

SANTA FE COUNTY

RESOLUTION 2003 - 49

2475012

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on March 25, 2003, did request the following budget adjustment:

Department / Division: County Manager / Adult Jail Fund Name: General Fund and Jail Enterprise Fund

Budget Adjustment Type: Budget Increase and Transfer Between Funds Fiscal Year: 2003 (July 1, 2002 - June 30, 2003)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
518	0160	341	0601	Prisoner Charges / Care of Prisoners	966,137	
518	0160	381	0300	Subsidies / Department of Justice	12,991	
518	0160	360	0300	Misc. Revenue / Investment Income	89,000	
518	0160	390	0100	Operating Transfer In / General Fund	640,503	
101	0000	385	0100	Budgeted Cash	640,503	
TOTAL (if SUBTOTAL, check here)					2,349,134	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
518	0160	419	5003	Contractual Services / Professional Services	14,758	
518	0160	419	5090	Contractual Services / Other Contractual Services	1,703,734	
518	0160	419	7015	Other Operating Cost / Liability Insurance		9,861
101	0000	490	0100	Operating Transfer Out	640,503	
TOTAL (if SUBTOTAL, check here)					2,358,995	9,861

Requesting Department Approval: *Luisa De Luca* Title: Deputy Finance Dir. Date: 3/18/03

Finance Department Approval: *Arthur Hill* Date: 3-18-03 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____

2475913

SANTA FE COUNTY

RESOLUTION 2003 - 48

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Susan Lucero Dept/Div: Finance Phone No.: 995-2781

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
The purpose of this budget adjustment resolution is to transfer reserved cash balance from general fund to the jail enterprise fund in an effort to cover increases to care of Santa Fe County inmate expenditures and anticipated revenue shortfalls due to recent inmate population fluctuations.

- 2) Why was this request not included in the Fiscal Year 2003 Operating Budget?
This request is to cover increases to care of Santa Fe County inmate expenditures and anticipated revenue shortfalls due to recent inmate population fluctuations.

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
This transfer is recurring and therefore shall be considered an increase to the annual operating transfer base. The annual operating transfer shall increase from \$5,349,033 to \$5,989,836 for fiscal year 2003 operations.

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.
This is not a state special appropriation.

 - b) If this is a state or federal grant, cite grant name, number, award date and amount.
This is not a state or federal grant.

SANTA FE COUNTY
RESOLUTION 2003 - 48

2475814

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Susan Lucero Dept/Div: Finance Phone No.: 995-2781

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
The requested transfer of reserved cash balance from general fund is in accordance with Resolution No. 2001-159, approved on October 22, 2001. Contingency funding of unbudgeted cash balance was designated for the purposes of population fluctuation in detention facilities and for revenue shortfall up to \$775,000 of the total funding designation.
 - d) Please identify other funding sources that can be used to match this request.
There are no other funding sources to match this request.
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
This request does not impact the capital purchases category.
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
This request does not have an FTE impact.

2475915

SANTA FE COUNTY

RESOLUTION 2003 - 48

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 25th Day of March 2003.

Santa Fe Board of County Commissioners



Jack Sullivan
Jack Sullivan, Chairperson

Rebecca Bustamante
Rebecca Bustamante, County Clerk

Approved As To Form.

By Marcella Salgado
County Attorney



1256.280
COUNTY OF SANTA FE
STATE OF NEW MEXICO
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED
FOR RECORD ON THE 26 DAY OF Mar A.D.
20 03 AT 8:20 O'CLOCK 2 M.
AND WAS DULY RECORDED IN BOOK 2475
PAGE 912-915 OF THE RECORDS OF

WITNESS MY HAND AND SEAL OF OFFICE
REBECCA BUSTAMANTE
COUNTY CLERK, SANTA FE COUNTY, N.M.
Marcella Salgado
DEPUTY