SANTA FE COUNTY
SERVICES AGREEMENT
WITH BUGMAN, INC.
TO PROVIDE PEST CONTROL SERVICES

THIS AGREEMENT is made and entered into this 9th day of December, 2010 by and between Santa Fe County, hereinafter referred to as "the County," and Bugman, Inc. a New Mexico corporation with a principal address located at 11 W. Gutierrez, PO Box 3207, Santa Fe NM 87506, hereinafter referred to as "the Contractor."

WHEREAS, pursuant to NMSA 1978, Sections 13-1-103 and 13-1-110, competitive, sealed bids were solicited via a formal Invitation for Bids, IFB No. 2010-0399-CSD/PL, for the provision of the services; and

WHEREAS, the County desires to engage the Contractor to render pest control services to County buildings, and the Contractor is willing to render such services; and

WHEREAS, the County requires these services and the Contractor is willing to provide these services and both parties wish to enter into this Agreement.

NOW THEREFORE, in consideration of the premises and mutual obligations herein, the parties hereto do mutually agree as follows:

1. SCOPE OF WORK

The Contractor shall control and exterminate insects and rodents at certain County facilities described in Exhibit A, attached hereto and incorporated herein, and in performance of this Agreement and shall provide all necessary labor, materials, tools, and supervision required to accomplish the following:

A. Conduct pest control operations on a bi-monthly basis at each facility described on Exhibit A and whenever pests threaten personnel health and safety or endanger County property.

B. Provide internal pest control services including but not limited to, all work areas, offices, storage areas, mechanical areas and restrooms.

C. Provide external pest control services to include but not limited to spraying, dusting and dispensing granules around the perimeter of the buildings and external openings of the facilities.

D. Provide pre-treatment surveillance including visual inspection, sticky traps, aerosol flushing and destructive and non-destructive termite inspections.

E. Treatment should be initiated after survey results indicate pest thresholds have been reached.

F. Provide post-treatment at per-determined agreed upon times after pest control methods

have been implemented.

G. Provide extermination and control of insects and rodents inside of the County facilities described in Exhibit A.

H. Provide a pest eradication plan, at no extra cost to the County, when any area specified complains of any infestation of any type of pest. Contractor shall advise and recommend means by which control can best be maintained.

I. Work shall be performed during normal business hours (8:00 a.m. through 5:00 p.m.) Monday through Friday, excluding holidays.

J. Be licensed in the State of New Mexico for pesticide application per NMSA 1978, Section 76-4-32. A commercial applicator license is required of any Contractor employee performing work under this Agreement.

K. Be strictly accountable for records relating to equipment inspection and shall make relevant records available to the County per the Pesticide Control Act.

L. Post at each building a list containing all pesticides and chemicals used in performance of this Agreement accompanied by a "Materials Safety Data Sheet" (MSDS).

2. COMPENSATION AND INVOICING

A. In consideration of its obligations under this Agreement the Contractor shall be compensated as follows:

In no event shall the total compensation paid to Contractor by County under this Agreement exceed $3,900.00, exclusive of gross receipts tax.

The County shall pay Contractor in accordance with Exhibit A cost schedule for services performed.

B. The Contractor shall submit a written request for payment to the County when payment is due under this Agreement. Upon the County's receipt of the written request, the County shall issue a written certification of complete or partial acceptance or rejection of the contractual items or services for which payment is sought.

The Contractor acknowledges and agrees that the County may not make any payment hereunder unless and until it has issued a written certification accepting the contractual items or services. Within thirty (30) days of the issuance of a written certification accepting the contractual items or services, the County shall tender payment for the accepted items or services. In the event the County fails to tender payment within thirty (30) days of the written certification accepting the items or services, the County shall pay late payment charges of one and one-half percent (1.5%) per month, until the amount due is paid in full.

C. In the event the Contractor breaches this Agreement, the County may, without

penalty, withhold any payments due the Contractor for the purpose of set-off until such time as the County determines the exact amount of damages it suffered as a result of the breach.

D. Payment under this Agreement shall not foreclose the right of the County to recover excessive or illegal payment.

3. EFFECTIVE DATE AND TERM

This Agreement shall, upon due execution by all parties, become effective as of the date first written above and shall terminate two years later, unless earlier terminated pursuant to Section 4, "TERMINATION," of this Agreement.

4. TERMINATION

A. Termination of Agreement for Cause. Either party may terminate the Agreement based upon any material breach of this Agreement by the other party. The non-breaching party shall give the breaching party written notice of termination specifying the grounds for the termination. The termination shall be effective thirty (30) days from the breaching party's receipt of the notice of termination, during which time the breaching party shall have the right to cure the breach. If, however, the breach cannot with due diligence be cured within thirty (30) days, the breaching party shall have a reasonable time to cure the breach, provided that, within thirty (30) days of its receipt of the written notice of termination, the breaching party began to cure the breach and advised the non-breaching party in writing that it intended to cure.

B. Termination for Convenience of the County. The County may, in its discretion, terminate this Agreement at any time for any reason by giving the Contractor written notice of termination. The notice shall specify the effective date of termination, which shall not be less than fifteen (15) days from the Contractor's receipt of the notice. The County shall pay the Contractor for acceptable work, determined in accordance with the specifications and standards set forth in this Agreement, performed before the effective date of termination but shall not be liable for any work performed after the effective date of termination.

5. INDEPENDENT CONTRACTOR

The Contractor and its agents and employees are independent contractors and are not employees or agents of the County. Accordingly, the Contractor and its agents and employees shall not accrue leave, participate in retirement plans, insurance plans, or liability bonding, use the County vehicles, or participate in any other benefits afforded to employees of the County. Except as may be expressly authorized elsewhere in this Agreement, the Contractor has no authority to bind, represent, or otherwise act on behalf of the County and agrees not to purport to do so.

6. PERSONNEL

A. All work performed under this Agreement shall be performed by the Contractor or under its supervision.

B. The Contractor represents that it has, or will secure at its own expense, all personnel required to discharge its obligations under this Agreement. Such personnel (i) shall not be employees of nor have any contractual relationships with the County and (ii) shall be fully qualified and licensed or otherwise authorized or permitted under federal, state, and local law to perform such work.

C. Contractor personnel assigned to perform work under this Agreement for any County correctional facility shall undergo security check point clearance, must abide by the correctional facilities dress code, and will be escorted through the facilities by County staff. Personnel previously incarcerated at the County Adult Detention Facility will not be permitted to enter the facility.

7. ASSIGNMENT

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the advance written approval of the County. Any attempted assignment or transfer without the County's advance written approval shall be null and void and without any legal effect.

8. SUBCONTRACTING

The Contractor shall not subcontract or delegate any portion of the services to be performed under this Agreement without the advance written approval of the County. Any attempted subcontracting or delegating without the County's advance written approval shall be null and void and without any legal effect.

9. INDEMNITY

A. The Contractor shall defend, indemnify, and hold harmless the County and its Elected Officials, agents, and employees from any losses, liabilities, damages, demands, suits, causes of action, judgments, costs or expenses (including but not limited to court costs and attorneys' fees) resulting from or directly or indirectly arising out of the Contractor's performance or non-performance of its obligations under this Agreement, including but not limited to the Contractor's breach of any representation or warranty made herein.

B. The Contractor agrees that the County shall have the right to control and participate in the defense of any such demand, suit, or cause of action concerning matters that relate to the County and that such suit will not be settled without the County's consent, such consent not to be unreasonably withheld. If a conflict exists between the interests of the County and the Contractor in such demand, suit, or cause of action, the County may retain its own counsel shall be retained to represent the County's interest.

C. The Contractor's obligations under this section shall not be limited by the provisions of any insurance policy the Contractor is required to maintain under this Agreement.

10. RECORDS AND INSPECTIONS

A. To the extent its books and records relate to (i) its performance of this Agreement or any subcontract entered into pursuant to it or (ii) cost or pricing data (if any) set forth in this Agreement or that was required to be submitted to the County as part of the procurement process, the Contractor agrees to (i) maintain such books and records during the term of this Agreement and for a period of six (6) years from the date of final payment under this Agreement; (ii) allow the County or its designee to audit such books and records at reasonable times and upon reasonable notice; and (iii) to keep such books and records in accordance with generally accepted accounting principles ("GAAP").

B. To the extent its books and records relate to (i) its performance of this Agreement or any subcontract entered into pursuant to it or (ii) cost or pricing data (if any) set forth in this Agreement or that was required to be submitted to County as part of the procurement process, the Contractor also agrees to require any subcontractor it may hire to perform its obligations under this Agreement to (i) maintain such books and records during the term of this Agreement and for a period of six (6) years from the date of final payment under the subcontract; (ii) to allow the County or its designee to audit such books and records at reasonable times and upon reasonable notice; and (iii) to keep such books and records in accordance with GAAP.

11. APPROPRIATIONS AND AUTHORIZATIONS

This Agreement is contingent upon sufficient appropriations and authorizations being made for performance of this Agreement by the Board of County Commissioners of the County and/or, if state funds are involved, the Legislature of the State of New Mexico. If sufficient appropriations and authorizations are not made in this or future fiscal years, this Agreement shall terminate upon written notice by the County to the Contractor. Such termination shall be without penalty to the County, and the County shall have no duty to reimburse the Contractor for expenditures made in the performance of this Agreement. The County is expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered and approved for expenditure by the County. The County's decision as to whether sufficient appropriations and authorizations have been made for the fulfillment of this Agreement shall be final and not subject to challenge by the Contractor in any way or forum, including a lawsuit.

12. PERMITS, FEES, AND LICENSES

The Contractor shall procure all permits and licenses, pay all charges, fees, and royalties, and give all notices necessary and incidental to the due and lawful performance of its obligations hereunder.

13. RELEASE

Upon its receipt of all payments due under this Agreement, the Contractor releases the County, its Elected Officials, officers, agents and employees from all liabilities, claims, and obligations whatsoever arising from or under or relating to this Agreement.

14. CONFIDENTIALITY

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval of the County.

15. CONFLICT OF INTEREST

The Contractor represents that it has no and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of its obligations under this Agreement.

16. NO ORAL MODIFICATIONS; WRITTEN AMENDMENTS REQUIRED

This Agreement may not be modified, altered, changed, or amended orally but, rather, only by an instrument in writing executed by the parties hereto. The Contractor specifically acknowledges and agrees that the County shall not be responsible for any changes to Section 1, "SCOPE OF WORK", of this Agreement unless such changes are set forth in a duly executed written amendment to this Agreement.

17. ENTIRE AGREEMENT; INTEGRATION

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such agreements, covenants and understandings have been merged into this written Agreement. No prior or contemporaneous agreement, covenant or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

18. EQUAL OPPORTUNITY COMPLIANCE

A. The Contractor agrees to abide by all Federal, State, and local laws, ordinances, and rules and regulations pertaining to equal opportunity and unlawful discrimination. Without in any way limiting the foregoing general obligation, the Contractor specifically agrees not to discriminate against any person with regard to employment with the Contractor or participation in any program or activity offered pursuant to this Agreement on the grounds of race, age, religion, color, national origin, ancestry, sex, physical or mental handicap, serious medical condition, spousal affiliation, sexual orientation, or gender identity.

B. The Contractor acknowledges and agrees that failure to comply with this Section shall constitute a material breach of this Agreement.

19. SEVERABILITY

If any term or condition of this Agreement shall be held invalid or non-enforceable by any court of competent jurisdiction, the remainder of this Agreement shall not be affected and shall be valid and enforceable to the fullest extent of the law.

20. COMPLIANCE WITH APPLICABLE LAW; CHOICE OF LAW

A. In performing its obligation hereunder, the Contractor shall comply with all applicable laws, ordinances, and obligations.

B. This Agreement shall be construed in accordance with the substantive laws of the State of New Mexico, without regard to its choice of law rules. The Contractor and the County agree that the exclusive forum for any litigation between them arising out of or related to this Agreement shall be the federal and state district courts of New Mexico, located in Santa Fe County.

21. NOTICE OF PENALTIES

The Procurement Code, NMSA 1978, Section 13-1-28 through 13-1-199, imposes civil and criminal penalties for its violation. In addition, New Mexico criminal statutes impose felony penalties for bribes, gratuities, and kickbacks.

22. NO THIRD-PARTY BENEFICIARIES

This Agreement was not intended to and does not create any rights in any persons not a party hereto.

23. FACSIMILE SIGNATURES

The parties hereto agree that a facsimile signature has the same force and effect as an original for all purposes.

24. LIMITATION OF LIABILITY

The County's liability to the Contractor for any breach of this Agreement by the County shall be limited to direct damages and shall not exceed the maximum amount of potential compensation specified in Section 2, "COMPENSATION AND INVOICING", of this Agreement. In no event shall the County be liable to the Contractor for special or consequential damages, even if the County was advised of the possibility of such damages prior to entering into this Agreement.

25. NEW MEXICO TORT CLAIMS ACT

No provision of this Agreement modifies or waives any sovereign immunity or limitation of liability enjoyed by the County or its "public employees" at common law or under the New Mexico Tort Claims Act, NMSA 1978, § 41-4-1, et seq.

26. INSURANCE

A. General Conditions. The Contractor shall submit evidence of insurance as is required herein. Policies of insurance shall be written by companies authorized to write such insurance in New Mexico.

B. General Liability Insurance, Including Automobile. The Contractor shall procure

and maintain during the life of this Agreement a comprehensive general liability and automobile insurance policy with liability limits in amounts not less than $1,050,000 combined single limits of liability for bodily injury, including death, and property damage for any one occurrence. Said policies of insurance shall include coverage for all operations performed for the County by the Contractor; coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment, both on and off work; and contractual liability coverage under which this Agreement is an insured contract. The County of Santa Fe shall be a named additional insured on the policy.

C. Workers' Compensation Insurance. The Contractor shall comply with the provisions of the Workers' Compensation Act.

D. Increased Limits. If, during the life of this Agreement, the Legislature of the State of New Mexico increases the maximum limits of liability under the Tort Claims Act (NMSA 1978, Sections 41-4-1 through 41-4-29, as amended), the Contractor shall increase the maximum limits of any insurance required herein.

E. Surety Bond. Contractor shall procure and maintain during the life of this Agreement a surety bond required pursuant to NMSA 1978, Section 76-4-24 for commercial pesticide applicators. Contractor shall provide County with a copy of the surety bond within 5 days of contract award.

27. CONTRACTOR'S REPRESENTATIONS AND WARRANTIES

The Contractor hereby represents and warrants that:

A. It is a corporation duly organized and in good standing under the laws of the State of New Mexico.

B. This Agreement has been duly authorized by the Contractor, the person executing this Agreement has authority to do so, and, once executed by the Contractor, this Agreement shall constitute a binding obligation of the Contractor.

C. This Agreement and the Contractor's obligations hereunder do not conflict with the Contractor's articles of incorporation or by-laws or any corporate resolution adopted by the Contractor.

D. It will maintain throughout the life of this Agreement, its registration, licensure to conduct business in the State of New Mexico, and its status of "good standing" with the New Mexico Public Regulation Commission.

28. CAMPAIGN CONTRIBUTION DISCLOSURE FORM

The Contractor agrees to compute and submit simultaneous with execution of this Agreement a Campaign Contribution Disclosure Form approved by the County.

29. NOTICES

All notices required to be given to the County under this Agreement shall be mailed (pre-postage paid) to:

Santa Fe County
Legal Department
102 Grant Avenue / P.O. Box 276
Santa Fe, NM 87504-0276

All notices required to be given to the Contractor under this Agreement shall be mailed (pre-postage paid) to:
Bugman, Inc.
Attn: Roman Valdez
11 W. Gutierrez
PO Box 3207
Santa Fe, NM 87506

30. SURVIVAL

The provisions of following paragraphs shall survive termination of this Contract; INDEMNITY, RECORDS AND INSPECTION, RELEASE, CONFIDENTIALITY, COPYRIGHT, COMPLIANCE WITH APPLICABLE LAW; CHOICE OF LAW, NO THIRD-PARTY BENEFICIARIES, NEW MEXICO TORT CLAIMS ACT, INSURANCE, AND SURVIVAL.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

SANTA FE COUNTY

Katherine Miller
Santa Fe County Manager

APPROVED AS TO FORM

Stephen C. Ross
Santa Fe County Attorney

Date

FINANCE DEPARTMENT APPROVAL

Teresa C. Martinez
Santa Fe County Finance Director

12/3/2010
Date

BUGMAN, INC.

(Signature)

12-9-10.
Date

Roman F Valdez Pres
(Print name and title)

FEDERAL IDENTIFICATION NUMBER: 85-0458852

EXHIBIT A

BID SHEET
IFB#2010-0399-CSD/PL
PEST CONTROL SERVICES FOR SANTA FE COUNTY BUILDINGS

Please offer your best price for all facilities listed below at the approximate square footage. The number of buildings may be subject to change as the County reserves the right to add or delete buildings to the inventory listing at its discretion via amendment to contract. **Include signature at the bottom as stated.** Be advised that award may be made without discussion with Bidders on offers received. Offers will be accepted until 10:00 am on the bid due date specified.

Bidder's Organization Name: Bugman Inc.

Fixed **BI-MONTHLY (every other month)** Pest Control Service Fees for one year -- fill in dollar amounts accordingly--excluding GRT. Include travel time in price. **Vendor must bid on all buildings listed; vendor cannot bid on individual buildings.**

ADMINISTRATIVE SERVICES DEPARTMENT

#	FACILITY	ADDRESS	SQ FT	BI-MONTHLY COST	YEARLY COST
1	Administration Bldg	102 Grant Ave, Santa Fe	27,170	50.00	300.00
2	First Judicial Complex	100 Catron, Santa Fe	36,576	50.00	300.00
3	Law Complex	327 Sandoval, Santa Fe	17,600	50.00	300.00
4	SFC Health Center	605 Letrado, Santa Fe	21,000	50.00	300.00
5	Old Public Works Bldg	2600 Galisteo Rd, Santa Fe	11,500	50.00	300.00
6	New Public Works Bldg	NM 599 Frontage Rd, Santa Fe	18,818	50.00	300.00
7	Administration Bldg	102 Grant Ave, Santa Fe	27,170	50.00	300.00
~~8~~	~~First Judicial Complex~~	~~100 Catron, Santa Fe~~	~~36,576~~	~~50.00~~	~~300.00~~
9	Public Safety Complex (Sheriff's & Fire Admin)	35 Camino Justica, Santa Fe	40,000	50.00	300.00
10	Community Health & Human Services	2052 South Galisteo Street, Santa Fe	1,617	50.00	300.00

ADMINISTRATIVE SERVICES DEPARTMENT

TOTAL BID FOR ONE YEAR: $ 1800.00 - $300.00 = $1500.00 excluding GRT

TOTAL BID FOR ONE YEAR WRITTEN IN WORDS:

$ One thousand Eight hundred dallars

AUTHORIZED SIGNATURE: Ronan Valdez

BID SHEET
IFB#2010-0399-CSD/PL
PEST CONTROL SERVICES FOR SANTA FE COUNTY BUILDINGS

Please offer your best price for all facilities listed below at the approximate square footage. The number of buildings may be subject to change as the County reserves the right to add or delete buildings to the inventory listing at its discretion via amendment to contract. **Include signature at the bottom as stated.** Be advised that award may be made without discussion with Bidders on offers received. Offers will be accepted until 10:00 am on the bid due date specified.

Bidder's Organization Name: Bugman Inc.

Fixed **BI-MONTHLY (every other month)** Pest Control Service Fees for one year -- fill in dollar amounts accordingly--excluding GRT. Include travel time in price. **Vendor must bid on all buildings listed; vendor cannot bid on individual buildings.**

HEALTH & HUMAN SERVICES DEPARTMENT

#	FACILITY	ADDRESS	SQ FT	BI-MONTHLY COST	YEARLY COST
1	Fairgrounds Extension	3229 Rodeo Rd, Santa Fe	3,922	25.00	150.00
2	Fairgrounds Exhibit Hall	3229 Rodeo Rd, Santa Fe	8,000	25.00	150.00
3	Fairgrounds Animal Barn	3229 Rodeo Rd, Santa Fe	6,000	25.00	150.00

HEALTH & HUMAN SERVICES DEPARTMENT

TOTAL BID FOR ONE YEAR: $ 450.00 excluding GRT

TOTAL BID FOR ONE YEAR WRITTEN IN WORDS:

$ four Hundred fifty dollars.

AUTHORIZED SIGNATURE: Roman Hale