

SANTA FE COUNTY

RESOLUTION 1999 - 37

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on March 30, 1999, did request the following budget adjustment:

Department / Division: General Services Department Fund Name: General Services Department-Special Projects
 Budget Adjustment Type: Re-Budget Cash Balance and Budget Increase Fiscal Year: 1999 (July 1, 1998 - June 30, 1999)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0733	481	3719000	State Appropriation - Eldorado Community	\$5,000	
318	0738	481	3600100	Non-Profit Donation - Rio En Medio/Chupadero Community Center	\$2,000	
101	0706	481	3600100	Non-Profit Donation - Rio En Medio/Chupadero Community Center		\$2,000
TOTAL (if SUBTOTAL, check here)					\$7,000	\$2,000

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0733	481	5003	Contractual Services - Professional Services	\$2,500	
318	0733	481	7037	Other Operating Costs - Printing/Publishing	\$2,500	
318	0738	481	4003	Purchased Property - Maintenance Grounds/Roadways	\$2,000	
101	0706	431	4003	Chupadero Comm. Center - Maintenance - Grounds & Roadways		\$2,000
TOTAL (if SUBTOTAL, check here)					\$7,000	\$2,000

Requesting Department Approval: [Signature] Title: General Services Director Date: 3/19/99

Finance Department Approval: [Signature] Date: 3/24/99 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 3/30/99

1621015

SANTA FE COUNTY

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Loni Martinez Dept/Div: General Services Department/Administration Phone No.: 424-2040

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

1621016

- 1) Please summarize the request and its purpose.
 - On August 5, 1998, The General Services Department (GSD) initiated a Budget Adjustment Request to rebudget the cash balance for the Eldorado Multi Purpose Project. The amount that was rebudgeted was \$70,000, when in actuality, the amount that needed to be re-budgeted was \$75,000. GSD is requesting that an additional \$5,000 be re-budgeted from cash balance in order to bring the project budget balance to the amount that was approved by the New Mexico State Legislature. (See attached documentation) **El Dorado Community Project Appropriation- Project #96-L-NR-I-3-G-165 (\$75,000);**
 - In June 1998, a proposal was submitted to the Cudd Foundation, a non-profit organization from the Rio En Medio/Chupadero Association. The association requested the funds for renovation and upgrade of the existing playground equipment. In July 1998, The Association was awarded \$2,000 from the Cudd Foundation to replace and upgrade equipment for the playground. The Association asked that Santa Fe County be the fiscal agent for the funds appropriated by the CUDD Foundation. In August 1998, a BAR was processed by the GSD to budget the \$2,000 from the CUDD Foundation. The funds were inadvertently budgeted incorrectly in the Rio En Medio/Chupadero Community Center, cost center 101-0706-431-4003 instead of Chupadero/Rio En Medio SAP, cost center 318-0738-481-4003. The GSD is requesting a BAR to correct this oversight.
- 2) Why was this request not included in the Fiscal Year 1999 Operating Budget?
 - At the time the operating budget was prepared, the ending cash balance was not available for the Eldorado Community Project. Additionally, the GSD did not anticipate that additional funds would be received from the CUDD Foundation for the Rio En Medio/Chupadero Association for upgrade of existing playground equipment.
- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
 - The budget increase are for non-recurring expenditures, for which funding has been provided for by the New Mexico Legislature. The Request to re-budget cash is necessary to continue the ongoing renovations at the above mentioned sites.

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DEPARTMENT CONTACT:

Name: Loni Martinez Dept/Div: GSD/Administration Phone No.: 424-2040

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.

The Eldorado Community Project does include special appropriations from the State Legislature.

- **Eldorado Community** - Laws of 1996, Chapter 4, Project #96-L-NR-I-3-G165 (\$75,000) - Santa Fe County will plan, design, construct, equip or furnish a school and community center in Eldorado located in Santa Fe County; On August 5, 1998 \$70,000 of the \$75,000 was re-budgeted. The remaining \$5,000 is being requested at this time.
- **The Rio En Medio/Chupadero Project** does not include state appropriation funds. The appropriation is funded through the Cudd Foundation a non-profit organization.

- b) If this is a state or federal grant, cite grant name, number, award date and amount.

The Eldorado Community Project is a state grant.

- c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.

Commission action did not prompt these requests.

1621017

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Loni Martinez Dept/Div: GSD/Administration Phone No.: 424-2040

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- d) Please identify other funding sources that can be used to match this request.

There are no other funding sources that can be utilized to match this request.

- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.

The \$75,000 State Appropriation from Eldorado Community Project will be utilized for the construction of a multi-purpose field project. The \$2,000 from the CUDD Foundation for the Rio En Medio Association will be utilized to purchase playground equipment for the Rio En Medio Association.

- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.

This request will not impact an FTE impact.

1621018

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of March 1999.

1621019

Santa Fe Board of County Commissioners

[Handwritten Signature]

Paul Duran, Chairperson



ATTEST:

[Handwritten Signature]

Rebecca Bustamante, County Clerk

Approved As To Form.

By *[Handwritten Signature]*
Denice Brown ~~Kalish~~, County Attorney



1067.750
COUNTY OF SANTA FE
STATE OF NEW MEXICO)SS
I hereby certify that this instrument, was filed
for record on the 31 day of Mar A.D.
19 99, at 9:40 o'clock A.m
and was duly recorded in book 1621
page 015-019 of the records of
Santa Fe County.

Witness my Hand and Seal of Office
Rebecca Bustamante
County Clerk, Santa Fe County, N.M.

[Handwritten Signature]
Deputy