

SANTA FE COUNTY HOUSING AUTHORITY BOARD

RESOLUTION 2013 - 01 HB

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 29, 2013, did request the following budget adjustment:

Department / Division: Community Services / Housing Division

Fund Name: Low Rent Public Housing

Budget Adjustment Type: Budget Increase

Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
517	1930	381	01-00	Budgeted cash / Federal Funds	66,500	
TOTAL (if SUBTOTAL, check here)					66,500	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
517	1930	471	40-01	Maintenance – Buildings	30,000	
517	1930	471	70-04	Electricity	6,500	
517	1930	471	70-06	Garbage	10,000	
517	1930	471	70-07	Water and Wastewater	15,000	
517	1930	471	70-92	Utility reimbursements	5,000	
TOTAL (if SUBTOTAL, check here)					66,500	

Requesting Department Approval: GR Pacheco Title: Interim Executive Director Date: 12/31/12

Finance Department Approval: [Signature] Date: 1/7/13 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: James R. Pacheco Dept/Div: CSD / Housing Services Phone No.: (505)992-3060

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
This request will budget additional funds for Low Rent Public Housing maintenance expenditures, utilities expenditures, and tenant utility reimbursements. Funds in excess of the original budget are required due to the conversion of a unit into a handicapped accessible unit, higher tenant turnover, higher utility costs, and lower than projected incomes of existing tenants. When tenant incomes are lower, utility reimbursements increase to provide additional assistance.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense _____

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RESOLUTION 2013 - Q 1 HB

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: James R. Pacheco Dept/Div: Community Services / Housing Phone No.: (505) 992-3058

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of an award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.
There are no other funding sources to match this request.

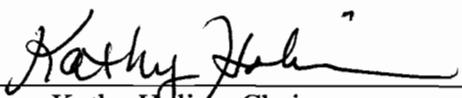
SANTA FE COUNTY

RESOLUTION 2013 - 01.HB

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 29th Day of January, 2013.

Santa Fe Board of County Commissioners


Kathy Heljan, Chairperson

ATTEST:

 1/29/13
Geraldine Salazar, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

HOUSING RESOLUTION
PAGES: 4

I Hereby Certify That This Instrument Was Filed for
Record On The 4TH Day Of February, 2013 at 12:15:11 PM
And Was Duly Recorded as Instrument # **1695597**
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy  County Clerk, Santa Fe, NM