



**Tuesday, April 29, 2025**  
**Regular BCC Meeting (Agenda 04-22-2025- 6:42 PM)**

**Board of County Commissioners of Santa Fe County**  
**Hybrid In-Person and Virtual Meeting**  
**Santa Fe County John Gaw Meem Historic Building**  
**Commission Chambers, 2nd Floor**  
**102 Grant Avenue**  
**Santa Fe NM 87501**

The Board of County Commissioners of Santa Fe County strives to make its meetings accessible to the public through alternatives to in-person attendance, such as virtual meeting platforms and webcasting. However, the availability of these alternatives is not guaranteed, due to internet and other service disruptions and equipment failures, and duly noticed meetings may be held notwithstanding that those alternatives are unexpectedly unavailable. Members of the public assume the risk that they may be unable to watch, listen to, and/or participate in BCC meetings through such alternatives.

Subject to the above disclaimer, the County intends to allow members of the public to listen and participate in this meeting virtually and watch via YouTube and Facebook. For instructions on joining the meeting via Webex or watching via YouTube and Facebook, visit [www.santafecountynm.gov/joinmeeting](http://www.santafecountynm.gov/joinmeeting).

#### **1. Opening Business**

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- A. Call to Order - 2:00 p.m.
- B. Roll Call.
- C. Pledge of Allegiance. (Chair Camilla Bustamante)
- D. State Pledge. (Chair Camilla Bustamante)
- E. Land Acknowledgement. (Chair Camilla Bustamante)
- F. Moment of Reflection. (County Clerk's Office/Cindy Benavidez)
- G. Approval of Agenda. (Action Item)
- H. Years of Service, Retirements, and New Hire Recognitions. (County Manager's Office/Gregory S. Shaffer)
- I. Employee of the Quarter, 1st Quarter 2025 Award. (County Manager's Office/Gregory S. Shaffer)

#### **2. Approval of Meeting Minutes (Action Item)**

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- A. Request Approval of the March 25, 2025, Board of County Commissioners Meeting Minutes.
- B. Request Approval of the April 8, 2025, Board of County Commissioners Meeting Minutes.

#### **3. Consideration of Commissioner Proclamations, Resolutions, Recognitions, and/or Other Items (Action Items)**

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- A. None.

#### **4. Consent Agenda (Action Items)**

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A. Final Order for Case No. 24-5230. Univest-Rancho Viejo, Applicant, JenkinsGavin, Agent, Requested a Preliminary Plat for a Major Subdivision with Sub-Phases for La Entrada Phase 2. The Site is Located at 235 and 199 Avenida Del Sur, SDA-1, Parcel ID Nos. 99306461 and 910002515. (Commission District 5). (Growth Management Department/Kenneth Quintana, Case Manager) (APPROVED 5-0)

B. Final Order for Case No. 24-5160. Las Campanas Residential Holdings, LLC, Applicant, JenkinsGavin, Agent, Requested Approval of a Type 3 Major Subdivision to Create a 13-Lot Residential Subdivision. The Property is Zoned as Residential Estate (RES-E), Which Allows for One Residential Unit per 2.5 Acres. The Property is Located at 7 & 11 Calle Monte Vista Just Off Caja del Rio Road, SDA-2, Parcel ID Nos. 99309411 & 99309412 (Commission District 2). (Growth Management Department/Kenneth Quintana, Case Manager) (APPROVED 5-0)

C. Request Approval of Commissioner Justin S. Greene's Tuition and Travel Expenses for the Leadership New Mexico Core Program, September 2025-June 2026. (Commissioner Justin S. Greene)

D. Resolution No. 2025-\_\_\_\_, A Resolution Approving Grant SAP 24-I2454-GF for the Agua Fria Sewer System Improvement Project, Designating an Official Representative, Alternate Official Representative, Designated Agent and Notice of Obligations Contact for Grant SAP 24-I2454-GF, Authorizing the Chair of the Santa Fe County Board of County Commissioners, Camilla Bustamante, to Sign Grant Agreement SAP 24-I2454-GF, and Rescinding and Replacing Resolution No. 2025-017. (Finance Division/Yvonne S. Herrera)

E. Request (1) Approval of Amendment No. 8 to Agreement No. 2017-0196-ASD/KE with Iron Mountain Information Management, LLC to Provide Archival Services, Extending the Term for an Additional Year and Increasing Compensation by \$85,000 for a Total Contract Sum of \$599,500, Inclusive of NM GRT; and (2) Delegation of Authority to the County Manager to Sign the Purchase Order(s). (County Attorney's Office/Rachel Brown and Purchasing Division/Bill Taylor)

F. Request Approval of Agreement No. 2025-0291-CMO Between Santa Fe County and the Northern Rio Grande National Heritage Area, Inc. in the Amount of \$20,000, Inclusive of NM GRT, for Legal, Bookkeeping, and Auditing Services Necessary for NRGNHA to Discharge Its Responsibilities as the Management Entity of the Heritage Area. (County Manager's Office/Sara Smith and Purchasing Division/Bill Taylor)

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## **5. Appointments and Reappointments (Action Items)**

A. Request Appointment of Members to the Transportation Advisory Committee (TAC). (Growth Management Department/Marvelous Echeng and Brett Clavio)

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## **6. Miscellaneous Action Items**

A. Resolution No. 2025-\_\_\_\_, A Resolution to Establish a Community Organization for the La Cañada de Los Alamos Community. (Growth Management Department/Nate Crail)

B. Request (1) Approval of Amendment No. 7 to Agreement No. 2021-0020-PW with the Rocky Mountain Youth Corps, Increasing Compensation by \$36,166.57 for a Total Contract Sum of \$255,704.95, Inclusive of NM GRT, to Provide Resource Management Services on County Open Space Properties; and (2) Delegation of Authority to the County Manager to Sign the Purchase Order(s). (Growth Management Department/Adeline Murthy and Purchasing Division/Bill Taylor)

C. Request (1) Approval of Agreement No. 2025-0161-PW/TS with Meridian Contracting Inc. in the Amount of \$3,998,907, Exclusive of NM GRT for the Construction of Arroyo Hondo Trail Segments 2 and 3; and (2) the Delegation of Signature Authority to the County Manager to Sign the Purchase Order. (Public Works Department/Robert Walton)

D. Request (1) Approval of Agreement No. 2025-0196-FIN/TS with Clifton Larson Allen, LLP. in the Amount of \$400,000, Exclusive of NM GRT, for a Four-Year Term to Provide Internal Audit Services for Various County Departments and Divisions; and (2) Delegation of Authority to the County Manager to Sign the Purchase Order. (Finance Division/Yvonne S. Herrera and Purchasing Division/Bill Taylor)

E. Request (1) Approval of the Purchase of Various Fire Apparatus and Equipment for the Eldorado, Turquoise Trail, Glorieta, and Edgewood Fire Districts Utilizing Various Existing Contracts in the Amount of \$1,850,296.78, Inclusive of NM GRT; and (2) Delegation of Authority to the County Manager to Sign the Purchase Orders and Contracts. (Public Safety Department/Jacob Black and Purchasing Division/Bill Taylor)

F. Request (1) Approval of Change Order No. 3 to Agreement No. 2024-0192-PW/DK with TLC Construction Services to Provide Construction Services for the Aqua Fria Wastewater Infrastructure Phase II Project, Increasing the Compensation by \$320,039.99 for a Total Contract Sum of \$2,059,308.51, Exclusive of NM GRT; and (2) Delegation of Authority to the County Manager to Sign the Purchase Order. (Public Works Department/Mike Hart)

G. Resolution No. 2025-\_\_\_\_, A Resolution Agreeing to Participation in Transportation Project Fund Program Administered by New Mexico Department of Transportation, Project No. LP50065, for the Turquoise Trail Extension. (Finance Division/Yvonne S. Herrera and Growth Management Department/Alexandra Ladd)

H. Request (1) Approval of Amendment No. 1 to Agreement No. 2023-0219-CSD/AV with Unite Us, Extending the Term for Two Additional Years and Increasing Compensation by \$230,000 for a Total Contract Sum of \$460,000, Inclusive of NM GRT, to Provide an Electronic Referral Management Platform, and Amending Deliverables to Include Data Insights, Single Sign-On and Payments Features; and (2) Delegation of Authority to the County Manager to Sign the Purchase Order(s). (Community Services Department/Jennifer N. Romero and Purchasing Division/Bill Taylor)

I. Resolution No. 2025\_\_\_\_, A Resolution Granting the County Manager Authority to Sign All Documents Necessary for the Acquisition of One Parcel of Real Property Known as 116 Apache Plume Dr ("Bobcat Crossing Ranch") North of Eldorado and South of Seton Village NM As An Addition to The County's Open Space and Trails Program. (Commissioner Hank Hughes and Commissioner Adam F. Johnson)

## **7. Presentations**

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A. Presentation on the Guaranteed Utilities Savings Facility Upgrade Project Phase II. (Community Development Department/Jacqueline Beam and Energy Systems Group/Tara Trafton)

B. Presentation and Report from Santa Fe Business Incubator. (Community Development Department/Juan Torres and SFBI/Marie Longserre)

C. Presentation of Water Policy Advisory Committee (WPAC) 1st Quarterly Report 2025. (Growth Management Department/Andrew Harnden)

D. Presentation Concerning Options for an Independent Salary Commission to Recommend or Set Elected Official Salaries. (County Attorney's Office/Walker Boyd and Human Resources and Risk Management Division/Valerie Aghaei Park)

## **8. Matters of Public Concern - To Be Heard at 3:45 p.m. (Subject to Three (3) Minutes or Other Time Limit Imposed by the Chair; Pre-Register at [www.santafecountynm.gov/comment](http://www.santafecountynm.gov/comment))**

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## **9. Matters from the County Manager**

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A. Miscellaneous Updates.

B. The First Session of the 57th Legislature: Recap. (County Manager's Office/Hvtce Miller)

## **10. Matters from the County Commissioners and Other Elected Officials (Action/Non-Action Items)**

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A. Commissioner Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

B. Other Elected Officials Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

## **11. Matters from the County Attorney**

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A. \*Executive Session. Limited Personnel Matters, as Allowed by Section 10-15-1(H)(2) NMSA 1978; Board Deliberations in Administrative Adjudicatory Proceedings, Including Those on the Agenda Tonight for Public Hearing, as Allowed by Section 10-15-1(H)(3) NMSA 1978; Discussion of Bargaining Strategy Preliminary to Collective Bargaining Negotiations Between the Board of County Commissioners and Collective Bargaining Units, as Allowed by Section 10-15-1(H)(5); Discussion of Contents of Competitive Sealed Proposals Pursuant to the Procurement Code During Contract Negotiations as Allowed by Section 10-15-1(H)(6); Threatened or Pending Litigation in which Santa Fe County is or May Become a Participant, as Allowed by Section 10-15-1 (H)(7) NMSA 1978; and, Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights, as Allowed by Section 10-15-1(H)(8) NMSA 1978, including: (1) BCC Response to Request from Los Alamos National Laboratories to Participate as a Consulting Party

in Proceedings Under Section 106 of the National Historic Preservation Act Concerning the Electrical Power Supply Upgrade Project and (2) Potential Breach of Water Rights Purchase Agreement; and (3) Discussion of Bargaining Strategy Preliminary to Collective Bargaining Negotiations Concerning AFSCME 1413, AFSCME 1413M, IAFF Local 4366, NMCP SO-RECC, and NMCP SO-Deputy Sheriff's Association.

B. Potential Action On Items Discussed in Executive Session. (Action Item)

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## **12. \*\*Public Hearings - To Be Heard No Earlier than 5:00 P.M.**

A. Case No. 25-5120 Beer Creek Brewing Company, Small Brewer's License. Beer Creek Brewing Company Requests Approval of a Small Brewer's License. The Property is Located at 3810 NM 14 and is Zoned Commercial Neighborhood (CN) within the San Marcos Community District Overlay (SMCD)", within Section 35, Township 15 North, Range 8 East (Commission District 5). (Growth Management Department/Dominic Sisneros, Case Manager)

B. Case No. 25-5070 Culinary Cocktails, LLC Craft Distiller Liquor License. Culinary Cocktails, LLC Requests Approval of a Craft Distiller Liquor License. The Property is located at 20 Bisbee Court, Unit D, and is Zoned Employment Center Subdistrict (EC) within the Planned Development (PD-1) Community College District (CCD-EC), within Section 24, Township 16 North, Range 8 East (Commission District 5). (Growth Management Department/Dominic Sisneros, Case Manager)

C. Resolution No. 2025-\_\_\_\_, Public Nuisance Abatement Pursuant to Ordinance No. 2023-04 Nuisance Abatement Section 11. Case No. 24-8064 Randy Ray Tapia The property located at 2133 Paseo Mel Senaida within Section 32, Township 17 North, Range 9 East, Portion of SHC 413, Tract 2, .3365 AC (Commission District 2). (Growth Management Department/Joseph A. Martinez, Code Enforcement Supervisor).

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## **13. Informational Items / Reports**

A. Community Development Department March 2025 Monthly Report.

B. Community Services Department March 2025 Monthly Report

C. Finance Division February 2025 Monthly Report.

D. Growth Management Department March 2025 Monthly Report.

E. Human Resources and Risk Management Division March 2025 Monthly Report.

F. Public Safety Department March 2025 Monthly Report.

G. Public Works Department March 2025 Monthly Report.

H. Quarterly Report on Restricted Housing at County Correctional Facilities Pursuant to Laws 2019, Chapter 194 (HB 364) (Corrections Department / Warden, Derek Williams)

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## **14. Concluding Business**

A. Announcements.

B. Adjournment. (Action Items)

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## **15. Public Meeting Disclosures**

A. Santa Fe County makes every practical effort to ensure that auxiliary aids or services are available for meetings and programs. Individuals who would like to request auxiliary aids or services should contact Santa Fe County Manager's Office at (505) 986-6200 in advance to discuss specific needs (e.g., interpreters for the hearing impaired or readers for the sight impaired).

B. \* During the course of an open meeting, the Board of County Commissioners (BCC) may go into Executive Session at any time to discuss any item on the agenda that falls within the enumerated exceptions to the open meetings requirement of the Open Meetings Act, upon a motion stating the authority and reason for closure (with reasonable specificity) and approval by a majority vote of a BCC quorum. NMSA 1978, §10-15-1(I). While the BCC has a practice of listing on its agendas for its open meetings specific items to be discussed during for Executive Session, the Open Meeting Act does not require executive sessions be listed on the agenda at all or that executive sessions be listed on the agenda multiple times for multiple executive sessions to occur (so long as the subject to be discussed in executive session is on the agenda). If a closed meeting is called when the BCC is not in an open

meeting, the BCC will provide public notice stating the specific provision of the law authorizing the closed meeting and stating with reasonable specificity the subject to be discussed.

C. \*\*These land use cases are administrative adjudicatory proceedings. Among other things, this means that Commissioners generally may not discuss a case with the applicant or other members of the public outside of the public hearing on the case. In addition, before taking final action, the Board of County Commissioners may choose to deliberate on an administrative adjudicatory proceeding in closed or executive session, as permitted by Section 10-15-1(H)(3) NMSA 1978. Finally, the Board may not announce its decision on a land use case at the conclusion of the public hearing tonight.