

**SANTA FE COUNTY**  
**RESOLUTION 2014 - 01HB**

**A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM**

Whereas, the Board of County Commissioners meeting in regular session on \_\_\_\_\_, did request the following budget adjustment:

Department / Division: CSD/Housing Fund Name: Housing Operations/ Administration

Budget Adjustment Type: Budget Increase Fiscal Year: 2014 (July 1, 2013 - June 30, 2014)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
517	1930	360	0200	Insurance Recoveries	\$11,251.25	
<b>TOTAL (if SUBTOTAL, check here )</b>						

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/ DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/ OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
517	1930	471	8009	Capital Purchases/Vehicles	\$11,251.25	
<b>TOTAL (if SUBTOTAL, check here )</b>						

Requesting Department Approval: JN Pacheco Title: Executive Director Date: 1/6/14  
 Finance Department Approval: Joselyn Martinez Date: 1/8/14 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_  
 County Manager Approval: Rich Schaefer Date: 1/29/14 Updated by: \_\_\_\_\_ Date: \_\_\_\_\_

SANTA FE COUNTY

RESOLUTION 2014 - 01HB

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Marcus MacDonald Dept/Div: CSD/ Housing Phone No.: 505-995-9531

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose. This request is for an increase to the Housing Operations/Administration Fund. The amount of increase will be obligated towards the purchase of new vehicles.

a) Employee Actions

Table with 4 columns: Line Item, Action (Add/Delete Position, Reclass, Overtime), Position Type (permanent, term), Position Title. It contains four empty rows.

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Table with 3 columns: Line Item, Detail (what specific things, contracts, or services are being added or deleted), Amount. It contains one row with data: 80-09, Purchase of a new vehicle/ To replace salvaged vehicle (04 Ford F250, Plate#- G57765), \$11,251.25.

- 2) Is the budget action for RECURRING expense or for NON-RECURRING (one-time only) expense X

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RESOLUTION 2014 -01HB

Page 3 of 4

**ATTACH ADDITIONAL SHEETS IF NECESSARY.**

**DEPARTMENT CONTACT:**

Name: Marcus MacDonald Dept/Div: CSD/ Housing Phone No.: 505-995-9531

**DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):**

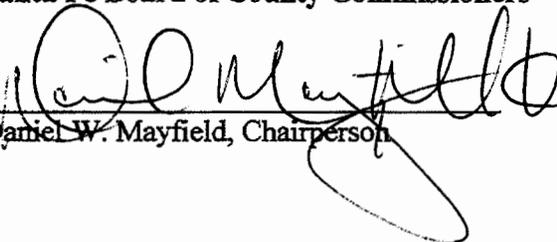
- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
  - a) If this is a state special appropriation, YES \_\_\_\_\_ NO X  
If YES, cite statute and attach a copy.
  - b) Does this include state or federal funds? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
  - c) Is this request is a result of Commission action? YES \_\_\_\_\_ NO X  
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
  - d) Please identify other funding sources used to match this request.

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 28 Day of January, 2014.

Santa Fe Board of County Commissioners

  
Daniel W. Mayfield, Chairperson

ATTEST:

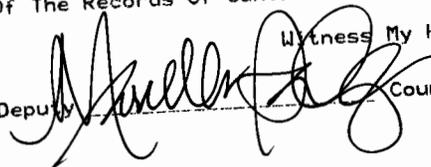
  
Geraldine Salazar, County Clerk  
1/28/2014



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

HOUSING RESOLUTION  
PAGES: 4

I Hereby Certify That This Instrument Was Filed for  
Record On The 29TH Day Of January, 2014 at 10:38:22 AM  
And Was Duly Recorded as Instrument # 1728722  
Of The Records Of Santa Fe County

Deputy  Witness My Hand And Seal Of Office  
Geraldine Salazar  
County Clerk, Santa Fe, NM