

2136887

SANTA FE COUNTY

RESOLUTION 2002 - 60

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on May 28, 2002, did request the following budget adjustment:

Office / Division: Office of County Clerk Fund Name: Clerk Filing Fee

Budget Adjustment Type: Budget Increase Fiscal Year: 2002 (July 1, 2001 - June 30, 2002)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	OFFICE/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
218	0000	385	0400	Budgeted Cash	\$4,000.00	
TOTAL (if SUBTOTAL, check here)					\$4,000.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	OFFICE/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
218	0910	416	6007	Office Supplies	\$4,000.00	
TOTAL (if SUBTOTAL, check here)					\$4,000.00	

Requesting Office Approval: Lebecca Latta Title: Clerk Date: _____

Finance Department Approval: Richard Nills Date: 5-21-02 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

OFFICE CONTACT:

Name: Rebecca Bustamante Office/Div: Clerk's Office Phone No.: 986-6287

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
To acquire legal size paper, toner for three copiers for the Records area of the County Clerk's Office to see us through the end of the fiscal year.
- 2) Why was this request not included in the Fiscal Year 2002 Operating Budget.
The funds are being requested from the Clerk Filing Fees Fund. At the time the FY 2002 budget was prepared, it was not possible to know exactly how much paper and toner the copiers would use as a result of client demand.
- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
The transfer is non-recurring and there will be no future funding impacts.
- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.
No impact on a revenue source.
 - b) If this is a state or federal grant, cite grant name, number, award date and amount.

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

OFFICE CONTACT:

Name: Rebecca Bustamante OFFICE/Div: Clerk's Office Phone No.: 986-6287

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
No Commission action.

 - d) Please identify other funding sources that can be used to match this request.
N/A

- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.

- 6) Does this request have an FTE impact for the office/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
No FTE impact.

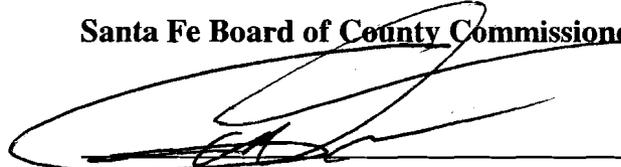
2136890

SANTA FE COUNTY
RESOLUTION 2002 - 60

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

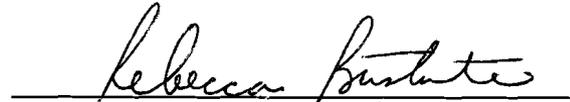
Approved, Adopted, and Passed This 28th Day of May, 2002.

Santa Fe Board of County Commissioners



Paul D. Duran, Chairperson

ATTEST:



Rebecca Bustamante, County Clerk

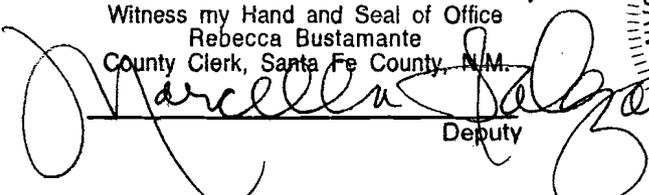
Approved As To Form.


By _____
Steve Kopelman, County Attorney

1208.142 ✓

COUNTY OF SANTA FE) SS
STATE OF NEW MEXICO)
I hereby certify that this instrument was filed
for record on the 29 day of May A.D.
20 02 at 10:42 o'clock am
and was duly recorded in book 2136
page 887-890 of the records of
Santa Fe County

Witness my Hand and Seal of Office
Rebecca Bustamante
County Clerk, Santa Fe County, N.M.



Deputy