

SANTA FE COUNTY HOUSING AUTHORITY BOARD

RESOLUTION 2013 - 02 HB

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on February 26, 2013, did request the following budget adjustment:

Department / Division: Community Services / Housing Division

Fund Name: Section 8/VASH Voucher

Budget Adjustment Type: Budget Transfer Between Funds

Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
227	0000	390	02-37	Operating Transfer In	175,076	
237	0000	385	03-00	Budgeted Cash	175,076	
TOTAL (if SUBTOTAL, check here)					350,152	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
227	1949	471	50-90	Professional Services / Other Contractual Services	175,076	
237	1949	490	02-27	Operating Transfer Out	175,076	
TOTAL (if SUBTOTAL, check here)					350,152	

Requesting Department Approval: [Signature] Title: Interim Executive Director Date: 1/2/13

Finance Department Approval: [Signature] Date: 1/7/13 Entered by: _____ Date: _____

County Manager Approval: _____ Date: _____ Updated by: _____ Date: _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: James R. Pacheco Dept/Div: CSD / Housing Services Phone No.: (505)992-3060

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 When the Santa Fe County Housing Authority began issuing Veterans Affairs Supportive Housing (VASH) vouchers, the U. S. Department of Housing and Urban Development (HUD) provided separate funding for the program. Subsequently, HUD consolidated the funding for VASH with the Section 8 program, making VASH a subset of the Section 8 voucher program. This resolution will transfer remaining unexpended funds from the VASH Fund 237 to the Section 8 Fund 227 to be used for housing assistance payments.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense _____

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: James R. Pacheco Dept/Div: CSD / Housng Services Phone No.: (505) 992-3060

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO X
If YES, cite statute and attach a copy.

 - b) Does this include state or federal funds? YES _____ NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).

 - d) Please identify other funding sources used to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26th Day of February, 2013.

Santa Fe Board of County Commissioners

Kathy Holman
Kathy Holman, Chairperson

ATTEST:

Geraldine Salazar 2/27/13
Geraldine Salazar, County Clerk



COUNTY OF SANTA FE) HOUSING RESOLUTION
STATE OF NEW MEXICO) ss PAGES: 4

I Hereby Certify That This Instrument Was Filed for Record On The 28TH Day Of February, 2013 at 03:27:19 PM And Was Duly Recorded as Instrument # **1697914** Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy *Marcella Salazar* County Clerk, Santa Fe, NM