

SANTA FE COUNTY

RESOLUTION 2002 - 162

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on December 10, 2002, did request the following budget adjustment:

Department / Division: Project & Facilities Management / Project Development Fund Name: Youth Shelters and Family Services Facility; Vista Grande Library; Stanley Community Park; DWI Program Center

Budget Adjustment Type: Budget Increase

Fiscal Year: 2003 (July 1, 2002 - June 30, 2003)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0747	390	0100	Op. Transfer In / General Fund	\$14,000.00	
318	0739	371	1000	Special Appropriation Project - State	\$50,000.00	
318	0739	360	0190	Donation/Contribution	\$30,000.00	
318	0752	371	1000	Special Appropriation Project - State	\$20,000.00	
TOTAL (if SUBTOTAL, check here XX)					\$114,000.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0747	481	8001	Capital Purchase - Building & Structures	\$14,000.00	
101	0103	412	7090	Operating Costs - Misc. Operating Costs		\$14,000.00
101	0000	490	0100	Operating Transfer Out	\$14,000.00	
318	0739	481	8001	Capital Purchases - Building & Structures	\$80,000.00	
TOTAL (if SUBTOTAL, check here XX)					\$108,000.00	\$14,000.00

Requesting Department Approval: _____ Title: _____ Date: _____

Finance Department Approval: Frederick Miller Date: 12.4.02 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 12/3/02

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BUDGET ADJUSTMENT CONTINUATION SHEET

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BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0443	371	1000	Special Appropriation Project - State	\$100,000.00	
TOTAL (if SUBTOTAL, check here)					\$214,000.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0752	481	5003	Contractual Services - Professional Services	\$740.00	
318	0752	481	8001	Capital Purchases - Buildings & Structures	\$19,260.00	
318	0443	481	8001	Capital Purchases - Building & Structures	\$100,000.00	
TOTAL (if SUBTOTAL, check here)					\$228,000.00	\$14,000.00

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Tony Flores

Dept/Div: Project & Facilities Management - Project Development Division

Phone No.: 986-6237

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Youth Shelters and Family Services Facility

Youth Shelters budget is short \$14,000 necessary to award the construction agreement. The City of Santa Fe is currently reprogramming capital funds to be used on this project of \$14,000.00; however, these funds will not be available until January 20, 2003. Therefore, this request is to transfer funds from the contingency fund to award the construction agreement. The contingency fund will be reimbursed at such time as City appropriates funds to this project. The contingency funding request from General Fund is to insure a timely issuance of the construction permit while the City processes the re-programming request.

Vista Grande Library

Santa Fe County has received a special appropriation project grant in the amount of \$50,000.00 and entered into a project funding agreement with the Vista Grande Public Library for \$30,000 for a total increase of \$80,000 for Phase II of the library addition project. The received funds will be combined with existing appropriations to complete the project.

Stanley Community Park

Santa Fe County has received a special appropriation project grant in the amount of \$20,000.00 for improvements to the community park in Stanley in southern Santa Fe County. These improvements are to include a playground, lighting and concrete work. (\$740 for professional services and \$19,260 for construction)

DWI Program Center

Santa Fe County has received a special appropriation project grant in the amount of \$100,000.000 for the planning, design, construction and equipping of the new Santa Fe County DWI Program Center.

- 2) Why was this request not included in the Fiscal Year 2003 Operating Budget?

The appropriations were not received until after the start of the FY03' fiscal year.

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DEPARTMENT CONTACT:

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Dept/Div: Project & Facilities Management – Project Development Division

Phone No.: 986-6237

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?

Youth Shelters and Family Services Facility

The request is not recurring. It is a one-time capital project expenditure. As required by the CDBG appropriation, this project is required to be completed by April 30, 2003.

Vista Grande Library

The request is not recurring. It is a one-time capital project expenditure.

Stanley Community Park

The request is not recurring. It is a one-time capital project expenditure.

DWI Program Center

The request is not recurring. It is a one-time capital project expenditure.

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.

Youth Shelters & Family Services Facility

Current impact to the general fund in the amount of \$14,000.00. When a program document has been executed by the City and approved by the County, it is intended that the general fund contingency will be reimbursed.

Vista Grande Library

\$50,000.00 #02-L-NR-I-3-G-617 – Special Appropriation Project – State New Mexico
\$30,000.00 Project Funding Agreement

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

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Dept/Div: Project & Facilities Management – Project Development Division

Phone No.: 986-6237

Stanley Community Park

\$20,000.00 #02-L-NR-I-3-G-619 – Special Appropriation Project – State New Mexico

DWI Program Center

\$100,000.00 #00-L-NR-I-3-G-26 – Special Appropriation Project – State New Mexico

- b) If this is a state or federal grant, cite grant name, number, award date and amount.

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.

N/A

- d) Please identify other funding sources that can be used to match this request.

Youth Shelters and Family Services Facility

Special Appropriation Project grants do not require a match. However, each capital construction project has a variety of funding sources necessary to complete the project. Funding sources for the Phase I of the facility include, Federal – HUD, State Appropriations, Santa Fe County, City of Santa Fe and the Youth Shelters and Family Services organization.

#02-L-NR-I-3-G-909	Special Appropriation	\$50,000.00
#01-C-NR-I-3-G-44	Community Development Block Grant	\$262,048.66
#00-L-NR-I-3-G-27	Special Appropriation	\$75,000.00
#00-L-NR-I-3-G-398	Special Appropriation	\$25,000.00
#00-L-NR-I-3-G-566	Special Appropriation	\$100,000.00
	Santa Fe County General Fund	\$40,000.00
	Project Funding Agreement – YSFS	\$30,000.00

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Name: Tony Flores

Dept/Div: Project & Facilities Management – Project Development Division

Phone No.: 986-6237

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Vista Grande Public Library

Special Appropriation Project grants do not require a match. However, each capital construction project has a variety of funding sources necessary to complete the project. Funding sources for Phase II of the facility include, State Appropriations and the Vista Grande Public Library.

#00-L-NR-I-3-G-1092	Special Appropriation	\$100,000.00
#00-L-NR-I-3-G-399	Special Appropriation	\$25,000.00
#00-L-NR-I-3-G-529	Special Appropriation	\$75,000.00
#02-L-NR-I-3-G-904	Special Appropriation	\$5,000.00
#02-L-NR-I-3-G-617	Special Appropriation	\$50,000.00

Stanley Community Park

Special Appropriation Project grants do not require a match. However, each capital construction project has a variety of funding sources necessary to complete the project. Funding sources for the improvements include a State Appropriation.

#02-L-NR-I-3-G-619	\$20,000.00
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DWI Program Center

Special Appropriation Project grants do not require a match. However, each capital construction project has a variety of funding sources necessary to complete the project. Funding sources for the improvements include a State Appropriation.

#00-L-NR-I-3-G-26	\$100,000.00
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- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
 - Impact on the capital purchases category is under line item 8001 – Buildings & Structures, specifically the construction of the Youth Shelters Facility, Phase II of the Vista Grande Public Library, renovations to the DWI Program Center, and purchase and installation of the playground equipment for the community of Stanley.
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.

N/A

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 10th Day of December, 2002.

Santa Fe Board of County Commissioners

Paul Duran, Chairperson

ATTEST:

Rebecca Bustamante, County Clerk

Approved As To Form.

By Steven Kopelman, County Attorney



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COUNTY OF SANTA FE } ss
STATE OF NEW MEXICO
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED
FOR RECORD ON THE 12 DAY OF Dec A.D.
20 02 AT 11:08 O'CLOCK a.m.
AND WAS DULY RECORDED IN BOOK 2287
PAGE 908-914 OF THE RECORDS OF

WITNESS MY HAND AND SEAL OF OFFICE
REBECCA BUSTAMANTE
COUNTY CLERK, SANTA FE COUNTY, N.M.

DEPUTY