

MEMORANDUM FOR FILE

DATE: January 8, 2014
FROM: Bill Taylor, Procurement Manager 
RE: Sole Source Determination for Environment-One ® Grinder Pumps

The Santa Fe County Public Works Utilities Division utilizes grinder pumps for low pressure sewer services. The Utilities Division utilizes the Environment-One® Grinder Pumps due to the grinder pump and prefabricated lift station simply engineering elements. The Utilities Division owns other Environment-One ® Grinder Pumps and requests sole source for this item due to the cost effectiveness of keeping only one type of manufactured parts and also the minimal maintenance training that the County staff will be required to take to maintain the pumps.

After a good-faith review was conducted regarding the use of Environment-One Grinder Pumps for all County low pressure sewer services it was determined that the use of one manufacturer pumps and parts would be beneficial to the Utilities Division and keep operational and maintenance costs low with the standardization of low pressure sewer pumps. Pursuant to 13-1-126 NMSA 1978, this purchase of meter reading systems is determined to be Sole-Source procurement. Information regarding this determination is as follows:

Department: Santa Fe County Utilities Department
424 NM Hwy 599
Santa Fe, NM 87508

Fiscal Year: 2014

Requisition No. 144466

Vendor: Environment One Corporation
2773 Balltown Road
Niskayuna, NY 12309-1090

Amount: \$25,000.00, exclusive of GRT

Justification: In accordance with Santa Fe County Ordinance 1998-16, Section 52.43, Santa Fe County Utilities Department determines that any sanitary sewers shall meet design standards listed in Appendix B utilities pumps from approved vendors.