

SANTA FE COUNTY

RESOLUTION 2013 - 107

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on October 29, 2013, did request the following budget adjustment:

Department / Division: Sheriff's Office

Fund Name: Law Enforcement Operating Fund (LEOF)

Budget Adjustment Type: Budget Increase

Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1232	381	0300	Joint Law Enforcement Operations (JLEO)	\$1,000.00	
TOTAL (if SUBTOTAL, check here _____)					\$1,000.00	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
246	1232	424	10.25	Salary & Wages / Overtime	\$985.50	
246	1232	424	20.02	Employee Benefits / FICA Medicare	\$14.50	
TOTAL (if SUBTOTAL, check here _____)					\$1,000.00	

Requesting Department Approval: [Signature] Title: Undersheriff Date: 10/29

Finance Department Approval: [Signature] Date: 10/25/13 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 10-29-13 Updated by: _____ Date: _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Undersheriff Ron Madrid Dept/Div: Sheriff's Office Phone No.: 505-986-2455

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 The United States Marshals has granted the Santa Fe Sheriff's Office a grant during Fiscal Year 2013 in the amount of \$6,000.00 to use for overtime reimbursement in support of the Joint Law Enforcement Operations (JLEO) program. During FY13, the Sheriff's Office used \$5,000.00 and would like to use the remaining balance of \$1,000.00 during FY14. JLEO funding is the source of overtime reimbursement made to Santa Fe County Sheriff's Office by United States Marshals Service (USMS) for operations in support of fugitive apprehension.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
10.25	Overtime	Full-Time / Permanent	Deputy / Patrol

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense X or for NON-RECURRING (one-time only) expense _____

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DEPARTMENT CONTACT:

Name: Undersheriff Ron Madrid Dept/Div: Sheriff's Office Phone No.: 505-986-2455

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

Title: **Joint Law Enforcement Operations (JLEO) Program**
 Project#: **JLEOTFS4 (Fund# AFF-B-OP-1)**
 Award Amt: **\$1,000.00 (FY14)**
 Award Period: **October 9, 2012 thru September 30, 2013**

- c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
- d) Please identify other funding sources used to match this request.

N/A

