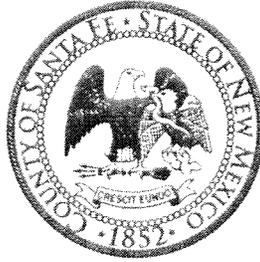


Daniel "Danny" Mayfield  
*Commissioner, District 1*

Miguel Chavez  
*Commissioner, District 2*

Robert A. Anaya  
*Commissioner, District 3*



Kathleen Holian  
*Commissioner, District 4*

Elizabeth Stefanics  
*Commissioner District 5*

Katherine Miller  
*County Manager*

September 9, 2013

TO: Procurement File

FR: Bill Taylor, Procurement Manager 

RE: Sole Source Determination for Miller Engineering Consultants

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### ***Issue***

The required design services for drainage and road improvements of General Goodwin Road (County Road 55-A) was originally solicited in 2006 and awarded to Miller Engineering. The project was not constructed, however due to the lack of funding.

In 2013 Santa Fe County was allocated funding for this project that will be available in January 2014 for the construction of the road improvements of General Goodwin Road.

Due to the time that has elapsed, modifications will be required to the original set of construction documents.

### ***Determination***

It is the determination of the Santa Fe County Purchasing Division that Miller Engineering Consultants is the Engineer of Record for the design of drainage and road improvements for General Goodwin Road, County Rd. 55-A. Due to the indemnification issues involved in acquiring another design firm to accept the design documents completed by Miller Engineering creates a proprietary and sole source condition with regards to Miller Engineering with the subject project.

Therefore the Purchasing Department has made the determination that the procurement of services of Miller Engineering to update the already completed design documents for drainage and road improvements is indeed a sole source procurement pursuant to the NMSA 1978 13-1-126 that "a contract may be awarded without competitive sealed bids or competitive sealed proposals regardless of the estimated cost when the state purchasing agent or a central purchasing office makes a determination, after conducting a good-faith review of available sources and consulting the using agency, that there is only one source for the required service, construction or item of tangible personal property".

**Vendor Information:**

Vendor- Miller Engineering Consultants  
3500 Comanche NE, Bldg. F  
Albuquerque, New Mexico 87107

Deliverables- Revise existing construction documents previously prepared by the Vendor and provide basic construction administration services.

Amount of Purchase- \$ 28,371.54, exclusive of GRT

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