

RESOLUTION 2012 - 38

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on February 28th, 2012, did request the following budget adjustment:

Department / Division: CMO/Finance Fund Name: Various

Budget Adjustment Type: Increase Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	0200	General Fund – Budgeted Cash	\$291,312	
101	2215	341	1300	General Fund – Property Rental	\$3,500	
101	0000	385	0100	General Fund – Budgeted Cash		\$23,637
204	0611	390	0101	Road Maintenance – Transfer In	\$6,554	
216	0833	385	0200	Fire Impact Fees Fund – Budgeted Cash	\$57,202	
216	8005	390	0232	Fire Impact Fees Fund – Transfer In	\$47,538	
232	0000	385	0200	EMS Health Fund – Budgeted Cash	\$50,236	
244	0801	390	0216	Fire Operating Fund – Transfer In	\$57,202	
244	0000	385	0200	Fire Operating Fund – Budgeted Cash	\$40,657	
245	2101	385	0200	RECC Operating Fund – Budgeted Cash	\$7,325	
245	2102	371	9000	RECC Operating Fund – State Grant	\$9,000	
247	0000	385	0200	Corrections Operating Fund – Budgeted Cash	\$23,000	
305	0796	372	0900	Federal Project Grants – Judicial Court		\$120,720
340	0000	385	0200	NMFA Loan Fund – Budgeted Cash	\$62,435	
505	1410	342	0600	Water Enterprise Fund – Water Government Use		\$111,415
505	1410	342	1201	Water Enterprise Fund – Svc. Connection – Res		\$61,875
505	1410	342	1202	Water Enterprise Fund – Svc. Connection – NR		\$3,591
505	1410	342	1205	Water Enterprise Fund – Water Meter Install		\$3,000
TOTAL (if SUBTOTAL, check here X)					\$655,961	\$324,238

Requesting Department Approval: Carole Jaramillo Title: Budget Administrator Date: 2/28/12

Finance Department Approval: [Signature] Date: 2/21/12 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1420	342	0100	Water Enterprise Fund – Wastewater Comm. Use		\$5,266
505	1420	342	0500	Water Enterprise Fund – Wastewater Res. Use		\$95,486
505	1420	342	1202	Water Enterprise Fund – Wastewater Svc. Conn.		\$46,661
TOTAL (if SUBTOTAL, check here)					\$655,961	\$471,651

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0516	414	5090	Bldg Development – Other Contractual Svcs	\$300	
101	1975	432	5090	Boys & Girls Club – Other Contractual Svcs	\$15,000	
101	0412	431	5090	County Fair Ext – Other Contractual Svcs	\$5,000	
101	0489	461	1021	Seniors Admin – Exempt Employees	\$80,524	
101	0489	461	2001	Seniors Admin- FICA Regular	\$4,993	
101	0489	461	2002	Seniors Admin – FICA Medicare	\$1,169	
101	0489	461	2003	Seniors Admin – Retirement Contributions	\$15,308	
101	0489	461	2005	Seniors Admin – Healthcare	\$1,400	
101	0489	461	2006	Seniors Admin – Retirement Healthcare	\$1,477	
101	0489	461	2008	Seniors Admin – Workers’ Comp Assessment	\$5	
101	0605	443	5090	Solid Waste – Other Contractual Svcs	\$100,000	
101	2201	412	7037	Projects Admin- Printing/Publishing Ads	\$2,000	
101	2208	415	4007	Bldg Services – Maintenance Supplies	\$5,000	
101	2237	431	8001	SF Canyon Ranch – Cap. Bldgs/Structures	\$50,000	
101	2215	431	4001	Agua Fria Comm Ctr – Maintenance Bldg	\$3,500	
101	6174	453	8010	CR 72E Arroyo Las Cuevas – Roadways		\$23,637
101	0000	390	0204	General Fund Transfers Out	\$6,554	
101	1301	416	3001	Probate Judge – I/S Mileage and Fares	\$182	
101	1301	416	3003	Probate Judge – I/S Meals and Lodging	\$1,550	
101	1301	416	7033	Probate Judge – Seminars and Workshops	\$350	
101	1701	414	3002	Surveyor – O/S Mileage and Fares	\$250	
101	1701	414	3004	Surveyor – O/S Meals and Lodging	\$250	
TOTAL (if SUBTOTAL, check here X)					\$294,812	\$23,637

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BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
204	0611	451	1022	Road Maintenance – permanent employees	\$5,100	
204	0611	451	2001	Road Maintenance – FICA Regular	\$316	
204	0611	451	2002	Road Maintenance – FICA Medicare	\$74	
204	0611	451	2003	Road Maintenance – Retirement Contributions	\$970	
204	0611	451	2006	Road Maintenance – Retirement Healthcare	\$94	
216	0833	490	0244	Fire Impact Fees – Edgewood – Transfer Out	\$57,202	
216	8005	422	8001	Fire Impact Fees – Edgewood Station –Cap	\$47,538	
232	0403	461	1026	EMS Health – MCH – Term Employees	\$300	
232	0403	461	2001	EMS Health – MCH – FICA Regular	\$19	
232	0403	461	2002	EMS Health – MCH – FICA Medicare	\$4	
232	0403	461	2003	EMS Health- MCH – Retirement Contribution	\$57	
232	0403	461	2006	EMS Health – MCH – Retirement Healthcare	\$6	
232	0421	461	1022	EMS Health – Admin – Permanent Employees	\$1,200	
232	0421	461	2001	EMS Health – Admin – FICA Regular	\$75	
232	0421	461	2002	EMS Health – Admin – FICA Medicare	\$18	
232	0421	461	2003	EMS Health – Admin – Retirement Contribution	\$226	
232	0421	461	2006	EMS Health – Admin – Retirement Healthcare	\$22	
232	0474	461	1022	EMS Health – Van – Permanent Employees	\$600	
232	0474	461	2001	EMS Health – Van – FICA Regular	\$37	
232	0474	461	2002	EMS Health – Van – FICA Medicare	\$9	
232	0474	461	2003	EMS Health – Van – Retirement Contribution	\$114	
232	0474	461	2006	EMS Health – Van – Retirement Healthcare	\$11	
232	0000	490	0216	EMS Health – Transfer Out	\$47,538	
244	0811	422	1022	Fire Operating Fund – Regions – Permanent Emp	\$57,202	
244	0801	421	1021	Fire Operating Fund-Admin- Exempt Emp	\$21,154	
244	0801	421	1022	Fire Operating Fund –Admin – Permanent Emp	\$6,600	
244	0801	421	2001	Fire Operating Fund –Admin- FICA Regular	\$1,721	
244	0801	421	2002	Fire Operating Fund – Admin – FICA Medicare	\$403	
244	0801	421	2003	Fire Operating Fund – Admin – Retirement Cont.	\$7,894	
244	0801	421	2005	Fire Operating Fund – Admin – Healthcare	\$2,262	
244	0801	421	2006	Fire Operating Fund – Admin – Ret. Healthcare	\$620	
244	0801	421	2008	Fire Operating Fund – Admin – Workers’ Comp	\$3	
TOTAL (if SUBTOTAL, check here x)					\$259,389	

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BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
245	2102	461	7033	RECC Operating Fund – GIS – Sem. & Work	\$9,000	
245	2101	461	1021	RECC Operating Fund – Exempt Employees	\$300	
245	2101	461	1022	RECC Operating Fund – Permanent Employees	\$5,400	
245	2101	461	2001	RECC Operating Fund – FICA Regular	\$355	
245	2101	461	2002	RECC Operating Fund – FICA Medicare	\$80	
245	2101	461	2003	RECC Operating Fund - Retirement Contribution	\$1,085	
245	2101	461	2006	RECC Operating Fund – Retirement Healthcare	\$105	
247	1860	426	5090	Corrections – ADF – Other Contractual	\$23,000	
305	0796	481	8001	Federal Proj Grant – Judicial Complex		\$120,720
340	0514	412	5090	NMFA Loan Fund – GIS – Other Contractual	\$55,000	
340	0514	412	8095	NMFA Loan Fund – GIS – Inv. Exempt Computer	\$7,435	
505	1410	444	5015	Water Enterprise – Water – Software Licenses		\$4,700
505	1410	444	5090	Water Enterprise – Water – Other Contractual		\$5,300
505	0302	444	8090	Water Enterprise – Water Capital Package		\$45,000
505	0302	445	8090	Water Enterprise – Wastewater Capital Pkg		\$102,294
505	1420	445	7044	Water Enterprise – Wastewater Purch for Resale		\$170,000
Subtotal This Page					\$101,760	\$448,014
TOTAL (if SUBTOTAL, check here)					\$655,961	\$471,651

ATTACH ADDITIONAL SHEETS IF NECESSARY.

2012-38

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: CMO/Finance Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose. This resolution will make needed adjustments to various fund budgets, the need for which resulted from mid-year budget hearings and negotiated contract with 4 bargaining units. Major adjustments include: contract services for Solid Waste for tipping fees, capital for SF Canyon Ranch to build perimeter fencing, correcting errors wherein revenue was receipted to the wrong fund, staff reorganization and salary adjustments pursuant to union contracts, new grant funding, correcting cash carry over for project budgets, funding GIS technology needs and reducing the water and wastewater enterprise fund budget.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense X or for NON-RECURRING (one-time only) expense X

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Carole Jaramillo Dept/Div: CMO/Finance Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO x _____
If YES, cite statute and attach a copy.

Reduced Federal Project Grant budget carry forward for Judicial Court Complex
Budgeted for GIS grant funding from DFA through RECC
Budgeted Cash various funds

- b) Does this include state or federal funds? YES x NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Reduced Federal Project Grant budget carry forward for Judicial Court Complex
Budgeted for GIS grant funding from DFA through RECC

- c) Is this request is a result of Commission action? YES _____ NO x _____
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

- d) Please identify other funding sources used to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 28th Day of February, 2012.

Santa Fe Board of County Commissioners

Liz Stefaniacs, Chairperson

ATTEST:

Valerie Espinoza, County Clerk



COUNTY OF SANTA FE) BCC RESOLUTIONS
STATE OF NEW MEXICO) ss PAGES: 7
I Hereby Certify That This Instrument Was Filed for Record On The 1ST Day Of March, 2012 at 11:29:57 AM And Was Duly Recorded as Instrument # 1662015 Of The Records Of Santa Fe County
Witness My Hand And Seal Of Office Valerie Espinoza Deputy County Clerk, Santa Fe, NM