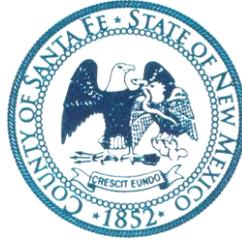


**Henry P. Roybal**  
*Commissioner, District 1*

**Miguel M. Chavez**  
*Commissioner, District 2*

**Robert A. Anaya**  
*Commissioner, District 3*



**Kathleen Holian**  
*Commissioner, District 4*

**Liz Stefanics**  
*Commissioner, District 5*

**Katherine Miller**  
*County Manager*

August 17, 2016

**SANTA FE COUNTY**  
**RFP# 2016-0057-HR/MM**  
**Drug and Alcohol Testing Services**

**ADDENDUM #1**

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

---

**CLARIFICATION:**

- In reference to page 4, Section I. Advertisement, fourth paragraph should be replaced with the following;

Request for proposals will be available by contacting Maricela Martinez, Procurement Specialist, Senior, 142 W. Palace Avenue (Second Floor), Santa Fe, New Mexico 87501, by telephone at (505) 992-9864 or by email at [mcmartinez@santafecountynm.gov](mailto:mcmartinez@santafecountynm.gov) or on our website at [http://www.santafecountynm.gov/asd/current\\_bid\\_solicitations](http://www.santafecountynm.gov/asd/current_bid_solicitations).

- In reference to page 5, Section II. Introduction paragraph A. 1. PURPOSE OF THIS REQUEST FOR PROPOSAL shall be replaced with the following:
  1. Mandatory pre-employment drug and alcohol testing for prospective employees who are offered a position prior to beginning employment as identified by the County, with the exception of elected officials.
- In reference to page 5, Section II. Introduction paragraph B. 2. SCOPE OF WORK shall be replaced with the following:

**2. Provide on-site services for County Public Safety and Public Works employees to include:**

**a) DRUG AND ALCOHOL TESTING FOR EMPLOYEES**

- i. Alcohol Screening
- ii. Urine Drug Screen – Non NIDA 10 panel and alcohol
- iii. Medical Review Officer (MRO)

**b) DRUG AND ALCOHOL TESTING FOR DEPARTMENT OF TRANSPORTATION (DOT) EMPLOYEES**

- i. DOT – NIDA, MRO, Breath Alcohol Test (BAT) 5 panel – split specimen
- ii. Random – NIDA, MRO, BAT Confirmation

---

Question #1: Is conference call available for the scheduled Mandatory Pre-Proposal Conference?

Answer #1: **Yes, please call 1-877-820-7831 and utilize guest passcode: 445752.**

Please add this Addendum #1 to the original proposal documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Responders are reminded that any questions or need for clarification must be addressed to Maricela Martinez, Senior Procurement Specialist at [mcmartinez@santafecountnm.gov](mailto:mcmartinez@santafecountnm.gov).