

SANTA FE COUNTY

RESOLUTION 2004 - 14

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 27, 2004, did request the following budget adjustment:

Department / Division: Corrections / Juvenile Development Facility Fund Name: Jail Operations Fund

Budget Adjustment Type: Budget Increase Fiscal Year: 2004 (July 1, 2003 - June 30, 2004)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
518	1870	341	0601	Prisoner Charges / Care of Prisoners	1,135,133	
518	1870	390	0100	Operating Transfer In / From General Fund	642,031	
TOTAL (if SUBTOTAL, check here)					1,777,164	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	490	0100	Operating Transfer Out	642,031	
101	0103	412	7090	Other Operating Costs / Misc. Operating Costs		642,031
518	1870	419	1021	Salary & Wages / Exempt Employees	27,500	
518	1870	419	1022	Salary & Wages / Permanent Employees	793,417	
518	1870	419	1025	Salary & Wages / Overtime	59,454	
518	1870	419	2001	Employee Benefits / FICA - Regular	54,583	
TOTAL (if SUBTOTAL, check here X)					1,576,985	642,031

Requesting Department Approval: _____ Title: _____ Date: _____

Finance Department Approval: *John G.* Date: 1/26/04 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2004 - 14

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
518	1870	419	2002	Employee Benefits / FICA - Medicare	12,765	
518	1870	419	2003	Employee Benefits / Retirement Contributions	146,471	
518	1870	419	2005	Employee Benefits / Healthcare	61,640	
518	1870	419	2006	Employee Benefits / Retiree Healthcare	10,016	
518	1870	419	3001	Travel / In State Mileage & Fares	2,075	
518	1870	419	3002	Travel / Out of State Meals & Lodging	1,000	
518	1870	419	3003	Travel / In State Meals Lodging	2,500	
518	1870	419	3005	Travel / Gas & Oil	1,000	
518	1870	419	4001	Maintenance / Buildings & Structures	10,500	
518	1870	419	4004	Maintenance / Vehicles	1,125	
518	1870	419	4006	Maintenance / Equipment	5,750	
518	1870	419	4007	Maintenance / Supplies	2,625	
518	1870	419	4008	Maintenance / Laundry & Dry Cleaning	828	
518	1870	419	5003	Contractual Services / Professional Services	38,645	
518	1870	419	5090	Contractual Services / Other Contractual Services	109,952	
518	1870	419	6001	Supplies / Inventory Exempt	250	
TOTAL (if SUBTOTAL, check here X)					407,142	

SANTA FE COUNTY

RESOLUTION 2004 - 14

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
518	1870	419	6003	Supplies / Uniforms / Linen	2,644	
518	1870	419	6005	Supplies / Medical & Lab Supplies	29,006	
518	1870	419	6007	Supplies / Office Supplies	5,000	
518	1870	419	6008	Supplies / Field Supplies	9,566	
518	1870	419	6009	Supplies / Educational Supplies	250	
518	1870	419	6010	Supplies / Recreational Supplies	211	
518	1870	419	7001	Other Operating Costs / Rent of Equipment	11,050	
518	1870	419	7003	Other Operating Costs / Telephone	23,650	
518	1870	419	7004	Other Operating Costs / Electricity	20,000	
518	1870	419	7005	Other Operating Costs / Gas & Heating Costs	10,500	
518	1870	419	7006	Other Operating Costs / Garbage & Sewer	5,500	
518	1870	419	7007	Other Operating Costs / Water	35,000	
518	1870	419	7011	Other Operating Costs / Auto Insurance	2,175	
518	1870	419	7013	Other Operating Costs / Liability Insurance	13,500	
518	1870	419	7015	Other Operating Costs / Property Insurance	1,875	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					169,927	

SANTA FE COUNTY

RESOLUTION 2004 - 14

BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
TOTAL (if SUBTOTAL, check here)						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
518	1870	419	7033	Other Operating Costs / Seminars & Workshops	4,875	
518	1870	419	7036	Other Operating Costs / Postage & Mail Service	1,875	
518	1870	419	7037	Other Operating Costs / Printing / Publishing	3,000	
518	1870	419	7039	Other Operating Costs / Subscriptions & Dues	375	
518	1870	419	7044	Other Operating Costs / Law Enforcement Professional Liability	34,167	
518	1870	419	7090	Other Operating Costs / Misc. Operating Costs	3,000	
518	1870	419	8003	Capital Purchases / Equipment & Machinery	217,849	
TOTAL (if SUBTOTAL, check here)					2,419,195	642,031

SANTA FE COUNTY
RESOLUTION 2004 - 14

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Joseph Gutierrez Dept/Div: Finance Phone No.: 995-2781

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
This request is to establish budget for the operating and capital costs for the Youth Development Facility from February 1, 2004 through June 30, 2004. Santa Fe County assumes operational management from Cornell, Inc. as of February 1, 2004.

- 2) Why was this request not included in the Fiscal Year 2004 Operating Budget?
The fiscal year 2004 operating budget assumed operation of the facility by Cornell Corporation throughout the entire fiscal year.

- 3) Is the transfer recurring or non-recurring and what are the future funding impacts of this request?
The transfer of cash for operating expenses (cost categories 10 through 70) is recurring.
The transfer of cash for capital is non-recurring.

- 4) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, cite statute and attach a copy.
This request is not a state special appropriation.

 - b) If this is a state or federal grant, cite grant name, number, award date and amount.
This is not a state or federal grant.

SANTA FE COUNTY
RESOLUTION 2004 - 14

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Joseph Gutierrez Dept/Div: Finance Phone No.: 995-2781

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 4) (Continued):
 - c) If this request is a result of Commission action, please cite and attach a copy of supporting documentation.
The Board of County Commissioners approved the operation of the Juvenile Development Facility by Santa Fe County at the December 16, 2003 BCC meeting.
 - d) Please identify other funding sources that can be used to match this request.
Recurring operating expense is partially funded through care of inmates from other jurisdictions.
- 5) If this request impacts the Capital Purchases category, please detail items to be purchased and what they will be used for.
The requested amount for capital purchases if for computers, fax machines, telephones, etc.
- 6) Does this request have an FTE impact for the department/division? If request increases FTE, include number of positions, position type (term, permanent, etc.), and the future funding impact and revenue source.
This request will be an increase of (62) FTEs for Santa Fe County for the Juvenile Development Facility.

SANTA FE COUNTY
RESOLUTION 2004 - 14

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 27th Day of January 2004.

Santa Fe Board of County Commissioners

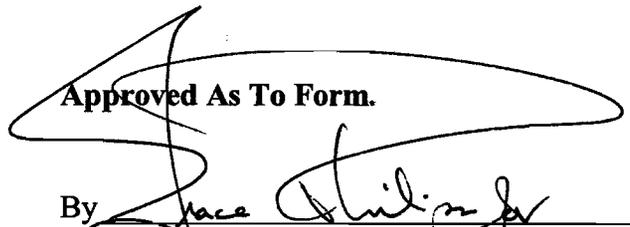

Paul Campos, Chairperson



ATTEST:


Rebecca Bustamante, County Clerk



Approved As To Form.

By Stephen Ross, County Attorney

COUNTY OF SANTA FE) BCC RESOLUTIONS
STATE OF NEW MEXICO) ss PAGES 7

I Hereby Certify That This Instrument Was Filed for Record On The 28TH Day Of January, A.D., 2004 at 03 19 And Was Duly Recorded as Instrument # 1311488 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office

Deputy County Clerk, Santa Fe, NM
Rebecca Bustamante
County Clerk, Santa Fe, NM