

SANTA FE COUNTY

RESOLUTION 2002 - 118

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on September 24, 2002, did request the following budget adjustment:

Department / Division: County Manager / Mail Room Fund Name: General Fund

Budget Adjustment Type: Budget Increase Fiscal Year: 2003 (July 1, 2002 - June 30, 2003)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	381	0200	Payment In Lieu of Taxes	20,000	
101	0000	360	0402	Misc. Revenue	10,000	
TOTAL (if SUBTOTAL, check here)					30,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0112	412	7036	Other Operating Costs / Postage & Mail Service	30,000	
TOTAL (if SUBTOTAL, check here)					30,000	

Requesting Department Approval: Susan H. Lucas Title: Deputy Finance Director Date: 9/17/02

Finance Department Approval: Stephene Miller Date: 9.18.02 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 9/18/02

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Susan Lucero Dept/Div: Finance Phone No.: 995-2781

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
Request is to budget payment in lieu of tax and prior year reimbursement revenue to cover postage and mail service expenditures for fiscal year 2003.
- 2) Why was this request not included in the Fiscal Year 2003 Operating Budget?
The budget for postage included in the Fiscal Year 2003 operating budget is not sufficient for all County departments.
- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
This increase is anticipated to be non-recurring for fiscal year 2003.
- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.
This is not a state special appropriation.
 - b) If this is a state or federal grant, cite grant name, number, award date and amount.
This is not a state or federal grant.
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
This request is not a result of Commission action.
 - d) Please identify other funding sources that can be used to match this request.
There are no other funding sources to match this request.
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
This request does not impact the capital purchases category.
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
This request does not have an FTE impact.

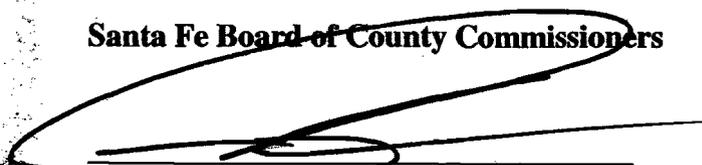
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SANTA FE COUNTY
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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 24th Day of September, 2002.

Santa Fe Board of County Commissioners

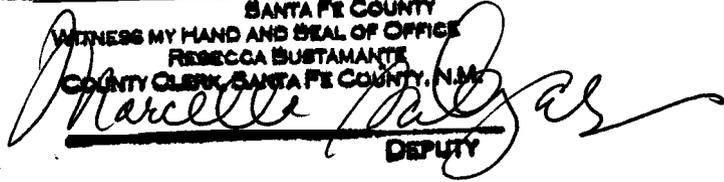

Paul Duran, Chairperson



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COUNTY OF SANTA FE } ss
STATE OF NEW MEXICO
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED
FOR RECORD ON THE 25 DAY OF Sept A.D.
20 02 AT 11:11 O'CLOCK 2 M
AND WAS DULY RECORDED IN BOOK 2216
PAGE 140-142 OF THE RECORDS OF
SANTA FE COUNTY

WITNESS MY HAND AND SEAL OF OFFICE
REBECCA BUSTAMANTE
COUNTY CLERK, SANTA FE COUNTY, N.M.


DEPUTY

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ATTEST:


Rebecca Bustamante, County Clerk

Approved As To Form.

By 
Steven Kopelman, County Attorney