

RESOLUTION 2011 - 43

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on March 29, 2011 did request the following budget adjustment:

Department / Division: CM/Finance Division Fund Name: Lodgers' Tax Advertising

Budget Adjustment Type: Budget Increase Fiscal Year: 2011 (July 1, 2010 - June 30, 2011)

BUDGETED REVENUES: (use continuation sheet, if necessary)

Table with 7 columns: FUND CODE, DEPARTMENT/DIVISION, ACTIVITY BASIC/SUB, ELEMENT/OBJECT, REVENUE NAME, INCREASE AMOUNT, DECREASE AMOUNT. Row 1: 215, 0000, 371, 90-00, State Grants, \$2,100. Total: \$2,100.

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

Table with 7 columns: FUND CODE, DEPARTMENT/DIVISION, ACTIVITY BASIC/SUB, ELEMENT/OBJECT, CATEGORY / LINE ITEM NAME, INCREASE AMOUNT, DECREASE AMOUNT. Row 1: 215, 0320, 433, 50-03, Contractual Services / Professional Services, \$2,100. Total: \$2,100.

Requesting Department Approval: [Signature] Title: [Signature] Date: 3/29/11

Finance Department Approval: Date: Entered by: Date:

County Manager Approval: Date:

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Evelyn Valencia Dept/Div: CM/Finance Division Phone No.: (505) 986-6363

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

This is a request to budget a Grant received from the New Mexico Department of Tourism for the purpose of promoting tourism for the State of New Mexico through Santa Fe County.

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense X

This increase is anticipated to be non-recurring for Fiscal Year 2011.

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:

- a) If this is a state special appropriation, YES \_\_\_\_\_ NO X  
If YES, cite statute and attach a copy.

- b) Does this include state or federal funds? YES X NO \_\_\_\_\_  
If YES, please cite and attach a copy of statute, or include grant name, number, award date and amount, and attach a copy of an award letter and proposed budget.

New Mexico Department of Tourism Cooperative Marketing Grant Agreement  
Agreement #: 11-418-3002-0083

Amount: \$2,100  
Effective: July 1, 2010 – June 30, 2011

- c) Is this request a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.  
Lodgers' Tax receipts will be used to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 29 Day of March, 2011.

Santa Fe Board of County Commissioners

*Virginia Vigil*  
Virginia Vigil, Chairperson

ATTEST:

*Valerie Espinoza*  
Valerie Espinoza, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
I Hereby Certify That This Instrument Was Filed for  
Record On The 29TH Day Of March, 2011 at 02:33:41 PM  
And Was Duly Recorded as Instrument # 163005  
Of The Records Of Santa Fe County  
Witness My Hand And Seal Of Office  
*Valerie Espinoza*  
County Clerk, Santa Fe, NM  
Deputy *Aprilia*