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Robert A. Anaya
Commissioner, District 3

Katherine Miller
County Manager

November 17, 2015

SANTA FE COUNTY
RFP# 2016-0151-GM/RM
Management Plans for Three Open Space Properties

ADDENDUM #1

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

ATTACHMENT A: PRE-PROPOSAL SIGN IN SHEET

ATTACHMENT B: MAP OF OPEN SPACE MANAGEMENT PLAN PROPERTY

Listed below are clarifications of the RFP and questions received via email concerning the above referenced RFP.

Question 1: What type of data is available for each site?

Answer 1: Each site has different documents and studies available including AML studies, archeological studies, and documents associated with the purchase of the property. This information will be provided to the selected consultant.

Question 2: List three projects in order of most urgent first. Explain why.

Answer 2: Ortiz Mountains Educational Preserve; (2) Lamy Open Space Park; and (3) Madrid Open Space. See question 5 below.

Question 3: Please clarify your expectations for “interpretive program structure” as referenced in the Scope of Work for Ortiz Mountains Educational Preserve and Lamy Open Space Park.

Answer 3: *At this time, there is no interpretive component in place for the Open Space and Trails Program. Part of the scope of work includes developing a program structure for both of these properties. This structure could include numbers and types of educational programs per year, docent training material, training protocols, etc.*

Question 4: Regarding the percentage of work done in-state: this pertains to the current scope, correct?

Answer 4: *Yes*

Question 5: Are there any critical time horizons for these properties?

Answer 5: *The season for the Ortiz Mountains Educational Preserve begins April 2016. The original plan was to have some policies in place to open the Preserve to guided tours at that time. This is the only critical timeframe for these properties. See question 2 above.*

Question 6: In the counties opinion, what are the skill sets teams need to bring to bear on the projects?

Answer 6: *We are relying on your professional expertise to identify what skills sets are needed for this project. The consultant must specialize in environmental analysis, planning and feasibility, with particular experience in both conservation and recreation management planning. Work experience in and familiarity with Santa Fe County is preferred.*

Question 7: How do you plan on coordinating current ongoing work at the sites with the new management plans?

Answer 7: *None of these properties currently have ongoing programming activities. Any new work on these sites will be coordinated with the selected contractor.*

Question 8: Will the County provide maps of the properties to be planned?

Answer 8: *A map of the properties is attached.*

Question 9: The RFP states on page 19 “Application of the County preference in procurement requires Offeror to obtain and provide a Santa Fe County Business Certificate issued by....”, and “Certification by the Procurement Manager takes into consideration the business’ corporate standing in the state, business licensure or registration, the duration of the business’ primary office location and the payment of taxes”. How does the County understand an instance of an Offeror having a Santa Fe County Business Certificate yet does not have a

primary office in the County? Does this business participate in the Santa Fe County Preference?

Answer 9: If you do not have your primary business in Santa Fe County then you do not qualify for the Preference.

Please add this Addendum #1 to the original RFP documents and refer to proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect.

Responders are reminded that any questions or need for clarification must be addressed to Rose Moya, Senior Procurement Specialist at rmoya@santafecountnm.gov.

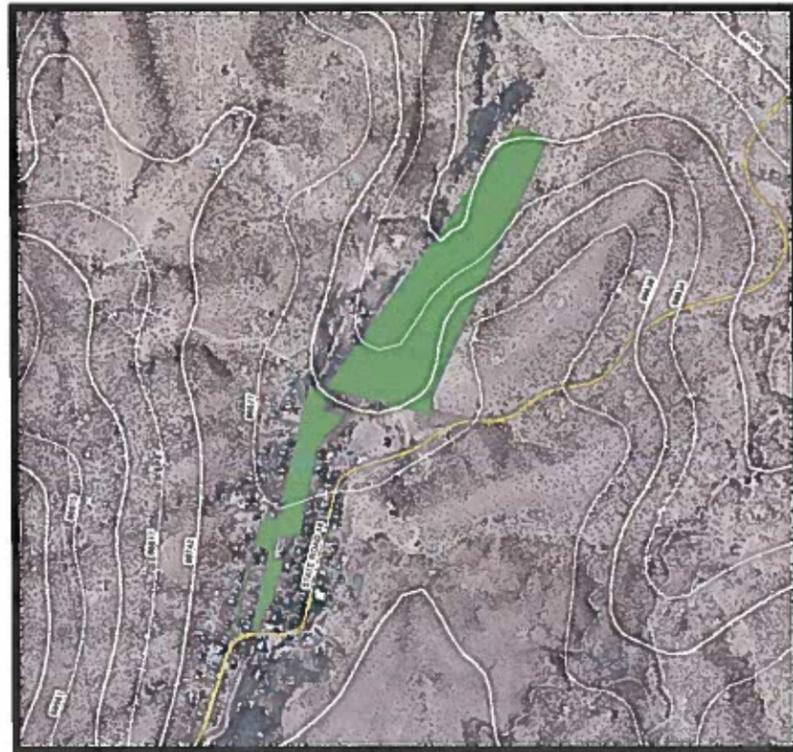
PRE-PROPOSAL SIGN-IN SHEET

Planning Division, Management Plans for 3 Open Space Properties
RFP# 2016-0151-GM/RM

TUESDAY, NOVEMBER 10, 2015 @ 10:00AM

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Santa Fe County Open Space Management Plans Property



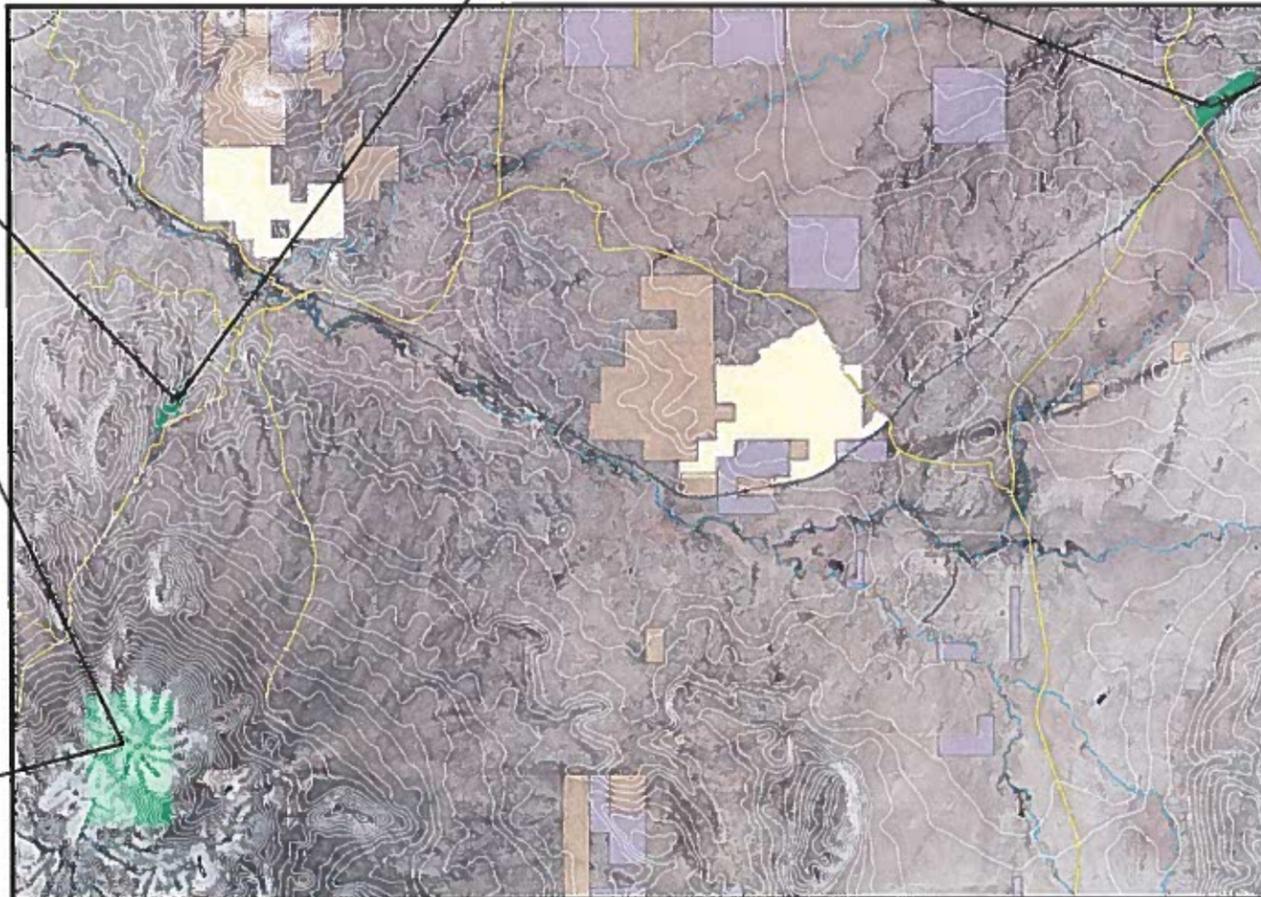
Madrid Open Space



Lamy Open Space Park



Ortiz Mountains Educational Preserve



- BLM
- State Land
- County Open Space
- Management Plan Parcels
- Roads
- N