

SANTA FE COUNTY
RESOLUTION 2013 - 53

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on May 28, 2013, did request the following budget adjustment:

Department / Division: Fire Department/Administration Fund Name: Forestry Fund (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	360	09-02	Revenue/State Forestry	411	
244	0832	360	09-02	Revenue/State Forestry	272	
244	0834	360	09-02	Revenue/State Forestry	189	
TOTAL (if SUBTOTAL, check here)					872	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	422	10-26	Salary & Wages/Term Employees	200	
244	0809	422	20-01	Employee Benefits/FICA Regular	26	
244	0809	422	20-02	Employee Benefits/FICA Medicare	6	
244	0809	422	20-03	Employee Benefits/Retirement	121	
244	0809	422	20-05	Employee Benefits/Health Care	49	
TOTAL (if SUBTOTAL, check here <input checked="" type="checkbox"/>)					402	

Requesting Department Approval: [Signature] Title: _____ Chief Date: 5-14-13

Finance Department Approval: [Signature] Date: 5/14/13 Entered by: _____ Date: _____

County Manager Approval: [Signature] Date: 5-28-13 Updated by: _____ Date: _____

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BUDGET ADJUSTMENT CONTINUATION SHEET

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0839	360	09-02	Revenue/State Forestry	266	
244	0840	360	09-02	Revenue/State Forestry	22	
244	0841	360	09-02	Revenue/State Forestry	88	
244	0842	360	09-02	Revenue/State Forestry	66	
244	0843	360	09-02	Revenue/State Forestry	535	
244	0844	360	09-02	Revenue/State Forestry	66	
244	0872	360	09-02	Revenue/State Forestry	1505	
TOTAL (if SUBTOTAL, check here)					3,420	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
244	0809	422	20-06	Employee Benefits/Retirement Health Care	9	
244	0832	422	60-08	Supplies/Field Supplies	272	
244	0834	422	60-08	Supplies/Field Supplies	189	
244	0839	422	60-08	Supplies/Field Supplies	266	
244	0840	422	60-08	Supplies/Field Supplies	22	
244	0841	422	60-08	Supplies/Field Supplies	88	
244	0842	422	60-08	Supplies/Field Supplies	66	
244	0843	422	60-08	Supplies/Field Supplies	535	
244	0844	422	60-08	Supplies/Field Supplies	66	
244	0872	421	10-55	Salaries & Wages/Volunteer Reimbursements	1,505	
TOTAL (if SUBTOTAL, check here)					3,420	

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ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget Increase to the Forest Restoration and Various Fire Districts (244) Forestry Revenue Fund for a combined total of \$3,420 to reimburse the Wildland hand crew and various fire districts for fire personnel and/or fire apparatus utilized on the Paycheck Fire. The various fire districts will utilize the reimbursements to purchase or replace necessary field supplies and reimburse personnel utilized on the fire and Wildland will utilize the reimbursements to help fund the fire department staff of Wildland Urban Interface Specialists.

e

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense X

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DEPARTMENT CONTACT:

Name: Donna Morris Dept/Div: Fire Department/ Administration Phone No.: 992-3082

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES X NO
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.

NM State Forestry Reimbursements.
 - c) Is this request is a result of Commission action? YES NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

N/A

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 28th Day of May, 2013.

Santa Fe Board of County Commissioners

Kathy Holian
Kathy Holian, Madara Chair

ATTEST:

Geraldine Salazar
Geraldine Salazar, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss
BCC RESOLUTIONS
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I Hereby Certify That This Instrument Was Filed for
Record On The 29TH Day Of May, 2013 at 04:24:48 PM
And Was Duly Recorded as Instrument # 1707216
Of The Records Of Santa Fe County
Deputy Maureen Salazar Witness My Hand And Seal Of Office
Geraldine Salazar
County Clerk, Santa Fe, NM