

SANTA FE COUNTY

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A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on February 26, 2013, did request the following budget adjustment:Department / Division: CMO/FinanceFund Name: Various FundBudget Adjustment Type: Increase/DecreaseFiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	385	0100	General Fund – Budgeted Cash	\$239,851	
229	0000	385	0300	Home Sales Fund-Budgeted Cash		340,000
246	1201	390	0101	Sheriff's Operating Fund-Transfers In	\$18,000	
247	0000	390	0101	Corrections Operation Fund - Transfers In	\$43,237	
333	0796	385	0400	2008 GRT Revenue Bond	\$50,222	
505	1410	342	0500	Water Enterprise Fund-Residential Usage	\$46,530	
TOTAL (if SUBTOTAL, check here ☐)					\$397,840	\$340,000

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0000	490	0246	GF-Transfer out to Sheriff's Operating Fund	\$18,000	
101	0000	490	0247	GF-Transfer out to Corrections Operating Fund	\$43,237	
101	0702	415	1022	GF-PWD-Property Control-Perm Employees		\$12,000
101	0702	415	2001	GF-PWD-Property Control-FICA-Regular		\$743
101	0702	415	2002	GF-PWD-Property Control-FICA-Medicare		\$174
TOTAL (if SUBTOTAL, check here ☒)					\$61,237	\$12,917

Requesting Department Approval: Carole Jaramillo Title: Budget Administrator Date: 2/26/13Finance Department Approval: [Signature] Date: 2/14/13 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0702	415	2003	GF-PWD-Property Control-Retirement Contrib.		\$2,282
101	0702	415	2005	GF-PWD-Property Control-Healthcare	\$3,460	
101	0702	415	2006	GF-PWD-Property Control-Retiree Healthcare		\$240
101	0702	415	2008	GF-PWD-Property Control-WC Fee		\$7
101	0702	415	4001	GF-PWD-Property Control-Bldg. Maint.	\$38,000	
101	0516	412	8016	GF-GMD-GIS-Capital Computer Software	\$3,300	
101	1502	412	8015	GF-ASD-IT-Capital Computer Hardware	\$70,000	
101	1502	412	5003	GF-ASD-IT-Professional Services	\$27,000	
101	1517	412	8099	GF-ASD-Risk Management-Inventory Exempt	\$300	
101	0115	412	2009	GF-CMO-HR-Tuition Assistance	\$35,000	
101	0121	412	8015	GF-CMO-Finance-Capital Computers	\$17,000	
				General Fund Subtotal	\$255,297	\$15,446
229	1930	471	4001	Home Sales Fund-Public Housing-Bldg. Maint		\$340,000
				Home Sales Fund Subtotal		\$340,000
246	1201	424	8009	Sheriff's Operating Fund-Vehicles	\$18,000	
				Sheriff's Operating Fund Subtotal	\$18,000	\$0
247	1862	426	1022	Corrections Operating Fund – permanent emp	\$33,600	
247	1862	426	2001	Corrections Operating Fund – FICA-Regular	\$2,083	
247	1862	426	2002	Corrections Operating Fund – FICA-Medicare	\$487	
247	1862	426	2003	Corrections Operating Fund – Retirement Contrib	\$6,388	
247	1862	426	2006	Corrections Operating Fund – Retirement Health	\$672	
247	1862	426	2008	Corrections Operating Fund – WC Fee	\$7	
				Corrections Operating Fund Subtotal	\$43,237	\$0
333	0796	481	8001	2008 GRT Revenue Bonds Fund-Capital Bldg.	\$50,222	
				Subtotal 2008 GRT Revenue Bond Fund	\$50,222	
505	1410	444	1022	Water Enterprise Fund- Permanent Employees	\$9,720	
505	1410	444	2001	Water Enterprise Fund-FICA-Regular	\$603	
TOTAL (if SUBTOTAL, check here X)					\$315,842	\$342,529

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
505	1410	444	2002	Water Enterprise Fund-FICA-Medicare	\$141	
505	1410	444	2003	Water Enterprise Fund-Retirement Contributions	\$1,850	
505	1410	444	2005	Water Enterprise Fund-Healthcare	\$2,770	
505	1410	444	2006	Water Enterprise Fund-Retirement HealthCare	\$195	
505	1415	444	1026	Water Enterprise Fund- Term Employees	\$21,600	
505	1415	444	2001	Water Enterprise Fund – FICA-Regular	\$1,340	
505	1415	444	2002	Water Enterprise Fund – FICA-Medicare	\$313	
505	1415	444	2003	Water Enterprise Fund- Retirement Contributions	\$4,106	
505	1415	444	2005	Water Enterprise Fund-Healthcare	\$3,460	
505	1415	444	2006	Water Enterprise Fund – Retirement Healthcare	\$432	
				Water Enterprise Fund Subtotal	\$46,530	\$0
				Subtotal This Page Only	\$36,207	\$0
TOTAL (if SUBTOTAL, check here)					\$413,286	\$355,446

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BUDGET ADJUSTMENT CONTINUATION SHEET

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: CMO/Finance Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

1) Please summarize the request and its purpose.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title
247-1862-426	Transfer employee from Public Works to Corrections	Permanent	Electrician Supervisor
101-0702-415	Add one (1) new FTE	Permanent	Facility Manager
505-1410-444	Add one (1) new FTE –Funding Only FTE already auth.	Permanent	Utility Worker
505-1415-444	Add one (1) new FTE – Funding Only FTE already auth.	Term	Engineer

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
101-0516-412-8016	GIS SQL Server License	\$3,300
101-1502-412-8015	Network Storage Dual Controller	\$70,000
101-1502-412-5003	IT Security Assessment	\$27,000
101-1517-412-8099	Three (3) lapel cameras for Risk Management	\$300
101-0121-412-8015	Four (4) Kronos Timeclocks	\$17,000
246-1201-424-8009	Partial reimbursement for patrol vehicle	\$18,000
333-0796-481-8001	Balance of bond proceeds to be budgeted for courthouse	\$50,222

- 2) Is the budget action for RECURRING expense X or for NON-RECURRING (one-time only) expense X

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Page 6 of 6RESOLUTION 2013 - 21*ATTACH ADDITIONAL SHEETS IF NECESSARY.*

DEPARTMENT CONTACT:

Name: Carole Jaramillo Dept/Div: CMO/Finance Phone No.: 986-6321**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

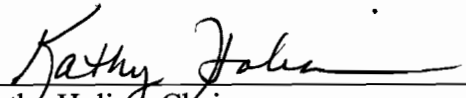
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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

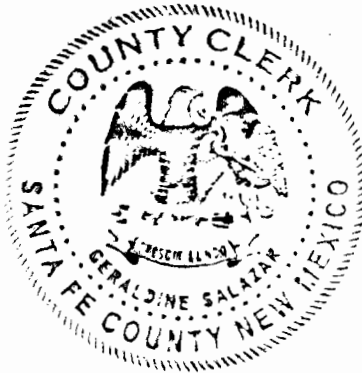
Approved, Adopted, and Passed This 26th Day of February, 2013.

Santa Fe Board of County Commissioners


Kathy Holian, Chairperson

ATTEST:

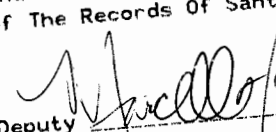

Geraldine Salazar, County Clerk 2/26/2013



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC RESOLUTIONS
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I Hereby Certify That This Instrument Was Filed for
Record On The 27TH Day Of February, 2013 at 03:11:31 PM
And Was Duly Recorded as Instrument # 1697784
Of The Records Of Santa Fe County

Deputy  Witness My Hand And Seal Of Office
Geraldine Salazar
County Clerk, Santa Fe, NM