



**NORTH CENTRAL REGIONAL TRANSIT DISTRICT
BOARD MEETING AGENDA**

**October 14, 2011
9:00 AM- 12:00 PM**

**New Mexico Municipal League
1229 Paseo de Peralta
Santa Fe, NM 87501**

CALL TO ORDER:

1. PLEDGE OF ALLEGIANCE
2. MOMENT OF SILENCE
3. ROLL CALL
4. INTRODUCTIONS
5. APPROVAL OF AGENDA
6. APPROVAL OF MINUTES for *September 2, 2011*
7. Executive session for the limited purpose of discussing matters under the Open Meeting Act's limited personnel exception NMSA 1978, Section 10-15-1 (H) (2). For the purpose of hiring an Executive Director.

ACTION ITEMS FOR APPROVAL/ DISCUSSION:

- A. **Approval of Executive Director Contract:** *Sponsors:* The NCRTD Board Executive Director Contract Committee. *Attachment*
- B. **Approval of Resolution 2011-09: Adoption of the Adjusted NCRTD Pay Plan for FY 2012:** *Sponsor:* Anthony Mortillaro, NCRTD Interim Executive Director. *Attachment*
- C. **Approval of Resolution 2011-10: Adoption of the NCRTD Financial Policy:** *Sponsor:* Anthony Mortillaro, NCRTD Interim Executive Director. *Attachment*
- D. **Authorization for the Executive Director to Purchase and Expend Funds from the State of Good Repair Grant:** *Sponsors:* Anthony Mortillaro, NCRTD Interim Executive Director and Kelly Muniz, NCRTD Finance Manager. *Attachment*

- E. **Approval of Resolution 2011-11: NCRTD Vehicle Disposal:** *Sponsors:* Anthony Mortillaro, NCRTD Interim Executive Director and Gus Martinez, NCRTD Fleet and Building Maintenance Manager. *Attachment*
- F. **Approval of Resolution 2011-12: Adoption of the Updated NCRTD Drug and Alcohol Policy:** *Sponsors:* Anthony Mortillaro, NCRTD Interim Executive Director, Ivan Guillen, NCRTD Regional Operations Manager, and Michelle Jacquez, NCRTD Operations Analyst. *Attachment*
- G. **Approval of the NCRTD Service Policy for Non-Profit Organizations:** *Sponsors:* Anthony Mortillaro, NCRTD Interim Executive Director and Ivan Guillen, NCRTD Regional Operations Manager. *Attachment*
- H. **Approval of Resolution 2011-13: The NCRTD Records Retention Policy:** *Sponsors:* Anthony Mortillaro, NCRTD Interim Executive Director and Annette Velarde, NCRTD Public Information Officer. *Attachment*

DISCUSSION ITEMS:

- I. **Update of the Jim West Regional Transit Center:** *Sponsors:* Anthony Mortillaro, NCRTD Interim Executive Director and Mitch Davenport, Project Manager for the Jim West Transit Center
- J. **Final Budget for FY 2011:** *Sponsors:* Anthony Mortillaro, NCRTD Interim Executive Director and Kelly Muniz, NCRTD Financial Manager. *Attachment*
- K. **Status of FY 2010 and FY 2011 Audits:** *Sponsors:* Anthony Mortillaro, NCRTD Interim Executive Director and Kelly Muniz, NCRTD Financial Manager.
- L. **Budget & Expenditure Report for FY 2012:** *Sponsors:* Anthony Mortillaro, NCRTD Interim Executive Director and Kelly Muniz, NCRTD Financial Manager. *Attachments*
- Regional Transit GRT
 - Combined P-L Format
- M. **Finance/Regional Coordination & Consolidation Subcommittee Report:** *Sponsors:* Finance Subcommittee Chairman Jacob Caldwell and Anthony Mortillaro, NCRTD Interim Executive Director. From August 19, 2011 meeting. *Attachment*
- N. **Executive Report for August and September 2011 and Comments from the Executive Director:** *Sponsors:* Anthony Mortillaro, NCRTD Interim Executive Director and NCRTD Staff. *Attachment*

MATTERS FROM THE BOARD

MISCELLANEOUS

NEXT BOARD MEETING: November 4, 2011 at 9:00 am

ADJOURN

Persons with disabilities in need of accommodations, please contact the NCRTD's office at 505-438-3257 five (5) working days prior to the meeting date.