



Board of County Commissioners of Santa Fe County
Tuesday, April 30, 2024
Regular BCC Meeting Summary

Commissioners Present

Hank Hughes
Camilla Bustamante
Justin S Greene
Anna C Hansen
Anna T Hamilton

1. Opening Business

- A. Call to Order - 2:06 p.m.
- B. Roll Call.
- C. Pledge of Allegiance. (Chair Hank Hughes)
- D. State Pledge. (Chair Hank Hughes)
- E. O'ga P'ogeh Owingeh Land Acknowledgement. (Chair Hank Hughes)
- F. Moment of Reflection. (Public Safety Department/Sofia Garcia)
- G. Approval of Agenda. (Action Item)

Motion & Voting

- Motion: Approval of Agenda.
- Motion and second: Motion by Camilla Bustamante, second by Anna C Hansen.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

H. Years of Service, Retirements, and New Hire Recognitions. (County Manager's Office/Gregory S. Shaffer)

I. Employee of the Quarter, 1st Quarter 2024 Award. (County Manager's Office/Gregory S. Shaffer)

2. Board of Finance Meeting - The Board of County Commissioners Will Temporarily Recess and Convene as the Board of Finance

- A. Call to Order.
- B. Roll Call.
- C. Approval of Agenda. (Action Item)

Motion & Voting

- Motion: Approval of Agenda.

- Motion and second: Motion by Justin S Greene, second by Anna C Hansen.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

D. County Treasurer's 2024 First Half Report. (County Treasurer Jennifer Manzanares)

E. Request Approval of County Treasurer's 6-Month Investment Strategy. (County Treasurer Jennifer Manzanares) (Action Item)

Motion & Voting

- Motion: Approval of County Treasurer's 6-Month Investment Strategy.
- Motion and second: Motion by Camilla Bustamante, second by Anna T Hamilton.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

F. Adjournment and Reconvene as Board of County Commissioners. (Action Item)

Motion & Voting

- Motion: Adjournment and Reconvene as Board of County Commissioners
- Motion and second: Motion by Anna C Hansen, second by Justin S Greene.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

3. Approval of Meeting Minutes (Action Item)

A. Request Approval of the March 26, 2024, Board of County Commissioner Meeting Minutes.

Motion & Voting

- Motion: Approval of the March 26, 2024, Board of County Commissioner Meeting Minutes.
- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

4. Consideration of Proclamations, Commissioner Resolutions, and/or Recognitions (Action Items)

A. Resolution No. 2024-053, A Resolution to call for a Permanent Ceasefire, Release of all Hostages, Delivery of Humanitarian Aid, and Affirmation of Opposition to Anti-Semitism and Islamophobia in the Gaza Strip. (Commissioner Anna Hansen and Commissioner Camilla Bustamante) (Item Added)

Motion & Voting

- Motion: Approval of Resolution No. 2024-053, A Resolution to call for a Permanent Ceasefire, Release of all Hostages, Delivery of Humanitarian Aid, and Affirmation of Opposition to Anti-Semitism and Islamophobia in the Gaza Strip.
- Motion and second: Motion by Anna C Hansen, second by Camilla Bustamante.
- Yea: Anna C Hansen, Hank Hughes, Camilla Bustamante.
- Abstain: Justin S Greene, Anna T Hamilton.
- Final Resolution: Motion Carries.

5. Consent Agenda (Action Items)

Motion & Voting

- Motion: Approval of Consent Agenda.
- Motion and second: Motion by Justin S Greene, second by Camilla Bustamante.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

A. Resolution No. 2024-054, A Resolution Imposing an Annual Liquor License Tax Upon Persons Holding State Liquor Licenses. (County Treasurer's Office/Patrick "Pat" Varela)

B. Request (1) Approval to Utilize Cooperative Educational Services (CES) Contract 2023-01-C2112-ALL for Design Services with Miller Engineers, Inc., d/b/a Souder, Miller & Assoc., Inc., in the Amount of \$431,951.15, Exclusive of NM GRT, Related to the Installation of a New 10-inch SR-14 Sewer Interceptor from Richards Avenue to the Calibri Subdivision and Oshara Interconnect and (2) Delegation of Signature Authority to the County Manager to Sign the Agreement and Purchase Order(s). (Utilities Division/Paul Choman and Purchasing Division/Bill Taylor)

C. Request (1) Approval to Utilize an Outside Contract for Job Order Contract Project Delivery Method with Sweep Construction for Installation of Tactical Lockers at the Santa Fe County Adult Detention Facility for a Total Contract Sum of \$392,479.97, Exclusive of NMGRT, and (2) Delegation of Signature Authority to the County Manager to Sign the Contract and Purchase Order(s). (Adult Detention Facility/Warden Derek Williams and Purchasing Division/Bill Taylor)

D. Request (1) Approval to Utilize Statewide Price Agreement 40-00000-23-00034 with Davenport Construction Management, LLC, in the Amount of \$326,540.52, Exclusive of NM GRT, to Complete the Installation of a Draft Tank for the Madrid Fire Department for the Purposes of Training and to Provide Water for the Fire Suppression System and (2) Delegation of Signature Authority to the County Manager to Sign the Contract and Purchase Order(s). (Public Works Department/Curt Temple and Purchasing Division/Bill Taylor)

E. Resolution No. 2024-055, A Resolution Requesting a Budget Increase to the General Fund (101) in the Amount of \$12,000. (Finance Division/Yvonne S. Herrera and Community Services Department/Matilda Byers)

F. Resolution No. 2024-056, A Resolution Requesting a Budget Increase to the Fire Operations Fund (244) in the Amount of \$53,802. (Finance Division/Yvonne S. Herrera and Public Safety Department/Jacob Black)

G. Resolution No. 2024-057, A Resolution Requesting a Budget Increase to the Fire Operations Fund (244) in the Amount of \$31,300. (Finance Division/Yvonne S. Herrera and Public Safety Department/Jacob Black)

H. Resolution No. 2024-058, A Resolution Requesting a Budget Increase to the Fire Operations Fund (244) in the Amount of \$15,852. (Finance Division/Yvonne S. Herrera and Public Safety Department/Jacob Black)

I. Resolution No. 2024-059, A Resolution Requesting a Budget Increase to the State Special Appropriations Fund (318) in the Amount of \$1,500,000. (Finance Division / Yvonne S. Herrera and Community Development Department/J. Jordan Barela)

6. Appointments and Reappointments (Action Items)

A. None.

7. Miscellaneous Action Items

A. Final Order for Case# 21-5070, Sierra Vista Subdivision. Ron Sebesta Realty Profit Sharing Plan, Applicant, New Mexico Land Solutions LLC, Agent, Requested Approval of (i) an Affordable Housing Agreement and (ii) Preliminary and Final Subdivision Plat for a 23-Single-Family Lot Subdivision. The 80.71-Acre Property is Comprised of 4 Separate Parcels and is in the Residential Estate Zoning District (RES-E). The Site is Located at 10 & 15 West Camino Del Cielo, and 7 & 16 East Camino Del Cielo, in the Vicinity of Camino La Tierra and within Township 17 North, Range 9 East, Section 18. SDA-2 (Commission District 2). (Growth Management Department/John Lovato, Case Manager) (Approved 4-1)

Motion & Voting

- Motion: Approval of Final Order for Case# 21-5070.
- Motion and second: Motion by Anna C Hansen, second by Camilla Bustamante.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

B. Resolution No. 2024-060, A Resolution Adopting the Santa Fe County Health Action Plan FY 2024-2029. (Community Services Department/Rachel O'Connor)

Motion & Voting

- Motion: Approval of Resolution No. 2024-060, A Resolution Adopting the Santa Fe County Health Action Plan FY 2024-2029.
- Motion and second: Motion by Camilla Bustamante, second by Anna C Hansen.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

C. Resolution No. 2024-061, A Resolution Authorizing Santa Fe County to Apply to the Federal Home Loan Bank of Dallas for Up to Two Million Dollars in Grant Funding Through the Federal Home Loan Bank Affordable Housing Program for Each Phase of the Nueva Acequia Affordable Housing Project. (Community Development Department/J. Jordan Barela)

Motion & Voting

- Motion: Approval of Resolution No. 2024-061, A Resolution Authorizing Santa Fe County to Apply to the Federal Home Loan Bank of Dallas for Up to Two Million Dollars in Grant Funding Through the Federal Home Loan Bank Affordable Housing Program for Each Phase of the Nueva Acequia Affordable Housing Project.
- Motion and second: Motion by Anna C Hansen, second by Justin S Greene.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

D. Resolution No. 2024-062, A Resolution Adopting the Santa Fe County Home Rehabilitation and Energy Efficiency Program Regulations Providing for the Provision of Housing Assistance Grants to Support All or a Portion of the Cost for Residential Rehabilitation Projects, Energy Efficiency Upgrades, Residential Connection to Public Utility Systems and Residential Hazard Remediation or Mitigation, Including Americans with Disabilities Act Home Modifications for Qualified Affordable Homeowners Pursuant to the County's Affordable Housing Plan, Santa Fe County Ordinance 2023-05, the New Mexico Affordable

Housing Act and the New Mexico Mortgage Finance Authority Act Rules. (Community Development Department/J. Jordan Barela)

Motion & Voting

- Motion: Approval of Resolution No. 2024-062, A Resolution Adopting the Santa Fe County Home Rehabilitation and Energy Efficiency Program Regulations Providing for the Provision of Housing Assistance Grants to Support All or a Portion of the Cost for Residential Rehabilitation Projects, Energy Efficiency Upgrades, Residential Connection to Public Utility Systems and Residential Hazard Remediation or Mitigation, Including Americans with Disabilities Act Home Modifications for Qualified Affordable Homeowners Pursuant to the County's Affordable Housing Plan, Santa Fe County Ordinance 2023-05, the New Mexico Affordable Housing Act and the New Mexico Mortgage Finance Authority Act Rules.
- Motion and second: Motion by Anna C Hansen, second by Justin S Greene.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

E. Resolution No. 2024-063, A Resolution Amending Resolution No. 2012-164, a Resolution Adopting the 2012 Santa Fe County Human Resources Handbook to Replace the 2008 Santa Fe County Human Resources Handbook, to Modify the Social Media Policy, Modify Provisions and Practices Governing Sick Leave, and to Expand the Availability of Educational Leave. (Human Resources/Valerie Aghaei Park and County Attorney's Office/Rachel Brown)

Motion & Voting

- Motion: Approval of Resolution No. 2024-063, A Resolution Amending Resolution No. 2012-164, a Resolution Adopting the 2012 Santa Fe County Human Resources Handbook to Replace the 2008 Santa Fe County Human Resources Handbook, to Modify the Social Media Policy, Modify Provisions and Practices Governing Sick Leave, and to Expand the Availability of Educational Leave.
- Motion and second: Motion by Camilla Bustamante, second by Anna T Hamilton.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

F. Resolution No. 2024-064, A Resolution Adopting the Santa Fe County 2024 MS4 Permit Stormwater Management Program Plan. (Community Development Department/Jacqueline Beam and Sarah Ganley, PE, Bohannon Huston, Inc.) (Packet Material Added)

Motion & Voting

- Motion: Approval of Resolution No. 2024-064, A Resolution Adopting the Santa Fe County 2024 MS4 Permit Stormwater Management Program Plan.
- Motion and second: Motion by Anna C Hansen, second by Anna T Hamilton.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

8. Presentations

A. Presentation and Report from Santa Fe Business Incubator. (Community Development Department/Paul Olafson and Juan Torres, and Marie Longserre, Santa Fe Business Incubator)

B. Presentation and Update on Strategic Plan 2.4.4 "Develop a Council and Programming to Support the Arts." (Community Development Department/Andy Seeger)

Board directed staff to hire a consultant and present findings and budget details to the Board on April 1, 2025.

C. Presentation on the Solid Waste Cost-of-Service Study. (Public Works Department/Maria Molina)

D. Presentation on New Mexico County Insurance Authority: History and Recent Developments. (County Manager's Office/Gregory S. Shaffer) (Item Added)

9. Matters of Public Concern (Subject to Three (3) Minutes or Other Time Limit Imposed by the Chair; Pre-Register at www.santafecountynm.gov/comment)

10. Matters from the County Manager

A. Miscellaneous Updates.

11. Matters from the County Commissioners and Other Elected Officials (Action/Non-Action Items)

A. Commissioner Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

B. Other Elected Officials Issues and Comments, Including but not Limited to Constituent Concerns, Recognitions, and Requests for Updates or Future Presentations. (Non-Action Items)

12. Matters from the County Attorney

A. *Executive Session. Limited Personnel Matters, as Allowed by Section 10-15-1(H)(2) NMSA 1978; Board Deliberations in Administrative Adjudicatory Proceedings, Including Those on the Agenda Tonight for Public Hearing, as Allowed by Section 10-15-1(H)(3) NMSA 1978; Discussion of Bargaining Strategy Preliminary to Collective Bargaining Negotiations Between the Board of County Commissioners and Collective Bargaining Units, as Allowed by Section 10-15-1(H)(5); Discussion of Contents of Competitive Sealed Proposals Pursuant to the Procurement Code During Contract Negotiations as Allowed by Section 10-15-1(H)(6); Threatened or Pending Litigation in which Santa Fe County is or May Become a Participant, as Allowed by Section 10-15-1 (H)(7) NMSA 1978; and, Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights, as Allowed by Section 10-15-1(H)(8) NMSA 1978, including: (1) Discussion of Bargaining Strategy Preliminary to Collective Bargaining Negotiations with AFSCME 1782, AFSCME 1413, AFSCME 1413-M, IAFF 4366, NMCP SO-Deputy Sheriffs, and NMCP SO-RECC.

13. Public Hearing on Proposed Ordinance and Consideration of Related Resolution- To Be Heard No Earlier than 5:00 P.M.

A. Ordinance No. 2024-07, An Ordinance Amending Ordinance No. 2012-5 to Repeal the Restriction on the Procurement of Outside Contracts by Competitive Bid, and Repeal the Requirement that Multi-Term

Contracts Procured through Competitive Procurement Begin with a Term of One Year. (Purchasing Division/Bill Taylor) (Action Item)

Motion & Voting

- Motion: Approval of Ordinance No. 2024-07, An Ordinance Amending Ordinance No. 2012-5 to Repeal the Restriction on the Procurement of Outside Contracts by Competitive Bid, and Repeal the Requirement that Multi-Term Contracts Procured through Competitive Procurement Begin with a Term of One Year.
- Motion and second: Motion by Anna C Hansen, second by Justin S Greene.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

B. Resolution No. 2024-065, A Resolution to Amend the Santa Fe County Purchasing Regulations and Policy Manual with Regard to the Procurement of Outside Contracts and the Award of Multi-Year Contracts. (Purchasing Division/Bill Taylor) (Action Item)

Motion & Voting

- Motion: Approval of Resolution No. 2024-065, A Resolution to Amend the Santa Fe County Purchasing Regulations and Policy Manual with Regard to the Procurement of Outside Contracts and the Award of Multi-Year Contracts.
- Motion and second: Motion by Anna C Hansen, second by Justin S Greene.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.
- Final Resolution: Motion Carries.

14. Informational Items / Reports

A. Community Development Department March 2024 Monthly Report.

B. Community Services Department April Monthly Report

C. Finance Division February 2024 Monthly Report.

D. Growth Management Department March 2024 Monthly Report.

E. Human Resources and Risk Management Division March 2024 Monthly Report.

F. Public Safety Department March 2024 Monthly Report.

G. Public Works Department March 2024 Monthly Report.

H. Quarterly Report on Restricted Housing at County Correctional Facilities Pursuant to Laws 2019, Chapter 194 (HB 364). (Public Safety Department/Warden Derek Williams)

15. Concluding Business

A. Announcements.

B. Adjournment. (Action Items) 8:13p.m.

Motion & Voting

- Motion: Adjournment.
- Motion and second: Motion by Justin S Greene, second by Anna T Hamilton.
- Yea: Anna C Hansen, Hank Hughes, Justin S Greene, Camilla Bustamante, Anna T Hamilton.

- Final Resolution: Motion Carries.

Meeting Adjourned at 8:13 p.m.