

Daniel “Danny” Mayfield
Commissioner, District 1

Miguel Chavez
Commissioner, District 2

Robert A. Anaya
Commissioner, District 3



Kathleen Holian
Commissioner, District 4

Elizabeth Stefanics
Commissioner District 5

Katherine Miller
County Manager

July 8, 2014

TO: Procurement File

FR: Bill Taylor, Procurement Manager

VIA: Jennifer LaBar, Manager's Office

RE: Sole Source Determination NMAC Annual Dues

Issue

The New Mexico Association of Counties (NMAC) is a non-profit, non-partisan association representing and serving New Mexico's thirty-three (33) Counties. It is a statewide, professional association of elected county officials and employees representing the interests of the public and advancing effective and efficient county government. NMAC is the only organization that provided these services in the State of New Mexico.

Determination

Therefore it is the determination of the Santa Fe County Purchasing Division that due to the uniqueness of the services and representation within the State of New Mexico by NMAC as the sole association to provide the County with the intended purpose of the scope of work, NMAC is the sole source for services described.

Pursuant to 13-1-126, NMSA 1978 this Purchasing Department after conducting due diligence has made the determination that this is a sole source procurement pursuant to the NMSA 1978 13-1-126 that *"a contract may be awarded without competitive sealed bids or competitive sealed proposals regardless of the estimated cost when the state purchasing agent or a central purchasing office makes a determination, after conducting a good-faith review of available sources and consulting the using agency, that other similar services, construction or items of tangible personal property cannot meet the intended purpose of the contract."*

Vendor Information:

Vendor- NMAC
444 Galisteo
Santa Fe, NM 87501
(505) 983-2101

Deliverables: Throughout the organization, our partnerships are designed to provide resources and solutions to our membership. These include training opportunities through NM EDGE/County College and Leadership New Mexico. We also work with our partners to identify funding for county initiatives. NMAC regularly receives notification on grant and funding opportunities and they will be posted here as they become available.

The NMAC lobbying team works year round to advance the [legislative priorities](#) of the counties through the voices of their Affiliate organizations. Legislative team support includes: (1) providing early assistance to the Affiliate groups with identifying matters requiring a legislative or constitutional fix; (2) discussing the issues with the full Board of Directors for determination of which will ultimately be adopted as NMAC priorities; (3) taking the many steps required to turn the resolution into a bill.

Amount of Purchase: \$ 40,400.00 dues for annual membership for Fiscal Year 2015