as a basis for investment decisions. The information is not intended to be used as a basis for investment decisions.

SANTA FE COUNTY
RESOLUTION 2013 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on 8/27/13, did request the following budget adjustment:

Department / Division: Sheriff's Office Fund Name: Law Enforcement Operations Fund

Budget Adjustment Type: Budget Increase Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1228	372	09.01	Edward Byrne Memorial Justice Grant 2012	\$14,445.00	
246	1228	372	09.01	Edward Byrne Memorial Justice Grant 2013	\$13,089.00	
TOTAL (if SUBTOTAL, check here)					\$27,534.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1228	424	80.03	Equipment & Machinery	\$14,445.00	
246	1228	424	80.99	Inventory Exempt	\$13,089.00	
TOTAL (if SUBTOTAL, check here)					\$27,534.00	

Requesting Department Approval: H. St Title: Mayor Date: 8-20-13

Finance Department Approval: Aileen M. Melnyk Date: 8/20/13 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Kenny Johnson, Major Dept/Div: Sheriff's Office Phone No.: 505-986-2489

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 The Santa Fe County Sheriff's Office has been awarded the two (2) grants by the Edward Byrne Memorial Justice Assistance Grant Program
 - A fund in the amount of \$14,445.00 is going to be used to purchase four (4) Responder 1000 Video Camera Systems, with 30S Pre-Event Video installation. The responder video cameras are used to capture traffic offences, pursuit and to DWI suspects, among other uses. Many current video cameras are worn out or non-functional.
 - A fund in the amount of \$13,089.00 is going to be used to purchase seven (7) "Kustom Signals Golden Eagle II Radars. This fund is for equipment replacement for enforcement efforts of traffic laws; equipment to enhance officer efficiency and supplies for officers' safety. The radars will be utilized by deputies to enforce posted speed laws and to maintain the safety of the motoring public on the roads in Santa Fe County. These units will replace older units that are worn out or non-financial.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-03	Responder Video Cameras (\$3,632.53 each)	\$14,445.00
80-99	Kustom Signals Golden Eagle II Radars (\$1,891.73 each)	\$13,089.00

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY
RESOLUTION 2013 - _____

DEPARTMENT CONTACT: Name: Kenny Johnson, Major Dept/Div: Sheriff's Office Phone No.: 505-986-2489

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO _____
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Edward Byrne Memorial Justice Assistance Grant Program

Cameras

Grant Number: 2012-DJ-BX-0995-NM-DJ
Grant Period: October 1, 2012 – September 30, 2013
Grant Amount: \$14,445.00

Radars

Grant Number: 2013-JAG
Grant Period: Valid through September 30, 2013
Grant Amount: \$13,089.00

- c) Is this request a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

SANTA FE COUNTY
RESOLUTION 2013 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 27th Day of August, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Chairperson

ATTEST:

Geraldine Salazar, County Clerk



Robert A. Garcia
Sheriff
986-2455
ragarcia@santafecounty.org



Ron E. Madrid
Undersheriff
986-2455
rmadrid@santafecounty.org

35 Camino Justicia – Santa Fe, New Mexico 87508

MEMORANDUM

To: Board of County Commissioners

Fr: Undersheriff Ron Madrid *RM*

Date: August 8, 2013

Re: Resolution 2013 – A resolution requesting a budget increase to the Law Enforcement Operations Fund (246) to budget five (5) grants awarded through the New Mexico Department of Transportation for Highway Safety Projects / \$34,554.66

Issue:

The Santa Fe County Sheriff's Office has been awarded funding for the New Mexico Department of Transportation for Highway Safety Projects. Funding for five (5) grants named Operation Driving While Intoxicated (ODWI), Operation Buckle Down (OBD)/Click It Or Ticket (CIOT), 100 Days and Nights of Summer (100D/N), Selective Traffic Enforcement (S.T.E.P.), and Education & Enforcement Program.

Background:

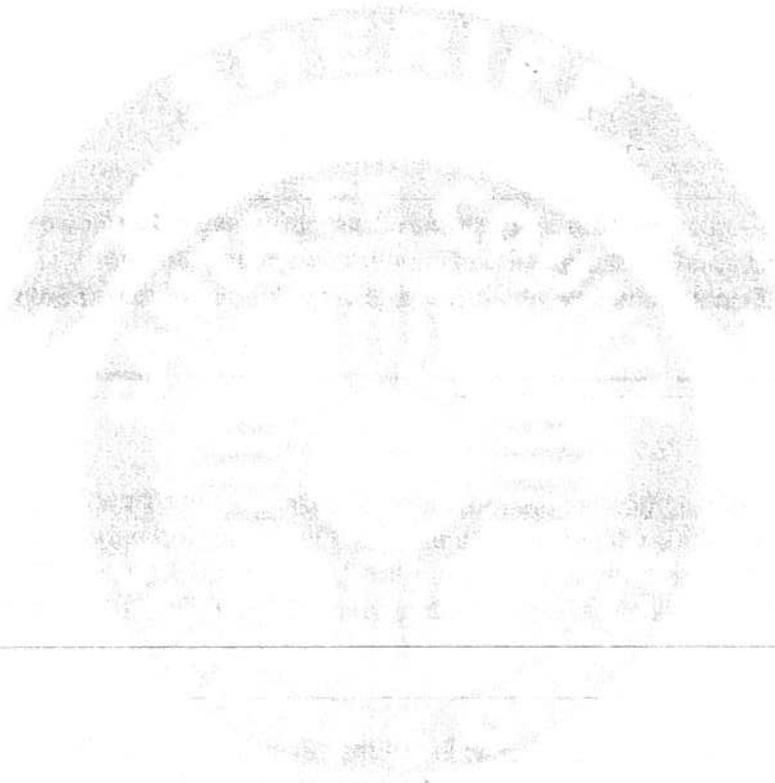
Funding from this program will assist the Santa Fe County Sheriff's Office with the overtime needed to conduct law enforcement activities aimed at reducing traffic-related injuries and fatalities by conducting visible patrol in high crash locations, identified through use of local data.

- ODWI: assists with needed overtime to conduct DWI Sobriety Check Points and Saturation Patrols aimed at reducing alcohol-related crashes, injuries, and deaths.
- OBD/CIOT: needed to enforce seatbelt and child restraining laws and participate in child restraint training and clinics. Plus, participate in a minimum of one (1) nighttime seatbelt operation in the CIOT national mobilization operation.
- 100D/N: need to conduct high visibility patrols while enforcing traffic laws such as speeding, passing in school zones, construction zones and failing to stop for pedestrians and any violations of traffic laws identified in the NM Criminal and Traffic Law Manual.
- S.T.E.P: Deputies will use this program to conduct high visibility patrols while enforcing traffic laws such as speeding, passing in school zones, construction zones and failing to stop for pedestrians and any violation of traffic laws identified in the New Mexico Criminal and Traffic Law Manual.

- Education & Enforcement: this program is to provide funding to New Mexico law enforcement agencies under New Mexico Traffic Safety Education and Enforcement Program aimed at reducing traffic-related injuries and fatalities. The funds will be used to purchase radars to replace some of the older radars the deputies are using.

Action Requested:

The Santa Fe Sheriff's Office requests approval to increase the Law Enforcement Operation Fund (246) for the five (5) grants listed above in the amount of \$34,554.66.



**SANTA FE COUNTY
RESOLUTION 2013 -**

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 27, 2013, did request the following budget adjustment:

Department / Division: Sheriff's Office Fund Name: Law Enforcement Operation Fund (LEOF)

Budget Adjustment Type: Increase Budget Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1231	372	0904	Operation Driving While Intoxicated	\$5,302.60	
246	1229	371	0900	Operation Buckle Down (OBD), Click It Or Ticket (CIOT)	\$1,277.58	
246	1230	371	0900	100 Days and Nights of Summer	\$4,999.00	
246	1224	371	0900	Education & Enforcement Program	\$22,695.00	
246	1221	371	0900	Selective Traffic Enforcement (S.T.E.P)	\$280.48	
TOTAL (if SUBTOTAL, check here)					\$34,554.66	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1231	424	10.25	ODWI: Salary & Wages / Overtime	\$5,225.71	
246	1231	424	20.02	ODWI: Employee Benefits/ FICA Medicare	\$76.89	
246	1229	424	10.25	OBD/CIOT: Salary & Wages / Overtime	\$1,259.05	
246	1229	424	20.02	OBD/CIOT: Employee Benefits/FICA Medicare	\$18.53	
246	1230	424	10.25	100D/N: Salary & Wages / Overtime	\$4,927.60	
246	1230	424	20.02	100D/N: Employee Benefits / FICA Medicare	\$71.40	
246	1224	424	80-99	Inventory Exempt	\$22,695.00	
246	1221	424	10.25	S.T.E.P: Salary & Wages / Overtime	\$276.41	
246	1221	424	20.02	S.T.E.P: Employee Benefits/FICA Medicare	\$4.07	
TOTAL (if SUBTOTAL, check here)					\$34,554.66	

Requesting Department Approval: [Signature] Title: Mayor Date: 8/20/13 Entered by: _____ Date: _____

Finance Department Approval: [Signature] Date: 8/20/13 Updated by: _____ Date: _____

County Manager Approval: _____ Date: _____

SANTA FE COUNTY RESOLUTION 2013 -

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Kenny Johnson, Major Dept/Div: Sheriff's Office/LEOF Phone No.: (505) 986-2489

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
Request for budget increase to budget funds for overtime/personnel services awarded to the Sheriff's Office from the New Mexico Department of Transportation. Funding from this program will assist the Santa Fe County Sheriff's Office with the overtime needed to conduct law enforcement activities aimed at reducing traffic-related injuries and fatalities by conducting visible patrols in high crash locations, identified through use of local data.
 - **Operation Driving While Intoxicated (ODWI):** this grant assists with needed overtime to conduct DWI Sobriety Check Points and Saturation Patrols aimed at reducing alcohol-related crashes, injuries, and deaths.
 - **Operation Buckle Down (OBD)/Click It Or Ticket (CIOT):** this grant is needed to enforce seatbelt and child restraining laws and participate in child restraint training and clinics. Plus, participate in a minimum of one (1) nighttime seatbelt operation in the CIOT national mobilization operation.
 - **100 Days and Nights of Summer (100D/N):** this grant is needed to conduct high visibility patrols while enforcing traffic laws such as speeding, passing in school zones, construction zones and failing to stop for pedestrians and any violations of traffic laws identified in the NM Criminal and Traffic Law Manual.
 - **Selective Traffic Enforcement Program (S.T.E.P):** Funding from this program will pay for overtime needed to conduct traffic activities aimed at reducing traffic related injuries and fatalities.
- **Education and Enforcement Program**
This grant is provided to the Sheriff's Office to reduce traffic-related injuries and fatalities. The Sheriff's Office will be using the money to purchase fourteen (14) new radar units for patrol vehicles.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
10.25 (ODWI)	Salary and Wages / Overtime	Existing/Permanent	Patrol/Deputy
10.25 (OBD/CIOT)	Salary and Wages / Overtime	Existing/Permanent	Patrol/Deputy
10.25 (100D/N)	Salary and Wages / Overtime	Existing/Permanent	Patrol/Deputy
10.25 (S.T.E.P)	Salary and Wages / Overtime	Existing/Permanent	Patrol/Deputy

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-99	Radar Units	\$22,695.00

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2013 - _____

DEPARTMENT CONTACT:

Name: Kenny Johnson, Major Dept/Div: Sheriff's Office/LEOF Phone No.: (505) 986-2489

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of award letter and proposed budget.

Operation Driving While Intoxicated (ODWI)

Project #(s): 13-AL-64-091
Award Amt: \$5,302.60

Award Period(s): October 1, 2012 to September 30, 2013

Operation Buckle Down/Click It Or Ticket

Project #(s): 13-OP-RF-091 / 13-OP-CIOT-091
Award Amt: \$1,277.58

Award Period(s): October 1, 2012 to September 30, 2013

100 Days and Nights of Summer

Project #(s): 13-EE-DS-091 (100 D/N)
Award Amt: \$4,999.00

Award Period(s): June 21, 2013 to September 30, 2013

Education and Enforcement Program

Project #(s): 13-EE-05-091
Award Amt: \$22,695.00

Award Period(s): Expires September 30, 2014

Selective Traffic Enforcement Program

Project #(s): 13-RF-01-091
Award Amt: \$280.48

Award Period(s): October 1, 2012 to September 30, 2013

- c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request. N/A

**SANTA FE COUNTY
RESOLUTION 2013 - _____**

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 27th Day of August, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Chairperson

ATTEST:

Geraldine Salazar, County Clerk



Robert A. Garcia
Sheriff
986-2455
ragarcia@santafecounty.org



Ron E. Madrid
Undersheriff
986-2455
rmadrid@santafecounty.org

35 Camino Justicia – Santa Fe, New Mexico 87508

MEMORANDUM

To: Board of County Commissioners

Fr: Undersheriff Ron Madrid

Date: July 8, 2013 *by for rem*

BCC Date: August 27, 2013 – Meeting to adjust budget
July 30, 2013 – Meeting to get agreement (grant) approved

Re: Resolution 2013 – A resolution requesting a budget increase to the Law Enforcement Operations Fund (246) to budget (1) grant awarded through the Bureau of Land Management / \$15,000.00

Issue:

The Santa Fe County Sheriff's Office has been awarded funding from the Bureau of Land Management that will assist in Law Enforcement Services needed.

Background:

The Sheriff's Office will be performing services at Santa Ana Cruz Lake Recreation Area, urban interface area known as the Camel Tracks, and the Buckman Road/Diablo Canyon.

Action Requested:

The Santa Fe County Sheriff's Office requests approval to budget funding from the grant listed above in the amount of \$15,000.00 awarded by the Bureau of Land Management.

FISCAL IMPACT

Short Term

Initial Revenue:	\$15,000.00
Initial Expense:	\$15,000.00
Fiscal Year(s):	FY 2014
Dept./Division/Office:	Sheriff's Office
Line Item Description:	Overtime Reimbursements
Match Requirement:	No

If this is a resolution, contract or grant is for a capital project please complete the following section

Will this project be phased: N/A
Operating Cost in Current Fiscal Year: N/A
Source of operating cost funding: N/A

Long Term

Future Expenses: \$ 0.00 Is this cost recurring: N/A
Recurring Amount (annual basis): \$0.00

Future Revenue: \$ 0.00 Is this revenue recurring: N/A
Recurring Amount (annual basis): \$0.00

SANTA FE COUNTY
RESOLUTION 2013 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 27, 2013, did request the following budget adjustment:

Department / Division: Sheriff's Office Fund Name: Law Enforcement Operating Fund (LEOF)

Budget Adjustment Type: Budget Increase Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1201	380	01.06	Bureau of Land Management (BLM)	\$15,000.00	
TOTAL (if SUBTOTAL, check here)					\$15,000.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1201	424	10.25	Salary & Wages / Overtime	\$14,782.50	
246	1201	424	20.02	Employee Benefits / FICA Medicare	\$217.50	
TOTAL (if SUBTOTAL, check here)					\$15,000.00	

Requesting Department Approval: _____ Title: County Sheriff Date: 7/9/13

Finance Department Approval: Carol H. Randall Date: 8/14/13 Entered by: _____ Date: _____

County Manager Approval: Katherine M. Taton Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Undersheriff Ron Madrid Dept/Div: Sheriff's Office Phone No.: (505) 986-2457

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

The Sheriff's Office received a Grant from the Farmington District Office for \$15,000.00. These funds are to be used for Law Enforcement Services at Santa Cruz Lake Recreation Area, urban interface area known as the Camel Tracks, and the Buchman Road/Diablo Canyon in accordance with the Statement of Work.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)		Position Title
		Full-Time / Permanent	Deputy / Patrol	
10.25	Overtime			

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense X or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Undersheriff Ron Madrid Dept/Div: Sheriff's Office Phone No.: (505) 986-2457

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - Title: Bureau of Land Management (BLM)
 - Contract #: L13PX00442
 - Award amt: \$15,000.00
 - Award period: May 1, 2013 to April 30, 2014
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

N/A

SANTA FE COUNTY
RESOLUTION 2013. _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

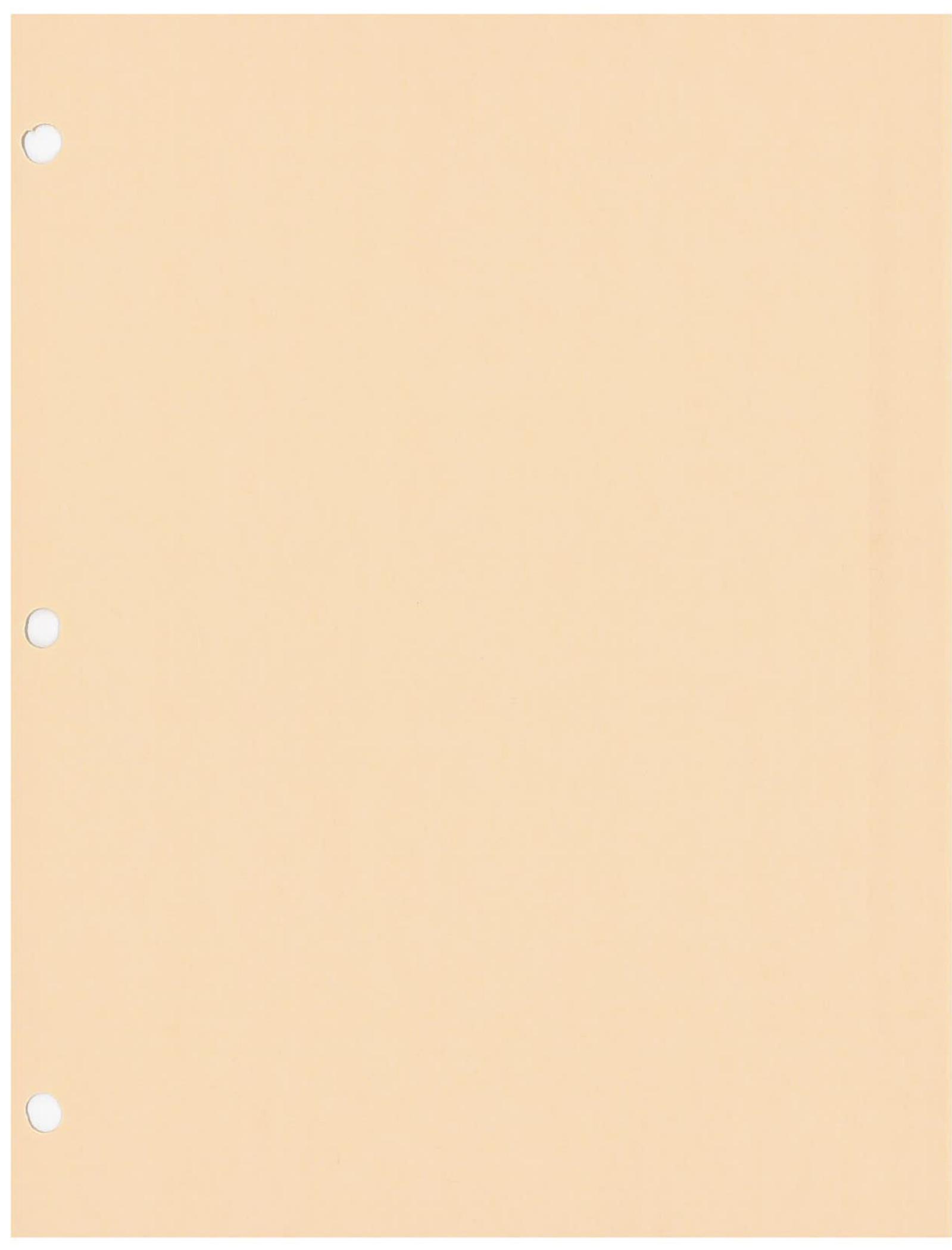
Approved, Adopted, and Passed This 27th Day of August, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Chairperson

ATTEST:

Geraldine Salazar, County Clerk





Robert A. Garcia
Sheriff
986-2455
ragarcia@santafecounty.org

Ron E. Madrid
Undersheriff
986-2455
rmadrid@santafecounty.org

35 Camino Justicia – Santa Fe, New Mexico 87508

MEMORANDUM

To: Board of County Commissioners

From: Undersheriff Ron Madrid *R. Madrid*

Date: July 24, 2013

Re: Resolution 2013 – A resolution requesting a budget increase to the Law Enforcement Operations Fund (246) to budget (1) grant awarded through the Department of Public Safety - NMSP / \$8,139.24

Issue:

The Santa Fe County Sheriff's Office was awarded funding for a grant that will assist in overtime needed when serving outstanding DWI warrants and conducting Minor in Compliance operations.

Background:

The 2013 Statewide Expanded Operation DWI (SEDWI), Agreement # 13-AL-64-P05 SFSO in the amount of \$18,334, has awarded a grant for the Sheriff's Office through the Department of Public Safety. This grant will assist with personnel services/overtime needed when serving outstanding DWI warrants and conducting Minor Compliance checks. During Fiscal Year 2013, the Sheriff's Office has expended \$10,194.76 as of June 30, 2013 and would like to continue utilizing the remaining balance of the grant.

Action Requested:

The Santa Fe County Sheriff's Office requests approval to budget funding from the grant listed above in the amount of \$8,139.24.

FISCAL IMPACT

Short Term

Initial Revenue:	\$8,139.24
Initial Expense:	\$8,139.24
Fiscal Year(s):	FY 2014
Dept./Division/Office:	Sheriff's Office
Line Item Description:	Overtime Reimbursements

Match Requirement: No

If this is a resolution, contract or grant is for a capital project please complete the following section

Will this project be phased: N/A

Operating Cost in Current Fiscal Year: N/A

Source of operating cost funding: N/A

Long Term

Future Expenses: \$ 0.00 Is this cost recurring: N/A

Recurring Amount (annual basis): \$0.00

Future Revenue: \$ 0.00 Is this revenue recurring: N/A

Recurring Amount (annual basis): \$0.00

SANTA FE COUNTY

RESOLUTION 2013 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on _____, did request the following budget adjustment:

Department / Division: Sheriff's Office Fund Name: Law Enforcement Operation Fund (LEOF)

Budget Adjustment Type: Budget Increase Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1222	372	09.04	2013 Statewide Expanded Operation DWI (SEDWI) Grant/Department of Public Safety - NMSP Agreement # 13-AL-64-P05 SFSO	\$8,139.24	
TOTAL (if SUBTOTAL, check here)					\$8,139.24	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1222	424	10.25	Salary & Wages / Overtime	\$8,021.22	
246	1222	424	20.02	Employee Benefits / FICA Medicare	\$118.02	
TOTAL (if SUBTOTAL, check here)					\$8,139.24	

Requesting Department Approval: _____ Title: Asst Sheriff Date: 7-24-13

Finance Department Approval: Carole D. Jaramilla Date: 8/14/13

Entered by: _____ Date: _____

County Manager Approval: Patricia Minton Date: _____

Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ron Madrid, Undersheriff Dept/Div: Sheriff's Office Phone No.: (505) 986-2457

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

The Department of Public Safety, for Operation Descansos has granted the Santa Fe County Sheriff's Office with \$18,334.00. These funds are overtime when serving outstanding warrants and conducting Minor in compliance Operations. Minor in Compliance Operations consists of minors entering liquor establishments to purchase alcohol and/or having an adult purchase alcohol for the minor.

This grant was awarded to the Sheriff's Office during Fiscal Year 2013 for \$18,334. During Fiscal Year 2013 the Sheriff's Office has expended \$10,194.76. The Sheriff's Office would like to increase our budget by \$8,139.24 to use for Fiscal Year 2014, the remaining balance of the Public Safety grant.

a) Employee Actions

Line Item	Action (Add/Delete Position, Re-class, Overtime)	Position Type (permanent, term)	Position Title
10.25	Overtime	Permanent Positions	Sheriff's Deputies

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Ron Madrid, Undersheriff Dept/Div: Sheriff's Office Phone No.: (505) 986-2457

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Title:	2013 Statewide Expanded Operation DWI (SEDWI)
Agreement #:	13-AL-64-P05 SFSO
Award Period:	October 1, 2012 to September 30, 2013
Award Amount:	\$18,334.00
	• FY13 expended \$10,194.76
	• FY14 - 8,139.24
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
N/A

SANTA FE COUNTY
RESOLUTION 2013 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This _____ Day of _____, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Chairperson

ATTEST:

Geraldine Salazar, County Clerk



Memorandum

To: Santa Fe Board of County Commissioners

From: Donna Morris, Fire Department

Thru: David Sperling, Fire Chief *DMS official*
Pablo Sedillo, Public Safety Director
Katherine Miller, County Manager

Date: August 27, 2013

Re: A resolution requesting a budget increase for two NMAC Grant Awards for a total of \$24,833.
(Public Safety/Fire)

BACKGROUND:

The Santa Fe County Fire Department has been awarded with two new grants for a total amount of \$24,833. The first grant in the amount of \$9,888 was awarded for a project titled: Santa Fe County CWPP (Community Wildland Protection Plan) Update. The second grant in the amount of \$14,945 was awarded for a project titled: Changing the "Dots" in San Pedro. Both of these projects will be completed utilizing existing Wildland Urban Interface employees who are currently employed with the Santa Fe County Fire Department.

SUMMARY:

Please approve this request for a budget increase to the 2014 NMAC Grant Fund (244) in the amount of \$24,833.

SANTA FE COUNTY

RESOLUTION 2013 - _____

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on August 27, 2013, did request the following budget adjustment:

Department / Division: Fire Department/Various Fire Districts Fund Name: 2014 NMAC Grant Fund (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0876	372	00-00	State Grant/NMAC	9,888	
244	0876	372	00-00	State Grant/NMAC	14,945	
TOTAL (if SUBTOTAL, check here)					24,833	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0876	422	10-26	Salaries & Wages/Term Employees	14,610	
244	0876	422	20-01	Employee Benefits/FICA Regular	906	
244	0876	422	20-02	Employee Benefits/FICA Medicare	212	
244	0876	422	20-03	Employee Benefits/PERA	4,880	
TOTAL (if SUBTOTAL, check here X)					20,608	

Requesting Department Approval: [Signature] Title: Chief Date: 8.14.13

Finance Department Approval: [Signature] Date: 8/14/13 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: _____ Updated by: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2013 - _____

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0876	422	20-05	Employee Benefits/Group Insurance	1,846	
244	0876	422	20-06	Employee Benefits/Ret. HC	190	
244	0876	422	60-02	Supplies/Safety Supplies	1,500	
244	0839	422	60-07	Supplies/Operational Supplies	689	
TOTAL (if SUBTOTAL, check here)					24,833	

SANTA FE COUNTY
RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget increase to the 2014 NMAC Grant Fund (244) to budget two new grant awards for a total amount of \$24,833. The first grant in the amount of \$9,888 was awarded for a project titled: Santa Fe County CWPP (Community Wildland Protection Plan) Update. The second grant in the amount of \$14,945 was awarded for a project titled: Changing the "Dots" in San Pedro. Both of these projects will be completed utilizing existing Wildland Urban Interface employees who are currently employed with the Santa Fe County Fire Department.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

SANTA FE COUNTY

RESOLUTION 2013 - _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

New Mexico Association of Counties (NMAC)

The cost match required by these grants will be met with the Fire Operations Fund (244) and/or the Forestry Fund (244).

SANTA FE COUNTY
RESOLUTION 2013 - _____

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

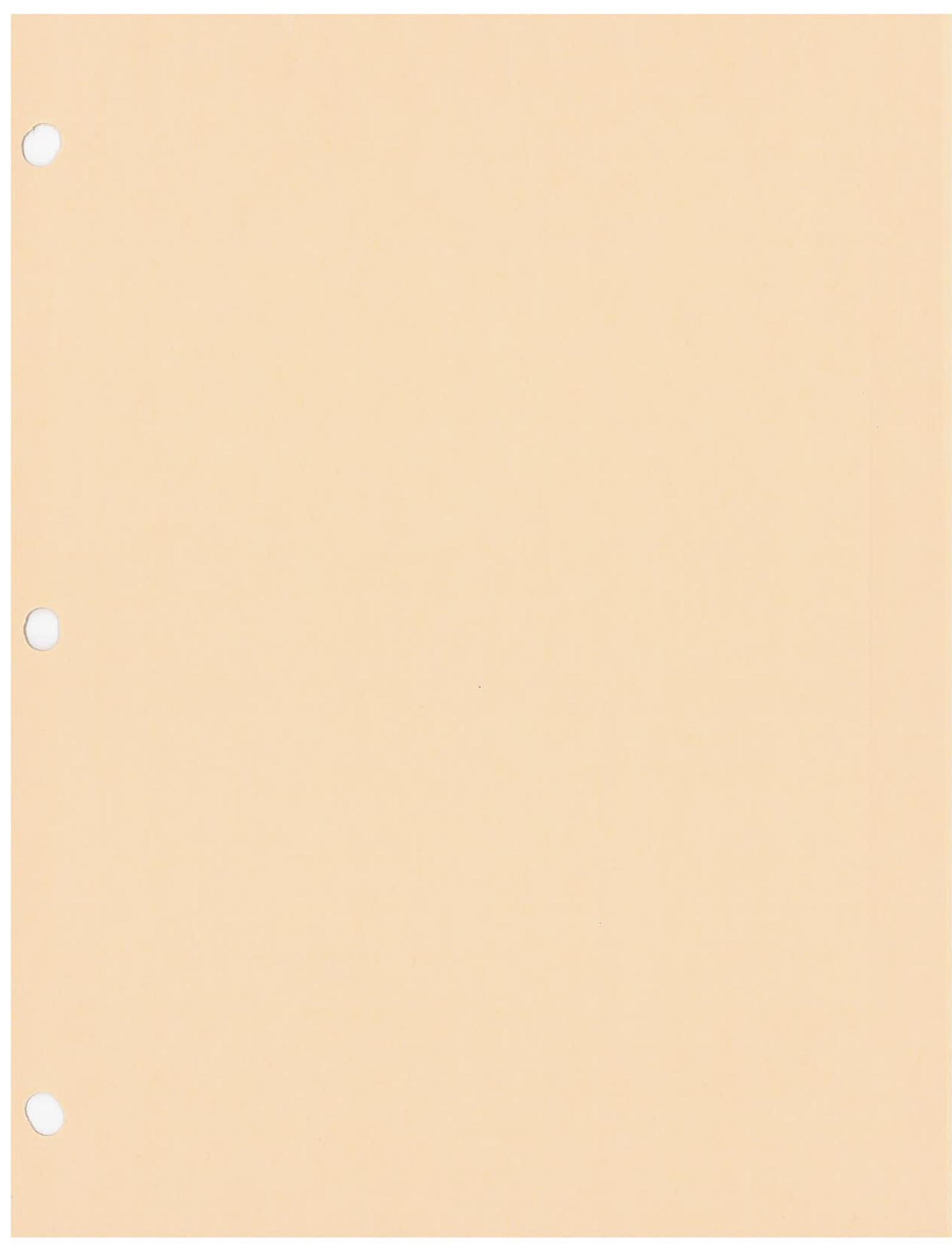
Approved, Adopted, and Passed This 27th Day of August, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Madam Chair

ATTEST:

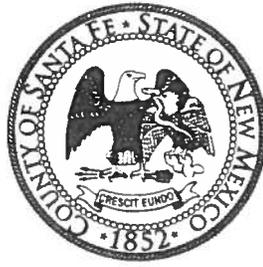
Geraldine Salazar, County Clerk



Daniel "Danny" Mayfield
Commissioner, District 1

Miguel Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathleen Holian
Commissioner, District 4

Elizabeth Stefanics
Commissioner District 5

Katherine Miller
County Manager

Memorandum

To: Santa Fe County Board of County Commissioners

Through: Rachel O'Connor
Santa Fe County Community Services/HHSD Department

From: Lupe Sanchez *LS*
Santa Fe County DWI Program

Date: August 5, 2013

Subject: Request Approval of Amendment #2 to Professional Service Agreement #2012-0052-DWI/TRV with CHRISTUS St. Vincent Regional Medical Center, Care Connection to provide Detoxification Services in fiscal year 2014 in the Amount of \$300,000.

Issue:

Request Approval of Amendment #2 to Professional Service Agreement #2012-0052-DWI/TRV with CHRISTUS St. Vincent Regional Medical Center, Care Connection to provide Santa Fe County residents with a professional alcohol and drug detoxification facility to serve public inebriates and others suffering from alcohol and/or drug addiction by providing safe temporary lodging, detoxification services and an opportunity to access treatment, thereby reducing the burden on law enforcement and on hospital emergency services.

Background:

Local DWI (LDWI) funds are generated from excise tax on the sale of alcohol, collected by the New Mexico Department of Taxation and Revenue, and administered by the Department of Finance and Administration (DFA). In addition to a distribution which funds the Santa Fe County DWI Program, the County is also eligible to receive \$300,000 to provide detoxification services in Santa Fe County.

These services had been provided by the Santa Fe County Sobering Center until fiscal year 2011 when CHRISTUS St. Vincent Regional Medical Center assumed oversight of the Sobering Center. The services were then provided via Professional Service Agreement #2011-0261-DWI/TRV procured through a sole source determination to continue providing detoxification services in Santa Fe County for fiscal year 2011. RFP #2012-0052 was published in order to give agencies the opportunity to submit proposals to provide the service. CHRISTUS St. Vincent Regional Medical Center was the sole respondent to the RFP. The Health and Human Services Division /DWI Program would like to amend the Professional Service Agreement #2012-0052-DWI/TRV by \$300,000 to extend detoxification services in fiscal year 2014 through the end of the term agreement of June 30, 2014.

Staff Recommendation:

Staff recommends approval of this Amendment.

102 Grant Ave. P.O. Box 276, Santa Fe, New Mexico 87504-0276. 505-986-6200. FAX: 505-995-2740. www.satnafecounty.org

Santa Fe County

Fiscal Impact Report

Department / Division: Health Human Services/ DWI Program

Action Item to be Considered: Amendment to Professional Services Agreement with
CHRISTUS, St. Vincent Care Connection Contract

Agreement Number: 14-X-I-G-27

Indicate with a <input checked="" type="checkbox"/> below	Section 1 - Identify the type of document below for BCC Consideration and Approval
<input type="checkbox"/>	Revenue, e.g. Grant, charges and fees, etc.
<input type="checkbox"/>	Contractual Services (includes change orders), e.g. Professional services agreement, construction, price agreement, joint powers agreement, lease agreement, etc.
<input checked="" type="checkbox"/>	Loan/Grant Agreement
<input type="checkbox"/>	Other:

Indicate with a <input checked="" type="checkbox"/> below	Section 2 - Funding Source Identify the item below for BCC Consideration and Approval
<input type="checkbox"/>	General Fund, e.g. property taxes, gross receipt taxes, etc.
<input type="checkbox"/>	Special Revenue Funds, e.g. Fire, Indigent, etc.
<input type="checkbox"/>	Capital Outlay GRT, (capital infrastructure only, does not include maintenance or repair costs)
<input type="checkbox"/>	Bond Proceeds (general obligation and gross receipt tax revenue bonds)
<input checked="" type="checkbox"/>	Grant Funds. If yes, indicate the percentage and amount required % and/or \$, and source. % ¹⁰⁰ \$ 300,000.... Source LDWI Detox Grant
<input type="checkbox"/>	Other:

Section 3 - Ongoing operations and maintenance (O&M) requirements:		
Short Term (Specify needs for the current fiscal year only)		
None		
New FTE's # 0	Position N/A	Hourly Rate \$ 0
Current Fiscal Year Cost \$ 0	Annual Cost \$ 0	
Initial Costs (Vehicle, computer, office space, etc.)		
None		

O & M (Concisely identify the recurring needs, supplies, equipment, and the resources necessary for carrying out the job duties)

The Grant Agreement does not have any O&M costs associated.

Current Fiscal Year Cost \$ 0

Annual Cost \$ 0

Long Term (Specify the needs for the next four (4) years. This will include staff, O & M, asset renewal and replacement costs, and additional capital needs)

The Detox grant allows the DWI program to contract with CHRISTUS St. Vincent Care Connection to provide detoxification services to Santa Fe County residents.

Salary & Benefits:

None

All other expenses:

None

Section 4 - Revenue

Short Term (Specify the revenue potential for the current fiscal year only. If a grant, specify the total grant award amount and the term. If a fee or charge for service, explain basis of revenue projection).

N/A

Current FY Estimate \$ N/A

Long Term (Specify the revenue potential for the next four (4) fiscal years. If a grant, specify the total grant award amount and the term. If a fee or charge for service, explain basis of revenue projection).

Santa Fe County receives a Detox Grant from DFA/ Local Government Division on a yearly basis in the amount of \$300,000.00.

Annual Estimate \$ 0

Total (next 4 years) \$ 0

Additional Narrative

(Should include additional information such as significant issues, administrative issues and technical issues. What consequences, if any, may occur if this item is not acted upon):

For a large number of residents the Detox Center serves as the first point of contact in the recovery process. Over 600 clients yearly, receive detoxification and case management services at the Detox Center. The loss of the Detox Center will create a huge void amongst the treatment community, therefore approval of the Detox Grant is critical for Santa Fe County residents dealing with alcohol or substance abuse issues.

Prepared by Lupe Sanchez

Reviewed by

**AMENDMENT NO. 2
TO PROFESSIONAL SERVICES AGREEMENT BETWEEN
SANTA FE COUNTY AND
CHRISTUS ST. VINCENT REGIONAL MEDICAL CENTER**

THIS AMENDMENT is made and entered into as of this ___ day of _____, 2013, by and between **Santa Fe County**, a political subdivision of the State of New Mexico (hereinafter referred to as "the County") and **Christus St. Vincent Regional Medical Center**, (hereinafter referred to as "Contractor").

WHEREAS, on November 8, 2011 the County and the Contractor entered into Agreement No. 2012-0052-DWI/TRV in the amount of \$300,000.00 for the Contractor to provide detoxification services;

WHEREAS, by Amendment No. 1 dated August 1, 2012, Agreement No. 2012-0052-DWI/TRV was amended to extend the term of the Agreement for one (1) year to November 8, 2013 and increase the total compensation by \$300,000.00;

WHEREAS, according to Paragraph 3, the County may extend the term of the Agreement in one (1) year increments for up to four (4) years;

WHEREAS, the parties desire to enter into this Amendment No. 2 to increase the total compensation by \$300,000.00 and extend the term of the Agreement for another year through November 8, 2014.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Article 1 (Scope of Work) of Agreement No. 2012-0052-DWI/TRV is amended by inserting a new subparagraph "i" to read:
 - i. Pursuant to Amendment No. 2, reports required by subparagraph "f" and "g" above shall be submitted to the County by January 15, 2014, April 15, 2014 and July 15, 2014, respectively.
2. Article 2 (Compensation, Invoicing , and Set-Off) of Agreement No. 2012-0052-DWI/TRV is amended by inserting a new subparagraph 1) (b) to read:
 - 1) (b) Pursuant to Amendment No. 2, County shall pay to the Contractor for services performed to the satisfaction of the County as follows:
 - i. \$100,000.00 upon the County's receipt and acceptance of Contractor's written progress report that is due no later than January 15, 2014.
 - ii. \$100,000.00 upon the County's receipt and acceptance of Contractor's written progress report that is due no later than April 15, 2014.
 - iii. \$100,000.00 upon the County's receipt and acceptance of Contractor's written progress report that is due no later than July 15, 2014.
3. Article 2 (Compensation, Invoicing , and Set-Off) of Agreement No. 2012-0052-DWI/TRV is amended by deleting subparagraph 2 and replace with the following:

2) The total amount payable to the Contractor under this Agreement as amended by Amendment No. 2 shall not exceed three hundred thousand dollars (\$300,000.00) per year, exclusive of gross receipts tax. In no event shall the total compensation paid to the contractor by the County under this Agreement, as amended, exceed nine hundred thousand dollars (\$900,000.00) exclusive of gross receipts tax.

4. Article 3 (Effective Date and Term) is amended by adding a new subparagraph (b) to read:

(b) Pursuant to Amendment No. 2, the parties mutually agree to extend the term for one (1) year from November 8, 2013 to November 8, 2014.

5. All other provisions of Professional Services Agreement No. 2012-0052-DWI/TRV not specifically amended or modified by Amendment No. 1, and this Amendment No. 2, remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 2 as of the date first written above.

SANTA FE COUNTY

Kathleen S. Holian, Chair
Santa Fe County Board of Commissioners

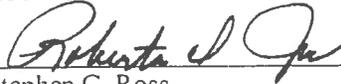
Date

ATTEST:

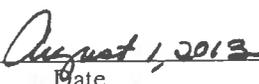
Geraldine, Salazar
Santa Fe County Clerk

Date

APPROVED AS TO FORM:

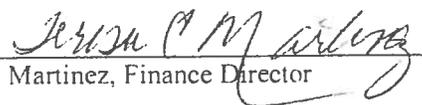


Stephen C. Ross
Santa Fe County Attorney

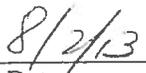


Date

FINANCE DEPARTMENT

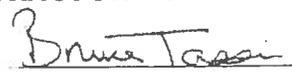


Teresa Martinez, Finance Director

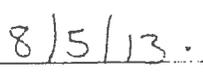


Date

CONTRACTOR – CHRISTUS ST. VINCENT REGIONAL MEDICAL CENTER

By:  CED

(signature and title)



Date



Daniel "Danny" Mayfield
Commissioner, District 1

Miguel Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Elizabeth Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *August 14, 2013*

TO: *Board of County Commissioners*

VIA: *Katherine Miller, County Manager*

FROM: *Adam Leigland, Public Works Department Director* *AL 8/14/13*

ITEM AND ISSUE: *BCC Meeting August 27, 2013*

PRESENTATION BY COUNTY'S SOLID WASTE CONSULTANT ON FRANCHISING OPTIONS OF PRIVATE SOLID WASTE HAULERS IN THE UNINCORPORATED COUNTY, RECOMMENDATIONS FOR CONTINUED INVESTIGATION, AND POSSIBLE ACTION ON DIRECTING STAFF TO CONTINUE TO PURSUE DEVELOPMENT OF A FRANCHISING STRATEGY

Discussion

At the February 12, 2013, BCC meeting, the Chair of the County's Solid Waste Task Force presented the Task Force's recommendations for the governing body's consideration. One of the recommendations which was considered and approved by the BCC was "proceed and fund the County-wide solid waste study." With respect to investigating the franchising of private solid waste haulers in the unincorporated County, the scope of work for the solid waste study included:

- Develop cost effective options to pursue certain "Specific Initiatives" listed in the 2010 Comprehensive Solid Waste Management Plan that are applicable to the County.
- Determine cost effective options for requiring residential, commercial and institutional generators to receive collection services for trash and recyclables in the unincorporated areas.



Solid Waste Franchising/Contracting
 Santa Fe County
 Board of County Commissioners
 David Yanke, Vice President
 David Gregory, Senior Project Manager
 August 27, 2013
SAIC
NATIONAL SECURITY • SECURITY • ENERGY
SAIC is a Lockheed Martin Company

Overview



- Purpose of Presentation
- Background – Commission Action on Solid Waste Policies and Plans
- What is a Solid Waste Franchise?
- Benefits and Challenges Implementing a Solid Waste Franchise
- Possible Approaches and Considerations
- New Mexico Examples
- Service Area Considerations and Focus Areas
- Recommendations for Continued Investigation

Purpose of Presentation



- Provide an overview of solid waste collection franchising
- Present recommendations concerning possible solid waste franchising in the County
- Request BCC direction concerning whether to continue to investigate franchising in the County

3

Background – Commission Action on Solid Waste Policies and Plans



- Comprehensive Solid Waste Management Plan – December 2010 (prepared by/for City, County, and SF Solid Waste Management Agency) adopted by BCC in Resolution 2011-16
 - Recommendation #4: Adopt Measurable Recycling Goal and Target Date
 - #7: Evaluate Feasibility of Instituting Flow Control
 - #9: Explore Feasibility of Establishing Franchises or Permits for Private Haulers
 - #10 Explore Feasibility of Requiring Residential and Commercial Solid Waste Generators to Receive Trash and Recyclables Collection
- 2012 County Solid Waste Task Force – Resolution 2012-52
 - Evaluate Existing Solid Waste Program and Make Recommendations on How to Improve Services

4

Background – Commission Action on Solid Waste Policies and Plans



- **Solid Waste Task Force Report to BCC - February 2013**
 - “Proceed with and fund the County-wide solid waste study” approval
- **Franchising Assessment : Develop options to more actively manage SW in the unincorporated County, including franchising of private haulers.**
 - Increase recycling rate, maximize cost-effective services, identify funding sources for County SW operations
 - SAIC met with Commissioners to obtain feedback concerning solid waste management. Commissioners’ concerns and ideas were incorporated in this presentation

5

What is a Solid Waste Franchise?



- A company or companies is given the right to provide solid waste services in the County. Based on a local government’s solid waste policies and goals, the company may be required to: deliver waste to specific disposal or recycling facilities, report tonnage, provide recycling services, or report customer or other operational data to the County. The company may also be required to pay the local government a “franchise fee”, often based on gross revenue.
- Usually a contract is awarded to one or more firms to provide solid waste collection services.
- Different approaches and considerations for implementing franchises are presented in following slides (including exclusive and non-exclusive franchises).

6

Benefits and Challenges Implementing a Solid Waste Franchise



Benefits	Challenges
<ul style="list-style-type: none"> • Offer affordable solid waste service to commercial and residential properties • Control solid waste collection activities and assure minimum service standards are met • Increase recycling participation and waste diversion rates • Revenue recovery (with adoption of a franchise fee) <ul style="list-style-type: none"> ○ Impacts to County infrastructure (i.e., wear and tear of roadways) ○ Support solid waste programs • Protect public health, safety, and welfare 	<ul style="list-style-type: none"> • Development and implementation of a management system • Increased administration to manage franchising • Enforcement of franchising • Private sector hauler reaction

7

Possible Approaches and Considerations



- Possible Areas
 - Entire Unincorporated County
 - One or more specific zones
- Resident and Business Participation
 - Mandatory – Residents/businesses must use garbage collection service
 - Non-mandatory – Option of residents/businesses to use collection service or not
- Exclusivity
 - Exclusive – only one hauler per zone
 - Non-exclusive – two or more haulers per zone

8

Possible Approaches and Considerations



- **Approach to award**
 - Competitive RFP – award exclusive agreement
 - Limited – allow a limited number that meet certain minimum criteria
 - Open – award a franchise to any firm that meets standards
 - Term of Award (years)
- **Billing**
 - Customer pays hauler directly
 - County bills customer and pays hauler
- **Target Generators**
 - Residential
 - Commercial

9

PAC 10/13/12

New Mexico Examples



- **Bernalillo County**
 - Mandatory residential collection (Includes recycling)
 - Covers most unincorporated households (East Mountains exempted)
 - Multiple zones
 - Contractor bills directly
- **Torrance County**
 - Four incorporated communities have separate exclusive, mandatory collection franchises
 - Towns bill residents and pay haulers
- **Taos County**
 - Non-exclusive, non-mandatory citizen participation franchise agreements
 - Contractors bill directly
 - Franchise fee paid by haulers to City
- **Valencia County**
 - Awarded contract for countywide mandatory residential collection
 - Commission sets franchise fee annually
 - Contract award is currently under protest

10

PAC 10/13/12

Service Area Considerations – Entire County

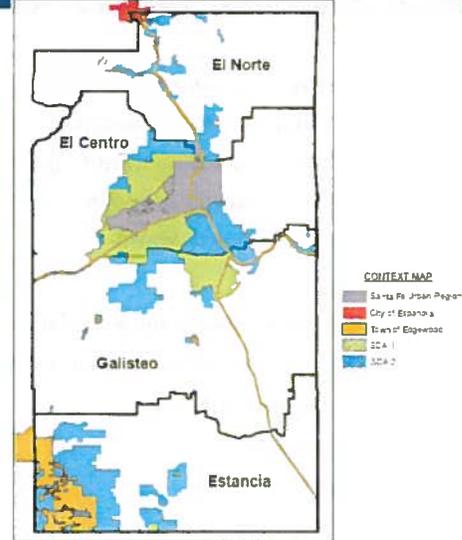
Housing Unit Count by Growth Management Plan Areas

	<u>Total</u>	<u>SDA 1</u>	<u>SDA 2</u>	<u>SDA 1 & SDA 2</u>
Unincorporated Area	32,653	11,995	11,754	23,749
Incorporated Areas	<u>47,724</u>	NA	NA	NA
Total	80,377			

Incorporated areas include City of Santa Fe¹, City of Espanola², and Town of Edgewood¹

- 1. Includes some station areas
- 2. In Santa Fe County

Growth Management and Sustainable Development Areas



11

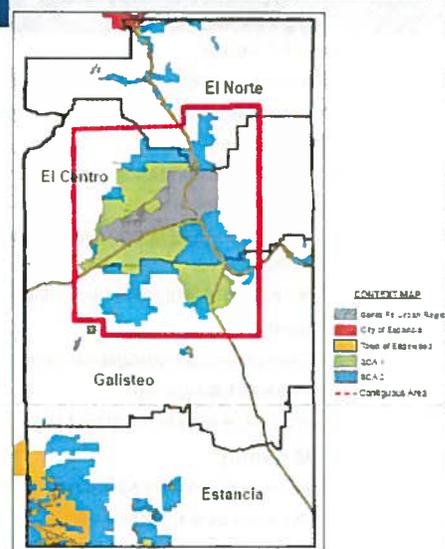
Focus Area – Contiguous to City of Santa Fe

Number of Unincorporated County Housing Units Contiguous to City of Santa Fe

	<u>Total</u>	<u>SDA1</u>	<u>SDA2</u>	<u>SDA1 & SDA2</u>
El Norte	1,535	46	1,248	1,294
El Centro	14,177	<u>7,530</u>	1,746	9,276
Galisteo	<u>5,334</u>	<u>3,574</u>	<u>1,602</u>	5,176
TOTAL	21,046	11,150	4,596	15,746
Remainder of Unincorp. County	11,607	845	7,158	8,003

Source: Santa Fe County GIS Data
 Note: Estancia is not in contiguous area

Areas Contiguous to Santa Fe Urban Region



12

Residential Franchise Recommendations for Continued Investigation



- Approach solid waste management in a comprehensive manner
 - Address areas contiguous or in close proximity to City of Santa Fe urban area
- Non-Mandatory Residential
 - Allow customers to opt-in
 - Hauler to bill resident
- Establish two to three residential solid waste collection service areas
 - Follow SDA 1 and/or SDA 2 contiguous to City
 - Provide haulers household density that will allow economies of scale
 - One exclusive hauler to service each zone
 - Limit number of zones that each hauler can serve
- Develop minimum performance standards for residential haulers
 - Weekly garbage collection with delivery to Caja Del Rio Landfill
 - Recyclables collection with delivery to BuRRT
 - Customer service requirements (e.g., call-in number and responsiveness to complaints)
 - Reporting requirements and franchise fee payable to the County
- Update solid waste ordinance to address residential franchise

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2013-08-14 10:00 AM

Commercial Franchise Recommendations for Continued Investigation



- Phased implementation of a solid waste franchise
 - Approach solid waste management in a comprehensive manner
- Non-exclusive franchise
 - Allow multiple haulers to provide service and compete for customers
 - Establish one service area - e.g., SDA 1 and/or SDA 2 contiguous to City, certain planning areas, or county-wide
- Develop minimum performance standards for franchisees
 - Weekly garbage collection and require delivery to Caja Del Rio Landfill
 - Require recycling service to be provided as an option to customers that request it
 - Reporting requirements and franchise fee payable to the County
- Update solid waste ordinance to address commercial franchise

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2013-08-14 10:00 AM

Steps Forward



- **BCC Action at Today's Meeting: Consider directing staff to continue to investigate and pursue solid waste franchising of the private haulers and return to BCC with more program specifics to include:**
 - Development of tasks and associated timing for residential and commercial franchises
 - Outline service level criteria
 - Once a week collection - recycling, garbage, etc.
 - Propose collection zones
 - Identify parts of the County solid waste ordinance that will need to be updated and/or expanded.
 - Outline franchise agreements/contracts (to be fully developed later)
 - Outline RFP/selection criteria (to be fully developed later)

Thank You



David Yanke, Vice President
Tel: 512-651-6401 | Email: david.s.yanke@saic.com

David Gregory, Senior Project Manager
Tel: 407-648-3571 | Email: david.gregory@saic.com

Visit us at saic.com

Daniel "Danny" Mayfield
Commissioner, District 1

Miguel Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *AUGUST 14, 2013*

TO: *BOARD OF COUNTY COMMISSIONERS*

FROM: *ADAM LEIGLAND, PUBLIC WORKS DEPARTMENT DIRECTOR*

VIA: *KATHERINE MILLER, COUNTY MANAGER*

SUBJECT: *BCC MEETING AUGUST 27, 2013
INTRODUCTION OF A RESOLUTION ADOPTING THE COUNTY'S
TRAFFIC CALMING POLICY APPLICABLE TO CERTAIN COUNTY
MAINTAINED ROADS. (PUBLIC WORKS, JOHNNY BACA) (DISCUSSION
ONLY, FIRST HEARING)*

BACKGROUND & SUMMARY:

The Public Works Department has been working to create a new traffic calming policy as the previous speed hump policy sunset in July of 2010. The Commission and constituents have made numerous requests for traffic calming devices on County Maintained roads. This new policy will provide a mechanism for local residents to initiate traffic calming in their neighborhoods and allows for the use of appropriate traffic calming tools to help alleviate the negative impacts caused by traffic and speeding vehicles. This traffic calming policy is designed to coordinate the collaboration of County staff and citizens, in an effort to produce effective traffic calming throughout Santa Fe County's Communities. This policy was presented to the Road Advisory committee on March 13, 2013 and members provided input on the proposed policy.

ACTION REQUESTED:

Public Works requests the introduction of this policy and will bring it back at the September 24, 2013 meeting for adoption.

Santa Fe County

Fiscal Impact Report

Department / Division: Public Works/Traffic

Action Item to be Considered: Traffic Calming Policy

Agreement Number: Resolution 2013__

Indicate with a <input checked="" type="checkbox"/> below	Section 1 - Identify the type of document below for BCC Consideration and Approval
<input type="checkbox"/>	Revenue, e.g. Grant, charges and fees, etc.
<input type="checkbox"/>	Contractual Services (includes change orders), e.g. Professional services agreement, construction, price agreement, joint powers agreement, lease agreement, etc.
<input type="checkbox"/>	Loan/Grant Agreement
<input checked="" type="checkbox"/>	Other: A Resolution adopting the County's Traffic Calming Policy Applicable to Certain County Maintained Roads.

Indicate with a <input checked="" type="checkbox"/> below	Section 2 - Funding Source Identify the item below for BCC Consideration and Approval
<input checked="" type="checkbox"/>	General Fund, e.g. property taxes, gross receipt taxes, etc.
<input type="checkbox"/>	Special Revenue Funds, e.g. Fire, Indigent, etc.
<input type="checkbox"/>	Capital Outlay GRT, (capital infrastructure only, does not include maintenance or repair costs)
<input type="checkbox"/>	Bond Proceeds (general obligation and gross receipt tax revenue bonds)
<input type="checkbox"/>	Grant Funds. If yes, indicate the percentage and amount required % and/or \$, and source. % \$ Source
<input type="checkbox"/>	Other:

Section 3 - Ongoing operations and maintenance (O&M) requirements:

Short Term (Specify needs for the current fiscal year only)

FY 14 approved budgeted Salary for reclassification of Sign Technician to Traffic Mobility Technician @ (\$16.47 hr) plus Benefits (36%) = (\$46,384.00) for this position.

It is assumed that the Traffic Mobility Technician will spend 50% of the time on Traffic Calming and 50% on Traffic counts which calculates into the following cost breakdown:

Traffic Calming @ \$8.24 hr plus benefits(18%) = (\$23,192.00)
 Traffic Studies @ \$8.24 hr plus benefits (18%) = (\$23,192.00)

= \$46,384.00

New FTE's # Position Hourly Rate \$

Current Fiscal Year Cost \$ Annual Cost \$

Initial Costs (Vehicle, computer, office space, etc.)

Desk Computer (\$1,000) Field and Safety Supplies (\$350.00) Uniform (\$500.00) Training (\$1,000.00) Office Supplies (\$150.00) Gas and Vehicle Maintenance (\$3,500.00)

O & M (Concisely identify the recurring needs, supplies, equipment, and the resources necessary for carrying out the job duties)

Gas and vehicle Maintenance, Uniforms, Office, Safety and Field Supplies as needed \$5,500.00 Annually.

FY 14 approved budget included \$23,500.00 for (1) vehicle, \$26,000.00 for (4) Permanent Mount Driver Feedback signs and \$9,600.00 for (2) temporary speed humps for a total budget of \$59,100.00 equipment only.

Current Fiscal Year Cost \$ Annual Cost \$

Long Term (Specify the needs for the next four (4) years. This will include staff, O & M, asset renewal and replacement costs, and additional capital needs)

Traffic Calming:

One time purchase of Temporary calming devices i.e. Flex curb 1000lf @ \$56.00 = \$21,677.00 and (10) Temporary speed humps @ \$4,800.00 = \$48,800.00 for a total of \$70,477.00. Generator for installation of calming devices = \$3000.00

Traffic Studies:

Replacement purchase of radar traffic counters (6) @ \$3,500 = \$21,000.00

Replacement purchase of tube traffic counters (6) @ \$1,100.00 = \$6,600.00

Salary & Benefits:

\$185,536.00

All other expenses:

\$123,077.00

Section 4 - Revenue

Short Term (Specify the revenue potential for the current fiscal year only. If a grant, specify the total grant award amount and the term. If a fee or charge for service, explain basis of revenue projection).

No Application Fee

Current FY Estimate \$

Long Term (Specify the revenue potential for the next four (4) fiscal years. If a grant, specify the total grant award amount and the term. If a fee or charge for service, explain basis of revenue projection).

Annual Estimate \$ Total (next 4 years) \$

Additional Narrative

(Should include additional information such as significant issues, administrative issues and technical issues. What consequences, if any, may occur if this item is not acted upon):

The Traffic Mobility Technician will be responsible to administer the new Traffic Calming policy and traffic count program for Santa Fe County. This Technician will spend 50% of his time on each of these job duties.

The Public Works Department has been working to create a new traffic calming policy as the previous speed hump policy sunset in July of 2010. The Commission and constituents have made numerous requests for traffic calming devices on County Maintained roads. This new policy will provide a mechanism for local residents to initiate traffic calming in their neighborhoods and allows for the use of appropriate traffic calming tools to help alleviate the negative impacts caused by traffic and speeding vehicles. This traffic calming policy is designed to coordinate the collaboration of County staff and citizens, in an effort to produce effective traffic calming throughout Santa Fe County's Communities. This policy was presented to the Road Advisory committee on March 13, 2013 and members provided input on the proposed policy.

A well managed traffic count program is a significant part of the Traffic Calming Policy. Not only are traffic volume/speed studies used to determine if a road is eligible for a number of traffic calming measures, they also help to determine the level of road improvements on County maintained roads. Traffic volume/speed studies are conducted to determine the number, movements, and classifications of roadway vehicles at a given location. This data helps identify critical flow time periods, determine the influence of large vehicles or pedestrians on vehicular traffic flow, or document traffic volume/speed trends. The length of the sampling period depends on the type of count being taken and the intended use of the data recorded.

It is estimated that in a one year period, (5) traffic calming projects will meet the criteria to be permanently constructed on County maintained roadways.

Project Expenses:

Project expenses include both capital expenses of implementing traffic calming and any incremental maintenance costs. Because there are many different traffic calming techniques, devices and conditions, these costs vary widely. Costs also vary depending on whether traffic calming projects are implemented alone or in conjunction with other road construction projects. Traffic calming projects often involve a variety of objectives, such as community beautification, so a portion of project costs may be charged to other budgets. The information below provides generic cost estimates for typical traffic calming measures. A variety of sources are used to fund traffic calming projects, including federal and state grants and local general funds.

Typical Costs of Traffic Calming Measures:

Speed humps \$5,500 per hump inclusive of signs and pavement markings

Asphalt walkway \$30-40 per linear foot for 5-foot wide walkway.

ADA Curb ramps \$1,800 per ramp.

Bike lanes \$10,000-50,000 per mile to modify existing roadway (no new construction).

Chokers \$7,000 for landscaped choker on asphalt street.

Curb bulbs \$10,000-20,000 per bulb.
Traffic circles \$15,000-\$20,000 for landscaped circle on asphalt street.
Roundabout \$250,000.00 to \$300,000.00
Chicanes \$10,000-\$20,000 for landscaped chicanes on asphalt streets.
Street closures \$8,500 for landscaped partial closure, \$30,000-100,000 for full closure.
Marked crosswalk \$100-300 for painted crosswalks, \$5,000 for patterned concrete.
Pedestrian refuge island \$6,000-9,000, depending on materials and conditions.
Center medians \$15,000-20,000 per 100 feet.
Raised intersection \$70,000+ per intersection
Permanent mount Driver Feedback signs \$7,000
Traffic signs \$75-150 per sign.

Prepared by

Reviewed by

 File Attachment

 File Attachment

 File Attachment

THE BOARD OF COUNTY COMMISSIONERS
OF SANTA FE COUNTY

RESOLUTION No. 2013 - _____

A RESOLUTION ADOPTING THE COUNTY'S TRAFFIC CALMING POLICY
APPLICABLE TO CERTAIN COUNTY MAINTAINED ROADS

WHEREAS, the Board of County Commissioners ("BCC") is aware of chronic local traffic issues on County-maintained roads such as cut-through traffic and speeding vehicles;

WHEREAS, the only roadways considered by this policy are those County-maintained roads that provide direct access into and through a residential neighborhood to connect individual homes to collector and arterial streets;

WHEREAS, the BCC is further aware of the fast pace and mobility of our society with the unintended consequences that sometimes people put their need of promptly arriving at their destination above public safety and mutual respect for local homeowners or their neighbors;

WHEREAS, the BCC strives to impose measures that protect not only children and the elderly while walking along or attempting to cross County-maintained roads, but the public at large whose tranquility and expectations of an orderly and respectful flow of traffic are disrupted by constant speeders looking for shortcuts;

WHEREAS, the installation of traffic calming measures should only be considered after existing traffic controlling devices and road design have been demonstrated not to work;

WHEREAS, the policy adopted by this resolution will only work when there is collaboration between County staff and citizens living in the neighborhood affected by demonstrated cut-through traffic and chronic speeding; and

WHEREAS, the policy adopted by this resolution is intended to reduce traffic speed and volume while balancing multiple uses, but only after the formation of a Neighborhood Steering Committee that obtains the requisite number of signatures, then petitions the County to conduct a quantitative study of the traffic situation with subsequent installation of traffic calming devices if warranted and approved by the BCC.";

NOW, THEREFORE BE IT RESOLVED by the Board of the County Commissioners:

1. That it hereby adopts and incorporates by reference Attachment A which is the Santa Fe County Traffic-Calming Policy together with any forms, exhibits, flow charts or attachments included with that policy.
2. That no traffic-calming device or measure will be installed or removed without compliance with the Traffic-Calming Policy and approval by this BCC.

RESOLVED, APPROVED, AND ADOPTED this _____ day of August, 2013.

THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY

By: _____
Kathy Holian, Chair

ATTESTED:

Geraldine Salazar, County Clerk

APPROVED AS TO FORM:

Stephen C. Ross, County Attorney

August 14, 2013

SANTA FE COUNTY TRAFFIC-CALMING POLICY

Santa Fe County Public Works Traffic Department
424 NM 599 Santa Fe, NM 87507 (505) 992-3010

INTRODUCTION

The Traffic Calming Program is designed to coordinate the collaboration of County staff and citizens, in an effort to produce effective traffic calming throughout Santa Fe County's Communities. This program focuses on local transportation issues such as cut-through traffic and speeding vehicles on County maintained roads. The information and tools presented in this document will be applicable on local roadways in an effort to reduce traffic speeds and volume while balancing multiple uses. Local roadways are defined as a County-maintained road that provides direct access into a residential neighborhood to connect individual homes to collector and arterial streets. The Traffic Calming program outlines a variety of measures to improve quality of life in local residential neighborhoods. The program provides opportunities for residents to work closely with Santa Fe County staff to identify traffic issues and concerns, and determine appropriate solutions.

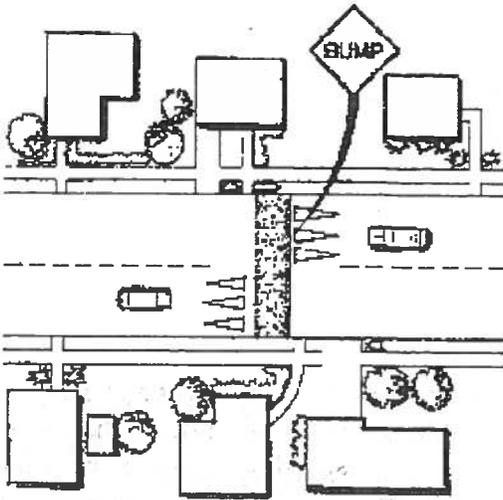
TRAFFIC-CALMING

Posted speeds on local streets typically are set at 25 miles per hour but can range from 15 mph to 30 miles per hour. Many drivers ignore statutory and posted speed limits and, if the design of the road will allow them to do so, will drive at speeds exceeding those which suit the conditions prevailing in residential areas. In an attempt to discourage this activity, various physical devices have been developed. These include, but are not limited to:

- Speed Humps
- Diverters/Barriers
- Cul-de-Sacs
- Mid-Block Islands
- Raised Medians
- Traffic Circles
- Chicanes
- Radar Speed Monitoring Trailer

Traffic-calming devices can be deployed where the desired speed is in the range of 15-30 mph. In each case, the Public Works Director or his designee will evaluate appropriate devices and desired speed ranges and utilize accepted design profiles to achieve the appropriate result.

SPEED HUMPS



Definition:

Speed humps are asphalt mounds engineered and constructed on streets intended to reduce speeds along a length of the street. A common type of traffic-calming device, speed hump designs can vary due to differing conditions of the roadway, traffic conditions, and desired speed reduction.

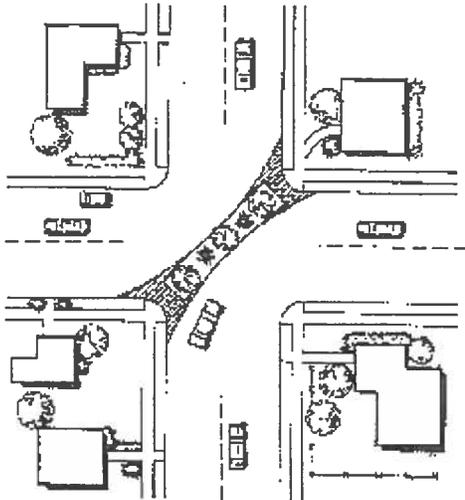
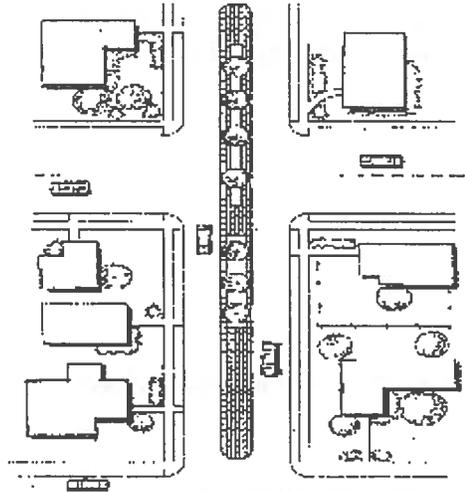
Advantages:

1. Slows traffic immediately.
2. Self-enforcing.

Tolerable Impediments:

1. Greatly increases response time for emergency vehicles.
2. Motorists tend to speed up between humps.
3. Increases noise and pollution in neighborhood.
4. High installation and maintenance costs.

*See attached sheet for Speed Hump Detail.

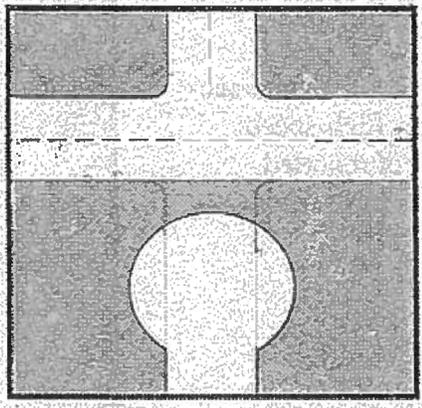
DIVERTERS**Barriers**Definition:

Diverters/Barriers limit access or turns to and from side streets and/or driveways and can be effectively used to discourage cut-through traffic. They are constructed from materials such as concrete, asphalt, or flexible materials such as plastic or fiberglass. Designs are unique to each intersection and can take a variety of forms.

Tolerable Impediments:

1. Improves intersection safety by reducing the number of conflicting movements.
2. Reduces cut-through traffic.
3. Allows signs to be located favorably within motorists' line of sight.
4. Impedes emergency vehicle, snow plow, and other service trucks such as garbage and delivery trucks.
5. May divert traffic to adjacent neighborhood streets.
6. May become obstacles for motorists to drive into.
7. High installation cost

CUL-DE-SACS



Definition:

Cul-de-Sacs are complete closures of the street, either mid-block or at an intersection. They are intended to completely eliminate access from one end of a local street while allowing adequate turnaround for emergency vehicles. Designs must provide for an adequate turning radius for emergency vehicles.

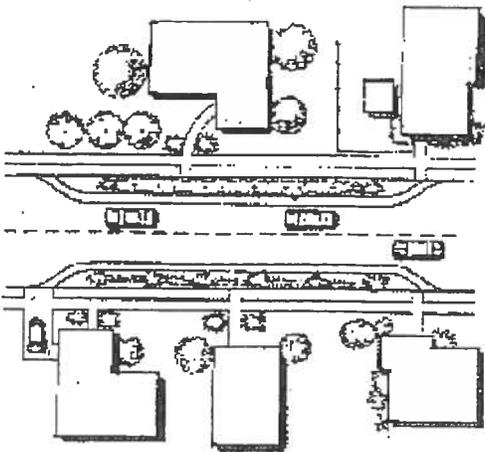
Advantages:

1. Eliminates through traffic volumes.
2. Reduces noise and speeds in the vicinity of the closure.
3. Improves safety for non-motorized users.
4. Creates space for landscaping.

Tolerable Impediments:

1. Impedes emergency vehicles, snow plows, and service vehicles such as garbage and delivery trucks.
2. May divert traffic to adjacent neighborhood streets.
3. Will need adequate turning radius causing vehicles to back up when turning around
4. May require part or all of on-street parking removal.
5. Drainage may be affected if used as a part of a traffic calming project.
6. High installation cost.
7. Increased maintenance.
8. An inconvenience for residents.

MID-BLOCK ISLANDS/CHOKERS



Definition:

A Mid-Block Island is an obstacle placed in the center of the road, which effectively narrows the roadway. Mid-block speeds are reduced when drivers are forced to slow in order to maneuver around the island. Mid-Block Chokers are created by extending the sidecurb, thus narrowing the roadway and forcing vehicles to slow as they maneuver around the obstruction.

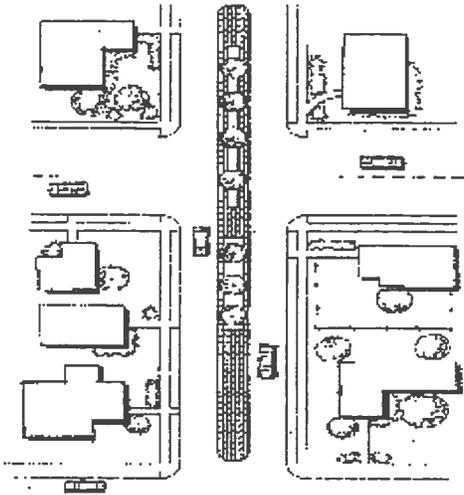
Advantages:

1. May reduce speeds by giving motorists the sense of limited space.
2. Improves motorist-pedestrian visibility of each other.
3. Intersection crossing distance for pedestrians is reduced.
4. Creates space for landscaping.

Tolerable Impediments:

1. Impedes emergency vehicle, truck and other service vehicle access.
2. Bicyclists may feel "squeezed in" due to narrower roadway.
3. May require modification or reconstruction of drainage features and other utilities.
4. May become obstacles for motorists to crash into.
5. May require part or all of on-street parking removal.
6. High installation cost.
7. Increased maintenance.

RAISED MEDIANS



Definition:

Raised Medians can effectively slow speeds by creating mid-block or at intersection barriers which can be used to divert or modify access points entering and exiting roadways at intersections.

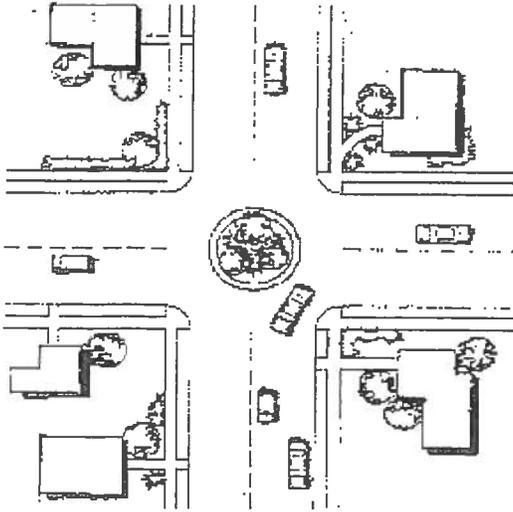
Advantages:

1. Visually appealing
2. Offers opportunity for landscaping
3. Separates opposite lanes of traffic

Tolerable Impediments:

1. Less cost effective for a wide median
2. Landscaping introduces a hazard in the median
3. Increased maintenance
4. High installation costs
5. Requires wide road easement
6. May require modification or reconstruction of drainage features and other utilities.
7. May become obstacles for motorists to crash into.
8. May require part or all of on-street parking removal.

TRAFFIC CIRCLES



Definition:

Traffic Circles are raised islands placed at the center of an intersection. Benefits of Traffic Circles are that they slow traffic and they reduce the number of angle and turning collisions.

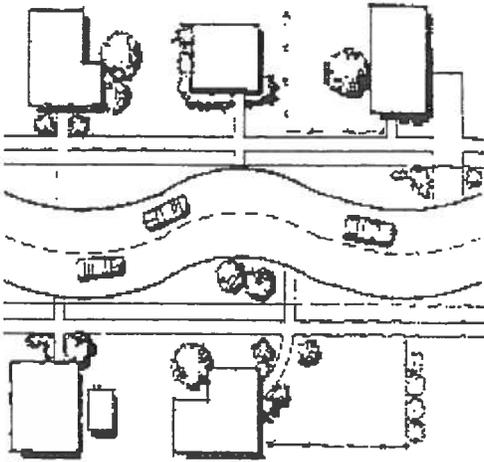
Advantages:

1. Traffic Circles are very effective in moderating speeds and improving safety.
2. If designed well, they can have positive aesthetic value.
3. Placed at an intersection, they can calm two streets at once.

Tolerable Impediments:

1. They are difficult for large vehicles (such as fire trucks and snow plows) to circumnavigate.
2. They must be designed so that the circulation lane does not encroach on the crosswalks.
3. They may require the elimination of some on-street parking.
4. Landscaping must be maintained.

Chicanes



Definition:

Chicanes are artificial blockages on opposite sides of the street to create an S-curvature on naturally straight street. Chicanes require vehicles to meander through the roadway alignment.

Advantages:

1. May slow down vehicles.
2. Can be very effective in changing the initial impression of the street.
3. Creates space for landscaping.

Tolerable Impediments:

1. Impedes emergency vehicle, snow plows and services such as garbage trucks and delivery trucks.
2. Bicyclists may feel "squeezed in" due to narrower roadway.
3. May require modification or reconstruction of drainage features and other utilities.
4. May require part or all of on-street parking removal.
5. High installation cost.
6. Increased maintenance.

Radars Speed Monitoring Trailer



Definition:

A mobile radar display sign that informs drivers of their traveling speed.

Advantages:

1. Passive informational tool.
2. No impact on emergency services.

Tolerable Impediments:

1. Not an enforcement tool.
2. Not effective as a long term solution or for repeat street location travelers.

Initial Qualifications for Streets Requesting Traffic Calming:

For a street to be considered for traffic calming it first must meet the following operational criteria:

- a. The candidate road must be a County maintained roadway.
- b. If the volume on a street exceeds 3,000 vehicles per day the street is not eligible for traffic calming. If the volume on a street is less than 600 vehicles per day the street is not eligible for traffic calming. If a street does not meet the minimum volume but another street within the study area meets the requirements, engineering judgment may be used, as installing traffic calming devices on one street may cause traffic to be diverted another street which may not have met the volume requirements.
- c. Streets identified as a minor arterial with an ADT of 3000+ or an arterial on the SFC Sustainable Land Development Code Chapter 7.11 Road Design Standards or currently adopted plan shall not be considered for traffic calming.
- d. The posted speed limit of the roadway segment is 30mph or less.
- e. The roadway has a vertical grade of 8 percent or less.
- f. The roadway segment is asphalt paved.
- g. Permanent mount Driver Feedback Signs may be considered for non-paved roads.
- h. The roadway segment has only one moving lane of traffic in each direction.
- i. The section length is greater than or equal to 2 blocks or 1200 feet.
- j. The width of the street is greater than 18 feet.

The following general conditions should also be considered when locating traffic-calming devices:

1. Any traffic calming device shall only minimally impede snow removal operations.
2. Santa Fe County will NOT utilize stop signs or children at play signs to slow traffic under any circumstance in accordance with the current Manual for Uniform Traffic Control Devices (MUTCD).
3. Motorists should have adequate sight distance to react to traffic-calming devices.
4. Traffic-calming devices should not be placed over manholes, gate valves, utility vault accesses, or other similar features.
5. If a drainage inlet is near where a traffic-calming device would be placed according to the general spacing criteria, an attempt should be made to locate the device just downstream of the inlet.
6. Traffic-calming devices should be placed to take advantage of existing street lighting.
7. Traffic-calming devices should not be placed in front of driveways when possible.
8. Traffic-calming devices should be placed at property lines if possible, rather than directly in front of a residence.
9. Traffic-calming devices are placed perpendicular to the direction of travel.
10. Traffic-calming devices should not be placed within an intersection.
11. Traffic-calming devices should not be placed within a horizontal curve.
12. Emergency vehicle response times are significantly reduced.
13. It shall always be considered that Traffic Calming devices turn roadways into "high resistance routes."

TRAFFIC CALMING POLICIES & PROCEDURES:

This policy is intended for individual roadway facilities. Traffic-calming devices recommended as part of a system-level analysis to address traffic flow and control for a particular area of the County will not be subject to the provisions of this policy. If a location fails to meet any of the following criteria, the placement of Traffic Calming devices should not be recommended.

Santa Fe County's Traffic Division has developed policies and procedures for Traffic Calming in order for Traffic Calming Devices to be installed in a neighborhood. This section defines these policies, procedures and criteria for Traffic Calming. Alternative traffic management strategies should always be pursued before the decision is made to install speed humps, or other traffic-calming devices. These strategies include: Reviewing, establishing, and/or revising and enforcing general laws and ordinances pertaining to speed limits and other traffic control management items, installing specific regulatory, warning, or guide signs and other traffic control devices, educating residents and neighborhood groups so they can better understand causes of traffic problems, providing potential solutions to these problems and the advantages and disadvantages of implementing different solutions. Traffic-calming Devices are effective for safely reducing vehicle speeds on certain types of streets. In order for traffic-calming-device installations to be effective, they should be located selectively in accordance with defined transportation engineering criteria. Proper installation will also minimize driver frustration and encourage safe driving practices. The County maintains a technical reference of appropriate devices that satisfy engineering and safety criteria such as the *Manual on Uniform Traffic Control Devices (MUTCD)*, and current *Traffic-calming, State of the Practice, ITE (Institute of Transportation Engineers)*.

Procedure

A. Request:

The initial request for the installation of traffic calming devices must originate from an owner of adjacent property on the County-maintained candidate street within the subdivision or neighborhood within the affected area. The evaluation and petition forms are contained in the appendix of the Traffic Calming Initiation packet (Exhibit A). Pending projects will be reviewed on a first come, first served basis, and will be scheduled for detailed design and implementation based on their evaluation by County staff and the capital improvement funds available for the fiscal year. A resident contacts Traffic Division Staff to discuss perceived traffic problems in their neighborhood. The resident is sent a Traffic Calming Initiation Packet which describes traffic calming and lists its goals and objectives. The packet contains an application which requests information about the neighborhood, the perceived traffic problems and the names of 5 to 10 other residents who agree to form a traffic calming project Steering Committee. The packet and application are shown in attached Exhibit A.

B. Application, Initial Meeting, and Petition:

The resident is asked to complete the application and return it to the Traffic Division. Before proceeding, the Traffic Division will conduct volume studies to determine if the affected streets meet the minimum volume requirements necessary to proceed with the petition process. The applicant will be notified of the results of this study. If the initial volume requirements are not met, no further action will be pursued. Otherwise, Staff will meet with the Steering Committee which consists of residents who signed the initial application included in the packet. At the initial meeting of the Steering Committee, the prescribed steps of a traffic calming project will be

presented. These steps are depicted in the attached flowchart. The committee is also asked to indicate their concerns. After the meeting, staff determines the area of impact/study area which will establish the boundaries of the specific traffic calming area. A petition is prepared by staff and sent to the Steering Committee for the collection of signatures from more than 50% of the residential units within the study area. This petition is shown in attached Exhibit A. Only one signature per address is needed to satisfy this petition; if property is being rented, the property owner must sign the petition. Once the petition is returned, County staff reviews the signatures for completeness.

C. Collection of Data:

After determining the petition meets the “more than 50%” threshold, Staff will begin collecting neighborhood traffic data. The collection of data may include, but is not limited to, road tube counts, speed studies, traffic turning movement counts, crash reports, determining roadway widths, and regulatory signage. The collection of traffic related data can be performed any day of the work week during the school year, except during holidays or weekends.

D. Data:

The collected data is analyzed to determine if the neighborhood streets meet or exceeds evaluation criteria for traffic calming using the following procedure. The street(s) must first satisfy conditions A and D on page 10 of this document to be considered for traffic calming. The street(s) then must also satisfy one of the three criteria for non-local traffic, speed and crashes as described below:

1. Non-Local Traffic:

Road tube counts are used to determine the amount of vehicles entering and exiting the identified study area. The number of single family dwelling units in the study area is then determined. Using 12 trip ends per dwelling unit per day and multiplying by the number of dwellings in the neighborhood, the expected amount of traffic entering/exiting the neighborhood per day is calculated. This number is compared to the actual amount of vehicles entering/exiting the neighborhood (road tube counts) to determine the amount of projected non study area generated traffic, or “non-local” traffic.

2. Speed:

Vehicle speeds from field data collected are compared to the posted speed limit. If the 85th percentile speed of the vehicles is greater than 7 mph over the posted speed limit during any consecutive 4 hours of a typical weekday, and the total hourly volume exceeds 34 vehicles per hour for those same 4 hours, then the criteria for traffic calming is met.

3. Collisions:

If there are multiple reported intersection or spot location motor vehicle collisions attributed to speeding within a year on a street in the neighborhood, the criteria for traffic calming is met.

E. Analyze Data Collected and Notification:

Staff will analyze data collected and compare it to the aforementioned criteria contained herein. If the criterion is met, a neighborhood meeting with SFC Staff, the steering committee, and local Home Owners Association (HOA) members regarding the study area will be held.

F. Neighborhood Meeting:

Correspondence is sent to the residents within the boundaries of the neighborhood study area informing them of a time, date, and location for a neighborhood meeting with SFC Staff. The purpose of the meeting is to brief residents on traffic calming, discuss completed studies, identify traffic calming concepts, and to allow the residents to determine possible solutions to their neighborhood traffic problems. The residents will define, with

input from Staff, the objectives of the project, i.e. what decrease in speeds or volumes they expect the traffic calming project to accomplish. The Traffic Division feels it is important affected residents participate in developing a plan they can call their own and therefore encourage input and feedback from the residents in the neighborhood. The possible solutions from the neighborhood representatives are also discussed.

G. Analyze Suggestions From Residents:

Traffic Division Staff will analyze possible solutions from residents while also considering the negative impacts to all emergency service providers. These preliminary solutions will be compiled into a single plan. If staff determines there is a need for additional meetings with the Steering Committee to help finalize the plan such meetings may be held.

H. Evaluation & Design

Traffic staff will evaluate and design a traffic calming plan based on engineering and design principles and as set forth in the latest edition of the Institute for Traffic Engineers (ITE) *Traffic Calming: State of Practice* and the current edition of the *Manual for Uniform Traffic Control Devices (MUTCD)*

I. Proposed Plan and Petition Sent to the Neighborhood Residents:

Traffic staff will meet with the steering committee and propose a detailed traffic calming plan. If plan meets the objectives and can be agreed upon by all parties, the steering committee will request signatures for the 75% petition from the affected residents identified in the study area. A copy of the Traffic Calming Plan as agreed upon by Traffic Division staff, the steering committee and residents will be included on the back of each page of the petition.

If more than 75% of the residential units' representatives sign the petition indicating approval of the plan as presented, the plan will continue to the next step. The attached Exhibit A is a copy of an example petition.

J. Petition Signature Verification and Report:

Once the petition process is completed and signatures are verified, a written report detailing the Traffic Calming plan will be submitted to the Santa Fe County Board of County Commissioners for informational purposes. Emergency Services, including the Santa Fe County Sheriff's Office (SFCSO), SFC Fire Department, and Local School Bus Transportation carrier will be notified. *(All proposed traffic-calming-device applications will be subject to consultative review by Santa Fe County Fire Department and the Santa Fe County Sheriff's Office prior to implementation. Special consideration and/or exclusions may be granted based on accessibility issues such as whether the candidate roadway is designated by the Fire Marshall as a critical response route).*

K. Funding

Once the study area has been established and funding has been identified, the project will be scheduled for detailed design and implementation based on the evaluation by Traffic Division staff. Funds must be allocated for traffic calming for the current fiscal year. If funding is unavailable, the project will be placed on hold until capital money can be identified.

L. Temporary Installation of Traffic Calming Devices:

The Traffic Division Staff will design install the traffic calming devices on a temporary basis at the locations specified in the approved plan, provided funding is adequate.

M. Monitor Area:

Once the temporary traffic calming devices have been installed for duration of six months, the study area will be reevaluated for changes in volume and/or speed in the “after” condition. The Traffic Division's evaluation will include but is not limited to field observations, traffic counts, speed studies, and other data as needed.

N. Analyze Data:

The “after” data is analyzed by Traffic Division Staff.

1. If the project has not met the objectives agreed upon by both the neighborhood and Traffic Division Staff; then Staff can consider alternative TC measures at their discretion. The new plan will be modified as needed and returned to the steering committee for signatures.
2. If the objectives are met, then the devices will remain but are subject to consideration for future removal pursuant to O herein if approved by the BCC. Staff will prepare a report and submit to BCC and Traffic Calming Steering Committee. If agreed upon, move forward with permanent Traffic Control Device installation.

O. Removal of Traffic Calming Devices:

1. The County of Santa Fe reserves the rights to install, remove, or alter any traffic-calming device for health, welfare, and safety of the public.
2. Any request for traffic calming device removal must be initiated by a property owner directly affected by the traffic calming area. The request shall be in form of written petition (Exhibit A) containing the signatures of residents representing at least 75% of the properties that abut directly on or access the affected road. All such requests shall be reviewed by the Traffic Division Manager. The petition for traffic calming device removal shall be forwarded to the Santa Fe County Board of County Commissioners along with recommendation from the Traffic Division regarding whether removal is appropriate based on the request. The request for traffic control device removal shall be reviewed by the Santa Fe County Board of County Commissioners for appropriate action.

Miscellaneous Provisions

- a) Returned petitions may be verified by Traffic Division Staff using available resources.
- b) Traffic Calming Program has a maximum one-year timeframe from the date the petition is transmitted by the Traffic Manager, or his designee, to a member of the respective steering committee to complete a petition. If not successfully completed in one year from the same date, the applicant must start the petition process over.
- c) Where there are 2 competing plans and if a specific plan cannot be determined, then both plans can be sent for signatures such that the plan with the highest number of signatures will be considered for implementation. However, the plan implemented must have at least 66% approval.

STAFF USE ONLY

STAFF EVALUATION FORM/FLOW SHEET- (ATTACH TO APPLICATION FORM)

Location: _____ County Road Name: _____

From: _____ To: _____ Length: _____

Date of Application: _____ Date of Field Check: _____

Requestor's Name: _____

Address: _____

Telephone Number: _____ Email: _____

MEETS ALL MINIMUM CRITERIA ON ATTACHED APPLICATION SHEET: Y ___ N ___
(FAILURE TO MEET ANY ONE, THEN NOT RECOMMENDED FOR FURTHER EVALUATION)

ENGINEERING CRITERIA:

Posted Speed: _____ 85th Percentile Speed _____ Pace Speed: _____

Difference (85th Minus Posted Speed x 2)= _____

High occurrence of Speed Related Crashes? Y ___ N ___ Sidewalks? Y ___ N ___

Pedestrian Generator i.e., school, playground, park? Y ___ N ___ Roadway bicycle facilities? Y ___ N ___

Street Parking? Y ___ N ___ Traffic Volume: _____

Evaluated by: _____ Date: _____

Revised by: _____ Date: _____

Traffic Division Recommendation: _____

Land Use Planning: _____

Road Maintenance: _____

Sherriff's Office: _____

Fire Department: _____

STAFF USE ONLY

STAFF EVALUATION FORM/FLOW SHEET- (ATTACH TO APPLICATION FORM)

Functional classification as a local or major local street? Y ___ N ___

AWDT volumes are more than 600 vpd and less than 3,000 vpd? Y ___ N ___

Posted speed limit is 30 mph or less? Y ___ N ___

85th Percentile speed exceeds posted speed limit by at least 7 mph? Y ___ N ___

Land uses fronting section are more than 50% residential? Y ___ N ___

Vertical grade of roadway is 8 percent or less? Y ___ N ___

Roadway is asphalt paved? Y ___ N ___

Street has only one lane of traffic in each direction Y N

Section length is greater than or equal to 2 blocks or 1200 feet? Y ___ N ___

Street width is greater than or equal to 18 feet? Y ___ N ___

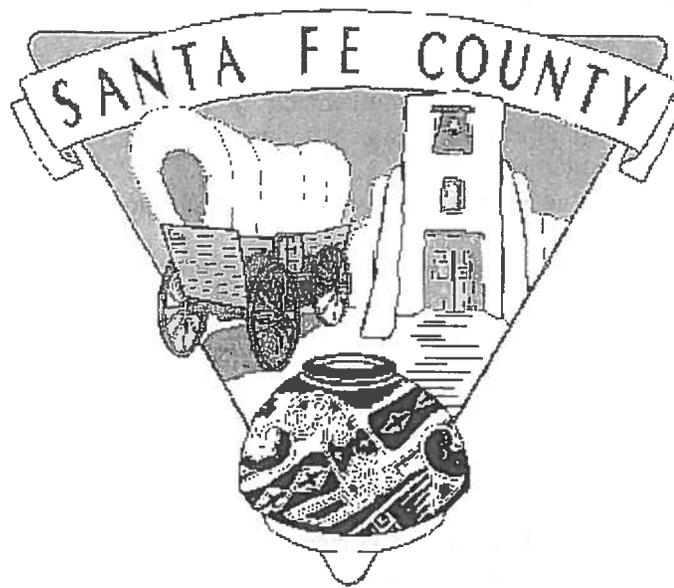
MEETS ALL CRITERIA? Y ___ N ___

Evaluated by: _____ Date: _____

Reviewed by: _____ Date: _____

EXHIBIT A

SANTA FE COUNTY PUBLIC WORK DEPARTMENT
TRAFFIC DIVISION



TRAFFIC CALMING INITIATION PACKET

Thank you for contacting the SFC Traffic Division to express concerns regarding traffic conditions in your neighborhood. The Traffic Division has developed a Traffic Calming Program which could mitigate traffic conditions which have a negative impact on your neighborhood.

The section below gives a brief description of Traffic Calming (TC), its goals and objectives.

Traffic Calming is the combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior and improve conditions for multi-mode street users.

Traffic calming goals include:

- increasing the quality of life;
- reducing vehicular volume;
- incorporating the preferences and requirements of the people using the area (e.g., working, playing, residing) along the street(s), or at an intersection(s);
- creating safe and attractive streets;
- helping to reduce the negative effects of motor vehicles on the environment (e.g., pollution, sprawl); and
- promoting pedestrian, cycle and transit use

Traffic calming objectives include:

- achieving slow speeds for motor vehicles,
- reducing traffic crash frequency and severity,
- increasing the safety and perception of safety for non-motorized users of the street(s),
- reducing the need for police enforcement,
- enhancing the street environment,
- encouraging water infiltration into the ground,
- Increasing access for all modes of transportation, reducing non-local motor vehicle traffic and creating a high resistance route.

The first step in the Traffic Calming process is to complete the enclosed *Application for Traffic Calming*. This application asks for your address, the name of your neighborhood and the names of the streets in the neighborhood, and a ranking of the area traffic problems. The application also requests the names, addresses and phone numbers of 5 to 10 residents from your neighborhood who will, along with you, form the Neighborhood Steering Committee. These committee members should be from different parts of the neighborhood to more accurately represent the concerns of the neighborhood as a whole. This steering committee will work closely with Traffic Division Staff throughout the traffic calming process.

After the application is returned to the Traffic Division, please allow 2 to 3 weeks for the application to be processed for staff to conduct a 24 hour traffic count and for Staff to develop the boundaries of the project. You will then be notified of these boundaries at which time signature collection should commence. Included in this packet is a *Petition to Initiate Traffic Calming*. This petition must be signed by residents from more than 50% of the residences within the project boundaries (one signature per residence please) in order for the traffic calming project to proceed. This petition will indicate if the majority of the affected neighborhood perceives a traffic problem and if they wish to initiate the Traffic Calming Process.

APPLICATION FOR TRAFFIC CALMING (Steering Committee)

Date: _____ Name of Applicant: _____

Phone Number: _____ Address: _____

County Road: _____

Location of issue: _____

HOA notified of intent to apply for TC on SFC maintained road? Y ___ N ___

Please rank the traffic problems in your neighborhood (1 for greatest concern, 9 for least concern):

Traffic Volume _____	Danger to Pedestrians along streets _____
Traffic Noise _____	Danger to Cyclists along streets _____
Speeding _____	Danger to Pedestrians crossing streets _____
Vehicle Collisions _____	Difficulty exiting your driveway/street _____
	Other (Please explain in comments section page 7 of 7) _____

Please provide 5 to 10 neighborhood residents who agree to participate/form the Neighborhood Steering Committee:

Name (print): _____ Signature: _____

Address: _____

Phone: _____

Name (print): _____ Signature: _____

Address: _____

Phone: _____

Name (print): _____ Signature: _____

Address: _____

Phone: _____

Name (print): _____ Signature: _____

Address: _____

Phone: _____

Name (print): _____ Signature: _____

Address: _____

PETITION TO INITIATE TRAFFIC CALMING

We the residents of the _____ Traffic Calming Area (which includes the street addresses listed below) request to participate in Santa Fe County's Traffic Calming Program. If traffic studies conducted by Traffic Division Staff demonstrate a need for traffic calming in this neighborhood, we could request the installation of physical measures such as speed humps, neighborhood traffic circles, etc. by means of a second petition. We have obtained signatures from more than 50% of the residences within the study area boundaries developed by Traffic Division Staff. (Date _____)

Streets within Boundaries:

SEQ. #	PRINTED NAME	ADDRESS	SIGNATURE
1			
2			
3			
4			
5			
6			
7			
8			
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For information regarding the Traffic Calming Program or this petition contact the Traffic Division at 505-992-3020

PETITION FOR INSTALLATION OF TRAFFIC CALMING DEVICES

We the residents of the _____ Traffic Calming Area are signing this petition to APPROVE the installation of traffic calming measures in the plans printed on the reverse side of this petition. More than 75% or () of the residents in the area must sign this document in order for implementation of said plan. (Date _____)

Streets within Boundaries:

SEQ. #	PRINTED NAME	ADDRESS	SIGNATURE
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For information regarding the Traffic Calming Program or this petition contact the Traffic Division at 505-992-3020

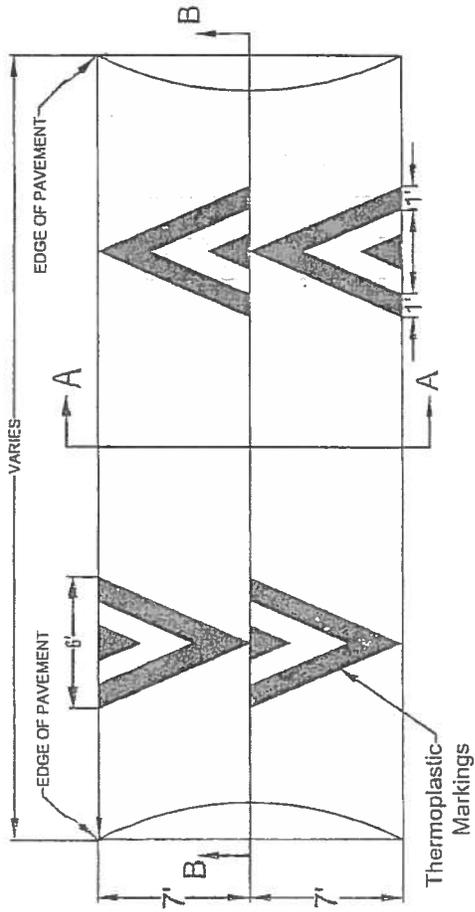
PETITION FOR REMOVAL OF TRAFFIC CALMING

We the residents of the _____ Traffic Calming Area, are signing this petition requesting the REMOVAL of the following traffic calming devices in the attached plans (see back of petition) titled " _____ Area Removal of Traffic Calming Devices." It is understood signatures from more than 50% () of the residents in the study area must provide their signature for removal of the traffic calming devices. (DATE)

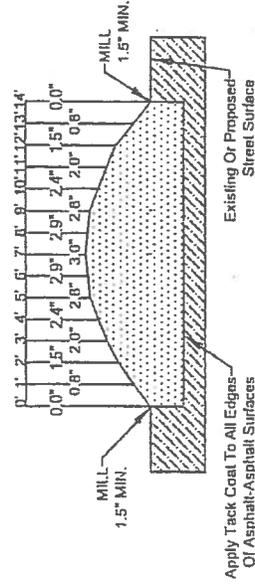
Streets within Boundaries:

SEQ. #	PRINTED NAME	ADDRESS	SIGNATURE
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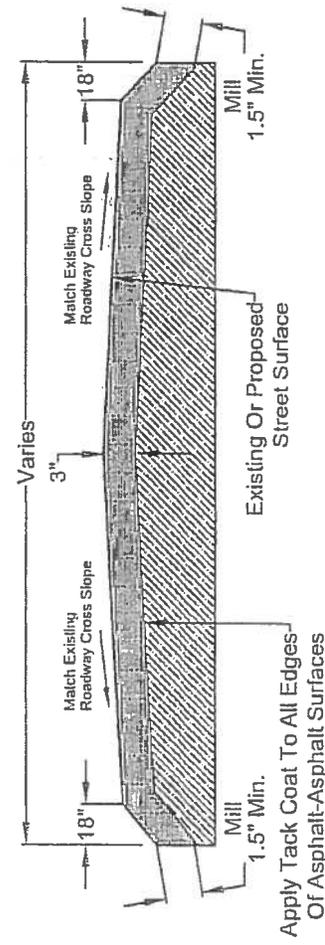
For information regarding the Traffic Calming Program or this petition contact the Traffic Division at 505-992-3020



STANDARD SPEED HUMP

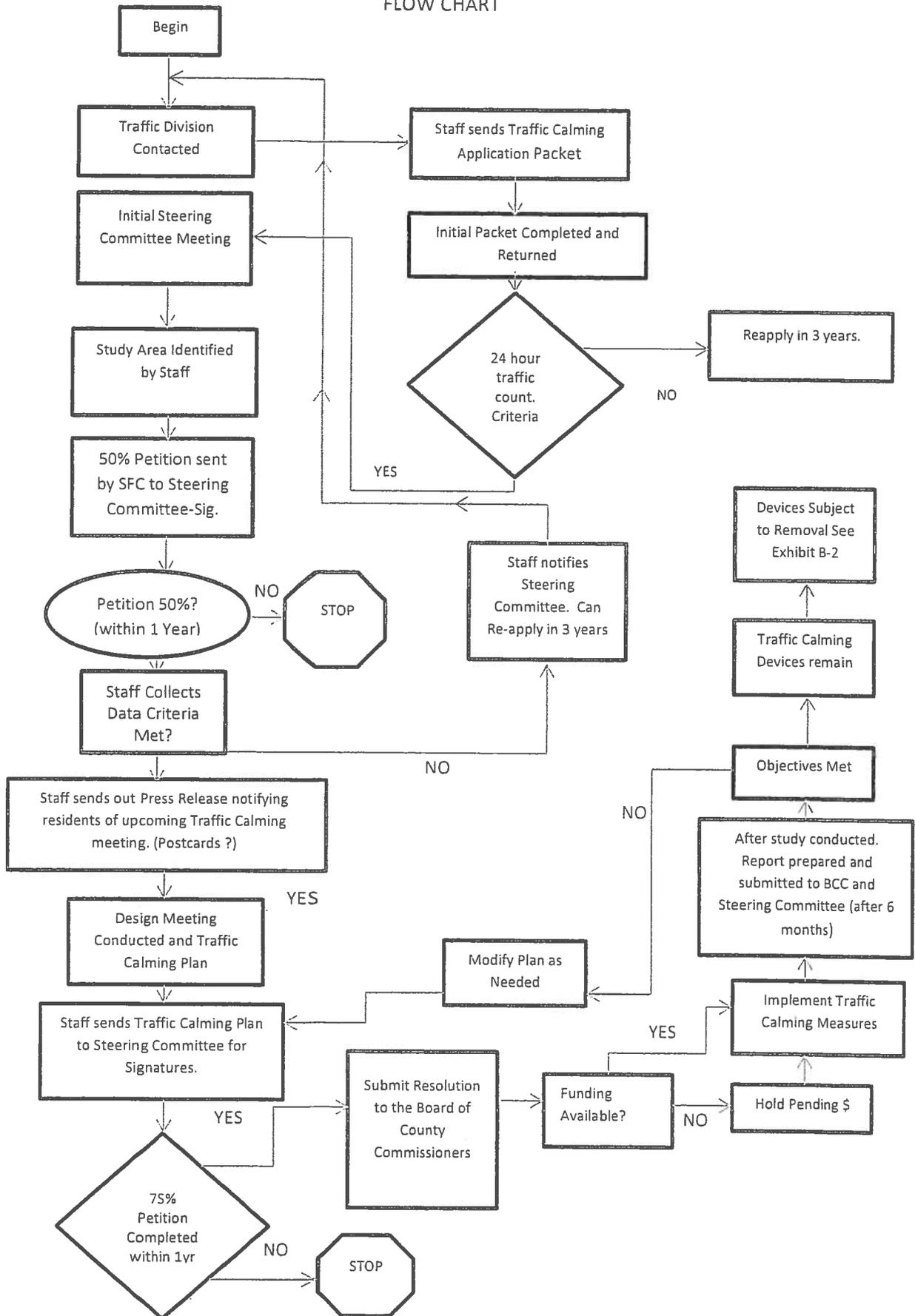


Section A



Section B

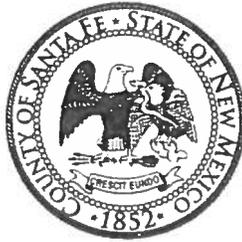
FLOW CHART



Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

DATE: *August 16, 2013*

TO: *Board of County Commissioners*

FROM: *Adam Leigland, Public Works Department Director*

VIA: *Katherine Miller, County Manager*

ITEM AND ISSUE: *BCC Meeting August 27, 2013*

Request approval of a lease agreement between Santa Fe County and Christus St. Vincent Medical Center for office space located at 2052 Galisteo St. to operate a Sobering Center and Care Connection Program in Santa Fe County. (Public Works/Adam Leigland/Agnes Leyba-Cruz)

BACKGROUND AND SUMMARY:

In June 2010, Santa Fe County and Christus St. Vincent Medical Center entered into a lease agreement for 6,439 square feet of office space to operate a Sobering Center and Care Connection Program for Santa Fe County residents. The lease agreement will expire on August 30, 2013. Christus St. Vincent would like to continue leasing the space for the initial term of 2 months and exercise their option for an additional 4 years to continue operating the programs. The initial two months term will allow sufficient time to present the lease agreement to the Board of Finance for approval.

A Market Rent Study performed by Hippauf & Associates determined the space to be valued at \$16.00 per square foot. Christus St. Vincent will pay Santa Fe County \$8,586 monthly or \$103,024 annually for the term of the lease.

REQUESTED ACTION:

Staff requests approval of the lease agreement between Santa Fe County and Christus St. Vincent Medical Center for office space to operate a Sobering Center and Care Connection Program.

**PROPERTY LEASE AGREEMENT
BETWEEN
SANTA FE COUNTY AND
CHRISTUS ST. VINCENT REGIONAL MEDICAL CENTER**

This Lease Agreement ("Lease") is made and entered into on this _____ day of _____ 2013, ("the Effective Date") by and between Santa Fe County ("Lessor") and Christus St. Vincent Regional Medical Center ("Lessee").

Lessor is the owner of land and improvements at 2052 South Galisteo Street, Santa Fe, New Mexico 87505. Lessor is making available a lease to a portion of the building at said address used in the operation of an assessment center and sobering center providing services similar to those provided by the Santa Fe County CARE Connection Assessment Center and the Santa Fe County Sobering Center (collectively, "the Center") and which space is identified on Exhibit A attached hereto (the "Leased Premises").

Lessor desires to lease the Leased Premises to Lessee, and Lessee desires to lease the Leased Premises from Lessor for the term, at the rental and upon the provisions set forth herein.

THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, it is agreed:

1. Term.

A. The Term of the Lease shall begin on August 31, 2013, and end on the 1st of November, 2013 ("Term"). Lessor shall use its best efforts to put Lessee in possession of the Leased Premises on the beginning of the Lease term. If Lessor is unable to timely provide the Leased Premises, rent shall abate for the period of delay. Lessee shall make no other claim against Lessor for any such delay.

B. Lessee may renew the Lease for a successive term of no more than four (4) years, subject to approval of the State Board of Finance, pursuant to NMSA 1978, Section 13-6-2.1(A). Lessee shall exercise such renewal option by providing written notice to Lessor not less than thirty (30) days prior to the expiration of the Term. The renewal term shall be upon the covenants, conditions and provisions as contained in this Lease.

2. Rent.

Lessee shall pay to Lessor during the Term rent in the amount of eight thousand five hundred eighty six dollars (\$8,586.00) per month, due and payable on or before the first day of each calendar month at the following address: 102 Grant Avenue, P.O. Box 276, Santa Fe, N.M. 87504-2076. The rental payment amount for any partial calendar months shall be prorated on a daily basis.

3. Conditions of Lease.

A. Lessee agrees to occupy the Leased Premises for the sole and exclusive purpose of operating the Center to provide healthcare resources to the community. Lessor hereby grants Lessee all rights, titles and privileges to operate the Center in accordance with the terms of this Lease. Lessee commits to continue the Center's operations at the same or superior level of offered services in place under Lessor's operation of the Center as of the Effective Date. Lessee shall not voluntarily reduce the services offered at the Center unless and until it provides written notice to Lessor at least 120 days prior to the effective date of any change in services. Lessee shall continue to provide services free of charge to the indigent consistent with the Center's historical practices and policies. Lessee shall no less than once each three months during the Term, and any successive renewals thereof, provide a written report to Lessor describing services it is providing at the Center and expenses incurred to provide those services. Lessee shall also meet with Lessor's Board of County Commissioners at least once every three months to discuss health care needs of the community being served at the Center and how Lessee can best address those needs.

B. Lessee agrees to utilize local vendors and providers of goods and services to the extent feasible.

C. Lessee agrees to be Lessor's successor for the purpose of all licenses, certificates of exemption, certificates of compliance, accreditations, authorizations, registrations, grants or permits necessary to operate the Center to the extent assignable and transferable.

D. Lessee agrees to keep and maintain the Leased Premises in good order, condition and repair and shall be responsible for those items which are of a permanent nature to the building, including every part and appurtenance thereof, including without limitation, the exterior and interior of all doors, door checks, windows, glass, walls, ceilings, floors, building front, fixtures, plumbing and sewage facilities within or connected to the Leased Premises including the free flow up to the main sewer line, heating and cooling systems, electrical systems and sprinkler systems. Lessee shall further be responsible for (i) sweeping and snow removal on the sidewalk immediately in front of the Leased Premises; (ii) sweeping and snow removal on the sidewalk immediately in front of any front and rear doors to the Leased Premises and (iii) sweeping and snow removal within the smoking and outdoor patios. Lessee shall provide all janitorial services for the Leased Premises.

E. Lessee shall be entitled to use for the operation of the Center all personal property identified on Exhibit "B" attached hereto and for which a separate Equipment Lease Agreement is to be executed by and between the parties. Lessee shall keep such personal property in good order, condition and repair, normal wear and tear excepted so long as this Lease remains in effect.

F. Lessee shall take possession of all inventories of supplies, drugs not prescribed to a specific patient, food, janitorial and office supplies and other disposables and consumables located in the Leased Premises as of the Effective Date of this Lease. In addition, Lessee shall

take possession of drugs specifically prescribed for patients then in residence at the Center on the Effective Date and shall thereafter be responsible for administering said drugs to the patients as prescribed by the patients' physicians.

G. Lessee shall maintain records for patients treated at the Center after the Effective Date. Lessor shall transfer to Lessee possession and ownership of all patient records in its possession as of the Effective Date and Lessee hereby agrees to defend, indemnify, and hold harmless Lessor and its Elected Officials, agents, and employees from any losses, liabilities, damages, demands, suits, causes of action, judgments, costs or expenses (including but not limited to court costs and attorneys' fees) resulting from or directly or indirectly arising out of Lessor's transfer of patient medical records to Lessee. Lessee agrees that Lessor shall have the right to participate in the defense of any such demand, suit, or cause of action concerning matters that relate to the transfer of medical records for which Lessee is indemnifying Lessor and that such suit will not be settled without Lessor's consent, such consent not to be unreasonably withheld. If a conflict exists between the interests of Lessor and Lessee in such demand, suit, or cause of action, Lessor shall retain its own counsel to represent the Lessor's interest. Lessee shall maintain the integrity of the records turned over pursuant to this paragraph for a period of six years and shall make such records accessible to Lessor to the extent necessary to ensure that Lessor can honor its obligations under any state grants utilized to fund the sobering center and care connection while those programs were owned and operated by Lessor.

H. Lessor agrees that no motor vehicle identified on Exhibit "B" shall be used for any purpose other than the Center's operations and that any of Lessee's agents or employees operating such vehicle(s) shall hold a valid and current New Mexico driver's license. Lessee shall insure all vehicles and name the County as an additional insured on those policies.

I. Lessee agrees to permit Lessor to continue to maintain its local server in a storage closet located within the Leased Premises and to include as part of its utility cost under Section 9 hereof the cost for air cooling of that closet to ensure the server's optimum performance.

J. Lessee shall not use the Leased Premises for the purposes of storing, manufacturing or selling any explosives, flammables or other inherently dangerous substance, chemical, thing or device.

4. Sublease and Assignment.

Lessee shall not assign this Lease without Lessor's written consent to a business with which Lessee may merge or consolidate, to any subsidiary of Lessee, to any corporation under common control with Lessee, or to a purchaser of substantially all of Lessee's assets. Further, Lessee shall not sublease all or any part of the Leased Premises, or assign this Lease in whole or in part without Lessor's written consent.

5. Repairs.

During the Term of the Lease and any successive renewal thereof, Lessee shall make, at Lessee's expense, all necessary repairs to the Leased Premises. Repairs shall include such items as routine repairs of floors, walls, ceilings, and other parts of the Leased Premises damaged or worn through normal occupancy, except for major mechanical systems or the roof, subject to the obligations of the parties otherwise set forth in this Lease.

6. Alterations and Improvements.

Lessee, at Lessee's expense, shall have the right, upon obtaining Lessor's consent, and in compliance with applicable law, building ordinances, and any regulations of governmental authorities having jurisdiction over the Leased Premises, to remodel, redecorate, and make additions, improvements and replacements of and to all or any part of the Leased Premises from time to time as Lessee may deem desirable, provided the same are made in a workmanlike manner and utilizing good quality materials. Lessee shall have the right to place and install personal property, trade fixtures, equipment and other temporary installations in and upon the Leased Premises, and fasten the same to the Leased Premises. All personal property, equipment, machinery, trade fixtures and temporary installations, whether acquired by Lessee at the commencement of the Lease Initial Term or placed or installed on the Leased Premises by Lessee thereafter, shall remain Lessee's property free and clear of any claim by Lessor. Lessee shall have the right to remove the same at any time during the term of this Lease provided that Lessee shall repair, at Lessee's expense, all damage to the Leased Premises caused by such removal. In doing and performing such work as may be herein provided, no lien of mechanics, material men, laborers, architects, artisans, contractors, subcontractors, or any other lien of any kind whatsoever, shall be created or imposed upon the Leased Premises or any part thereof.

7. Property Taxes.

If applicable, Lessee shall be responsible for paying all personal property taxes with respect to Lessee's personal property at the Leased Premises.

8. Insurance.

A. The Lessee shall submit evidence of insurance as required herein. Policies of insurance shall be written by companies authorized to write such insurance in New Mexico.

B. The Lessee shall procure and maintain during the Term of this Lease, and any successive renewal thereof, coverage for property insurance for the Leased Premises in amounts not less than \$1,050,000 combined single limit coverage of bodily injury, property damage or combination thereof. The Lessor shall be a named additional insured on the policy.

C. The Lessee shall procure and maintain during the Term of this Lease, and any successive renewal thereof, a comprehensive general liability and automobile insurance policy with liability limits in amounts not less than \$1,050,000 combined single limits of liability for bodily injury,

including death and property damage for any one occurrence. Said policies of insurance shall include coverage for all operations performed by Lessee; coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment, both on and off work; and contractual liability coverage under which this Lease is an insured contract. The Lessor shall be a named additional insured on the policy.

D. Lessee shall procure and maintain during the Term of this Lease, and any successive renewal thereof medical malpractice insurance in amounts not less than \$1,050,000 per occurrence. The Lessor shall be a named additional insured on the policy.

E. Lessee shall procure and maintain during the Term of this Lease, and any successive renewal thereof, Director's and Officer's insurance for the officers of the Center and Christus St. Vincent Medical Center in amounts not less than \$1,050,000 per occurrence. The Lessor shall be a named additional insured on the policy.

F. The Lessee shall comply with the provisions of the Workers' Compensation Act.

G. If, during the Term of this Lease and any successive renewal thereof, the Legislature of the State of New Mexico increases the maximum limits of liability under the Tort Claims Act (NMSA 1978, Sections 41-4-1 through 41-4-29, as amended), the Lessee shall increase the maximum limits of any insurance required herein.

H. If the Leased Premises or any other part of the building is damaged by fire or other casualty resulting from any act of negligence by Lessee or by any of Lessee's agents, employees or invitees, rent shall not be diminished or abated while such damage is under repair, and Lessee shall be responsible for the costs of repair not covered by insurance.

I. Lessor shall maintain fire and extended coverage insurance on the building and the Leased Premises in such amount as Lessor shall deem appropriate. Lessee shall be responsible, at its expense, for fire and extended coverage insurance on all of its personal property, including removable trade fixtures, located in the Leased Premises.

9. **Utilities; Surveillance Video and Alarm.**

A. Lessee shall be responsible for the payment of all electric, gas, refuse, water and sewer, telephone, internet and other communication utilities charges attributable to the Leased Premises during the Term and any successive renewal thereof. Lessor shall pay the amount due and separately invoice Lessee for Lessee's pro rata share of the charges. Lessee shall pay such all such utility charges prior to the due date. Lessee acknowledges that the Leased Premises are designed to provide standard office use electrical facilities and standard office lighting. Lessee shall not use any equipment or devices that utilize excessive electrical energy or which may, in Lessor's reasonable opinion, overload the wiring or interfere with electrical services to other tenants.

B. Lessee shall be responsible for the payment of the video surveillance and alarm system provided and maintained for the Leased Premises during the Term and any successive renewal thereof.

10. Signs.

Following Lessor's consent, Lessee shall have the right to place on the Leased Premises, at locations selected by Lessee, any signs which are permitted by applicable zoning ordinances and private restrictions. Lessor may refuse consent to any proposed signage that is in Lessor's opinion too large, deceptive, unattractive or otherwise inconsistent with or inappropriate to the Leased Premises or use of any other tenant. Lessee shall repair all damage to the Leased Premises resulting from the removal of signs installed by Lessee.

11. Entry.

Lessor shall have the right to enter upon the Leased Premises at reasonable hours to inspect the same, provided Lessor shall not thereby unreasonably interfere with Lessee's business on the Leased Premises.

12. Parking.

During the Term of this Lease and any successive renewal thereof, Lessee shall have the non-exclusive use in common with Lessor, other tenants of the building, their guests and invitees, of the non-reserved common automobile parking areas, driveways, and footways, subject to any requirements that may be prescribed from time to time by Lessor. Lessor reserves the right to designate parking areas for Lessee and Lessee's agents and employees. Lessee shall provide Lessor with a list of all license numbers for the cars owned by Lessee, its agents and employees.

13. Building Requirements.

Lessee will comply with the requirements of the building adopted and altered by Lessor from time to time and will cause all of its agents, employees, invitees and visitors to do so; all changes to such requirements will be sent by Lessor to Lessee in writing.

14. Damage and Destruction.

If the Leased Premises or any part thereof or any appurtenance thereto is so damaged by fire, casualty or structural defects, such damage or defects not being the result of any act of negligence by Lessee or by any of Lessee's agents, employees or invitees, that the same cannot be used for Lessee's purposes and the Lessor is unable or unwilling to provide alternative premises for Lessee's use to conduct the Center's operations, then Lessee shall have the right within ninety (90) days following damage to elect by notice to Lessor to terminate this Lease as of the date of such damage. In the event of minor damage to any part of the Leased Premises, and if such damage does not render the Leased Premises unusable for Lessee's purposes, Lessor shall promptly repair such damage at the cost of the Lessor. In making the repairs called for in

this Section, Lessor shall not be liable for any delays resulting from strikes, governmental restrictions, inability to obtain necessary materials or labor or other matters which are beyond the reasonable control of Lessor. Lessee shall be relieved from paying rent and other charges during any portion of the Lease term that the Leased Premises are inoperable or unfit for occupancy, or use, in whole or in part, for Lessee's purposes.

15. Default.

In the event of a default made by Lessee in the payment of rent when due to Lessor, Lessee shall have fifteen (15) days after receipt of written notice thereof to cure such default. In the event of a default made by Lessee in any of the other covenants or conditions to be kept, observed and performed by Lessee under this Lessee, Lessee shall have thirty (30) days after receipt of written notice thereof to cure such default. In the event that the Lessee shall fail to cure any default within the time allowed under this paragraph, Lessor may declare the term of this Lease ended and terminated by giving Lessee written notice of such intention, and if possession of the Leased Premises is not surrendered, Lessor may reenter said premises. Lessor shall have, in addition to the remedy above provided, any other right or remedy available to Lessor on account of any Lessee default, either in law or equity. Lessor shall use reasonable efforts to mitigate its damages.

16. Termination.

Either party may terminate this Lease, with or without cause, within ninety (90) days prior written notice to the other party. In the event either party terminates this Lease, the Lessor shall reacquire from Lessee the Leased Premises, control of the Center, and all matters relating to or necessary to continue to operate the Center, including but not limited to all personal property leased by Lessee pursuant to Section 3.E hereof and described on Exhibit "B", the security alarm system, the video surveillance system,, all medical records pertaining to patients of the Center created and maintained by Lessee, the current inventory of items described in Section 3.H hereof, and any other matter or thing of any nature or kind necessary for Lessor to continue the operation of the Center. Further, the Lessee agrees to take all action necessary to assign and transfer, to the extent assignable and transferrable, all licenses, etc. covered by Section 2.E hereof that were assigned and transferred by Lessor to Lessee at the beginning of this Lease. Any alterations or improvements to the Leased Premises made by Lessee in accordance with Section 6 hereof not removed prior to Lessee vacating the Leased Premises shall become the property of Lessor. Lessee shall identify the financial obligations and commitments assumed by Lessee directly necessary to operate the Center and Lessor and Lessee shall agree on which obligations Lessor may assume and on an orderly process for Lessor's assumption of the financial obligations and commitments in compliance with state law Lessor agrees to assume. Lessor shall not assume any of Lessee's financial obligations or commitments unless directly related to the operation of the Center and agreed to by Lessor.

17. Quiet Possession.

Lessor covenants and warrants that upon performance by Lessee of its obligations hereunder, Lessor will keep and maintain Lessee in exclusive, quiet, peaceable and undisturbed and uninterrupted possession of the Leased Premises during the term of this Lease.

18. Condemnation.

If any legally, constituted authority condemns the building or such part thereof which shall make the Leased Premises unsuitable for leasing, this Lease shall cease when the public authority takes possession, and Lessor and Lessee shall account for rental as of that date. Such termination shall be without prejudice to the rights of either party to recover compensation from the condemning authority for any loss or damage caused by the condemnation. Neither party shall have any rights in or to any award made to the other by the condemning authority.

19. Subordination.

Lessee accepts this Lease subject and subordinate to any mortgage, deed of trust or other lien presently existing or hereafter arising upon the Leased Premises, or upon the building and to any renewals, refinancing and extensions thereof, but Lessee agrees that any such mortgagee shall have the right at any time to subordinate this lease to such mortgage, deed of trust or other lien on such terms and subject to such conditions as such mortgagee may deem appropriate in its discretion. Lessor is hereby irrevocably vested with full power and authority to subordinate this Lease to any mortgage, deed of trust or other lien now existing or hereafter placed upon the Leased Premises of the building. Lessee agrees that it will from time to time upon request by Lessor execute and deliver to such persons as Lessor shall request a statement in recordable form certifying that this Lease is unmodified and in full force and effect (or if there have been modifications, that the same is in full force and effect as so modified), stating the dates to which rent and other charges payable under this Lease have been paid, stating that Lessor is not in default hereunder (or if Lessee alleges a default stating the nature of such alleged default) and further stating such other matters as Lessor shall reasonably require.

20. Notice.

Any notice required or permitted under this Lease shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

Lessor:

Santa Fe County
Attn: Katherine Miller, Manager
102 Grant Avenue
P.O. Box 276
Santa Fe, N.M. 875040276

Lessee:

CHRISTUS St. Vincent Regional Medical Center
Attn: Chief Executive Officer
455 St. Michael's Drive
Santa Fe, NM 87504

Lessor and Lessee shall each have the right from time to time to change the place notice is to be given under this Section by written notice thereof to the other party.

21. **Waiver.**

No waiver of any default of Lessor or Lessee hereunder shall be implied from any omission to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated. One or more waivers by Lessor or Lessee shall not be construed as a waiver of a subsequent breach of the same covenant, term or condition.

22. **Headings.**

The headings used in this Lease are for convenience of the parties only and shall not be considered in interpreting the meaning of any provision of this Lease.

23. **Successors.**

The provisions of this Lease shall extend to and be binding upon Lessor and Lessee and their respective legal representatives, successors and assigns.

24. **Consent.**

Lessor and Lessee shall not unreasonably withhold or delay their consent with respect to any matter for which Lessor's or Lessee's consent is required or desirable under this Lease.

25. **Compliance with Law.**

Lessee and Lessor each shall comply with all laws, orders, ordinances and other public requirements now or hereafter affecting the Leased Premises.

26: **Final Agreement and Amendments.**

This Lease terminates and supersedes all prior understandings or agreements on the subject matter hereof. This Lease may be amended only by a further writing that is duly executed by both parties and approved by the New Mexico Board of Finance.

27. Indemnity.

A. The Lessee shall defend, indemnify, and hold harmless the Lessor and its officials, agents, and employees from any losses, liabilities, damages, demands, suits, causes of action, judgments, costs or expenses (including but not limited to court costs and attorneys' fees) resulting from or directly or indirectly arising out of the Lessee's occupation, activities and use of the Leased Premises under this Lease, including but not limited to, the Lessee's breach of any of its obligations under this Lease.

B. The Lessee agrees that the Lessor shall have the right to control and participate in the defense of any such demand, suit, or cause of action concerning matters that relate to the Lessor and that such suit will not be settled without the Lessor's consent, such consent not to be unreasonably withheld. If a conflict exists between the interests of the Lessor and the Lessee in such demand, suit, or cause of action, counsel shall be retained by Lessee to represent the Lessor's interest.

C. The Lessee's obligations under this Section shall not be limited by the provisions of any insurance policy the Lessee is required to maintain under this Lease.

28. New Mexico Tort Claims Act.

No provision of this Lease modifies or waives any sovereign immunity or limitation of liability enjoyed by the Lessor or its "public employees" at common law or under the New Mexico Tort Claims Act, NMSA 1978, Section 41-1-1, et seq.

29. Independent Entity.

The Lessee and its agents and employees are independent entities and are not employees or agents of the Lessor. Accordingly, the Lessee and its agents and employees shall not accrue leave, participate in retirement plans, insurance plans, or liability bonding, use the Lessor's vehicles, or participate in any other benefits afforded to employees of Lessor. Except as may be expressly authorized elsewhere in this Lease, the Lessee has no authority to bind, represent, or otherwise act on behalf of the Lessor and agrees not to do so.

30. Appropriations and Authorizations.

This Lease is contingent upon sufficient appropriations and authorizations being made for performance of this Lease by the Board of County Commissioners of Santa Fe County and/or, if state funds are involved, the Legislature of the State of New Mexico. If sufficient appropriations and authorizations are not made in this or future fiscal years, this Lease shall terminate upon written notice by the Lessor to the Lessee. Such termination shall be without penalty to the Lessor and the Lessor shall have no duty to reimburse the Lessee for expenditures made under this Lease. The Lessor is expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered and approved for expenditure by Santa Fe County. The Lessor's decision as to whether sufficient appropriations and authorizations have been made

for the fulfillment of this Lease shall be final and not subject to challenge by the Lessee in any way or forum, including a lawsuit.

31. Scope of Agreement; Merger.

This Lease incorporates all the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such agreements, covenants and understandings have been merged into this Lease. No prior agreement, covenant or understanding, verbal or otherwise, of the parties or their agents shall be valid and enforceable unless embodied in this Lease.

32. Force Majeure.

Whenever a period of time is herein prescribed for action to be taken by either party, said party shall not be liable or responsible for, and there shall be excluded from the computation for any period of time, any delays due to strikes, riots, acts of God, war, restrictive governmental laws or regulations or any other causes of any kind whatsoever which are beyond the control of the parties.

33. Applicable Law.

This Lease shall be construed in accordance and governed by the laws of the State of New Mexico and federal and state regulations where directly applicable. Lessee agrees to operate the Center in accordance with and to at all times comply with said laws and all local laws, ordinances, regulations, applicable accreditation standards and the stated mission and values of the Center. Lessee agrees that any disputes regarding this lease shall be resolved in the state district court located in Santa Fe County, New Mexico.

34. Release.

Upon the expiration or termination of this Lease, the Lessee releases the Lessor, its Elected Officials, officers, agents and employees from all liabilities, claims, and obligations whatsoever arising from or under or relating to this Lease.

35. Severability.

If any clause or provision of this Lease is declared to be illegal, invalid or unenforceable by a court of competent jurisdiction, then and in that event, the remainder of this Lease shall not be affected thereby, and that in lieu of each clause or provision of this Lease that is illegal, invalid or unenforceable, there shall be added as a part of this Lease a clause or provision as similar in terms to such illegal, invalid or unenforceable clause or provision as may be possible and be legal, valid and enforceable.

36. Survival.

The provisions of the following paragraphs shall survive termination of this Contract: 3(I), 8, 27, and 33.

IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

LESSOR:
SANTA FE COUNTY

Kathleen S. Holian, Chair
Santa Fe County Board of County Commissioners

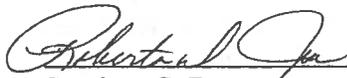
Date

ATTEST

Geraldine Salazar
Santa Fe County Attorney

Date

APPROVED AS TO FORM

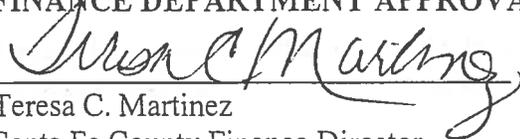


Stephen C. Ross
Santa Fe County Attorney

8/19/13

Date

FINANCE DEPARTMENT APPROVAL:



Teresa C. Martinez
Santa Fe County Finance Director

8/19/13

Date

LESSEE:
CHRISTUS ST. VINCENT REGIONAL MEDICAL CENTER

Bruce Tassin
President/CEO

Date

FEDERAL TAX I.D. NUMBER: _____

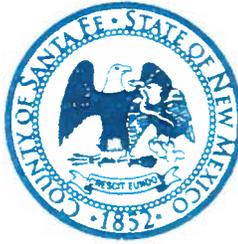


**NO PACKET MATERIAL
FOR THIS ITEM**

Daniel "Danny" Mayfield
Commissioner, District 1

Miguel M. Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathy Holian
Commissioner, District 4

Liz Stefanics
Commissioner, District 5

Katherine Miller
County Manager

DATE: August 27, 2013

TO: Board of County Commissioners

FROM: John M. Salazar, Development Review Specialist *JMS*

VIA: Penny Ellis-Green, Land Use Administrator *VE for*
Vicki Lucero, Building and Development Services Manager *VL*
Wayne Dalton, Building and Development Services Supervisor *VD for*

FILE REF.: BCC Case # MIS 13-5230 G & J Brooks Enterprises, Inc. Liquor License

ISSUE:

G & J Brooks Enterprises, Inc., D/B/A Eldorado Supermart, Applicant, request approval for the transfer of Ownership of Liquor License No. 0951.

The Property is located at 7-C Avenida Vista Grande, in the Agora Shopping Center in the vicinity of Eldorado, within Section 9, Township 15 North, Range 10 East, (Commission District 5).

Vicinity Map:



SUMMARY:

The Applicant requests approval to transfer the ownership of a Liquor License for package sales located within the Agora Shopping center within the existing Eldorado Supermart. G & J Brooks Enterprises, Inc. currently owns the liquor license but has added a stockholder/vice president to the corporation creating a change in ownership.

The State Alcohol and Gaming Division granted preliminary approval of this request in accordance with Section 60-6B-4 NMSA 1978 of the Liquor Control Act. Legal notice of this request has been published in the newspaper. The Board of County Commissioners is required to conduct a public hearing on the request to change the ownership of the liquor license at this location.

This Application was submitted on August 9, 2013.

Growth Management staff has reviewed this project for compliance with pertinent Code requirements and finds the following facts to support this submittal: On September 14, 2004, the Board of County Commissioners approved the Master Plan for the Agora Shopping center which allowed liquor sales; Ordinance No. 2005-08 (US 285 South Highway Corridor Zoning District Ordinance) designates this site as a Village Mixed Use Sub-district which allows liquor sales as a permitted use; the Applicant has met the State of New Mexico requirements for noticing, distance from schools and churches.

APPROVAL SOUGHT: Transfer of Ownership for Liquor License No. 0951.

GROWTH MANAGEMENT AREA: El Centro, SDA-2

AGENCY REVIEW:	<u>Agency</u>	<u>Recommendation</u>
	NM Alcohol & Gaming	Preliminary Approval
	Distance from nearest Church – 1056 feet/School – 1.2 miles.	

STAFF RECOMMENDATION: **Approval of Application to transfer ownership of a Liquor License to be located at 7-C Avenida Vista Grande.**

EXHIBITS:

- 1- Letter of Intent
- 2- Aerial of Site
- 3- Floor Plan
- 4- Alcohol and Gaming Division Letter of Preliminary Approval
- 5- County Business License
- 6- ED Permits

August 9, 2013

G & J Brooks Enterprises, Inc. D.B.A. Eldorado Supermarket

To whom it may concern,

Eldorado Supermarket is requesting a transfer of ownership of a liquor license for package sales. G & J Enterprises, Inc. currently owns the liquor license but has added a stockholder/vice president to the corporation making a change in ownership. Eldorado Supermarket operating hours is Monday through Sunday 6:00 am to 9:00 pm.

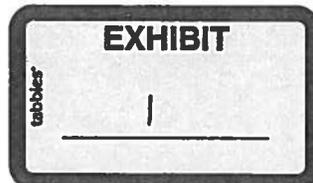
Sincerely,

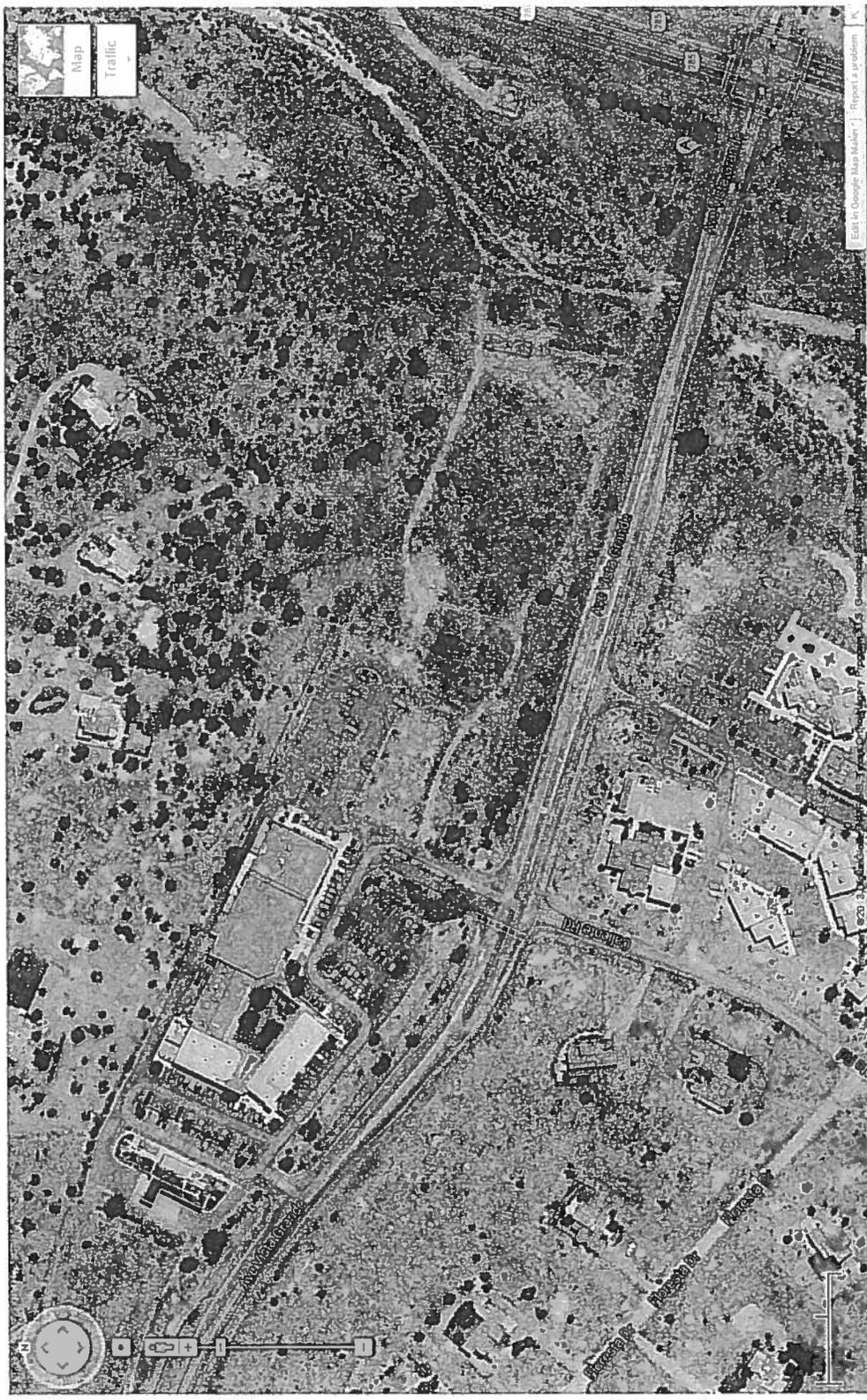


Breck Stewart

General Manager

G&J Brooks Enterprises, Inc.

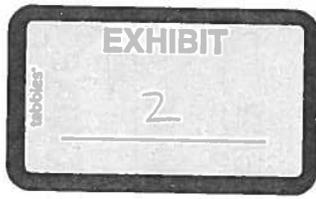




El Dorado Supermarket, Avenida Vista Grande, Santa Fe, NM
 7 Avenida Vista Grande, Santa Fe, NM
 (505) 466-2602
 In line, when a larger supermarket moves nearby and if these guys would remodel and make it look chic, relaxed, and comfortable it would be a huge hit. ... -swiftboard.com
 Directions Search nearby Save to map more

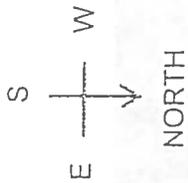
See all 10 results for El Dorado Supermarket, Avenida Vista Grande, Santa Fe, NM

Report a problem - Maps Labs - Help
 Google Maps - ©2013 Google - Terms of Use - Privacy

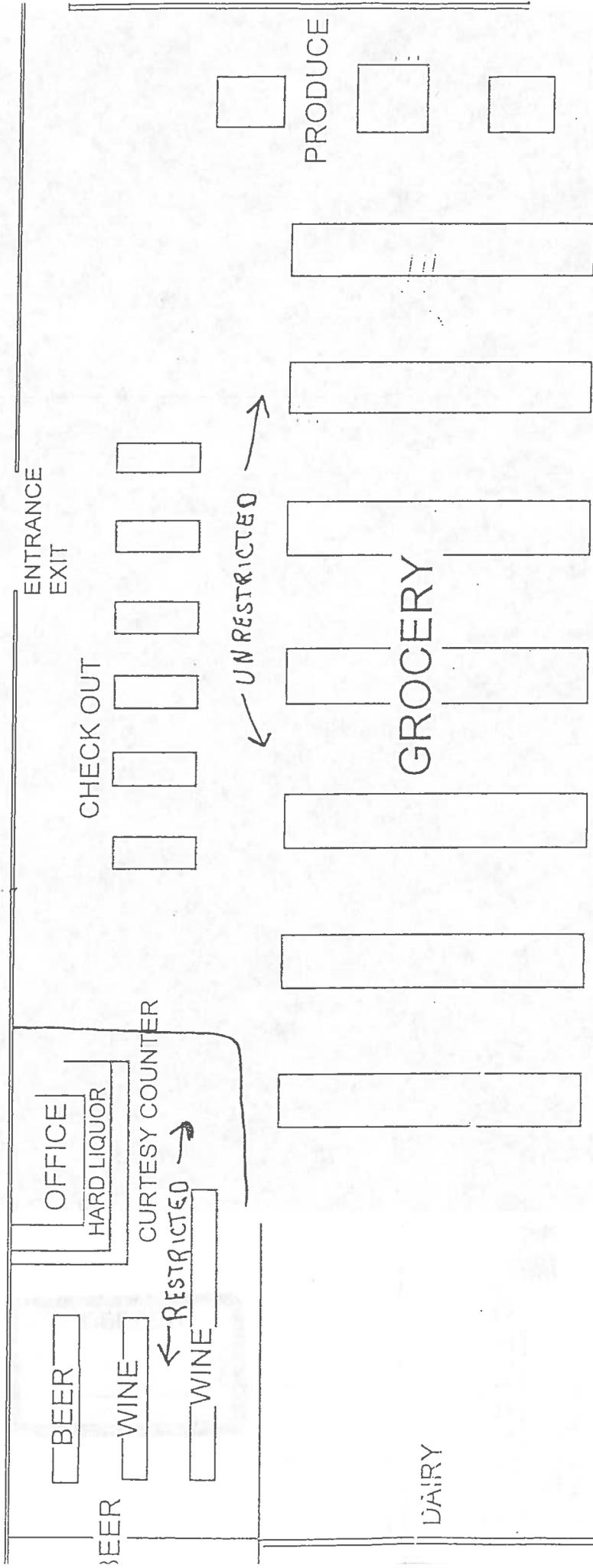


ELDORADO SUPERMART
7 AVENIDA VISTA GRANDE #C
SANTA FE
SANTA FE

L.L. # 0951



RESTRICTED
UNRESTRICTED



FLOOR PLAN APPROVAL

BY *Sheila Harris*

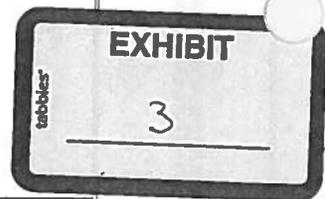
Date 8/14/06

BACK ROOM

DELI

BAKERY

DAIRY





New Mexico Regulation and Licensing Department
ALCOHOL AND GAMING DIVISION

Toney Anaya Building • 2550 Cerrillos Road • Santa Fe, New Mexico 87505
(505) 476-4875 • Fax (505) 476-4595 • www.rld.state.nm.us

July 24, 2013

Certified Mail No.: 7009 2250 0000 9393 2759

Susana Martinez
GOVERNOR

J. Dee Dennis, Jr.
SUPERINTENDENT

Mary Kay Root
DEPUTY
SUPERINTENDENT

James C. McKay
CHIEF GENERAL
COUNSEL

Jennifer M. Anderson
DIRECTOR

Jose E. Larrañaga
Commercial Development Case Manager
Building and Development Services
Santa Fe County
102 Grant Avenue
Santa Fe, NM, 87504

Re: License / Appl. No.: Lic. No. 0951/Appl. #A-852924
Applicant Name: G & J Brooks Enterprises, Inc.
Doing Business As: El Dorado Supermart
Proposed Location: #7-C Avenida Vista Grande
Santa Fe, NM 87508

ATTENTION: Department or person responsible for conducting or preparing the public hearing for liquor license transfers or issuance of new liquor licenses.

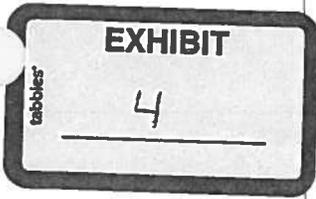
Greetings:

The Director of the Alcohol and Gaming Division has reviewed the referenced Application and granted Preliminary Approval; it is being forwarded to you in accordance with Section 60-6B-4 NMSA of the Liquor Control Act.

Within forty-five (45) days after receipt of a Notice from the Alcohol and Gaming Division, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer. Notice of the Public Hearing required by the Liquor Control Act shall be given by the governing body by publishing a notice of the date, time, and place of the hearing at least once a week for two consecutive weeks in a newspaper of general circulation within the territorial limits of the governing body, **which requires that two weeks of publication must be satisfied before a hearing can be conducted.** The notice shall include: (A) Name and address of the Applicant/Licensee; (B) The action proposed to be taken by the Alcohol and Gaming Division; and (C) The location of the licensed premises. The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. A record shall be made of the hearing.

THE APPLICANT IS SEEKING A TRANSFER OF OWNERSHIP OF LIQUOR LICENSE NO. 0951 WITH PACKAGE SALES. THIS CORPORATION CURRENTLY OWNS THE LIQUOR LICENSE BUT HAS ADDED A

- Alcohol and Gaming Division
(505) 476-4875
- Boards and Commissions Division
(505) 476-4600
- Construction Industries Division
(505) 476-4700
- Financial Institutions Division
(505) 476-4885
- Manufactured Housing Division
(505) 476-4770
- Securities Division
(505) 476-4580
- Administrative Services Division
(505) 476-4800



STOCKHOLDER/VICEPRESIDENT TO THE CORPORATION MAKING IT A CHANGE IN OWNERSHIP.

The governing body may disapprove the issuance or transfer of the license if:

- 1) The proposed location is within an area where the sale of alcoholic beverages is prohibited by the laws of New Mexico. (The governing body may disapprove if the proposed location is within 300 feet of a church or school unless the license has been located at this location prior to 1981 or unless the Applicant/Licensee has obtained a waiver from the Local Option District governing body for the proposed licensed premises).
- 2) The issuance or transfer would be in violation of a zoning or other ordinance of the governing body. The governing body may disapprove if the proposed location is not properly zoned. Because this office is in receipt of a Zoning Statement from the governing body, this is not a basis for disapproval. Attached is a copy of a Zoning Statement from the local governing body.
- 3) The issuance would be detrimental to the public health, safety, or morals of the residents of the Local Option District. Disapproval by the governing body on public health, safety, or morals must be based on and supported by substantial evidence pertaining to the specific prospective transferee or location and a copy of the record must be submitted to the Alcohol and Gaming Division.

Within thirty (30) days after the Public Hearing, the governing body **shall** notify the Alcohol and Gaming Division as to whether the local governing body has approved or disapproved the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notice of publication(s). **If the governing body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may give Final Approval to the issuance or transfer of the license.**

If the governing body disapproves the issuance or transfer of the license, it shall notify the Alcohol and Gaming Division within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to the Alcohol and Gaming Division with the notice of disapproval (Page 1 of the Application page noting disapproval).

Sincerely,



Rose L. Garcia

Hearing Officer

NM Regulation & Licensing Dept.

Alcohol & Gaming Division

Phone: 505-476-4552

Fax: 505-476-4595

Email: rosel.garcia@state.nm.us

Enclosures: Original Page 1 of Application
Copy of Page 2 of Application

COMMERCIAL Registration

Registration No: 10444

Permit No: 89-0521

Permit Type: COMMERCIAL



WHEREAS, G. & J. BROOKS ENT., INC., a resident of AVENTURA VISTA GRANDE BLDG. C, SANTA FE, NM 87505

Country and State already and one of the members of the firm known as

ELDORADO SUPERMART

COMMERCIAL

; therefore

has made application for registration as

Registration Has Been Granted

EXHIBIT

to carry on said business at

7 AVENIDA VISTA GRANDE BLDG. C, SANTA FE, NM 87505

in said County and State for a period of 12 months, commencing on the 1 day of January, 2013

and ending on the 31 day of December, 2013, under the provisions of the law in such cases made and provided.

In Witness Whereof, I have hereunto set my hand and affixed the seal

at Santa Fe, N.M., this 1 day of January 2013



11038

SANTA FE COUNTY TREASURER



State of New Mexico
Environment Department

FOOD ESTABLISHMENT PERMIT

This is to certify that G And J Brooks Enterprises Inc
Owner of: Eldorado Supermart

Is hereby granted a permit to operate a food establishment
At: 7 Avenida Vista Grande; Santa Fe, NM 87505

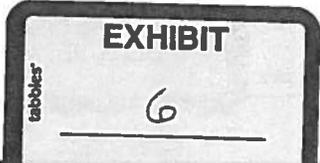
Type of Establishment: Food Service - Delicatessen
Limitations or Restrictions: _____

Failure to maintain and operate the establishment in compliance with the Regulations (7.6.2 NMAC may result in suspension or revocation of this permit by an authorized representative of this Department. This permit shall be renewed annually.

Date Issued: 30-SEP-12 Permit Number: 18009 - PRF20120002

Expiration Date: 30-SEP-13 Authorizing Official: [Signature]

This permit is not transferable to another individual, establishment, or location. ASD MER R CERAMON
This permit must be displayed in a conspicuous place. NMEO 827.1840





State of New Mexico

Environment Department

FOOD ESTABLISHMENT PERMIT

This is to certify that G And J Brooks Enterprises Inc

Owner of: Eldorado Supermart

Is hereby granted a permit to operate a food establishment

At: 7 Avenida Vista Grande; Santa Fe, NM 87505

Type of Establishment: Food Service - Meat Market

Limitations or Restrictions: _____

Failure to maintain and operate the establishment in compliance with the Regulations (7.6.2 NMAC may result in suspension or revocation of this permit by an authorized representative of this Department. This permit shall be renewed annually.

Date Issued: 30-SEP-12

Permit Number: 18009 - PRF20120001

Expiration Date: 30-SEP-13

Authorizing Official: _____

This permit is not transferable to another individual, establishment, or location.

This permit must be displayed in a conspicuous place.

VMED PPT AYD

