



**Tuesday, April 30, 2024**  
**Regular BCC Meeting (Agenda 04-23-2024 - 6:51 PM)**

**Board of County Commissioners of Santa Fe County**  
**Hybrid In-Person and Virtual Meeting**  
**Santa Fe County John Gaw Meem Historic Building**  
**Commission Chambers**  
**102 Grant Avenue**  
**Santa Fe NM 87501**

The Board of County Commissioners of Santa Fe County strives to make its meetings accessible to the public through alternatives to in-person attendance, such as virtual meeting platforms and webcasting. Those alternatives, however, are not guaranteed, due to internet and other service disruptions and equipment failures, and duly noticed meetings may be held notwithstanding that those alternatives are unexpectedly unavailable. Accordingly, members of the public assume the risk that they may be unable to watch and listen and/or participate in BCC meetings through such alternatives.

Subject to the above disclaimer, the County intends to allow members of the public to listen and participate in this meeting virtually via Webex and to watch via YouTube and Facebook. For instructions on joining the meeting via Webex or watching via YouTube and Facebook, visit [www.santafecountynm.gov/joinmeeting](http://www.santafecountynm.gov/joinmeeting).

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**1. Opening Business**

- A. Call to Order - 2:00 p.m.
- B. Roll Call.
- C. Pledge of Allegiance. (Chair Hank Hughes)
- D. State Pledge. (Chair Hank Hughes)
- E. O'ga P'ogeh Owingeh Land Acknowledgement. (Chair Hank Hughes)
- F. Moment of Reflection. (Public Safety Department/Sofia Garcia)
- G. Approval of Agenda. (Action Item)
- H. Years of Service, Retirements, and New Hire Recognitions. (County Manager's Office/Gregory S. Shaffer)
- I. Employee of the Quarter, 1st Quarter 2024 Award. (County Manager's Office/Gregory S. Shaffer)

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**2. Board of Finance Meeting - The Board of County Commissioners Will Temporarily Recess and Convene as the Board of Finance**

- A. Call to Order.
- B. Roll Call.
- C. Approval of Agenda. (Action Item)
- D. County Treasurer's 2024 First Half Report. (County Treasurer Jennifer Manzanares)
- E. Request Approval of County Treasurer's 6-Month Investment Strategy. (County Treasurer Jennifer Manzanares) (Action Item)

F. Adjournment (and Reconvene as Board of County Commissioners.) (Action Item)

### **3. Approval of Meeting Minutes (Action Item)**

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A. Request Approval of the March 26, 2024, Board of County Commissioner Meeting Minutes.

### **4. Consideration of Proclamations, Commissioner Resolutions, and/or Recognitions (Action Items)**

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A. None

### **5. Consent Agenda (Action Items)**

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A. Resolution No. 2024-\_\_\_\_, A Resolution Imposing an Annual Liquor License Tax Upon Persons Holding State Liquor Licenses. (County Treasurer's Office/Patrick "Pat" Varela)

B. Request (1) Approval to Utilize Cooperative Educational Services (CES) Contract 2023-01-C2112-ALL for Design Services with Miller Engineers, Inc., d/b/a Souder, Miller & Assoc., Inc., in the Amount of \$431,951.15, Exclusive of NM GRT, Related to the Installation of a New 10-inch SR-14 Sewer Interceptor from Richards Avenue to the Calibri Subdivision and Oshara Interconnect and (2) Delegation of Signature Authority to the County Manager to Sign the Agreement and Purchase Order(s). (Utilities Division/Paul Choman and Purchasing Division/Bill Taylor)

C. Request (1) Approval to Utilize an Outside Contract for Job Order Contract Project Delivery Method with Sweep Construction for Installation of Tactical Lockers at the Santa Fe County Adult Detention Facility for a Total Contract Sum of \$392,479.97, Exclusive of NMGR, and (2) Delegation of Signature Authority to the County Manager to Sign the Contract and Purchase Order(s). (Adult Detention Facility/Warden Derek Williams and Purchasing Division/Bill Taylor)

D. Request (1) Approval to Utilize Statewide Price Agreement 40-00000-23-00034 with Davenport Construction Management, LLC, in the Amount of \$326,540.52, Exclusive of NM GRT, to Complete the Installation of a Draft Tank for the Madrid Fire Department for the Purposes of Training and to Provide Water for the Fire Suppression System and (2) Delegation of Signature Authority to the County Manager to Sign the Contract and Purchase Order(s). (Public Works Department/Curt Temple and Purchasing Division/Bill Taylor)

E. Resolution No. 2024-\_\_\_\_, A Resolution Requesting a Budget Increase to the General Fund (101) in the Amount of \$12,000. (Finance Division/Yvonne S. Herrera and Community Services Department/Matilda Byers)

F. Resolution No. 2024-\_\_\_\_, A Resolution Requesting a Budget Increase to the Fire Operations Fund (244) in the Amount of \$53,802. (Finance Division/Yvonne S. Herrera and Public Safety Department/Jacob Black)

G. Resolution No. 2024-\_\_\_\_, A Resolution Requesting a Budget Increase to the Fire Operations Fund (244) in the Amount of \$31,300. (Finance Division/Yvonne S. Herrera and Public Safety Department/Jacob Black)

H. Resolution No. 2024-\_\_\_\_, A Resolution Requesting a Budget Increase to the Fire Operations Fund (244) in the Amount of \$15,852. (Finance Division/Yvonne S. Herrera and Public Safety Department/Jacob Black)

I. Resolution No. 2024-\_\_\_\_, A Resolution Requesting a Budget Increase to the State Special Appropriations Fund (318) in the Amount of \$1,500,000. (Finance Division / Yvonne S. Herrera and Community Development Department/J. Jordan Barela)

### **6. Appointments and Reappointments (Action Items)**

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A. None.

### **7. Miscellaneous Action Items**

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A. Final Order for Case# 21-5070, Sierra Vista Subdivision. Ron Sebesta Realty Profit Sharing Plan, Applicant, New Mexico Land Solutions LLC, Agent, Requested Approval of (i) an Affordable Housing Agreement and (ii) Preliminary and Final Subdivision Plat for a 23-Single-Family Lot Subdivision. The 80.71-Acre Property is Comprised of 4 Separate Parcels and is in the Residential Estate Zoning District (RES-E). The Site is Located at 10 & 15 West Camino Del Cielo, and 7 & 16 East Camino Del Cielo, in the Vicinity of Camino La Tierra and within Township 17 North, Range 9 East, Section 18. SDA-2 (Commission District 2). (Growth Management Department/John Lovato, Case Manager) (Approved 4-1)

B. Resolution No. 2024-\_\_\_\_, A Resolution Adopting the Santa Fe County Health Action Plan FY 2024-2029. (Community Services Department/Rachel O'Connor)

C. Resolution No. 2024-\_\_\_\_, A Resolution Authorizing Santa Fe County to Apply to the Federal Home Loan Bank of Dallas for Up to Two Million Dollars in Grant Funding Through the Federal Home Loan Bank Affordable Housing Program for Each Phase of the Nueva Acequia Affordable Housing Project. (Community Development Department/J. Jordan Barela)

D. Resolution No. 2024-\_\_\_\_, A Resolution Adopting the Santa Fe County Home Rehabilitation and Energy Efficiency Program Regulations Providing for the Provision of Housing Assistance Grants to Support All or a Portion of the Cost for Residential Rehabilitation Projects, Energy Efficiency Upgrades, Residential Connection to Public Utility Systems and Residential Hazard Remediation or Mitigation, Including Americans with Disabilities Act Home Modifications for Qualified Affordable Homeowners Pursuant to the County's Affordable Housing Plan, Santa Fe County Ordinance 2023-05, the New Mexico Affordable Housing Act and the New Mexico Mortgage Finance Authority Act Rules. (Community Development Department/J. Jordan Barela)

E. Resolution No. 2024-\_\_\_\_, A Resolution Amending Resolution No. 2012-164, a Resolution Adopting the 2012 Santa Fe County Human Resources Handbook to Replace the 2008 Santa Fe County Human Resources Handbook, to Modify the Social Media Policy, Modify Provisions and Practices Governing Sick Leave, and to Expand the Availability of Educational Leave. (Human Resources/Valerie Aghaei Park and County Attorney's Office/Rachel Brown)

F. Resolution No. 2024-\_\_\_\_, A Resolution Adopting the Santa Fe County 2024 MS4 Permit Stormwater Management Program Plan. (Community Development Department/Jacqueline Beam and Sarah Ganley, PE, Bohannon Huston, Inc.)

## **8. Presentations**

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A. Presentation and Report from Santa Fe Business Incubator. (Community Development Department/Paul Olafson and Juan Torres, and Marie Longserre, Santa Fe Business Incubator)

B. Presentation and Update on Strategic Plan 2.4.4 "Develop a Council and Programming to Support the Arts." (Community Development Department/Andy Seeger)

C. Presentation on the Solid Waste Cost-of-Service Study. (Public Works Department/Maria Molina)

## **9. Matters of Public Concern (Subject to Three (3) Minutes or Other Time Limit Imposed by the Chair; Pre-Register at [www.santafecountynm.gov/comment](http://www.santafecountynm.gov/comment))**

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### **10. Matters from the County Manager**

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A. Miscellaneous Updates.

### **11. Matters from the County Commissioners and Other Elected Officials (Action/Non-Action Items)**

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A. Commissioner Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

B. Other Elected Officials Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

### **12. Matters from the County Attorney**

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A. \*Executive Session. Limited Personnel Matters, as Allowed by Section 10-15-1(H)(2) NMSA 1978; Board Deliberations in Administrative Adjudicatory Proceedings, Including Those on the Agenda Tonight for Public Hearing, as Allowed by Section 10-15-1(H)(3) NMSA 1978; Discussion of Bargaining Strategy Preliminary to Collective Bargaining Negotiations Between the Board of County Commissioners and Collective Bargaining Units, as Allowed by Section 10-15-1(H)(5); Discussion of Contents of Competitive Sealed Proposals Pursuant to the Procurement Code During Contract Negotiations as Allowed by Section 10-15-1(H)(6); Threatened or Pending Litigation in which Santa Fe County is or May Become a Participant, as Allowed by Section 10-15-1 (H)(7) NMSA 1978; and, Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights, as Allowed by Section 10-15-1(H)(8) NMSA 1978, including: (1) Discussion of Bargaining Strategy Preliminary to Collective Bargaining Negotiations with AFSCME 1782, AFSCME 1413, AFSCME 1413-M, IAFF 4366, NMCP SO-Deputy Sheriffs, and NMCP SO-RECC.

**13. Public Hearing on Proposed Ordinance and Consideration of Related Resolution- To Be Heard No Earlier than 5:00 P.M.**

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- A. Ordinance No. 2024-\_\_\_\_, An Ordinance Amending Ordinance No. 2012-5 to Repeal the Restriction on the Procurement of Outside Contracts by Competitive Bid, and Repeal the Requirement that Multi-Term Contracts Procured through Competitive Procurement Begin with a Term of One Year. (Purchasing Division/Bill Taylor) (Action Item)
- B. Resolution No. 2024-\_\_\_\_, A Resolution to Amend the Santa Fe County Purchasing Regulations and Policy Manual with Regard to the Procurement of Outside Contracts and the Award of Multi-Year Contracts. (Purchasing Division/Bill Taylor) (Action Item)

**14. Informational Items / Reports**

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- A. Community Development Department March 2024 Monthly Report.
- B. Community Services Department April Monthly Report
- C. Finance Division February 2024 Monthly Report.
- D. Growth Management Department March 2024 Monthly Report.
- E. Human Resources and Risk Management Division March 2024 Monthly Report.
- F. Public Safety Department March 2024 Monthly Report.
- G. Public Works Department March 2024 Monthly Report. (Public Works Department/Brian Snyder)
- H. Quarterly Report on Restricted Housing at County Correctional Facilities Pursuant to Laws 2019, Chapter 194 (HB 364). (Public Safety Department/Warden Derek Williams)

**15. Concluding Business**

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- A. Announcements.
- B. Adjournment. (Action Items)

**16. Public Meeting Disclosures**

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- A. Santa Fe County makes every practical effort to assure that auxiliary aids or services are available for meetings and programs. Individuals who would like to request auxiliary aids or services should contact Santa Fe County Manager's Office at (505) 986-6200 in advance to discuss specific needs (e.g., interpreters for the hearing impaired or readers for the sight impaired).
- B. \* During the course of an open meeting, the Board of County Commissioners (BCC) may go into Executive Session at any time to discuss any item on the agenda that falls within the enumerated exceptions to the open meetings requirement of the Open Meetings Act, upon a motion stating the authority and reason for closure (with reasonable specificity) and approval by a majority vote of a BCC quorum. NMSA 1978, §10-15-1(I). While the BCC has a practice of listing on its agendas for its open meetings specific items to be discussed during for Executive Session, the Open Meeting Act does not require executive sessions be listed on the agenda at all or that executive sessions be listed on the agenda multiple times for multiple executive sessions to occur (so long as the subject to be discussed in executive session is on the agenda). If a closed meeting is called when the BCC is not in an open meeting, the BCC will provide public notice stating the specific provision of the law authorizing the closed meeting and stating with reasonable specificity the subject to be discussed.