

SANTA FE COUNTY

RESOLUTION 2013 - 9

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 29, 2013, did request the following budget adjustment:

Department / Division: Fire Department/Administration Fund Name: FEMA Fund (244)

Budget Adjustment Type: Budget Increase Fiscal Year: 2013 (July 1, 2012 - June 30, 2013)

BUDGETED REVENUES: (use continuation sheet, if necessary)

| FUND CODE<br>XXX                        | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | REVENUE<br>NAME | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|---|---------------------------------|------------------------------|----------------------------|-----------------|--------------------|--------------------|
| 244                                     | 0875                            | 372                          | 00-00                      | Grants/FEMA     | 120,000            |                    |
| <b>TOTAL (if SUBTOTAL, check here )</b> |                                 |                              |                            |                 | 120,000            |                    |

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

| FUND CODE<br>XXX                          | DEPARTMENT/<br>DIVISION<br>XXXX | ACTIVITY<br>BASIC/SUB<br>XXX | ELEMENT/<br>OBJECT<br>XXXX | CATEGORY / LINE ITEM<br>NAME | INCREASE<br>AMOUNT | DECREASE<br>AMOUNT |
|---|---------------------------------|------------------------------|----------------------------|------------------------------|--------------------|--------------------|
| 244                                       | 0875                            | 422                          | 80-03                      | Capital Purchases/Equipment  | 120,000            |                    |
| <b>TOTAL (if SUBTOTAL, check here X )</b> |                                 |                              |                            |                              | 120,000            |                    |

Requesting Department Approval: [Signature] Title: \_\_\_\_\_ Chief Date: 1-2-13

Finance Department Approval: [Signature] Date: 1/16/13 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

**SANTA FE COUNTY**  
**RESOLUTION 2013 - 9**

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:** Name: Donna Morris Dept/Div: Fire Department/Administration Phone No.: 992-3082

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

- 1) Please summarize the request and its purpose.

Requesting BCC approval for a budget increase in the amount of \$120,000 to the Fire Department FEMA Grant Fund (244) which was awarded to purchase three Generator/SCBA re-fill cascade stations that will be located at the Edgewood, Rancho Viejo and Pojoaque Regional Stations .

e

a) Employee Actions

| Line Item | Action (Add/Delete Position, Reclass, Overtime) | Position Type (permanent, term) | Position Title |
|-----------|---|---------------------------------|----------------|
|           |   |                                 |                |
|           |   |                                 |                |
|           |   |                                 |                |
|           |   |                                 |                |

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

| Line Item | Detail (what specific things, contracts, or services are being added or deleted) | Amount  |
|-----------|--|---------|
| 80-03     | Three Generator/SCBA re-fill cascade stations                                    | 120,000 |
|           |  |         |
|           |  |         |
|           |  |         |

- 2) Is the budget action for RECURRING expense \_\_\_\_\_ or for NON-RECURRING (one-time only) expense  X

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DEPARTMENT CONTACT:

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DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES X NO \_\_\_\_\_  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.  
  
AFG Grant EMW-2012-FO-04883 (Grant Attached)
  - c) Is this request is a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.  
  
\$30,000 grant match (20%) will be expended out of cost center 222-0821-422 and cost center 209-0846-422.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 29th Day of January, 2013.

Santa Fe Board of County Commissioners

*Kathy Holian*

Kathy Holian, Chairperson



*Geraldine Salazar*

Geraldine Salazar, County Clerk

1/29/2013

COUNTY OF SANTA FE ) BCC RESOLUTIONS  
STATE OF NEW MEXICO ) ss PAGES: 4

I Hereby Certify That This Instrument Was Filed for  
Record On The 4TH Day Of February, 2013 at 02:46:54 PM  
And Was Duly Recorded as Instrument # 1695635  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
*Marcella Salazar* Geraldine Salazar  
Deputy County Clerk, Santa Fe, NM

