

SANTA FE COUNTY
RESOLUTION 2012 - 160

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on November 27, 2012, did request the following budget adjustment:

Department / Division: Fire Department Fund Name: YCC Grant Fund (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0874	371	19-00	YCC Grant/State	147,584	
TOTAL (if SUBTOTAL, check here)					147,584	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0874	422	10-24	Salaries & Wages/Temp Employees	107,040	
244	0874	422	20-01	Employee Benefits/FICA Regular	1,801	
244	0874	422	20-02	Employee Benefits/FICA Medicare	6,387	
244	0874	422	20-07	Employee Benefits/Unemployment Insurance	5,352	
244	0874	422	20-08	Employee Benefits/Workers Comp	9,633	
244	0874	422	40-06	Maintenance/Equipment	1,200	
244	0874	422	60-02	Supplies/Safety Supplies	12,091	
244	0874	422	60-08	Supplies/Field Supplies	3,580	
244	0874	422	80-99	Capital Purchases/Inventory Exempt	500	
TOTAL (if SUBTOTAL, check here)					147,584	

Requesting Department Approval: [Signature] Title: Chief Date: 11-6-12
 Finance Department Approval: [Signature] Date: 11/14/12 Entered by: _____ Date: _____
 County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget increase to the YCC Grant Fund (244) to budget a grant award in the amount of \$147,584 to be utilized to employ local youth ages 18-25 and provide training in natural resources such as forest management, fire ecology, and watershed health for a period of six months. The grant match of \$50,250 will be an "In Kind" match utilizing the Wildland Captain's salary and benefits, in house training, and fire department vehicles and equipment.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
80-99	Chain Saw	500

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

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DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

NM State Energy, Minerals and Natural Resources Department – Youth Conservation Corps (YCC) Grant
 - c) Is this request a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request. **The match requirement will be met by an “in kind” match to include equipment, vehicles and equipment currently utilized by the SFCFD Wildland division as well as the salary and benefits of the Wildland Captain’s position which is all funded by the 244-0801-421 Fire Administration budget.**

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 27th Day of November, 2012.

Santa Fe Board of County Commissioners

Liz Stefanics

Liz Stefanics, Madam Chair

ATTEST:

Valerie Espinoza

Valerie Espinoza, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
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I Hereby Certify That This Instrument Was Filed for
Record On The 29TH Day Of November, 2012 at 04:19:39 PM
And Was Duly Recorded as Instrument # **1689028**
Of The Records Of Santa Fe County

Deputy *Maella Alba* Witness My Hand And Seal Of Office
Valerie Espinoza
County Clerk, Santa Fe, NM