

MEMORANDUM FOR FILE

TO: File

FROM: Bill Taylor, Procurement Manager *BT*

DATE: July 15, 2013

RE: Sole Source Determination for Oscar Huber Memorial Ballpark Phase II

ISSUE

Santa Fe County's Public Works Department (formerly the Community Services Department) contracted with the Spears Architect for the design of the Oscar Huber Memorial Ballpark under SFC Agreement #29-0111-CSD/MS in October 2009. Due to limited funds the project was not completed. The portion of the uncompleted work due to insufficient funds included the seating, ADA parking, bleachers, and portable ADA toilets.

The Public Works Department received funding from the State of New Mexico to complete the project and the department requested a sole source determination to complete the second phase. Spears Architects prepared the project plans and the County wishes to contract with Spears Architects to update the plans and specifications and assist the County to contract for construction. Because Spears Architect is the Architect of Record for the design of the subject project, the solicitation for another Architect to complete the final phase would create design verification issues and would result in delays and increased costs to the project for architectural services.

DETERMINATION

After conducting a good-faith review of Oscar Huber Memorial Ballpark project, the Purchasing Director determined it would be in the County's best interest to contract with the architect who designed the ballpark to complete Phase II. The Central Purchasing Agent for Santa Fe County determined this contract to be sole source procurement in accordance with Section 13-1-128 NMSA 1978.

Atch (1)

Architect of Record:

Spears Architects
1334 Pacheco Street
Santa Fe, New Mexico 87505

Contract Amount:

Basic Services	\$50,000.00
Reimbursables	<u>\$585.00</u>
	\$50,585, exclusive of GRT

Services:

Oscar Humber Memorial Ballpark Rehabilitation Project located in Madrid, New Mexico. The design consisted of reconstruction, restoration, and rehabilitation of the historical Oscar Huber Memorial Ballpark constructed by Oscar Huber in 1922. At a minimum, the renovation will include the park's grandstand (roof and seating), fencing, lighting, retaining walls, and drainage. The work included coordination with the New Mexico Department of Cultural Affairs, State Historic Preservation Division for final approval of the design.

Procurement:

Request for Proposal (RFP) #29-0111-CSD/MS A/E Services for the Oscar Huber Memorial Ballpark was solicitation in accordance with 13-1-112 NMSA 1978.

Justification:

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