RECORDING, COPY, CERTIFICATION, FILING, PROBATE & UNCERTIFIED RECORD SEARCH FEES

OFFICE OF THE SANTA FE COUNTY CLERK (www.santafecounty.org/clerk)
Post Office Box 1985, Santa Fe, New Mexico 87504-1985
505-986-6280

ALL REFERENCES REFER TO NEW MEXICO STATUTES ANNOTATED 1978, INCLUDING ANY ADDITIONAL SUPPLEMENTS.
(Recording and Copying fees are due at the time of recording. Payment is accepted in either cash or check form)

RECORDING FEES (§14-8-15)

(Does NOT apply to UCCs)

DOCUMENTS (1 to 10 index entries)	$25.00
EACH ADDITIONAL BLOCK OF 10 INDEXED ENTRIES	$25.00
DEATH CERTIFICATES	$25.00
IN-PERSON INTERESTED PERSON (9 index entries / "fewer than ten entries to the county recording index")	$10.00
MARRIAGE LICENSE	$25.00 cash only
PLAT OR BOUNDARY (original Mylar returned to submitter)	$25.00
EACH ADDITIONAL BLOCK OF 10 INDEXED ENTRIES	$25.00
SOLDIER'S DISCHARGE (for thirty days or more of service)	NO CHARGE

Only legible original plats with original signatures and dates will be accepted. The original Mylar and two (2) black line copies of the original plat are required for recording. Each plat must have the title of survey and legal description for indexing. The notary seals, expiration date, and surveyor's seal must be legible. All plats must be signed by the County/City Land Use Administrator or have a County/City "Public Notice Statement."

COPY AND CERTIFICATION FEES (§14-8-14) (§14-8-10)

DOCUMENT COPY (Fiche, Real Estate and all other System Copies)	$1.00 per page/image
CERTIFICATION ($2.00 for the first page & $1.00 for each page thereafter per document-**Except Marriage Licenses & UCC**)	$2.00 first page
MARRIAGE COPY (per page)	$1.00 per page
CERTIFIED MARRIAGE LICENSE (§14-8-10.B.3)	$2.50
PROBATE COPY (per page)	$1.00 per page
CERTIFIED Probate ($2.00 for the first page & $1.00 for each page thereafter per document-**Except Marriage Licenses & UCC)**	$2.00 first page
PLAT OR BOUNDARY COPY (8.5" x 14" or smaller)	$1.00 per page
PLAT OR BOUNDARY COPY (11" x 17")	$1.00 per page
PLAT OR BOUNDARY COPY (24" x 36")	$8.00 per page
MARRIAGE LICENSE/CERTIFICATE REPLACEMENT	$10.00 each
SOLDIERS DISCHARGE COPY	NO CHARGE
SOLDIER'S DISCHARGE CERTIFIED COPY	NO CHARGE
UCC CERTIFIED COPY ($4.00 for the first page & $1.00 for each page thereafter per document)	$4.00 first page
UCC ATTACHMENT COPIES	$1.00 per page
THIRD PARTY WEEKLY CDs WITH ELECTRONIC RECORD IMAGES /INDEXES	$200.00 per week
THIRD PARTY PLAT CDs WITH ELECTRONIC PLAT IMAGES	$40.00 per book

CERTIFICATION FEES (§14-8-10) (§55-9-525)

MARRIAGE	$1.50
PLAT OR BOUNDARY	$1.00
PROBATE	$1.00
REAL ESTATE	$1.00
SOLDIER'S DISCHARGE	NO CHARGE
UNIFORM COMMERCIAL CODE (UCC)	$3.00

The Santa Fe County Clerk's Office will provide **certified copies** of recorded documents by means of mail/shipping if the request is submitted in writing with sufficient information, a check with the **correct certification fee** and $1.00 for each page thereafter **per document** on letter or legal size paper – with a **self addressed stamped envelope** [size of envelope depends on the size of the document(s) requested] or a prepaid shipping packet from the U.S. Postal Service, Fed Ex, DHL, or UPS.

UNIFORM COMMERCIAL CODE (UCC) FILING FEES (55-9-525)

(Notary/Acknowledge Not Required)

UCC (Initial Financing Statement)	
1-3 PAGES	$20.00
4-25 PAGES	$40.00
25 or more pages + $5.00 each page	$100.00
UCC (Assignments, Continuations & Terminations)	
1-3 PAGES	$20.00
4-25 PAGES	$40.00
25 or more pages + $5.00 each page	$100.00

Note that this office only records UCCs that pertain to real estate. All other UCC filings are filed and maintained at the Secretary of State's Office.

PROBATE OPENING & PACKETS (§34-7-14) (§34-7-15)

OPENING A PROBATE	$30.00
INTESTATE (NO WILL) PACKET	$5.00
TESTATE (WITH WILL) PACKET	$5.00

UNCERTIFIED RECORD SEARCH CONDUCTED BY COUNTY EMPLOYEE(S) (§14-8-14)

UNCERTIFIED RECORD SEARCH ($20.00 minimum)	$20.00 per hour

VOTER DATA

PER 1,000 VOTERS ($1.00)	$5.00 PER CD
VOTER LIST (hardcopy)	
1-5,000	$62.50
5,001-10,000	$125.00
10,001-35,999	$187.50
36,000 +	$250.00

***Please note that prices are subject to change.** **Updated: February 21, 2012**