

SANTA FE COUNTY

RESOLUTION 2007 - 1172

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 30, 2007, did request the following budget adjustment:

Department / Division: County Treasurer Fund Name: General Fund (101)

Budget Adjustment Type: Budget Increase Fiscal Year: 2008 (July 1, 2007 - June 30, 2008)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	0100	Budgeted Cash	20,000	
TOTAL (if SUBTOTAL, check here)					20,000	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	1001	418	8002	Capital Purchases / Contractual Services	6,000	
101	1001	418	5003	Contractual Services / Professional Services	14,000	
TOTAL (if SUBTOTAL, check here)					20,000	

Requesting Department Approval: _____ Title: _____ Date: _____

Finance Department Approval: John C. Martinez Date: 10/17/07 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____

SANTA FE COUNTY

RESOLUTION 2007 - 172

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Victor Montoya Dept/Div: County Treasurer Phone No.: 986-6244

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 - This request is to increase the General Fund (101) / County Treasurer's budget by \$14,000 from prior fiscal year 2007 cash balance for the following:
 - \$6,000 for a private contractor to install an after hours payment drop box at the Administrative Building to better serve the taxpayers of Santa Fe County and for deposits from transfer station permit sales at the satellite offices
 - \$14,000 for HTE to program the tax billing software for taxpayers or mortgage companies to have the ability to see penalty and interest owed when they look up tax information on the internet

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
8002	Private contractor for after hours payment drop box installation for the County Treasurer's Office	\$6,000
5003	HTE tax billing software system change	\$14,000

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

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DEPARTMENT CONTACT:

Name: Victor Montoya Dept/Div: County Treasurer Phone No.: 986-6244

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.

 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

 - d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 30th Day of October, 2007.

Santa Fe Board of County Commissioners

Virginia Vigil, Chairperson



Valerie Espinoza, County Clerk



Approved As To Form.

By Stephen C. Ross, County Attorney

COUNTY OF SANTA FE) BCC RESOLUTIONS
STATE OF NEW MEXICO) ss PAGES: 4
I Hereby Certify That This Instrument Was Filed for Record On The 30TH Day Of October, A.D., 2007 at 15:31 And Was Duly Recorded as Instrument # 1504675 Of The Records Of Santa Fe County
Witness My Hand And Seal Of Office Valerie Espinoza Deputy County Clerk, Santa Fe, NM