

**SANTA FE COUNTY**

**RESOLUTION 2003 - 117**

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**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on August 26, 2003 did request the following budget adjustment:

Department / Division: Project & Facilities Management Department Fund Name: EPA Grant-Open Space/Spec. Appropriation/P&O Div.

Budget Adjustment Type: Budget Increase Fiscal Year: 2004 (July 1, 2003 - June 30, 2004)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND XXX	DEPARTMENT DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT OBJECT XXXX	DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT
260	0719	372	0400	Budgeted Cash	\$280,000.00	
318	0739	481	0400	Budgeted Cash	\$8,005.00	
<b>TOTAL (if SUBTOTAL, check here)</b>					\$288,005.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND XXX	DEPARTMENT DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT OBJECT XXXX	CATEGORY / SUBITEM ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
260	0719	372	5003	Contractual Services/Professional Services	\$60,000	
260	0719	372	8004	Capital Purchases/Buildings & Structures	\$220,000	
318	0739	481	8004	Capital Purchases/Furniture & Fixtures	\$8,005.00	
<b>TOTAL (if SUBTOTAL, check here)</b>					\$288,005.00	

Requesting Department Approval: [Signature] Title: Act'g P&FMD Director Date: 8/15/03

Finance Department Approval: [Signature] Date: 8/18/03 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_

SANTA FE COUNTY

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*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

**DEPARTMENT CONTACT:**

Name: Angela Quintana Dept/Div: P&FMD/Admin Phone No.: 992-9860

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.  
The P&FM Department is requesting to re-budget unencumbered cash balances for the Open Space and Trails River Restoration Grant, and the Project and Operations Division Eldorado Library Capital Improvement Fund.
  
- 2) Why was this request not included in the Fiscal Year 2004 Operating Budget?  
This was requested in FY2004. The P&FMD was given the direction to BAR the amounts after July 1, 2003 per Finance.
  
- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?  
Non-recurring
  
- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, cite statute and attach a copy.  
SAP#02-L-RS-I-3-GA-904
  
  - b) If this is a state or federal grant, cite grant name, number, award date and amount.N/A

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*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

**DEPARTMENT CONTACT:**

Name: Angela Quintana Dept/Div: P&FMD/Admin. Phone No.: 992-9860

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 4) (Continued):
  - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.  
N/A
  - d) Please identify other funding sources that can be used to match this request.  
N/A
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.  
N/A
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.  
N/A

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SANTA FE COUNTY

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26th Day of August, 2003.

Santa Fe Board of County Commissioners



Jack Sullivan, Chairperson

Rebecca Bustamante, County Clerk

Approved As To Form. Stephen Ross, County Attorney



1286475 COUNTY OF SANTA FE STATE OF NEW MEXICO I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD ON THE 28 DAY OF Aug A.D. 20 03 AT 8:45 O'CLOCK 2 M 2638 AND WAS DULY RECORDED IN BOOK PAGE 837-835 OF THE RECORDS OF SANTA FE COUNTY WITNESS MY HAND AND SEAL OF OFFICE REBECCA BUSTAMANTE COUNTY CLERK, SANTA FE COUNTY, N.M. DEPUTY