

**SANTA FE COUNTY**

**RESOLUTION 2007 - 160**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

**Whereas, the Board of County Commissioners meeting in regular session on October 9th, 2007, did request the following budget adjustment:**

Department / Division: Community Services Dept/Administration

Fund Name: Severance Tax Projects

Budget Adjustment Type: Budget Increase

Fiscal Year: 2008 (July 1, 2007 - June 30, 2008)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0739	371	1000	El Dorado Library/Severance Tax Projects	16,856.66	
<b>TOTAL (if SUBTOTAL, check here )</b>					16,856.66	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
318	0739	481	6009	Supplies/Educational Supplies	16,856.66	
<b>TOTAL (if SUBTOTAL, check here )</b>					16,856.66	

Requesting Department Approval: Joseph Gutierrez *Joe Gut* Title: Director, Community Services Department

Date: Sept. 6, 2007

Finance Department Approval: Maria C. Mackay Date: 9/24/07

Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**SANTA FE COUNTY**

**RESOLUTION 2007 - 160**

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:** Name: Pamela Lindstam Dept/Div: Community Services/Administration Phone No.: 992-9860

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.

The purpose of this request is to budget funds from the 2006 Capital Projects General Obligation Bond in the amount of \$ 16,856.66 for "supplemental library resource acquisitions" for the Vista Grande Library into the appropriate account.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense  X

SANTA FE COUNTY

RESOLUTION 2007 - 160

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Pamela Lindstam

Dept/Div: Pamela Lindstam

Phone No.: 992-9860

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES  NO   
If YES, cite statute and attach a copy.  
  
2006 Capital Projects General Obligation Bond Act (Laws of New Mexico Chapter 108, Section 10C1)
  - b) Does this include state or federal funds? YES  NO   
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
  - c) Is this request is a result of Commission action? YES  NO   
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.

SANTA FE COUNTY

RESOLUTION 2007 - 160

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 9<sup>th</sup> Day of October, 2007.

Santa Fe Board of County Commissioners

*Virginia Vigil*  
Virginia Vigil, Chairperson

ATTEST  
*Valerie Espinoza*  
Valerie Espinoza, County Clerk

Approved As To Form.

By *Stephen Ross*  
Stephen Ross, County Attorney



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss BCC RESOLUTIONS  
PAGES: 5  
I Hereby Certify That This Instrument Was Filed for  
Record On the 10TH Day Of October, A.D., 2007 at 10.56  
And Was Duly Recorded as Instrument # 1502445  
Of The Records Of Santa Fe County  
*Valerie Espinoza*  
Witness My Hand And Seal Of Office  
Deputy Valerie Espinoza  
County Clerk, Santa Fe, NM

NEW MEXICO



STATE LIBRARY

Barbara Hagood  
Vista Grande Public Library  
7 Ave. Vista Grande B7-192  
Santa Fe, NM 87508-9198

Dear Barbara:

An allocation of **\$16,856.66** has been reserved for your library from the 2006 Capital Projects General Obligation Bond Act (Laws of New Mexico: Chapter 108, Section 10C1) approved by the voters in the November 2006 election.

As a non-profit library, your library is subject to the State Constitution's Anti-donation Clause that prohibits the State from making bond payments directly to private entities. Therefore, your library must make arrangements with a local government entity (city or county) to act as a fiscal agent on your library's behalf. The fiscal agent will be responsible for spending the funds, submitting reimbursement claims and receiving the reimbursement funds on the library's behalf.

Before we can issue the official notification and purchase order, we need to receive a letter from your fiscal agent indicating their willingness to act as your fiscal agent. The letter should be sent to my attention and must include:

- name of the library
- name of the local government agency acting as your agent
- address of the local government agency acting as your agent (address must match the W-9 on file with the State of New Mexico)
- Employer Identification Number (EIN) of the local government acting as your agent

Once we have received the letter, we will issue a purchase order and send you and your fiscal agent copies of the purchase order and the official notification. Do NOT start making purchases using 2006 GO Bond funds until we have sent you the purchase order and official notification. Funds obligated before the purchase order date will not be reimbursed.

2006 GO Bond funds may be expended "*for supplemental library resource acquisitions, including books, equipment and resources, for public libraries statewide* (Laws of New Mexico 2006, Chapter 108, Section 10C1). Local governments must determine if their expenditures meet the intent of the Law. If you have questions regarding appropriate expenditures of these funds, please contact your local legal counsel. All 2006 GO Bond reimbursement claims must be received by May 2010.

We look forward to working with you as your community uses these funds to enhance library resources for New Mexicans. If you have any questions, please contact me.

Sincerely,

Geri Hutchins  
Federal Programs Coordinator  
(505) 476-9727  
geraldine.hutchins@state.nm.us

STC ERK RECORDED 10/10/2007