

SANTA FE COUNTY

RESOLUTION 1999 - 5

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 26, 1999, did request the following budget adjustment:

Department / Division: All Departments Fund Name: General, Valuation, Road, Indigent, Water, Housing, & Bond

Budget Adjustment Type: Budget Transfer Between Funds Fiscal Year: 1999 (July 1, 1998 - June 30, 1999)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
203	0000	390	0000	Operating Transfer In (Valuation Fund)	9,403	
204	0000	390	0000	Operating Transfer In (Road Fund)	25,612	
220	0000	390	0000	Operating Transfer In (Indigent Fund)	2,982	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					37,997	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
<i>General Fund / Capital Improvements</i>						
101	0303	412	8001	Capital Purchases / Buildings & Structures		329,941
101	0000	490	0100	Other Financing Uses / Operating Transfers Out	57,265	
<i>County Manager Department / Administration</i>						
101	0101	412	1021	Personal Services / Exempt Employees	2,651	
101	0101	412	1022	Personal Services / Permanent Employees	3,582	
101	0101	412	2003	Employee Benefits / Retirement Contributions	1,724	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					65,222	329,941

Requesting Department Approval: _____ Title: _____ Date: _____

Finance Department Approval: Domalby Date: 1/20/99 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 1/26/99

1595878

SANTAFE COUNTY

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

1595879

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
350	0000	390	0000	Operating Transfer In (Bond Fund)	906	
505	0000	390	0000	Operating Transfer In (Water Enterprise Fund)	6,724	
517	0000	390	0000	Operating Transfer In (Housing Fund)	11,638	
TOTAL (if SUBTOTAL, check here <input type="checkbox"/>)					57,265	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
Legal Department / Administration						
101	0201	412	1021	Personal Services / Exempt Employees	3,288	
101	0201	412	1022	Personal Services / Permanent Employees	1,585	
101	0201	412	2003	Employee Benefits / Retirement Contributions	1,348	
Legal Department / Risk Management						
101	0202	412	1022	Personal Services / Permanent Employees	823	
101	0202	412	2003	Employee Benefits / Retirement Contributions	228	
Finance Department / Administration						
101	0301	412	1021	Personal Services / Exempt Employees	1,174	
101	0301	412	1022	Personal Services / Permanent Employees	10,429	
101	0301	412	2003	Employee Benefits / Retirement Contributions	3,209	
Personnel Department / Administration						
101	0401	412	1021	Personal Services / Exempt Employees	1,231	
101	0401	412	1022	Personal Services / Permanent Employees	3,343	
101	0401	412	2003	Employee Benefits / Retirement Contributions	1,265	
Land Use / Administration						
101	0501	412	1021	Personal Services / Exempt Employees	1,259	
101	0501	412	1022	Personal Services / Permanent Employees	3,203	
101	0501	412	2003	Employee Benefits / Retirement Contributions	1,234	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					33,619	

SANTA FE COUNTY

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

1595880

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here <input type="checkbox"/>)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
<i>Land Use Department / Planning</i>						
101	0502	414	1022	Personal Services / Permanent Employees	4,100	
101	0502	414	2003	Employee Benefits / Retirement Contributions	1,134	
<i>Land Use Department / Code Enforcement</i>						
101	0503	414	1022	Personal Services / Permanent Employees	2,863	
101	0503	414	2003	Employee Benefits / Retirement Contributions	792	
<i>Land Use Department / Building & Hydrology</i>						
101	0504	414	1022	Personal Services / Permanent Employees	3,114	
101	0504	414	2003	Employee Benefits / Retirement Contributions	861	
<i>Land Use Department / Development Review</i>						
101	0505	414	1022	Personal Services / Permanent Employees	4,974	
101	0505	414	2003	Employee Benefits / Retirement Contributions	1,376	
<i>Public Works Department / Administration</i>						
101	0601	441	1021	Personal Services / Exempt Employees	1,871	
101	0601	441	1022	Personal Services / Permanent Employees	2,282	
101	0601	441	2003	Employee Benefits / Retirement Contributions	1,149	
<i>Public Works / Fleet Service</i>						
101	0602	441	1022	Personal Services / Permanent Employees	5,852	
101	0602	441	2003	Employee Benefits / Retirement Contributions	1,619	
<i>Public Works / Traffic Engineering</i>						
101	0603	442	1022	Personal Services / Permanent Employees	5,571	
101	0603	442	2003	Employee Benefits / Retirement Contributions	1,541	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					39,099	

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BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
<i>Public Works Department / Project Development</i>						
101	0604	442	1022	Personal Services / Permanent Employees	10,759	
101	0604	442	2003	Employee Benefits / Retirement Contributions	2,976	
<i>Public Works Department / Solid Waste</i>						
101	0605	443	1022	Personal Services / Permanent Employees	9,256	
101	0605	443	2003	Employee Benefits / Retirement Contributions	2,560	
<i>Public Works Department / Road Maintenance</i>						
204	0611	451	1022	Personal Services / Permanent Employees	20,063	
204	0611	451	2003	Employee Benefits / Retirement Contributions	5,549	
<i>Public Works Department / Project Development / Bond</i>						
350	0636	453	1023	Personal Services / Term Employees	710	
350	0636	453	2003	Employee Benefits / Retirement Contributions	196	
<i>General Services Department / Administration</i>						
101	0701	412	1021	Personal Services / Exempt Employees	1,259	
101	0701	412	1022	Personal Services / Permanent Employees	3,011	
101	0701	412	2003	Employee Benefits / Retirement Contributions	1,181	
<i>General Services Department / Property Control</i>						
101	0702	415	1022	Personal Services / Permanent Employees	9,331	
101	0702	415	2003	Employee Benefits / Retirement Contributions	2,581	
<i>General Services Department / Building Services</i>						
101	0703	415	1022	Personal Services / Permanent Employees	8,422	
101	0703	415	2003	Employee Benefits / Retirement Contributions	2,329	
TOTAL (if SUBTOTAL, check here X)					80,183	

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here <input type="checkbox"/>)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
General Services Department / Housing Services						
517	0750	471	1026	Personal Services / Term Employees	9,116	
517	0750	471	2003	Employee Benefits / Retirement Contributions	2,522	
Fire Department / Administration						
101	0801	421	1021	Personal Services / Exempt Employees	1,422	
101	0801	421	1022	Personal Services / Permanent Employees	9,557	
101	0801	421	2003	Employee Benefits / Retirement Contributions	3,037	
Fire Department / Southern Region						
101	0802	422	1022	Personal Services / Permanent Employees	5,864	
101	0802	422	2003	Employee Benefits / Retirement Contributions	1,622	
Fire Department / Western Region						
101	0803	422	1022	Personal Services / Permanent Employees	2,615	
101	0803	422	2003	Employee Benefits / Retirement Contributions	723	
Fire Department / Northern Region						
101	0804	422	1022	Personal Services / Permanent Employees	6,951	
101	0804	422	2003	Employee Benefits / Retirement Contributions	1,923	
County Clerk Department / Recording						
101	0901	416	1021	Personal Services / Exempt Employees	859	
101	0901	416	1022	Personal Services / Permanent Employees	5,186	
101	0901	416	2003	Employee Benefits / Retirement Contributions	1,672	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					53,069	

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here <input type="checkbox"/>)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
<i>County Clerk Department / Bureau of Elections</i>						
101	0902	417	1022	Personal Services / Permanent Employees	2,836	
101	0902	417	2003	Employee Benefits / Retirement Contributions	785	
<i>County Treasurer Department / Administration</i>						
101	1001	418	1021	Personal Services / Exempt Employees	931	
101	1001	418	1022	Personal Services / Permanent Employees	6,576	
101	1001	418	2003	Employee Benefits / Retirement Contributions	2,076	
<i>County Assessor Department / Administration</i>						
101	1101	413	1021	Personal Services / Exempt Employees	1,032	
101	1101	413	1022	Personal Services / Permanent Employees	19,924	
101	1101	413	2003	Employee Benefits / Retirement Contributions	5,797	
<i>County Assessor Department / Valuation</i>						
203	1111	413	1022	Personal Services / Permanent Employees	7,366	
203	1111	413	2003	Employee Benefits / Retirement Contributions	2,037	
<i>Sheriff Department / Administration</i>						
101	1201	424	1021	Personal Services / Exempt Employees	1,024	
101	1201	424	1022	Personal Services / Permanent Employees	21,675	
101	1201	424	2003	Employee Benefits / Retirement Contributions	6,279	
<i>Sheriff Department / Animal Control</i>						
101	1203	463	1022	Personal Services / Permanent Employees	7,190	
101	1203	463	2003	Employee Benefits / Retirement Contributions	1,989	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					87,517	

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here <input type="checkbox"/>)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
<i>Sheriff Department / Region III</i>						
101	1204	425	1026	Personal Services / Term Employees	697	
101	1204	425	2003	Employee Benefits / Retirement Contributions	193	
<i>Utilities Department / Water</i>						
505	1410	444	1021	Personal Services / Exempt Employees	2,147	
505	1410	444	1022	Personal Services / Permanent Employees	1,879	
505	1410	444	2003	Employee Benefits / Retirement Contributions	1,114	
<i>Utilities Department / Wastewater</i>						
505	1420	445	1022	Personal Services / Permanent Employees	1,241	
505	1420	445	2003	Employee Benefits / Retirement Contributions	343	
<i>Administrative Services Department / Administration</i>						
101	1501	412	1022	Personal Services / Permanent Employees	1,769	
101	1501	412	2003	Employee Benefits / Retirement Contributions	489	
<i>Administrative Services Department / Information Systems</i>						
101	1502	412	1022	Personal Services / Permanent Employees	6,312	
101	1502	412	2003	Employee Benefits / Retirement Contributions	1,746	
<i>Administrative Services Department / DWI</i>						
101	1504	464	1026	Personal Services / Term Employees	3,682	
101	1504	464	2003	Employee Benefits / Retirement Contributions	1,018	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					22,630	

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BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here <input type="checkbox"/>)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
<i>Administrative Services / Rural Addressing</i>						
101	1507	442	1022	Personal Services / Permanent Employees	2,260	
101	1507	442	2003	Employee Benefits / Retirement Contributions	625	
<i>Administrative Services / Indigent</i>						
220	1520	461	1022	Personal Services / Permanent Employees	2,336	
220	1520	461	2003	Employee Benefits / Retirement Contributions	646	
TOTAL (if SUBTOTAL, check here <input type="checkbox"/>)					387,206	329,941
NET INCREASE TO EXPENDITURES (\$387,206 Increase Less \$329,941 Decrease)					57,265	

1595885

SANTAFE COUNTY

RESOLUTION 1999 - 5

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Gary Dept/Div: Finance Phone No.: 986-6375

1595886

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
This request transfers funds from the General Fund / Capital Improvements budget to various department budgets to cover the January 2, 1999 implementation of the 4% salary increases for exempt, permanent, and term employees (other than law enforcement officers) and to implement the new compensation plan. These increases were previously not included in the department level budgets. Please note that several department budgets are in funds other than the General Fund, therefore, this request also budgets for inter-fund transfers to those funds whose salary and benefits are supplemented by General Fund transfers.

- 2) Why was this request not included in the Fiscal Year 1999 Operating Budget?
The compensation plan and the 4% salary increase were included in the FY99 Budget.

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
This transfer is anticipated to be non-recurring for Fiscal Year 1999. Any future compensation packages will be budgeted through the Operating Budget process. It is anticipated that the increase in the salary base will be covered by recurring revenues or by General Fund transfers in the following funds which have payroll: General Fund, Valuation Fund, Road Fund, Indigent Fund, Water Enterprise Fund, and the Housing Enterprise Fund.

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
This request transfers General Fund revenues to various department level budgets, including some inter-fund transfers as described above.
 - a) If this is a state special appropriation, cite statute and attach a copy.
This request is not a state special appropriation.

 - b) If this is a state or federal grant, cite grant name, number, award date and amount.
This request does not include state or federal grants.

SANTA FE COUNTY

RESOLUTION 1999 - 5

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Donna Gary Dept/Div: Finance Phone No.: 986-6375

1595887

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
This request is a result of the compensation package approved at the January 12, 1999 Commission hearing.

 - d) Please identify other funding sources that can be used to match this request.
There are no other funding sources for this request.

- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
This request decreases the Capital Purchases category within the General Fund / Capital Improvements cost center. The compensation package is a higher priority than the capital improvements and capital purchases previously budgeted for. Capital needs will be addressed during the next budget cycle.

- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
This request does not increase or decrease the FTE for any County department. However, hourly salaries are being increased which causes an increase in the salary base. This will have a recurring impact on future operating budgets.

SANTA FE COUNTY

RESOLUTION 1999 - 5

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26th Day of January, 1999.

Santa Fe Board of County Commissioners

[Handwritten Signature]

Paul Duran, Chairperson



[Handwritten Signature]
Rebecca Bustamante, County Clerk



1058 987

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) SS
I hereby certify that this Instrument was filed
for record on the 27 day of Jan A.D.
19 99, at 3:37 o'clock P m
and was duly recorded in book 7595
page 878-888 of the records of
Santa Fe County.

Approved As To Form.

By *[Handwritten Signature]*
Denice Brown, County Attorney

Witness my Hand and Seal of Office
Rebecca Bustamante
County Clerk, Santa Fe County, N.M.
[Handwritten Signature]