



# Santa Fe County, New Mexico

## Fiscal Year 2012 Budget

# TABLE OF CONTENTS

## I. Document Introduction

Budget Message and Executive Summary	Page	I – 1
Principal Issues Confronting Santa Fe County	Page	I – 3
FY 2011 Accomplishments	Page	I – 6
FY 2012 Budget Priorities	Page	I – 12
Priority Changes from FY 2011	Page	I – 14
Fiscal Year 2012 Budget Highlights	Page	I – 15
General Fund	Page	I – 18
Special Revenue Funds	Page	I – 20
Capital Improvement Funds	Page	I – 25
Debt Service Funds	Page	I – 26
Enterprise Funds	Page	I – 27
Organizational Structure and Authorized Positions	Page	I – 28
Challenges Ahead	Page	I – 32
Comparisons with Original FY 2011 Budget and Interim FY 2012 Budget	Page	I – 34
Fiscal Year 2012 Budget Recap – DFA Form	Page	I – 35
Fiscal Year 2012 Budget Recap	Page	I – 37
Determination of Cash Balances	Page	I – 38
Interim Budget Resolution	Page	I – 39
Final Budget Resolution	Page	I – 40
Santa Fe County Submission of Final Budget to DFA Cover Letter	Page	I – 41
DFA Letter of Final Budget Approval	Page	I – 42

## II. Introduction to Santa Fe County

Demographics	Page	II – 1
Economic Data	Page	II – 6

## III. The Budgeting Process

Overview	Page	III – 1
Accounting Basis for Budgeting	Page	III – 1
Summary of Budgetary Financial Policies and Goals	Page	III – 2
A Balanced Budget	Page	III – 3
Basis for Determining Revenue	Page	III – 3
Capital Spending / Cash Carryover	Page	III – 5
Planning and Budget Development	Page	III – 6
Fiscal Year 2012 Budget – Short Term Priorities	Page	III – 6
Fiscal Year 2012 Budget Differences from the Prior Year	Page	III – 9
Baseline and Building Blocks	Page	III – 10
The Annual Budget Calendar	Page	III – 11
Budget Management	Page	III – 12
Budget and Financial Policy	Page	III – 13
Budget Responsibilities	Page	III – 22

## IV. Fund Level Summaries

Fund Type Descriptions	Page	IV – 1
Revenue		
Property Taxes	Page	IV – 2
Property Tax Valuation (Administrative) Fee	Page	IV – 4
Gross Receipts Taxes	Page	IV – 4
Lodger's Taxes	Page	IV – 11
State Shared Taxes	Page	IV – 12
Licenses and Permits	Page	IV – 13
Fees and Charges for Services	Page	IV – 15
Investment Income	Page	IV – 18

# Santa Fe County, New Mexico

## Fiscal Year 2012 Budget



# TABLE OF CONTENTS

## IV. Fund Level Summaries (continued)

Housing Programs	Page	IV-19
Bond Proceeds and Expense	Page	IV-20
Intergovernmental Funding and Grants	Page	IV-22
Joint Power Agreements	Page	IV-23
Derivation of a Fund's Cash Position	Page	IV-24
Budgeted Cash	Page	IV-25
All Funds – Actual Expenses on a Cash Basis	Page	IV-26
Consolidated Sources/Uses - Cash Basis	Page	IV-28
Total Budget by Fund Type	Page	IV-29
General Fund	Page	IV-31
Special Revenue Funds	Page	IV-33
Capital Improvement Funds	Page	IV-35
Debt Service Funds	Page	IV-37
Enterprise Funds	Page	IV-39
Fund Sources and Uses – Each Fund	Page	IV-41
Table of All Funds and Composite Budget	Page	IV-71
Fiscal Year 2011 Fund Transfers	Page	IV-78

## V. Debt Obligations Analysis

Use of Debt Financing and Debt Summary	Page	V - 1
Revenue Bonds – Issuing Authority & Use of Proceeds	Page	V - 1
Loan/Grant Agreements	Page	V - 2
Revenue Bonds – Bonding Capacity	Page	V - 3
General Obligation Bonds – Issuing Authority & Use of Proceeds	Page	V - 5
Bonding Capacity for General Obligation Revenues	Page	V - 6
Existing Debt Levels	Page	V - 6
Individual Debt Schedules	Page	V - 7
Fiscal Year 2012 Debt Schedule	Page	V - 14
Fiscal Year 2013 Debt Schedule	Page	V - 16
Total Santa Fe County Debt Service	Page	V - 18

## VI. Capital Improvements

Capital Improvements Project Growth	Page	VI - 1
District 1		
Facilities	Page	VI - 4
Parks / Open Space & Trails	Page	VI - 7
Roads	Page	VI - 9
Utilities	Page	VI - 10
District 2		
Facilities	Page	VI - 11
Parks / Open Space & Trails	Page	VI - 13
Roads	Page	VI - 14
District 3		
Facilities	Page	VI - 16
Parks / Open Space & Trails	Page	VI - 18
Roads	Page	VI - 20
Utilities	Page	VI - 22
District 4		
Facilities	Page	VI - 23
Parks / Open Space & Trails	Page	VI - 23
Utilities	Page	VI - 25

# Santa Fe County, New Mexico

## Fiscal Year 2012 Budget



# TABLE OF CONTENTS

## VI. Capital Improvements (continued)

District 5		
Facilities	Page	VI – 26
Parks / Open Space & Trails	Page	VI – 28
Roads	Page	VI – 29
Utilities	Page	VI – 29
Non District Specific Projects		
Facilities	Page	VI – 32
Parks / Open Space & Trails	Page	VI – 36
Roads	Page	VI – 40
Utilities	Page	VI – 41
Asset Renewal and Replacement Schedule	Page	VI – 42

## VII. Organization Budgets

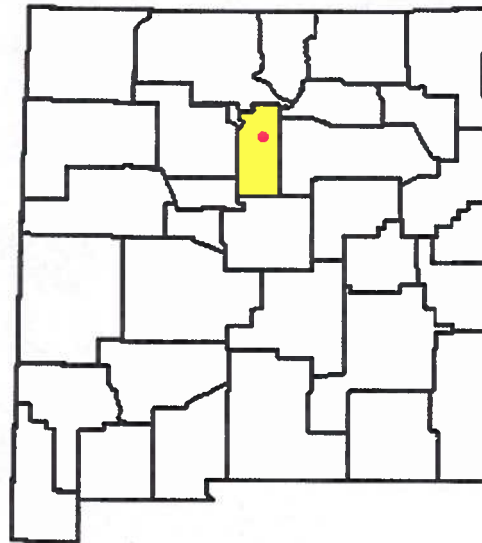
Department Budgets - Summary	Page	VII – 1
Countywide Organizational Chart	Page	VII – 2
History of Staffing Changes and Structural Changes (changes in FTEs)	Page	VII – 4
Key Areas of Focus and Symbol Key	Page	VII – 6
County Departments / Organizations / Elected Offices		
County Management	Page	VII – 7
Administrative Services Department	Page	VII – 16
Community Services Department	Page	VII – 26
Growth Management Department	Page	VII – 44
Public Works Department		
Organization and Summary	Page	VII – 56
Roads	Page	VII – 58
Solid Waste	Page	VII – 65
Facilities & Projects	Page	VII – 67
Utilities	Page	VII – 76
Public Safety Department w/ Sheriff's Office (Elected)		
Organization and Summary	Page	VII - 82
Fire Services	Page	VII – 84
Corrections Services	Page	VII – 93
Regional Emergency Communications Center	Page	VII – 100
Sheriff's Office	Page	VII - 102
Other Elected Offices		
Organization and Summary	Page	VII – 110
Assessor's Office	Page	VII – 112
Clerk's Office	Page	VII – 113
Probate Judge	Page	VII – 115
Surveyor	Page	VII – 116
Treasurer's Office	Page	VII – 116
Non-Departmental Budgets	Page	VII – 121

## VIII. Supplemental Schedules and Summaries

Santa Fe County Map with Commission Districts	Page	VIII – 1
Board of County Commissioners	Page	VIII – 2
Regularly Scheduled Monthly Meetings	Page	VIII – 5
County Offices and Departments	Page	VIII – 6
Property Tax Rate Setting	Page	VIII – 7
Property Tax Yield Control Calculation	Page	VIII – 8
Property Tax History – Valuation, Billing, and Collection	Page	VIII – 10
Property Tax Valuation – Tax Year 2011	Page	VIII – 11
Acronyms used in the Budget and County	Page	VIII - 14
Glossary	Page	VIII - 15
Budget Authors	Page	VIII – 24

# Santa Fe County, New Mexico

## Fiscal Year 2012 Budget



Santa Fe (Spanish, "Holy Faith"; full form: La Villa Real de la Santa Fé de San Francisco de Asis, English: Royal City of the Holy Faith of St. Francis of Assisi) is the largest city and the county seat of Santa Fe County. The City of Santa Fe had a population of 62,543 at the 2000 census. As of the 2008 census estimate the population was 71,154, making it New Mexico's third-largest city. It is the principal city of the Santa Fe, New Mexico Metropolitan Statistical Area which encompasses all of Santa Fe County. The elevation of Santa Fe is nearly 7,000 feet (2,100 meters) above sea level compared with approximately 5,352 ft (1,600 m) for nearby Albuquerque.