

**RESOLUTION 2012 - 70**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

**Whereas, the Board of County Commissioners meeting in regular session on May 29, 2012, did request the following budget adjustment:**

Department / Division: Public Works / Road Maintenance

Fund Name: General Fund (101) and Road Maintenance Fund (204)

Budget Adjustment Type: Budget Increase and Transfer Between Funds

Fiscal Year: 2012 (July 1, 2011 - June 30, 2012)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	0100	Budgeted Cash	\$275,000	
204	0611	312	0302	State Shared Taxes / Gasoline Tax		\$45,000
204	0611	390	0101	Operating Transfer In / From Fund 101	\$275,000	
<b>TOTAL (if SUBTOTAL, check here )</b>					<b>\$550,000</b>	<b>\$45,000</b>

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	490	0204	Operating Transfer Out / To Fund 204	\$275,000	
204	0303	412	8090	Capital / Other Capital	\$205,000	
204	0611	451	4003	Maintenance / Grounds & Roadways	\$25,000	
<b>TOTAL (if SUBTOTAL, check here )</b>					<b>\$505,000</b>	

Requesting Department Approval: Cassette Jaramilla Title: Budget Administrator Date: 5/17/12  
 Finance Department Approval: Cassette Jaramilla Date: 5/17/12 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_  
 County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

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*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

**DEPARTMENT CONTACT:** Name: Carole Jaramillo Dept/Div: CMO / Finance Phone No.: 986-6321

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.  
 Request is to increase the General Fund (101) transfer to the Road Fund (204) by \$275,000, and a reduction to the state shared taxes of \$45,000, which will total a net increase to the Road Maintenance fund of \$230,000. The reduction to the state shared taxes is due to the gasoline tax revenue not materializing at the anticipated level. The additional \$230,000 is needed to establish a higher cash reserve in the Road Fund (204).

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense \_\_\_\_\_

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**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:**

Name: Carole Jaramillo

Dept/Div: CMO / Finance

Phone No.: 986-6321

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO \_\_\_\_\_  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES \_\_\_\_\_ NO \_\_\_\_\_  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
  - c) Is this request is a result of Commission action? YES \_\_\_\_\_ NO \_\_\_\_\_  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.

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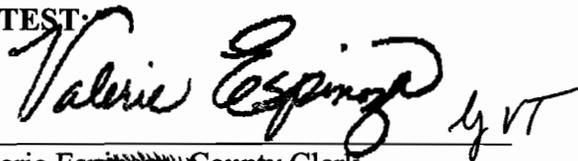
**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

**Approved, Adopted, and Passed This 29th Day of May, 2012.**

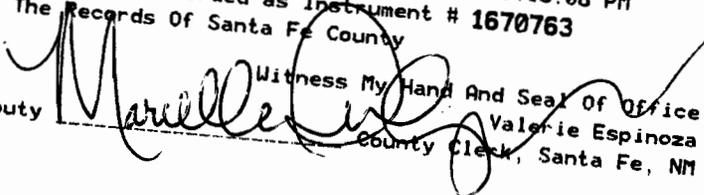
**Santa Fe Board of County Commissioners**

  
\_\_\_\_\_  
Liz Stefanics, Chairperson

ATTEST:

  
\_\_\_\_\_  
Valerie Espinoza, County Clerk



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss  
BCC RESOLUTIONS  
PAGES: 4  
I Hereby Certify That This Instrument Was Filed for  
Record On The 30TH Day Of May, 2012 at 01:18:08 PM  
And Was Duly Recorded as Instrument # 1670763  
Of The Records Of Santa Fe County  
Witness My Hand And Seal Of Office  
  
Deputy \_\_\_\_\_ Valerie Espinoza  
County Clerk, Santa Fe, NM