

SANTA FE COUNTY
RESOLUTION 2016 - 10

A RESOLUTION REQUESTING AUTHORIZATION TO MAKE THE BUDGET ADJUSTMENT DETAILED ON THIS FORM

Whereas, the Board of County Commissioners meeting in regular session on January 26, 2016, did request the following budget adjustment:

Department / Division: Growth Management - Geographic Information Systems Fund Name: General Fund (101)

Budget Adjustment Type: Increase Fiscal Year: 2016 (July 1, 2015 - June 30, 2016)

BUDGETED REVENUES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	REVENUE NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0514	380	0115	Municipal MOU - City of Española	\$7,500	
TOTAL (if SUBTOTAL, check here)					\$7,500	

BUDGETED EXPENDITURES: (use continuation sheet, if necessary)

FUND CODE XXX	DEPARTMENT/DIVISION XXXX	ACTIVITY BASIC/SUB XXX	ELEMENT/OBJECT XXXX	CATEGORY / LINE ITEM NAME	INCREASE AMOUNT	DECREASE AMOUNT
101	0514	412	8013	GMD/GIS - Capitalized Infrastructure	\$7,500	
TOTAL (if SUBTOTAL, check here)					\$7,500	

Requesting Department Approval: _____ Title: Growth Management Director Date: _____

Finance Department Approval: [Signature] Date: 1/26/16

County Manager Approval: [Signature] Date: 1/26/16

Entered by: _____ Date: _____

Updated by: _____ Date: _____

SANTA FE COUNTY
RESOLUTION 2016 - 10

ATTACH ADDITIONAL SHEETS IF NECESSARY.

DEPARTMENT CONTACT: Name: Erle Wright Dept/Div: GMD/GIS Phone No.: 986.6350

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (if applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 1) Please summarize the request and its purpose.

This resolution is a request to budget for a memorandum of understanding with the City of Española for the 2014 Santa Fe County Orthophotography and Regional LiDAR Project. The agreement was executed in order to accept the City of Española's portion of funding for the acquisition and processing of terrain mapping and orthophotography products.

a) Employee Actions

Line Item	Action (Add/Delete Position, Reclass, Overtime)	Position Type (permanent, term)	Position Title

b) Professional Services (50-xx) and Capital Category (80-xx) detail:

Line Item	Detail (what specific things, contracts, or services are being added or deleted)	Amount
101-0514-412-8013	To acquire and process light detection and ranging (LIDAR) and digital orthophotography data.	\$7,500

- 2) Is the budget action for RECURRING expense _____ or for NON-RECURRING (one-time only) expense X

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DEPARTMENT CONTACT: Name: Erle Wright Dept/Div: GMD/GIS Phone No.: 986.6350

DETAILED JUSTIFICATION FOR REQUESTING BUDGET ADJUSTMENT (If applicable, cite the following authority: State Statute, grant name and award date, other laws, regulations, etc.):

- 3) Does this request impact a revenue source? If so, please identify (i.e. General Fund, state funds, federal funds, etc.), and address the following:
 - a) If this is a state special appropriation, YES NO NO X
If YES, cite statute and attach a copy.
 - b) Does this include state or federal funds? YES NO NO X
If YES, please cite and attach a copy of statute, if a special appropriation, or include grant name, number, award date and amount, and attach a copy of a award letter and proposed budget.
 - c) Is this request is a result of Commission action? YES NO NO X
If YES, please cite and attach a copy of supporting documentation (i.e. Minutes, Resolution, Ordinance, etc.).
 - d) Please identify other funding sources used to match this request.

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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Santa Fe County that the Local Government Division of the Department of Finance and Administration is hereby requested to grant authority to adjust budgets as detailed above.

Approved, Adopted, and Passed This 26th Day of January, 2016.

Santa Fe Board of County Commissioners

Miguel M. Chavez
Miguel M. Chavez, Chairperson

ATTEST:

Geraldine Salazar
Geraldine Salazar, County Clerk



COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

I Hereby Certify That This Instrument Was Filed for Record On The 27TH Day Of January, 2016 at 11:20:53 AM and Was Duly Recorded as Instrument # 1785026 Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Geraldine Salazar
Deputy Laura Hernandez County Clerk, Santa Fe, NM



**MEMORANDUM OF UNDERSTANDING
BETWEEN SANTA FE COUNTY AND THE CITY OF ESPANOLA
FOR TERRAIN MAPPING AND ORTHOPHOTOGRAPHY**

THIS MEMORANDUM OF UNDERSTANDING (hereinafter "Agreement") is entered on this 27th day of Nov. 2015, by and between Santa Fe County (hereinafter referred to as the "County"), a New Mexico political subdivision, and the City of Espanola, New Mexico (hereinafter referred to as the "City").

WHEREAS, in the spirit of cooperation, mutual respect and service to the residents of Santa Fe County and the City of Espanola, this Agreement confirms the parties' commitment and mutual cooperation which recognizes that the partnering activities between government entities may produce community benefits beyond what might be produced independently; and

WHEREAS, the County utilizes terrain mapping and orthophotography to support County business functions including real property assessment, terrain management, land development code compliance, project and infrastructure planning, floodplain mapping, storm water management, vegetation analysis, land use and community planning activities; and

WHEREAS, the County has procured light detection and ranging (LiDAR) data for approximately 2,600 to 3,400 square miles within north central New Mexico as well as Digital Orthophotography Imagery (DOI) and the City of Espanola has similar needs and uses for these types of data and wishes to partner with Santa Fe County to assist in funding a portion of the LiDAR and DOI projects in exchange for sharing of this data; and

WHEREAS, the purpose of this MOU is to provide the duties and responsibilities of the City and County with respect to the expenditure and management of the terrain mapping and orthophotography project.

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. DUTIES OF THE PARTIES

A. The County shall:

- 1) Serve as a fiscal agent for the funds identified in this Agreement and maintain all financial records pertaining to the program and expenditure of funds.
- 2) Provide copies of the collection, production and delivery data of the 2014 LiDAR Project to the City. The data shall include:
 - a. Classified LiDAR point clouds;

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- b. TIN-based DTMs;
 - c. Bare-earth DEM;
 - d. Breaklines;
 - e. Contours; and
 - f. Documentation of system calibration, collection and processing methods, survey methods, Quality Assurance (QA), Accuracy Testing and Reporting, and metadata
- 3) Provide to the City Digital Ortho Imagery (DOI) of the 2014 Orthophotography Project to include:
- a. Photo index consisting of ESRI shapefiles of photo center points and "footprint" polygons; and
 - b. Digital orthophotography: One set of the DOI raster image data files in both ECW and TIFF file formats and associated world files and metadata file(s) provided on an external hard drive.

B. The City shall:

- 1) Within 60 days of the execution of this Agreement, provide funding in the amount of Seven Thousand Five Hundred Dollars (\$7,500.00) for fiscal year 2016 to supplement the cost of the County's 2014 LiDAR and DOI projects.

2. EFFECTIVE DATE AND TERM

This Agreement shall, upon due execution by all parties, become effective as of the date first written above and shall terminate one year later, unless earlier terminated pursuant to Section 3 (Termination) or Section 6 (Appropriations and Authorizations). The term of this Agreement may be extended for one year upon mutual agreement of the County and the City. The party determining to exercise this option will submit a written notice to the other party setting forth proposed terms and conditions of the term extension 60 days prior to the expiration of the term of this initial Agreement.

3. TERMINATION

This Agreement may be terminated by either party upon delivery of a written notice to other party at least 30 days prior to the intended date of termination. By such termination, neither party may nullify nor void any obligations incurred prior to termination. The City may not by such termination avoid its obligation to reimburse the County for unavoidable and appropriate costs to which the County was obligated prior to termination by the City. The County will request reimbursement for such unavoidable and appropriate costs in accordance with Paragraph 1.B.1).

4. LIABILITY

Neither party shall responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, § 41-4-1, *et seq.*, NMSA 1978, as amended.

5. AMENDMENT

This Agreement shall not be altered, changed or amended except by an instrument in writing executed by the parties hereto.

6. APPROPRIATIONS

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of the State of New Mexico and the governing bodies of the City and the County for performance of this Agreement. If sufficient appropriations and authorizations are not made, this Agreement shall terminate upon written notice being given from one party to the other. Any party's decision as to whether sufficient appropriations are available shall be accepted by the other party and shall be final.

7. GOVERNING LAW

This Agreement shall be governed by, and constructed in accordance with, the laws of New Mexico.

8. ACCOUNTABILITY

During the term of this Agreement and for a period of three years thereafter, each of the parties will maintain accurate and complete records of all disbursements made and monies received by each under this Agreement; and, upon receipt of reasonable written request, each shall make such records available to the other party and to the public, including federal, state or local authority during regular business hours.

9. NO THIRD PARTY BENEFICIARIES

Nothing in this Agreement, express or implied, is intended to confer any rights, remedies, claims or interests upon a person not a party to this Agreement.

10. ENTIRE AGREEMENT

This Agreement represents the entire understanding between the City and the County and supersedes any prior agreements or understandings with respect to the subject of this Agreement. No changes, amendments or alterations to this Agreement will be effective until in writing and signed by the parties.

S F C C L E R K R E C O R D E D 0 1 / 2 7 / 2 0 1 6

IN WITNESS WHEREOF the parties have duly executed this Agreement as of the dates written below.

SANTA FE COUNTY:

Katherine Miller
Katherine Miller
Santa Fe County Manager

11-20-15
Date

Approved as to form:

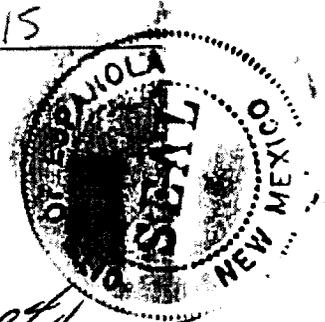
Gregory S. Shaffer
Gregory S. Shaffer
Santa Fe County Attorney

10/27/15
Date

Finance Department

Carole H. Jaramillo
Carole H. Jaramillo
Santa Fe County Finance Director

11/18/15
Date



CITY OF ESPANOLA:

Alice A. Lucero
Alice A. Lucero Mayor, City of Espanola

12/02/15
Date

ATTESTATION:

Anna Squires
Anna Squires, Clerk, City of Espanola

12/04/15
Date

Approved

Joyce Sandoval
Joyce Sandoval, Finance Director, City of Espanola

12/4/2015
Date

Approved as to form:

Frank R. Coppler
Frank R. Coppler, Attorney, City of Espanola

12-17-15
Date