



Board of County Commissioners of Santa Fe County
Tuesday, January 9, 2024
Regular BCC Meeting Summary

Commissioners Present

Anna C Hansen - virtual attendance
Hank Hughes - virtual attendance
Anna T Hamilton
Camilla Bustamante
Justin S Greene

1. Opening Business

- A. Call to Order - 2:10 p.m.
- B. Roll Call.
- C. Pledge of Allegiance. (Chair Anna C. Hansen)
- D. State Pledge. (Chair Anna C. Hansen)
- E. O'ga P'ogeh Owingeh Land Acknowledgement. (Chair Anna C. Hansen)
- F. Moment of Reflection. (Community Development Department/Paul Olafson)
- G. Approval of Agenda. (Action Item)

Motion & Voting

- Motion: Approval of Agenda.
- Motion and second: Motion by Justin S Greene, second by Anna T Hamilton.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

2. Approval of Meeting Minutes (Action Item)

- A. Request Approval of the November 28, 2023, Board of County Commissioners Meeting Minutes.

Motion & Voting

- Motion: Approval of the November 28, 2023, Board of County Commissioners Meeting Minutes.
- Motion and second: Motion by Anna T Hamilton, second by Camilla Bustamante.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

- B. Request Approval of the November 30, 2023, Board of County Commissioners Special Meeting Minutes.

Motion & Voting

- Motion: Approval of the November 30, 2023, Board of County Commissioners Special Meeting Minutes.
- Motion and second: Motion by Anna T Hamilton, second by Camilla Bustamante.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

3. Consideration of Proclamations, Commissioner Resolutions, and/or Recognitions (Action Items)

A. Resolution No. 2024-001, A Resolution Confirming Santa Fe County's Commitment to Customer Service as Reflected in its Adopted Strategic Plan. (Commissioner Camilla Bustamante)

Motion & Voting

- Motion: Approval of Resolution No. 2024-001, A Resolution Confirming Santa Fe County's Commitment to Customer Service as Reflected in its Adopted Strategic Plan.
- Motion and second: Motion by Camilla Bustamante, second by Anna T Hamilton.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

B. Request Approval of a Letter/Comments from the Board of County Commissioners to the National Nuclear Security Administration Opposing Proposed Los Alamos National Laboratory Transmission Line Upgrade Project. (Commissioner Anna Hansen)

Motion & Voting

- Motion: Approval of a Letter/Comments from the Board of County Commissioners to the National Nuclear Security Administration Opposing Proposed Los Alamos National Laboratory Transmission Line Upgrade Project.
- Motion and second: Motion by Anna C Hansen, second by Camilla Bustamante.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

4. Consent Agenda (Action Items)

Motion & Voting

- Motion: Approval of a Letter/Comments from the Board of County Commissioners to the National Nuclear Security Administration Opposing Proposed Los Alamos National Laboratory Transmission Line Upgrade Project.
- Motion and second: Motion by Anna T Hamilton, second by Camilla Bustamante.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

A. Resolution No. 2024-002, A Resolution Amending the Santa Fe County Road Map and Certifying a Report of the Public Roads in Santa Fe County. (Public Works Department/Brian K. Snyder and Maria Molina)

B. Request (1) Approval to Utilize the Houston Galveston Area Council Cooperative Purchase Agreement Pursuant to Ordinance 2012-5 Section 1, Outside Contracts, to Purchase License Plate Reader Software and Equipment for the Santa Fe County Sheriff's Office for a Total Amount of \$599,801.64, Inclusive of NMGRT, and (2) Delegation of Signature Authority to the County Manager to Sign the Purchase Order(s). (Sheriff's Office/Ken Johnson and Purchasing Division/Bill Taylor)

C. Request (1) Approval to Enter into a Four-Year Term Agreement with Aspen Solutions, Agreement No. 2024-0113-CSD/MB, to Provide Evaluation Services for the Santa Fe County DWI Program Operations, in Compliance with County Ordinance 2012-5, and (2) Delegation of Signature Authority to the County Manager to Sign the Agreement. (Purchasing Division/Bill Taylor and Community Services Department/Chanelle Delgado)

D. Resolution No. 2024-003, A Resolution Requesting a Decrease to the Alcohol Programs Fund (241) in the Amount of \$5,190 so Budget Equals Actual Grant Award. (Finance Division/Yvonne S. Herrera and Community Services Department/LeAnne Rodriguez)

E. Resolution No. 2024-004, A Resolution Requesting a Decrease to the Health Care Assistance Fund (223) in the Amount of \$346,268 so Budget Equals Actual Grant Award. (Finance Division/Yvonne S. Herrera and Community Services Department/Rachel O'Connor)

F. Resolution No. 2024-005, A Resolution Requesting a Budget Increase in the Amount of \$12,000 to the Alcohol Program Fund (241) so Budget Equals Actual Grant Award. (Finance Division/Yvonne S. Herrera and Community Services Department/Joe Lozano)

G. Resolution No. 2024-006, A Resolution Requesting an Increase in the Amount of \$170,550 to the Alcohol Programs Fund (241) to Budget Special Application Grant Award. (Finance Division/Yvonne S. Herrera and Community Services Department/LeAnne Rodriguez)

H. Resolution No. 2024-007, A Resolution Requesting a Budget Increase in the Amount of \$300,000 to the Law Enforcement Ops Fund (246) to Budget Funding Awarded to the Sheriff's Office by the First Judicial District Attorney's Office for Warrant Enforcement. (Finance Division/Yvonne S. Herrera and Sheriff's Office/Ken Johnson)

I. Resolution No. 2024-008, A Resolution Requesting a Budget Increase to the State Special Appropriation Fund (318) in the Amount of \$100,000 to Budget the Collaboration Center Grant. (Finance Division/Yvonne S. Herrera and Community Development Department/Paul Olafson)

J. Request Acceptance of Grant #A22-G5355 Received from the New Mexico Aging and Long-Term Services Department for the Abedon Lopez Senior Center Project in the Amount of \$2,021,026. (Finance Division/Yvonne S. Herrera and Public Works Department/Brian K. Snyder)

K. Resolution No. 2024-009, A Resolution Agreeing and Acknowledging Participation in Capital Outlay Programs Administered by the New Mexico Department of Transportation and Officially Accepting and Agreeing to the Terms of Four Capital Outlay Grant Agreements. (Finance Division/Yvonne S. Herrera)

L. Resolution No. 2024-010, A Resolution to Authorize Certain Growth Management Department Staff and The Enforcement Officer for the Solid Waste Division to Issue Citations for Violations of County Ordinances; Repealing and Replacing Resolution No. 2022-067. (Growth Management Department/Rick Lovato)

5. Appointments and Reappointments (Action Items)

A. None.

6. Miscellaneous Action Items

A. Resolution No. 2024-011, A Resolution Adopting the Transportation Advisory Committee 2024 Work Plan. (Growth Management Department/Brett Clavio)

Motion & Voting

- Motion: Approval of Resolution No. 2024-011, A Resolution Adopting the Transportation Advisory Committee 2024 Work Plan as Amended.
- Motion and second: Motion by Justin S Greene, second by Camilla Bustamante.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

B. Resolution No. 2024 -012, A Resolution Adopting Projects for Inclusion in Santa Fe County's Infrastructure Capital Improvement Plan for Fiscal Years 2025-2029; Authorizing Submittal of Plan to the New Mexico Department of Finance and Administration; and Replacing Resolution No. 2023-088. (Growth Management Department/Maxx Hendren) (Packet Material Added)

Motion & Voting

- Motion: Approval of Resolution No. 2024 -012, A Resolution Adopting Projects for Inclusion in Santa Fe County's Infrastructure Capital Improvement Plan for Fiscal Years 2025-2029; Authorizing Submittal of Plan to the New Mexico Department of Finance and Administration; and Replacing Resolution No. 2023-088.
- Motion and second: Motion by Hank Hughes, second by Camilla Bustamante.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

C. Resolution No. 2024-013, A Resolution Establishing the La Cienega and La Cieneguilla Planning Committee and Authorizing a Community Planning Process for the La Cienega and La Cieneguilla Community District. (Growth Management Department/Nate Crail and Brett Clavio)

Motion & Voting

- Motion: Approval of Resolution No. 2024-013, A Resolution Establishing the La Cienega and La Cieneguilla Planning Committee and Authorizing a Community Planning Process for the La Cienega and La Cieneguilla Community District.
- Motion and second: Motion by Camilla Bustamante, second by Anna T Hamilton.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

7. Presentations

A. None

8. Matters of Public Concern (Subject to Three (3) Minutes or Other Time Limit Imposed by the Chair; Pre-Register at www.santafecountynm.gov/comment)

9. Matters from the County Manager

A. Miscellaneous Updates.

10. Matters from the County Commissioners and Other Elected Officials (Action/Non-Action Items)

A. Commissioner Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

B. Other Elected Officials Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

C. Election of Board of County Commissioners Chair for 2024. (Action Item)

Motion & Voting

- Motion: Approval of Commissioner Hank Hughes as Board of County Commissioners Chair for 2024.
- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

D. Election of Board of County Commissioners Vice-Chair for 2024. (Action Item)

Motion & Voting

- Motion: Approval of Commissioner Camilla Bustamante as Board of County Commissioners Vice-Chair for 2024.
- Motion and second: Motion by Hank Hughes, second by Anna T Hamilton.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

E. Appointment of County Commissioners and Staff to Boards and Committees for 2024. (County Manager's Office/Sara Smith) (Action Item)

Motion & Voting

- Motion: Approval of Appointment of County Commissioners and Staff to Boards and Committees for 2024.
- Motion and second: Motion by Anna T Hamilton, second by Justin S Greene.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.
- See 2024 Board and Committees Maxtrix on the final page of this BCC Summary.

11. Matters from the County Attorney

A. * Executive Session. Limited Personnel Matters, as Allowed by Section 10-15-1(H)(2) NMSA 1978; Board Deliberations in Administrative Adjudicatory Proceedings, Including Those on the Agenda Tonight for Public Hearing, as Allowed by Section 10-15-1(H)(3) NMSA 1978; Discussion of Bargaining Strategy Preliminary to Collective Bargaining Negotiations Between the Board of County Commissioners and Collective Bargaining Units, as Allowed by Section 10-15-1(H)(5); Discussion of Contents of Competitive Sealed Proposals Pursuant to the Procurement Code During Contract Negotiations as Allowed by Section 10-15-1(H)(6); Threatened or Pending Litigation in which Santa Fe County is or May Become a Participant, as Allowed by Section 10-15-1 (H)(7) NMSA 1978; and, Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights, as Allowed by Section 10-15-1(H)(8) NMSA 1978, including: (1) FMCS Case #230130-03039 Santa Fe County Deputy Sheriff's Association and Santa Fe County; (2) BCC v. Leo Trujillo, et al., First Judicial District Court, Santa Fe County, D-101-CV-2019-00697; and (3) Potential Acquisition of Property for a Transfer Station and Other Public Uses.

B. Settlement Agreement Between Santa Fe County Deputy Sheriff's Association and Santa Fe County Related to FMCS Case #230130-03039. (Action Item)

Motion & Voting

- Motion: Approval to Enter into a Settlement Agreement Between Santa Fe County Deputy Sheriff's Association and Santa Fe County Related to FMCS Case #230130-03039.
- Motion and second: Motion by Justin S Greene, second by Anna T Hamilton.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

12. Public Hearing on Proposed Ordinance - To Be Heard No Earlier than 5:00 P.M.

A. Ordinance No 2024-01, An Ordinance Amending Ordinance No. 2022-07, As Amended By Ordinance Nos. 2023-01 And 2023-08, The Short-Term Rental Ordinance, To Remove The Requirement For Enforcement Of Private Covenants; To Limit The Total Number Of Short-Term Rental (STR) Licenses A Single Licensee, Registrant, Or Owner Can Hold; To Limit The Number Of Non-Owner Occupied STRs Allowed In Certain Census Designated Places To A Percentage Of Total Housing Stock; To Limit Total Occupancy In Any STR To Ten (10) Persons; And To Require Registration Of Timeshares Rented As STRs. (Growth Management Department/Penny Ellis-Green and Erle Wright) (Packet Material Updated)

Motion & Voting

- Motion: Approval of Ordinance No 2024-01 as Amended, An Ordinance Amending Ordinance No. 2022-07, As Amended By Ordinance Nos. 2023-01 And 2023-08, The Short-Term Rental Ordinance, To Remove The Requirement For Enforcement Of Private Covenants; To Limit The Total Number Of Short-Term Rental (STR) Licenses A Single Licensee, Registrant, Or Owner Can Hold; To Limit The Number Of Non-Owner Occupied STRs Allowed In Certain Census Designated Places To A Percentage Of Total Housing Stock; To Limit Total Occupancy In Any STR To Ten (10) Persons; And To Require Registration Of Timeshares Rented As STRs.
- Motion and second: Motion by Camilla Bustamante, second by Anna T Hamilton.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Camilla Bustamante.
- No: Justin S Greene.
- Final Resolution: Motion Carries.

13. **Public Hearings on Administrative Adjudicatory Matters - To Be Heard No Earlier than 5:00 P.M.

A. Case # 23-5071 Carlos Gallegos Variance Appeal. Stuart Stein, Appellant, is Appealing the Santa Fe County Planning Commission's Final Order Regarding a Variance Request, to Allow a Second Dwelling on 2.69 Acres as Allowed by the SLDC, Section 10.4 (Accessory Structures). Due to the Terrain Constraints on the Property, the Applicant Requested and was Approved for a Variance of Section 10.4.2.3.3 to Allow a Separate Access and a Variance of Chapter 10.4.2.4 to Allow the Proposed Dwelling to Utilize a Separate Septic System and Utilities. The Property Lies Within the Residential Estate Zoning District Within the La Cienega and La Cieneguilla Community District Overlay (LCLCCD). The Property is Located at 53 Sunset Road Within Township 16 North, Range 8 East, Section 28, (Commission District 3), SDA-2. (Growth Management Department/Manuel R. Olivas, Case Manager) TABLED

14. Information Items / Reports

A. Community Development Department November 2023 Monthly Report.

- B. Community Services Department November 2023 Monthly Report.
- C. Finance Division October 2023 Monthly Report.
- D. Growth Management Department November 2023 Monthly Report.
- E. Human Resources Division November 2023 Monthly Report.
- F. Public Safety Department November 2023 Monthly Report.
- G. Public Works Department November 2023 Monthly Report.

15. Concluding Business

- A. Announcements.
- B. Adjournment. (Action Item)

Motion & Voting

- Motion: Adjournment
- Motion and second: Motion by Hank Hughes, second by Justin S Greene.
- Yea: Anna C Hansen, Anna T Hamilton, Hank Hughes, Justin S Greene, Camilla Bustamante.
- Final Resolution: Motion Carries.

Meeting adjourned at 7:00 p.m.

	Board / Committee	Board Contact	When? Where?	Next Meeting Date	2024 Assignments						
					Justin S. Greene	Anna Hansen	Camilla Bustamante	Anna Hamilton	Hank Hughes	Greg Shaffer	Staff Assigned
1	Buckman Direct Diversion (BDD)	Rick Carpenter, BDD Project Manager, 955-4206; rrcarpenter@ci.santa-fe.nm.us; Delfin Peterson, BDD Admin Assistant, 955-4512, dapeterson@santafenm.gov	First Thursday at 4 p.m. City Hall Council Chambers 200 Lincoln Avenue, Santa Fe	February 1, 2024	A	P		P			
2	Coalition of Sustainable Communities NM (CSCNM)	Christian Casillas, 670-0899, christian@coalitionscnm.org	Virtual Quarterly meetings; periodic roundtable discussions, and annual meeting in August	February 20, 2024		P			A		
3	Estancia Valley Economic Development Association (EVEDA)	Myra Pancrazio, Executive Director, 505-832-5428, director@evedanm.com	Quarterly meetings				P				
4	Extraterritorial Land Use Authority (ELUA)	TBD	TBD	TBD	P	P	P	A	P		
5	SF Metropolitan Planning Organization (MPO)	Erick Aune, Director MPO, 505-330-8483; ejaune@santafenm.gov	Fourth Thursday at 5 p.m. Monica Roybal Center, 737 Agua Fria St.	February 22, 2024	P	P	A		P		
6	Mid-Region Regional Transportation Planning Organization (MRRTPO)	Bianca Borg, AICP Regional Planning Program Manager, 505-724-3608 (office); 505-364-2863 (cell)	Meets every other month (on even-numbered months) on the third Thursday at 9:30 a.m. virtually via Zoom and in person in Albuquerque	February 15, 2024							Gary Brett Clavio (P); Adeline Murthy and Transportation Planner (A)
7	New Mexico County Insurance Authority (NMCIA) Board of Directors	Joy Esparsen/NMC Executive Director Taylor Horst/ Risk Management Director 444 Galisteo Street Santa Fe, NM 87501 505-983-2101 Fax: 505-983-4396 jesparsen@nmcounties.org thorst@nmcounties.org	Meets periodically throughout the year; meetings are typically two half-days or all day. Subcommittees meet periodically.							P	
8	New Mexico County Insurance Authority (NMCIA) Member Representative	Joy Esparsen/NMC Executive Director Taylor Horst/ Risk Management Director 444 Galisteo Street Santa Fe, NM 87501 505-983-2101 Fax: 505-983-4396 jesparsen@nmcounties.org thorst@nmcounties.org	At least one general member meeting annually at the NM Counties Legislative Conference.	January 16, 2024			P				
9	Northern Area Local Workforce Development Board (NALWDB)	Lisa Ortiz, Executive Director, 505-986-0363, ext. 1, lisa@nalwdb.org, and Joseph Weathers, jdweathers62@gmail.com	Quarterly at 525 Camino de los Marquez, Suite 200, Santa Fe, NM 87505	January 24, 2024	A		P				
10	North Central New Mexico Economic Development District (NCNMEDD)	Monica Abeita, Executive Director, monicaa@ncnmedd.com, ncnmedd@ncnmedd.com	Annual Meeting in February; Quarterly Meetings on the Fourth Thursday in April, June, August, and October at 1:30 p.m. at Santa Fe Business Incubator, 3900 Paseo del Sol, Santa Fe	February 1-2, 2024	P	A			A		Juan E. Torres
11	North Central Regional Transit District (NCRTD)	Anthony J. Mortillaro, Executive Director, anthonym@ncrtd.org, 629-4713; Stephen Dahlquist, Executive Assistant, 505-629-4702, stephend@ncrtd.org	First Friday at 9:00 a.m. Jim West Regional Transit Center 1327 N. Riverside Drive, Espanola, or via Zoom	February 2, 2024			A		P		
12	Northern Pueblos Regional Transportation Planning Organization (NPRTPO)	Monica Abeita, NCNMEDD Executive Director, monicaa@ncnmedd.com, 505-356-9588	Meets every other month (on even-numbered months) on the third Thursday at 9:30 a.m. virtually via Zoom and in person in Albuquerque	February 15, 2024							Gary Brett Clavio (P); Transportation Planner (A)
13	Northern Rio Grande National Heritage Area (NRGNHA)	Eric Vasquez, Executive Director, 505-753-7273, eric@riograndenha.org	Quarterly Meetings on the first Thursday at 10 a.m. at 109 E. Paseo de Onate Espanola, NM 87532	February 1, 2024		P			A		
14	REDI Net	Jerrold Baca, General Manager, 505-901-1133, jerrold.baca@redinetnm.org	Second Thursday at 1:15 p.m via Go-To Meeting	January 11, 2024	P	A					
15	Santa Fe County Audit Committee (SFCAC)	Yvonne Herrera, Finance Director, ysherrera@santafecountynm.gov, 505-995-2781	Second Thursday at 1:30 p.m. 102 Grant County Building Conference Room	January 11, 2024	P				P		
16	Santa Fe County Investment Committee (SFCIC)	Patrick Varela, Deputy Treasurer, pvarela@santafecountynm.gov, 505-986-6204	Last Thursday at 4 p.m. 100 Catron County Building Conference Room	January 25, 2024		A	P	A	P		
17	Santa Fe Solid Waste Management Agency (SFSWMA)	Randall Kippenbrock, Executive Director, 505-424-1850, ext. 100, rkippenbrock@sfswma.org; Rosalie Cardenas, Human Resource Officer, 505-424-1850, ext. 150, rcardenas@sfswma.org	Third Thursday at 5 p.m. via WebEx or at the County Administration Building, 100 Catron, Santa Fe, NM	January 18, 2024	P	P	P		A		
Primary Assignments					6	6	6	1	5	1	
Alternate Assignments					2	3	2	2	4	0	
Total Number of Boards and Committees per Commissioner					8	9	8	3	9	1	