

RESOLUTION 2002- 21

SANTA FE COUNTY, NEW MEXICO

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27

**A RESOLUTION**

**DETERMINING REASONABLE NOTICE FOR PUBLIC MEETINGS OF THE  
SANTA FE BOARD OF COUNTY COMMISSIONERS AND ALL  
COMMISSIONS, COMMITTEES, AGENCIES OR ANY OTHER POLICY-  
MAKING BODIES APPOINTED BY OR ACTING UNDER THE AUTHORITY  
OF THE BOARD OF COUNTY COMMISSIONERS**

**WHEREAS**, NMSA 1978, §10-15-1, as amended, known as the Open Meetings Act, provides in part that:

(t)he formulation of public policy or the conduct of business by vote shall not be conducted in closed meeting... All meetings of a quorum of members of any board, commission or other policy-making body of any...county...held for the purpose of formulating public policy, including the development of personnel policy rules, regulations, or ordinances, discussing public business or for the purpose of taking any action within the authority of the delegated authority of such board, commission or other policy-making body, are declared to be public meetings open to the public at all times, except as otherwise provided in

1 the constitution of New Mexico or the provisions of the Open Meeting  
2 Act; and

3  
4 **WHEREAS**, the Open Meetings Act further provides that "(a)ny such meetings  
5 at which the discussion or adoption of any proposed resolution, rule, regulation or formal  
6 action occurs, and at which a majority or quorum of the body is in attendance, and any  
7 closed meetings shall be held only after reasonable notice to the public"; and

8 **WHEREAS**, the governing body of the County of Santa Fe by virtue of this  
9 Resolution is hereby giving reasonable notice to the public of its meetings as required by  
10 the Open Meetings Act.

11 **NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF**  
12 **COUNTY COMMISSIONERS OF THE COUNTY OF SANTA FE THAT:**

13 Section 1. Regular, Special and Emergency Meetings shall be held as follows:

14 A. Regular Meetings: Regular meetings of the Board of County  
15 Commissioners of Santa Fe County (the "Board") and any commission, board, or  
16 committee appointed by the Board (the "Committee") shall be held as determined by the  
17 Board, and notice to the public of any and all regular meetings shall be given at least ten  
18 (10) days in advance of any meeting of a quorum of the members of the governing body  
19 held for the purpose of formulating public policy, discussing public business, or for the  
20 purpose of taking any action within the authority of the Board or such Committee. A  
21 notice shall be posted in a conspicuous and appropriate place at the Santa Fe County  
22 Administrative Building at least ten (10) days prior to the public meeting, and notice shall  
23 be published in a newspaper of general circulation at least ten (10) days before such  
24 meeting. Notice of meetings shall be provided to broadcast stations licensed by the  
25 Federal Communications Commission and newspapers of general circulation that have

1 made written request for such notices.

2           B.     Special Meetings: Special meetings may be scheduled by the  
3 Chairperson or by a majority of the Board or Committee at such time and place as in the  
4 opinion of the Chairperson or a majority of the Board or Committee that a special  
5 meeting should take place to consider and take action upon the public business. Notice of  
6 such special meetings shall be posted in a conspicuous and appropriate place at the Santa  
7 Fe County Administrative Building at least three (3) days prior to the public meeting.  
8 Notice of meetings shall be provided to broadcast stations licensed by the Federal  
9 Communications Commission and newspapers of general circulation that have made  
10 written request for such notices.

11           C.     Emergency Meetings: Emergency meetings may be scheduled by  
12 the Chairperson or by majority of the Board or Committee to consider any matter which  
13 could not have been anticipated and which threatens the health, welfare or safety of the  
14 people of Santa Fe County if not addressed immediately by the Board or Committee.  
15 Emergency meetings may be conducted at a time and place designated by the  
16 Chairperson or by a majority of the Board or Committee, and notice of such emergency  
17 meeting shall be posted in a conspicuous and appropriate place at the Santa Fe County  
18 Administrative Building at least twenty-four (24) hours prior to the emergency meeting,  
19 if possible. If twenty-four (24) hours advance notice cannot be given, notice shall be  
20 posted as soon as possible under the circumstances. Notice of meetings shall be provided  
21 to broadcast stations licensed by the Federal Communications Commission and  
22 newspapers of general circulation that have made written request for such notices.

23           D.     Agendas: Proposed agendas of all meetings shall be available

1 before the meetings at the office of the County Manager, 102 Grant Avenue, Santa Fe,  
2 New Mexico.

3 Section 2. The Board and all committees may recess and reconvene a meeting to  
4 a later day, if, prior to recessing, the Board or Committee specifies the date, time and  
5 place for continuation of the meeting, and, immediately following the recessed meeting,  
6 posts notice of the date, time and place for the reconvened meeting on or near the door of  
7 the place where the original meeting was held and on the public bulletin board at the  
8 Santa Fe County Administrative Building of the continuation of the meeting. Only  
9 matters appearing on the agenda of the original meeting may be discussed at the  
10 reconvened meeting.

11 Section 3. Notwithstanding any provision contained herein, the Board may  
12 establish such additional notice requirements as may be deemed necessary and advisable.

13

14 **APPROVED, ADOPTED AND PASSED** this 20 day of February, 2002.

15

**BOARD OF COUNTY COMMISSIONERS**

16

17

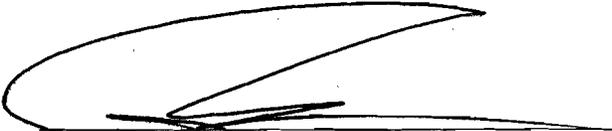
18

19

20

21

22



Paul Duran, Chairperson

23

**ATTEST:**

24

25

26

27

28

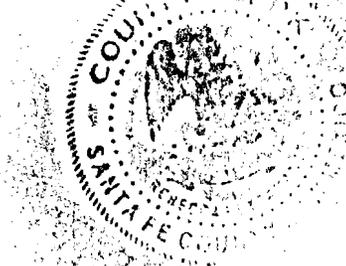
29

30

31

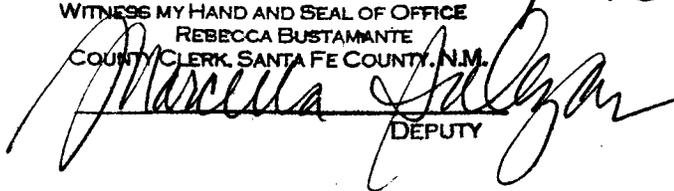
*Rebecca 'Becky' Bustamante*  
Rebecca "Becky" Bustamante, County Clerk

**APPROVED as to form:**



1  
2  
3  
4

By:   
Steven Kopelman, County Attorney

1194. 279  
COUNTY OF SANTA FE } ss  
STATE OF NEW MEXICO }  
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED  
FOR RECORD ON THE 22 DAY OF Feb A.D.  
20 07 AT 3:09 O'CLOCK P.M.  
AND WAS DULY RECORDED IN BOOK 2074  
PAGE 999-004 OF THE RECORDS OF  
SANTA FE COUNTY  
WITNESS MY HAND AND SEAL OF OFFICE  
REBECCA BUSTAMANTE  
COUNTY CLERK, SANTA FE COUNTY, N.M.  
  
DEPUTY

