



**Audit Committee
May 10, 2019
Finance Conference Room
142 West Palace Ave., Second Floor
Santa Fe NM 87501
10:00 a.m.**

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda (Action Item)**
- IV. Approval of Minutes (Action Item)**
 - a. February 8, 2019 Audit Committee Regular Meeting Minutes
- V. Recommendation to Board of County Commission of Finance Staff Member to the Audit Committee (Action Item)**
- VI. Presentation of Internal and External Audit Findings Status – Yvonne Herrera, Accounting & Financial Reporting Manager, Undersheriff Kenny Johnson, Chief David Sperling**
 - a. Internal Control Assessment Report Sheriff's Office, dated 2/27/2018
 - b. Fire Department Ambulance Billing, dated 5/11/2018
- VII. Update on Internal Audit – Andres Gamez, Laura Beltran-Schmitz, Clifton Larson Allen**
 - a. Fire Ambulance Billings – Final Report
 - b. Update – Adult Detention Facility
 - i. Fire arm storage – security, access, internal controls, inventory

- ii. Confiscated contraband – Inventory, destruction
- iii. Commissary / inmate trust fund – accounting
- c. Update – Fire Capital Assets & Personal Protective Gear Inventory
- d. Update – Procurement, Vendor Management, and Accounts Payable

VIII. Schedule next meeting date of the Audit Committee

IX. Adjourn