

SANTA FE COUNTY

RESOLUTION 2013 - 32

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on March 26, 2013, did request the following budget adjustment:Department / Division: CMO/Finance for Growth ManagementFund Name: Economic Development FundBudget Adjustment Type: IncreaseFiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
224	0532	371	2200	Economic Development – CCI Grant	\$2,500	
TOTAL (if SUBTOTAL, check here _____)					\$2,500	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
224	0532	436	5090	Econ. Dev. – CCI - Other Professional Services	\$1,500	
224	0532	436	7037	Econ. Dev. - Printing/Publishing/Ads	\$1,000	
TOTAL (if SUBTOTAL, check here _____)					\$2,500	

Requesting Department Approval: Carole Jaramillo Title: Budget Administrator Date: 3/26/13Finance Department Approval: [Signature] Date: 3/27/13 Entered by: _____ Date: _____County Manager Approval: [Signature] Date: 4.1.13 Updated by: _____ Date: _____

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BUDGET ADJUSTMENT CONTINUATION SHEET

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Carole Jaramillo Dept/Div: CMO/Finance Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.
 This Resolution will budget for a grant received from the New Mexico Economic Development Department through the Certified Community Initiatives program. The grant expires on June 30, 2013.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
224-0532-436-5090	Design and production of marketing materials to promot economic development initiatives	\$1,500

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT:

Name: Carole Jaramillo Dept/Div: CMO/Finance Phone No.: 986-6321

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES _____ NO _____
If YES, cite statute and attach a copy.

Economic Development Fund – CCI Grant
 - b) Does this include state or federal funds? YES x NO _____
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

NMEDD Certified Community Initiatives Grant, Agreement No. 13-419-CCI-13012
 - c) Is this request is a result of Commission action? YES _____ NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26th Day of March, 2013.

Santa Fe Board of County Commissioners

Kathy Holian, Chairperson

ATTEST:

Geraldine Salazar, County Clerk 4/1/2013



COUNTY OF SANTA FE) BCC RESOLUTIONS
STATE OF NEW MEXICO) ss PAGES: 4

I Hereby Certify That This Instrument Was Filed for Record On The 2ND Day Of April, 2013 at 10:32:19 AM And Was Duly Recorded as Instrument # 1701211 Of The Records Of Santa Fe County

Deputy Marcela Salazar Witness My Hand And Seal Of Office Geraldine Salazar County Clerk, Santa Fe, NM