

**SANTA FE COUNTY
AMENDMENT NO. 1
TO THE AGREEMENT WITH IRON MOUNTAIN, LLC
TO PROVIDE RECORDS MANAGEMENT AND STORAGE SERVICES**

THIS AMENDMENT is made and entered into this 9th day of April 2014, by and between **SANTA FE COUNTY**, (hereinafter referred to as “County”), and **IRON MOUNTAIN INFORMATION MANAGEMENT, LLC**, (hereafter referred to as “the Contractor”).

WHEREAS, pursuant to the Procurement Code, the County procured an agreement dated April 2, 2013 with Contractor (the “Agreement”) for the provision of record management and storage services;

WHEREAS, Article 15, “NO ORAL MODIFICATIONS; WRITTEN AMENDMENTS REQUIRED,” of the Agreement allows the parties to amend the Agreement by an instrument in writing executed by the parties hereto;

WHEREAS, Article 3, “EFFECTIVE DATE AND TERM” of the Agreement allows the County to extend the term of the Agreement for an additional year and with the term extension the Contractor may increase rates by an amount not to exceed two percent (2%);

WHEREAS, Santa Fe County wishes to extend the term of the Agreement to 2015, increase compensation by one hundred thousand dollars (\$100,000), and replace the rate schedule “Exhibit A” with a new “Renewal Schedule A: Program Pricing Schedule” that reflects the Contractor’s rate increase;

WHEREAS, both parties desire to enter into this Amendment No. 1.

NOW THEREFORE, it is mutually agreed between the parties that Agreement No. 2013-0145-PW/PL be amended as follows:

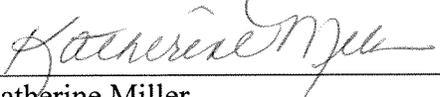
1. ARTICLE 2.A (Compensation, Invoicing and Set-Off) is amended by replacing the rate schedule referenced in A.1) as “Exhibit A” with the new rate schedule attached hereto and titled “Renewal Schedule A: Program Pricing Schedule.”
2. ARTICLE 2.A is amended by inserting the following sentence at the end of paragraph A.1): The rates in the Renewal Schedule A: Program Pricing Schedule shall be Contractor’s pricing for the term of April 2, 2014 to April 2, 2015.
3. ARTICLE 2.A.2) is amended by inserting a new subparagraph “a” to read as follows:
 - a. Pursuant to Amendment No.1 to extend the term of this Agreement from April 2, 2014 to April 2, 2015, the total amount payable to the Contractor for the term of April 2, 2014 to April 2, 2015 shall

not exceed one hundred thousand dollars (\$100,000) exclusive of NM gross receipts tax. Any gross receipts tax levied on the amounts payable under this Agreement shall be paid by the County to the Contractor. With Amendment No. 1 to this Agreement, the total amount payable to the Contractor under this Agreement as amended shall not exceed two hundred thousand dollars (\$200,000), exclusive of NM gross receipts tax.

- 4. ARTICLE 3. "EFFECTIVE DATE AND TERM" is amended by inserting a subparagraph "a" to read as follows:
 - a. Pursuant to Amendment No. 1, the term of this Agreement is extended from April 2, 2014 to April 2, 2015 upon the same terms and conditions as the original Agreement 2012-0145-PW/PL, subject to increased rates as indicated in the Renewal Schedule A: Program Pricing Schedule.
- 5. All other provisions of Agreement No. 2012-0145-PW/PL not specifically amended or modified by this Amendment No.1 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have duly executed this Amendment No. 1 to the Agreement as of the date first written above.

SANTA FE COUNTY:



 Katherine Miller
 Santa Fe County Manager

4.5.14
 Date

Approved as to Form



 Stephen C. Ross
 Santa Fe County Attorney

3/31/14
 Date

Finance Department Approval



 Teresa C. Martinez
 Finance Department Director

4/2/14
 Date

CONTRACTOR:
Bruce H Dinkel
(Signature)

4-09-14
Date

Bruce H Dinkel
(Print Name)

NM OPS Mgr
(Print Title)

Renewal Schedule A: PROGRAM PRICING SCHEDULE

Records Management

This Records Management Pricing Schedule is incorporated into and made part of the Customer Agreement ("Agreement") between Iron Mountain Information Management LLC, (the "Company" or "Iron Mountain") and Santa Fe County, (the "Customer").

Please see our Customer Information Center at cic.ironmountain.com for a Glossary with definitions of the terms used in this Pricing Schedule and more detail regarding our services, standard processes, and billing practices. In addition, restrictions apply to volume and/or stated timeframes for some service transaction types and these may be found in the Glossary under each service type.

This Records Management Pricing Schedule supersedes and terminates any prior Records Management Pricing Schedule and/or Schedule A existing between Iron Mountain and the Customer for the accounts noted below. All other Records Management services not specifically listed on this Schedule A will be charged at Iron Mountain's then current rates.

Santa Fe County

District Name/Number: Albuquerque - 01341 | Customer No. To be determined

Effective Date: April 1, 2014

Pricing for Core Services

STANDARD STORAGE AND SERVICES (see http://cic.ironmountain.com/records/glossary for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Carton Storage	\$0.299	Cubic Foot
■ Receiving and Entering - Carton	\$1.897	Cubic Foot
■ Regular Retrieval - Carton	\$2.448	Cubic Foot
■ Regular Retrieval - File from Carton	\$5.75	File
■ Regular Refile - Carton	\$2.448	Cubic Foot
■ Regular Refile - File to Carton	\$5.75	File
■ Archival Destruction - Carton	\$2.958	CF plus Regular Retrieval Charge
■ Permanent Withdrawal - Carton	\$3.693	CF plus Regular Retrieval Charge
■ Permanent Withdrawal - File from Carton	\$3.20	File plus Regular Retrieval Charge
■ Next Day Delivery	\$23.225	Visit plus Handling Charge
■ Regular Pickup	\$23.225	Visit plus Handling Charge
■ Handling Charge	\$2.142	Cubic Foot

PREMIUM STORAGE AND SERVICES (see http://cic.ironmountain.com/records/glossary for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Rush Retrieval - Carton	\$6.089	Cubic Foot
■ Rush Retrieval - File from Carton	\$8.50	File
■ Regular Interfile - Carton	\$7.80	Each
■ Half Day Delivery	\$56.45	Visit plus Handling Charge
■ Rush Delivery - Business Day	\$112.00	Visit plus Handling Charge
■ Rush Delivery - Weekends/Holidays/After Hours	\$225.00	Visit plus Handling Charge
■ Rush Pickup - Business Day	\$112.00	Visit plus Handling Charge
■ Archival Destruction - File from Carton	\$4.90	File plus Regular Retrieval Charge
■ Miscellaneous Services - Labor	\$58.00	Hour
■ Re-Boxing Charge	\$5.75	Labor plus New Carton Cost

OTHER PROGRAM FEES (see <http://cic.ironmountain.com/records/glossary> for service definitions)

DESCRIPTION	EFFECTIVE PRICE	PER
■ Administrative Fee (Summary Billing)	\$25.12	Account ID per Month
■ Administrative Fee (Detailed Billing)	\$62.80	Account ID per Month
■ Fuel Surcharge		* Transportation Visit

*A Fuel Surcharge is applied monthly based upon changes in the price of diesel fuel as published by the US Department of Energy. This charge is calculated monthly and included as a percentage of transportation related service charges. The current monthly Fuel Surcharge information can be found at <http://cic.ironmountain.com/FuelSurcharge>.

Custom Pricing

CUSTOM STORAGE AND SERVICES (see <http://cic.ironmountain.com/records/glossary> for service definitions)

DESCRIPTION	EFFECTIVE PRICE	PER
■ Individual Listing	\$0.63	File
■ Data Entry of Carton (descriptions into Database)	\$4.08	per box
■ Empty Cartons 1.2 cft (Model #2000)	\$3.01	per carton
■ Empty Cartons 2.4 cft (Model#450)	\$3.21	per carton
■ Empty Cartons 3.6 cft (Model#550)	\$3.42	per carton
■ Storage Minimum	\$152.00	Month
■ Minimum Service Order Charge	\$13.26	Order
■ Image on Demand - Imaging Minimum (includes first 50 images)	\$25.00	Order
■ Image on Demand - Digital Images Scanned (in excess of the first 50 images)	\$0.091	Image
■ Image on Demand - Hourly Labor	\$58.00	Hour
■ Image on Demand - Professional Services	\$250.00	Hour

Image on Demand is not available in all markets. If the customer's requirements differ from those described in "Image on Demand - Overview" within the glossary of the Customer Information Center (<http://cic.ironmountain.com/records/glossary>), then custom services are available and must be described in an agreed upon statement of work.

Additional Services beyond those listed in this Pricing Schedule are available. For service descriptions, please go to Additional Services at cic.ironmountain.com/additionalservices.

