

# SANTA FE COUNTY

2179553

## Resolution 2002 - 83

### A RESOLUTION ADOPTING THE FINAL 2002-2003 (FY2003) BUDGET

WHEREAS, a special meeting of the Board of County Commissioners, held on May 15, 2002, for the study and review of said budget, with recognition of sources and uses of funds of said budget, was duly advertised in compliance with the State Open Meetings Act and the Federal Statements of Assurances pertaining to the requirements for revenue funds; and

WHEREAS, the official meeting of the Board of County Commissioners, held on May 28, 2002, for the review and approval of said budget was duly advertised in compliance with the State Open Meetings Act and the Federal Statements of Assurances pertaining to the requirements for revenue funds, and the interim budget was duly approved by Resolution 2002-66 (Attachment A) at the regular BCC meeting of May 28, 2002; and

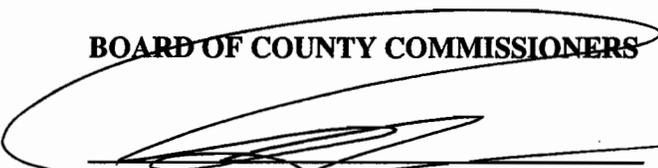
WHEREAS, the State of New Mexico, Department of Finance and Administration, Local Government Division granted interim approval of the proposed operating budget for the 2002-2003 year (Fiscal Year 2003) with final approval contingent upon submission of the budget with the required changes (Attachment B); and

WHEREAS, the required changes and submissions as outlined in the attached memorandum (Attachment C) have been incorporated into the FY2003 budget document (Attachment D);

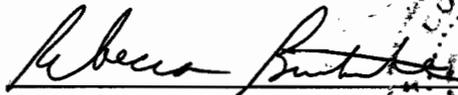
NOW, THEREFORE, BE IT RESOLVED, that the Board of Santa Fe County Commissioners hereby adopts the 2002-2003 (FY 2003) "Final Budget" and respectfully requests final approval from the Local Government Division of the Department of Finance and Administration.

APPROVED, ADOPTED AND PASSED this 30<sup>th</sup> day of July, 2002.

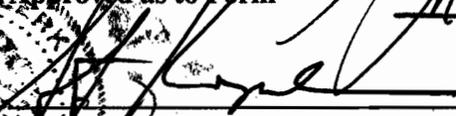
BOARD OF COUNTY COMMISSIONERS

  
Paul Duran, Chairperson

ATTEST:

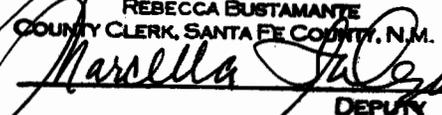
  
Rebecca Bustamante, County Clerk

Approved as to Form

  
Steven Kopelman, County Attorney



1217 388  
COUNTY OF SANTA FE  
STATE OF NEW MEXICO  
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED  
FOR RECORD ON THE 4 DAY OF Aug A.D.  
20 02 AT 1:15 O'CLOCK P.M.  
AND WAS DULY RECORDED IN BOOK 2179  
PAGE 553-560 OF THE RECORDS OF  
SANTA FE COUNTY  
WITNESS MY HAND AND SEAL OF OFFICE  
REBECCA BUSTAMANTE  
COUNTY CLERK, SANTA FE COUNTY, N.M.

  
Marcella Juarez  
DEPUTY

2136907

# SANTA FE COUNTY

Resolution 2002 - 66

2179554

## A RESOLUTION ADOPTING THE INTERIM 2002-2003 (FY 2003) BUDGET

WHEREAS, the Board of County Commissioners, the Governing Body in and for the County of Santa Fe, State of New Mexico, adopted a budget for FY2003 on May 28, 2002, by Resolution 2002-66 (copy attached); and

WHEREAS, a special meeting of the Board of County Commissioners, held on May 15, 2002 for the study and review of said budget, with recognition of sources and uses of funds of said budget, was duly advertised in compliance with the State Open Meetings Act and the Federal Statements of Assurances pertaining to the requirements for revenue funds; and

WHEREAS, the official meeting of the Board of County Commissioners held on May 28, 2002 for the review of said budget was duly advertised in compliance with the State Open Meetings Act and the Federal Statements of Assurances pertaining to the requirements for revenue funds, and the budget was duly approved by this Resolution at the regular BCC meeting of May 28, 2002;

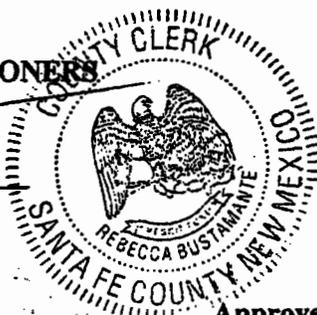
NOW, THEREFORE, BE IT RESOLVED, that the Board of Santa Fe County Commissioners hereby adopts the 2002-2003 (FY 2003) "Interim Budget" and respectfully requests final approval from the Local Government Division of the Department of Finance and Administration.

APPROVED, ADOPTED AND PASSED this 28<sup>th</sup> day of May, 2002.

1208.147

BOARD OF COUNTY COMMISSIONERS

Paul Duran, Chairperson



COUNTY OF SANTA FE  
STATE OF NEW MEXICO

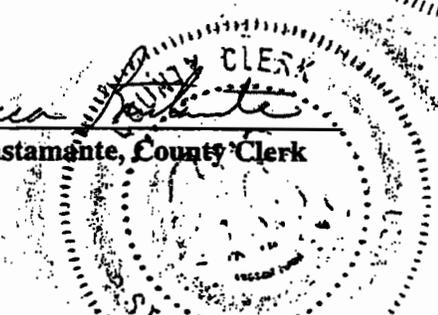
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD ON THE 29 DAY OF May 2002 AT 10:47 O'CLOCK am AND WAS DULY RECORDED IN BOOK 2136 PAGE 907-909 OF THE RECORDS

SANTA FE CO:  
WITNESS MY HAND AND SEAL OF  
REBECCA BUSTAMANTE  
COUNTY CLERK, SANTA FE CO.

ATTEST:

  
Rebecca Bustamante, County Clerk

Approved as to Form

  
Steven Kopelman, County Attorney



**STATE OF NEW MEXICO**  
**DEPARTMENT OF FINANCE AND ADMINISTRATION**  
**LOCAL GOVERNMENT DIVISION**  
 Bataan Memorial Building, Suite 201 • Santa Fe, New Mexico 87501  
 (505) 827-4950 • FAX No. (505) 827-4948  
 www.nmlocalgov.net

GARY E. JOHNSON  
GOVERNOR

HAROLD G. FIELD, II  
SECRETARY

JEFF CONDREY  
DIRECTOR

July 3, 2002

The Honorable Paul D. Duran  
Santa Fe County  
P.O. Box 276  
Santa Fe, NM 87504

2179555

Dear Chairman Duran:

In accordance with Section 6-6-2-(B) NMSA 1978, the Local Government Division grants interim approval of your proposed operating budget for the 2002-2003 fiscal year. Provisional approval is granted based upon our determination that sufficient resources will cover proposed budgeted expenditures.

Final approval of your budget is contingent upon submission of the following by July 31, 2002:

1. Average salary increase;
2. An insurance schedule, which reconciles with budgeted amounts;
3. Unaudited beginning cash balances as per year end financial report; and
4. The year-end financial report for the period ending June 30, 2002 completed in the Local Government Division required format;
5. A letter from the Local Government Division allowing the carry over of cash balance in the LEPF fund;
6. A letter allowing the carry over of funds in the EMS fund is required;
7. Administrative costs in the indigent fund may need to be reduced, they are currently over the allowable amount;

If you have questions, please call me at (505) 827-8060.

Sincerely,

Michael Romero  
Financial Coordinator

Marcos P. Trujillo  
Commissioner, District 1

Paul Duran  
Commissioner, District 2

Javier M. Gonzales  
Commissioner, District 3



Paul Campos  
Commissioner, District 4

Jack Sullivan  
Commissioner, District 5

Estevan R. Lopez  
County Manager

**MEMORANDUM**

**TO:** Board of Santa Fe County Commissioners

**FROM:** Katherine Miller, Finance Director *for*

**DATE:** July 30, 2002

**RE:** Fiscal Year 2003 Final Budget Adjustments

2179556

On July 3, 2002 Santa Fe County received the attached letter from the NM Department of Finance and Administration (DFA), Local Government Division approving the Fiscal Year 2003 Interim Budget. Approval of the final budget document is contingent upon addressing the concerns detailed in the letter from DFA. As requested the Santa Fe County Finance Department has addressed the issues as follows:

- 1) **Average salary increase:** The average salary increase has been negotiated with the CWA Union and the contract is being submitted to the Board of County Commissioners on July 30, 2002. A budget adjustment will be brought forward to the Board to move the funds into the appropriate line items after approval of the union contract. Funds have been set aside for this budget adjustment per the negotiations. The AFSME Union Agreement has not yet been negotiated. It is anticipated that the Agreement will be negotiated in the fall and become effective in January 2003. A budget adjustment will be brought to the Commission for approval of funding at that time.
- 2) **Insurance Schedule:** An insurance schedule which reconciles with budgeted amounts will be submitted as a part of the FY 2003 Final budget document to the DFA;
- 3) **Cash Balances:** The June 30, 2002 un-audited beginning cash balances as per the cash reconciliation recap will be submitted after July 30, 2002 contingent upon approval of the final budget by the Board of Commissioners;
- 4) **Year End Financial Report:** The year-end financial report for the period ending June 30, 2002, completed in the Local Government Division required format, with un-audited cash balances and other financial data will be submitted with the FY 2003 Final Budget document to the DFA;
- 5) **Law Enforcement Protection Fund:** A letter from the Local Government Division allowing the carry-over of cash balance in the Law Enforcement Protection Fund (LEPF) will be submitted as a part of the FY 2003 Final budget document to the DFA, if cash is carried over in this fund.

- 6) **EMS Fund:** A letter from the Local Government Division allowing the carry-over of cash in the EMS Fund will be submitted as a part of the FY 2003 Final budget document to the DFA, if cash is carried over in this fund.
- 7) **Indigent Fund Administrative Costs:** Downward adjustments in administrative expenditure line items in the Indigent Fund have been made to meet the allowable amounts for such costs. The next page details these changes and the administrative cost formula.

No other changes have been made in the budget from the amounts in the FY 2003 Interim Budget. Changes in state appropriations, grants, and other revenue to the FY 2003 budget as expressed in the Interim budget will be made through Board of County Commission Resolutions.

**INDIGENT FUND CHANGES FROM INTERIM BUDGET**

2179558

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2003 INTERIM BUDGET	FY 2003 FINAL BUDGET	FY03 FINAL VS FY03 INTERIM
<b>INDIGENT HOSPITAL FUND</b>				
220-0420-461.10-22	PERMANENT EMPLOYEES	132,000	132,000	0
*	SALARY & WAGES	132,000	132,000	0
220-0420-461.20-01	FICA - REGULAR	8,309	8,309	0
220-0420-461.20-02	FICA - MEDICARE	1,950	1,950	0
220-0420-461.20-03	RETIREMENT CONTRIBUTIONS	25,100	25,100	0
220-0420-461.20-05	HEALTH CARE	7,750	7,750	0
220-0420-461.20-06	RETIREMENT HEALTH CARE	1,800	1,800	0
220-0420-461.20-08	WORKERS COMP (ASSESSMENT)	16	16	0
*	EMPLOYEE BENEFITS	44,925	44,925	0
220-0420-461.30-01	IN-STATE MILEAGE & FARES	100	100	0
220-0420-461.30-02	OUT STATE MILEAGE & FARES	900	900	0
220-0420-461.30-03	IN STATE MEALS & LODGING	3,320	3,320	0
220-0420-461.30-04	OUT STATE MEALS & LODGING	2,300	2,300	0
220-0420-461.30-05	GAS & OIL	800	800	0
*	TRAVEL	7,420	7,420	0
220-0420-461.40-04	VEHICLE	1,100	1,100	0
220-0420-461.40-06	EQUIPMENT	400	400	0
220-0420-461.40-07	SUPPLIES	100	100	0
*	MAINTENANCE	1,600	1,600	0
220-0420-461.60-01	INVENTORY EXEMPT	4,269	3,269	(1,000)
220-0420-461.60-03	UNIFORM / LINEN PURCHASE	1,000	0	(1,000)
220-0420-461.60-07	OFFICE SUPPLIES	4,600	3,700	(900)
220-0420-461.60-08	FIELD SUPPLIES	280	280	0
220-0420-461.60-09	EDUCATIONAL SUPPLIES	600	600	0
*	SUPPLIES	10,749	7,849	(2,900)
220-0420-461.70-01	RENT OF EQUIP / MACHINERY	6,200	6,200	0
220-0420-461.70-02	RENT OF LAND / BUILDINGS	9,250	9,250	0
220-0420-461.70-03	TELEPHONE	5,260	5,260	0
220-0420-461.70-16	STATE SUPPORTED MEDICAID	1,995,935	1,995,935	0
220-0420-461.70-17	SOLE COMMUNITY PROVIDER	399,776	399,776	0
220-0420-461.70-19	INDIGENT BURIAL COSTS	10,000	10,000	0
220-0420-461.70-20	INDIGENT HOSPITAL PAYMENT	335,500	338,400	2,900
220-0420-461.70-21	INDIGENT NURSING HOME PMT	5,000	5,000	0
220-0420-461.70-22	INDIGENT REHAB. PMTS	507,000	507,000	0
220-0420-461.70-23	OUT-PATIENT MENTAL HEALTH	12,500	12,500	0
220-0420-461.70-24	HOME HEALTH CARE	22,389	22,389	0
220-0420-461.70-25	PUBLIC HLTH PRIMARY CARE	595,000	595,000	0
220-0420-461.70-26	AMBULANCE SERVICE	30,900	30,900	0
220-0420-461.70-33	SEMINARS & WORKSHOPS	3,100	3,100	0
220-0420-461.70-36	POSTAGE & MAIL SERVICE	800	800	0
220-0420-461.70-37	PRINTING/PUBLISHING/ADS	1,300	1,300	0
220-0420-461.70-41	REPORTING & RECORDING	1,300	1,300	0
220-0420-461.70-99	CONTINGENCY RESERVE	0	0	0
*	OTHER OPERATING COSTS	3,941,210	3,944,110	2,900
220-0420-461.80-03	EQUIPMENT & MACHINERY	2,000	2,000	0
*	CAPITAL PURCHASES	2,000	2,000	0
**	INDIGENT HOSPITAL FUND	4,139,904	4,139,904	0

Administrative Costs	225,904	223,004	(2,900)
Direct Service Costs	3,914,000	3,916,900	2,900
<b>Total Costs</b>	<b>4,139,904</b>	<b>4,139,904</b>	<b>0</b>
<b>REVENUE BASIS FOR ADMINISTRATIVE COST</b>			
FY 2002 Actual Revenues	3,956,494		
<b>ADMINISTRATIVE COST FORMULA</b>			
10% of first \$500,000	50,000		
8% of second \$500,000	40,000		
4.5% of remainder (.045 x 2,956,494)	133,042		
<b>ALLOWABLE ADMINISTRATIVE COSTS</b>	<b>223,042</b>		

## ATTACHMENT D

2179559

PREPARED 07/22/02, 10:09:09  
PROGRAM GM601LFY 2003 REVENUE BUDGET BY FUND  
FOR FISCAL YEAR 2003

AS OF 07/22/02

ACCOUNT DESCRIPTION	FY 2003 ORIGINAL BUDGET	BAR'S	FY 2003 ADJUSTED BUDGET
* GENERAL FUND	36,468,508	0	36,468,508
* CORRECTIONS FUND	175,000	0	175,000
* PROPERTY VALUATION FUND	664,205	0	664,205
* ROAD FUND	2,343,646	0	2,343,646
* EMERGENCY MED SVCS FUND	117,849	0	117,849
* FARM & RANGE FUND	3,600	0	3,600
* FIRE PROTECTION FUND	786,246	0	786,246
* LAW ENF. PROTECTION FUND	70,200	0	70,200
* ENVIRONMENTAL GRT	798,000	0	798,000
* CAPITAL OUTLAY GRT	2,564,000	0	2,564,000
* LODGERS TAX FACILITY FUND	133,635	0	133,635
* LODGERS TAX ADVERTISING	190,324	0	190,324
* RECREATION FUND	500	0	500
* CLERK RECORDING FEES FUND	310,000	0	310,000
* INDIGENT FUND	4,139,904	0	4,139,904
* FIRE TAX 1/4% FUND	1,884,426	0	1,884,426
* SECTION 8 VOUCHER FUND	1,695,493	0	1,695,493
* COMM HEALTH & ECON DEV	1,068,296	0	1,068,296
* EMS-HEALTH CARE	7,261,918	0	7,261,918
* WILDLIFE/MOUNTAINS/TRAILS	265,211	0	265,211
* HOUSING CAPITAL IMPROV	413,741	0	413,741
* ROAD PROJECTS FUND	695,830	0	695,830
* STATE SPEC. APPROPRIATION	618,261	0	618,261
* EQUIPMENT LOAN PROCEEDS	45,000	0	45,000
* GOB SERIES 1997 PROCEEDS	276,924	0	276,924
* GOB SERIES 2001	28,460	0	28,460
* FACILITY BOND 97 PROCEEDS	589,515	C	589,515
* GOB SERIES-OPEN SPACE	7,665,211	0	7,665,211
* GEN OBLIG. BOND DEBT SVC	3,822,575	0	3,822,575
* ENVIR GRT BOND DEBT SVC	170,534	0	170,534
* EQUIPMENT LOAN DEBT SVC	377,185	0	377,185
* GRT REVENUE BOND DEBT SVC	422,475	0	422,475
* FIRE REV. BOND DEBT SVC	542,618	0	542,618
* REGIONAL PLANNING AUTHRTY	221,209	0	221,209
* ENTERPRISE - WATER FUND	1,673,626	0	1,673,626
* ENTERPRISE - HOUSING ADMN	1,214,755	0	1,214,755
* JAIL OPERATIONS FUND	10,450,658	0	10,450,658
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	90,169,538	0	90,169,538

2179560

PREPARED 07/22/02, 10:09:38  
PROGRAM GM601LFY 2003 EXPENSE BUDGET BY FUND  
FOR FISCAL YEAR 2003

AS OF 07/22/02

ACCOUNT DESCRIPTION	FY 2003 ORIGINAL BUDGET	BAR'S	FY 2003 ADJUSTED BUDGET
* GENERAL FUND	36,468,508	0	36,468,508
* CORRECTIONS FUND	175,000	0	175,000
* PROPERTY VALUATION FUND	664,205	0	664,205
* ROAD FUND	2,343,646	0	2,343,646
* EMERGENCY MED SVCS FUND	117,849	0	117,849
* FARM & RANGE FUND	3,600	0	3,600
* FIRE PROTECTION FUND	786,246	0	786,246
* LAW ENF. PROTECTION FUND	70,200	0	70,200
* ENVIRONMENTAL GRT	798,000	0	798,000
* CAPITAL OUTLAY GRT	2,564,000	0	2,564,000
* LODGERS TAX FACILITY FUND	133,635	0	133,635
* LODGERS TAX ADVERTISING	190,324	0	190,324
* RECREATION FUND	500	0	500
* CLERK RECORDING FEES FUND	310,000	0	310,000
* INDIGENT FUND	4,139,904	0	4,139,904
* FIRE TAX 1/4¢ FUND	1,884,426	0	1,884,426
* SECTION 8 VOUCHER FUND	1,695,493	0	1,695,493
* COMM HEALTH & ECON DEV	1,068,296	0	1,068,296
* EMS-HEALTH CARE	7,261,918	0	7,261,918
* WILDLIFE/MOUNTAINS/TRAILS	265,211	0	265,211
* HOUSING CAPITAL IMPROV	413,741	0	413,741
* ROAD PROJECTS FUND	695,830	0	695,830
* STATE SPEC. APPROPRIATION	618,261	0	618,261
* EQUIPMENT LOAN PROCEEDS	45,000	0	45,000
* GOB SERIES 1997 PROCEEDS	276,924	0	276,924
* GOB SERIES 2001	28,460	0	28,460
* FACILITY BOND 97 PROCEEDS	589,515	0	589,515
* GOB SERIES-OPEN SPACE	7,665,211	0	7,665,211
* GEN OBLIG. BOND DEBT SVC	3,822,575	0	3,822,575
* ENVIR GRT BOND DEBT SVC	170,534	0	170,534
* EQUIPMENT LOAN DEBT SVC	377,185	0	377,185
* GRT REVENUE BOND DEBT SVC	422,475	0	422,475
* FIRE REV. BOND DEBT SVC	542,618	0	542,618
* REGIONAL PLANNING AUTHRTY	221,209	0	221,209
* ENTERPRISE - WATER FUND	1,673,625	0	1,673,625
* ENTERPRISE - HOUSING ADMN	1,214,755	0	1,214,755
* JAIL OPERATIONS FUND	10,450,658	0	10,450,658
	90,169,537	0	90,169,537