

SANTA FE COUNTY

RESOLUTION 2002 - 45

2120664

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on April 30, 2002, did request the following budget adjustment:

Office / Division: Office of County Clerk Fund Name: Clerk Filing Fee

Budget Adjustment Type: Budget Increase Fiscal Year: 2002 (July 1, 2001 - June 30, 2002)

BUDGETED REVENUES: (use continuation sheet, if necessary)

Table with 7 columns: FUND CODE, OFFICE/DIVISION, ACTIVITY BASIC/SUB, ELEMENT/OBJECT, REVENUE NAME, INCREASE AMOUNT, DECREASE AMOUNT. Row 1: 218, 0000, 385, 0100, Budgeted Cash, \$45,000.00. Total: \$45,000.00

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

Table with 7 columns: FUND CODE, OFFICE/DIVISION, ACTIVITY BASIC/SUB, ELEMENT/OBJECT, CATEGORY/LINE ITEM NAME, INCREASE AMOUNT, DECREASE AMOUNT. Row 1: 218, 0910, 416, 5090, Professional Services, 45,000.00. Total: \$45,000.00

Requesting Office Approval: Rebecca Butte Title: Clerk Date: \_\_\_\_\_

Finance Department Approval: Patricia Miller Date: 4/24/02 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: [Signature] Date: 4/26/02

SANTA FE COUNTY

RESOLUTION 2002 - 45

212065

ATTACH ADDITIONAL SHEETS IF NECESSARY.

OFFICE CONTACT:

Name: Rebecca Bustamante Office/Div: Clerk's Office Phone No.: 986-6287

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.  
**To pay costs of microfilming services for Clerk's office; to consist of filming daily work and plat per contract No. 22-0045-CL.**
- 2) Why was this request not included in the Fiscal Year 2002 Operating Budget.  
**The funds are being requested from the Clerk Filing Fees Fund. At the time the FY 2002 budget was prepared, some microfilming was being done by the Clerk's staff. This is no longer the case. All the daily work had to be contracted out.**
- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?  
**We expect for the daily work and plat will continue to be contracted out in FY 2003. We have requested additional monies in our FY 2003 Budget Request to cover these expenses.**
- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, cite statute and attach a copy.  
**No impact on a revenue source.**
  - b) If this is a state or federal grant, cite grant name, number, award date and amount.

**SANTA FE COUNTY**  
**RESOLUTION 2002 - 45**

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**OFFICE CONTACT:**

Name: Rebecca Bustamante Dept/Div: Clerk's Office Phone No.: 986-6287

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 4) (Continued):
  - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.  
**No Commission action.**
  
  - d) Please identify other funding sources that can be used to match this request.  
**N/A**
  
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.  
**N/A**
  
- 6) Does this request have an FTE impact for the office/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.  
**No FTE impact.**

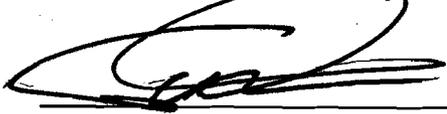
2120667

SANTA FE COUNTY  
RESOLUTION 2002 - 45

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of April, 2002.

Santa Fe Board of County Commissioners



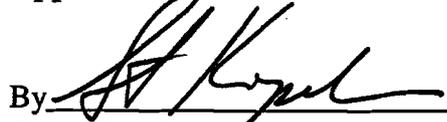
Paul D. Duran, Chairperson



Rebecca Bustamante, County Clerk



Approved As To Form.

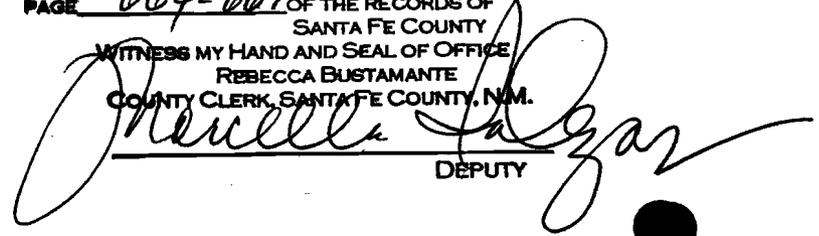


Steve Kopelman, County Attorney

1204 346

COUNTY OF SANTA FE  
STATE OF NEW MEXICO } ss  
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED  
FOR RECORD ON THE 1 DAY OF May A.D.  
20 02 AT 3:16 O'CLOCK P.M.  
AND WAS DULY RECORDED IN BOOK 2120  
PAGE 064-067 OF THE RECORDS OF  
SANTA FE COUNTY

WITNESS MY HAND AND SEAL OF OFFICE  
REBECCA BUSTAMANTE  
COUNTY CLERK, SANTA FE COUNTY, N.M.



DEPUTY