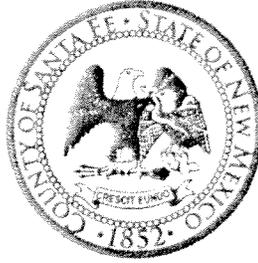


Daniel "Danny" Mayfield  
Commissioner, District 1

Miguel Chavez  
Commissioner, District 2

Robert A. Anaya  
Commissioner, District 3



Kathleen Holian  
Commissioner, District 4

Elizabeth Stefanics  
Commissioner District 5

Katherine Miller  
County Manager

June 30, 2014

TO: Procurement File

FR: Bill Taylor, Procurement Manager BT

VIA: Daniel Sanchez, IT Division Director  
Marlene Garcia, System Applications Supervisor

RE: Sole Source Determination SunGard Applications Maintenance

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### **Issue**

Santa Fe County utilizes the SunGard applications to manage Human Resources, Payroll, Financials, Tax billing and account management, Planning and Zoning, Land Management and others. Because SunGard applications are maintained and training is provided only by SunGard this creates a proprietary source of procurement.

The criteria for maintenance of SunGard applications require access to application codes to troubleshoot errors, requires thorough knowledge of applications program workflow to diagnose and troubleshoot issues or incorrect data processing issues. Only SunGard can provide the application codes.

The applications are developed and enhanced by SunGard, Inc. which at this time has not authorized a subcontractor for maintenance and support. Utilizing another contractor would affect critical business processed such as payroll, budgeting, accounts receivable, property tax billing and accounts payable.

### **Determination**

Due to the proprietary rights and copyrights to the software and applications specific to SunGard, no other professional service vendor can provide the access to application code or application workflows to maintain, enhance or support applications utilized by Santa Fe County.

Therefore it is the determination of the Santa Fe County Purchasing Division that due to the uniqueness of the software and applications being utilized by Santa Fe County, SunGard is the only vendor that can provide the application codes and provide maintenance for the product.

Pursuant to 13-1-126, NMSA 1978 this Purchasing Department after conducting due diligence has made the determination that this is a sole source procurement pursuant to the NMSA 1978 13-1-126 that "a contract may be awarded without competitive sealed bids or competitive sealed proposals regardless of the estimated cost when the state purchasing agent or a central purchasing office makes a determination, after conducting a good-faith review of available sources and consulting the using agency, that other similar services, construction or items of tangible personal property cannot meet the intended purpose of the contract."

**Vendor Information:**

Vendor- SunGard Inc. (Application Support)  
1000 Business Center Drive,  
Lake Mary, FL 32746

Deliverables: Provide maintenance support for Santa Fe County workflow management applications for 12 months, 24 hour/day, 7 days/wk.

Amount of Purchase: \$ 97,772.84